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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Communications, Technical, and Finance Meeting**  **(Combined Meeting)**  **Thursday, February 13, 2025**  **9:00 am – 12:00 pm**  **Virtually Held Meeting with Physical Location at**  **Kalanimoku Building Room 426, 1151 Punchbowl Street, Honolulu, Hawaii 96813 is available to the public and is guaranteed to be connected to the remote virtual meeting.** |  |

**MEETING MINUTES**

[**February 13, 2025: Joint Committee and Board Meeting (youtube.com)**](https://www.youtube.com/watch?v=cpcy59dwXgI)

**Communications Committee Members Present:** Davlynn Racadio (MPD)

**Communications Committee Members Not Present:** Ah Lan Leong (HPD), Lavina Taovao (KPD)

**Technical Committee Members Present:** Shawn Kuratani (HFD), Stacy Domingo (HIFD), Tony Ramirez (V2X), Kenison Tejada (FirstNet), Tony Velasco (DIT)

**Technical Committee Members Not Present:** Thalia Burns (APCO/NENA), David Miyasaki (KPD)

**Finance Committee Members Present:** Edward Fujioka (EMS), Stephen Courtney (C&C of Honolulu), Liz Gregg (AT&T), Matthew Kurihara (HPD), Reed Mahuna (HIPD), Todd Omura (CIO Designee), Tony Velasco (DIT)

**Finance Committee Members Not Present:** None

**Staff:** Royce Murakami (911 Board), Benson Leung (911 Board), Stella Kam (AG)

**Guests:** Brian Boezeman (Intrado), Carla Even (RapidSOS), Zachary Fernando (HIPD), Buck Giles (OSL), Wayne Hirasa (Alakaina), Stella Kam (AG), Kevin Kaneshiro (HIFD), Elliott K. Ke (KPD), Ji Sook Kim (Consumer Advocate Designee), Patrick Leddy (LCC), Brian McKee (DIT), Andrew Muraoka (KPD), Tamera Neal (Intrado), Gregg Okamoto (MPD), Lorrin Okumura (EMS), Gary Pulford (Mission Critical), Megan Reilly (EagleView), Corey Shaffer (Verizon), Douglas Tom (SWIC), Keola Tom (MPD), Ruth Zipfel (EagleView)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for all committees except the Communications Committee.**

1. Review and Approval of January Meeting Minutes

**Board Chair requested a motion to approve January’s Meeting Minutes. Tony Ramirez motioned to approve January’s Meeting Minutes. Stephen Courtney seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Update from Hawaiian Telcom Regarding V2X Report Call Volume Discrepancy

**Francis Alueta not present to provide an update. The agenda item above was deferred to next month’s meeting.**

* + 1. Attendees List for 9-1-1 Goes to Washington (GTW) on February 23-26, 2025

**Davlynn Racadio stated that there are a total of 12 individuals attending 9-1-1 Goes to Washington (GTW) on February 23-26, 2025, which includes the following:**

* **Francis Alueta from Hawaiian Telcom**
* **Stacy Domingo from Hawaii Fire Department**
* **4 from Big Island**
* **3 from Honolulu Police Department**
* **3 from Maui**

**She added that potentially there are a total of 4 appointments with 2 being confirmed. Furthermore, the primary objectives/goals for these appointments are to garner support for NG911, recognize call takers/dispatchers as first responders, and foster the mental health well-being of personnel.**

**Edward Fujioka asked Davlynn Racadio if the total headcount of 12 includes HIPD’s request for 1 additional personnel to attend 9-1-1 Goes to Washington (GTW) under the finance committee’s agenda items. Davlynn Racadio responded stating that the 1 additional personnel is included within the total headcount of 12.**

**Edward Fujioka asked Davlynn Racadio if any 911 related funding is in jeopardy due to the current legislative environment in Washington, D.C. Davlynn Racadio responded stating that there are no risks to funding at this point in time but is subject to change dependent on how legislation proceeds.**

* 1. Technical Committee – Shawn Kuratani
     1. Honolulu First Responder Network Update from Department of Information Technology

**Shawn Kuratani requested an update from Tony Velasco regarding the item above.**

**Tony Velasco stated that DIT is able to segment and filter the IPs of the forthcoming NG911 network under the current environment.**

**Edward Fujioka asked Tony Velasco if the current platform will remain as a backup or will it be decommissioned. Tony Velasco responded stating that the current platform will remain as-is with backups located at several sites in Kapolei. He added that FMB could be used as an additional backup option as well.**

**Corey Shaffer asked Tony Velasco if his responses are regarding the data network to support the PSAPs and not for telecommunications connectivity. Tony Velasco responded stating that this is related to the data network.**

* + - 1. Advisory Committee – Rebecca Lieberman
         1. Updates on Legislative Session

**Executive Director on behalf of Rebecca Lieberman stated no updates. He added that they will continue to monitor the legislative bills and commented that there haven’t been any bills directly affecting the 911 Board.**

* 1. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow

**January 2025 Cashflow Statement:**

**Surcharge Collection: $1,022,663**

**Interest Income: $109,804**

**Total Receipts: $1,132,467**

**Total Disbursements: ($263,492)**

**Net Receipts/Disbursements: $868,975**

**Net Encumbrances Adds/(Paydown): ($585,708)**

**Net Cash Inflow/(Outflow): $283,266**

**Outstanding Encumbrances: $12,099,425**

**Net Bank Balance: $47,224,661**

**Unencumbered Cash Balance: $35,125,237**

* + 1. Hawaii Police Department Requesting $9,000.00 for 2 Additional Personnel to Attend Motorola/Spillman Conference

**Edward Fujioka stated the item above and requested an explanation. Zachary Fernando explained that this was the only year the budget allocation didn’t include two representatives attending this conference. Edward Fujioka asked Zachary Fernando how many individuals will attend this conference. Zachary Fernando responded stating that there will be 3 total attendees. Edward Fujioka asked for a motion to approve. Tony Velasco motioned to approve this request. Matthew Kurihara seconded the motion. A voice vote was taken, motion was unanimously approved.**

* + 1. Hawaii Police Department Requesting $4,500.00 for 1 Additional Personnel to Attend 9-1-1 Goes to Washington (GTW) 2025

**Edward Fujioka stated the item above and requested an explanation. Reed Mahuna explained that this request is to include a major who was recently promoted that oversees the dispatch center. Executive Director requested to amend the request above to transfer the required funds from DIT to HIPD since Tony Velasco will no longer be attending. Edward Fujioka asked for a motion to approve. Stephen Courtney motioned to approve this request. Tony Velasco seconded the motion. A voice vote was taken, motion was unanimously approved.**

* + 1. Oahu Emergency Medical Services Requesting to Transfer $9,000.00 from APCO to Navigator

**Edward Fujioka stated the item above and requested an explanation. Lorrin Okumura explained that they deem the Navigator conference will be more beneficial than the APCO conference at this point in time. Edward Fujioka asked for a motion to approve. Reed Mahuna motioned to approve this request. Keola Tom seconded the motion. A voice vote was taken, motion was unanimously approved.**

* + 1. Oahu Emergency Medical Services Requesting $1,011.99 for Priority Dispatch Renewal

**Edward Fujioka stated the item above and requested an explanation. Lorrin Okumura explained that the requested amount is due to a tax discrepancy issue. Edward Fujioka asked for a motion to approve. Reed Mahuna motioned to approve this request. Matthew Kurihara seconded the motion. A voice vote was taken, motion was unanimously approved.**

* + 1. Oahu Emergency Medical Services Requesting $370.00 for Priority Dispatch License

**Edward Fujioka stated the item above and requested an explanation. Lorrin Okumura explained that the requested amount is due to a tax discrepancy issue and not an additional license. Edward Fujioka asked for a motion to approve. Tony Velasco motioned to approve this request. Matthew Kurihara seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Andrew Muraoka
      1. Update on Recruitment Process/Strategies and Personnel Training

**Andrew Muraoka stated that they have an upcoming call taker training for 8 officers to alleviate staffing shortages. He added that they have 1 personnel set to start training in March 2025. In addition, 1 retired dispatcher is currently going through the 89-day hire process.**

* + 1. Update on Personnel Issues and Vacancies

**Andrew Muraoka stated that they currently have 10 full-time dispatchers and 1 dispatcher on leave with an intermittent work schedule.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training

**Matthew Kurihara stated that they currently have 2 personnel in training. He added that they received approval to run a pilot program to utilize sworn personnel as non-emergency call takers to alleviate staffing shortages. Additionally, the contract hire initiative is losing momentum.**

* + 1. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated that they currently have a 40% vacancy rate.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training

**Shawn Kuratani stated that they were able to fill the 2 vacant supervisor positions.**

* + 1. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated that they lost 1 personnel due to internal promotion.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training

**Lorrin Okumura stated that they completed training for 4 reliever dispatchers and will begin training for another 4 reliever dispatchers. He added that they have upcoming interviews for dispatchers and a dispatch supervisor position. Furthermore, the EMT Academy is slated to start in April 2025.**

* + 1. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training

**Davlynn Racadio stated that they currently have 11 personnel in training with 5 personnel on the floor undergoing CTO training and 5 personnel participating in call taker training.**

* + 1. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated that they have 1 trainee on leave due to a previously planned vacation.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training

**Please see updates under Maui Police Department.**

* + 1. Update on Personnel Issues and Vacancies

**Please see updates under Maui Police Department.**

* 1. Hawaii Police Department – Zachary Fernando
     1. Update on Recruitment Process/Strategies and Personnel Training

**Zachary Fernando stated that they currently have 3 personnel in training and 2 trainees anticipated to start in March 2025.**

* + 1. Update on Personnel Issues and Vacancies

**Zachary Fernando stated that they currently have 7 total vacancies.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training

**Stacy Domingo stated that they currently have 1 personnel in training. She added that they continue to work with the HR department regarding recruitment.**

* + 1. Update on Personnel Issues and Vacancies

**Stacy Domingo stated that they currently have 8 full-time personnel and 15 total vacancies.**

1. Items for Discussion, Consideration, and Action
   1. Additional Items Proposed by Meeting Attendees
2. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. [Tentative] Thursday, March 13, 2025 (Combined Meeting)
      2. [Tentative] Thursday, April 10, 2025 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. 9-1-1 Goes to Washington (GTW) February 23-26, 2025, Arlington, VA
      2. NENA Conference (National Emergency Number Association) June 21-26, 2025, Long Beach, CA
      3. APCO Conference (Association of Public-Safety Communications Officials) July 27-30, 2025, Baltimore, MD
   3. Additional Announcements from Meeting Attendees
3. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Board Chair requested a motion to adjourn the meeting. Tony Velasco motioned to adjourn the meeting. Tony Ramirez seconded the motion. A voice vote was taken, adjournment was unanimously approved. The meeting was adjourned.**