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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **State of Hawaii 911 Board Meeting**  **Thursday, November 14, 2024**  **9:00 am – 12:00 pm**  **Virtually Held Meeting with Physical Location at Kalanimoku Building Room 426, 1151 Punchbowl Street, Honolulu, Hawaii 96813 is available to the public and is guaranteed to be connected to the remote virtual meeting.** |  |

**MEETING MINUTES**

[**November 14, 2024: Joint Committee and Board Meeting (youtube.com)**](https://www.youtube.com/watch?v=Zka6l-SM5zk)

**Board Members Present:** Corey Shaffer (Verizon), Francis Alueta (HT), Stephen Courtney (C&C of Honolulu), Elliott K. Ke (KPD), Ji Sook Kim (Consumer Advocate Designee), Matthew Kurihara (HPD), Reed Mahuna (HIPD), Todd Omura (CIO Designee)

**Board Members Not Present:** Keola Tom (MPD), Nani Blake (T-Mobile), Liz Gregg (AT&T), Rebecca Lieberman (Spectrum), Gregg Okamoto (MPD)

**Staff:** Royce Murakami (911 Board), Benson Leung (911 Board), Stella Kam (AG)

**Guests:** Phillip Banquel (KPD), Frannie Chung (EMS), Stacy Domingo (HIFD), Stella Kam (AG), Glenn Kobashigawa (HT), Shawn Kuratani (HFD), Kurt Lager (OS), Ah Lan Leong (HPD), Lorrin Okumura (EMS), Gary Pulford (Mission Critical), Tony Ramirez (V2X), Ariel Ramos (KPD), John Talich (HIPD), Tony Velasco (DIT)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of October Meeting Minutes

**Board Chair requested a motion to approve October’s Meeting Minutes. Elliott K. Ke motioned to approve October’s Meeting Minutes. Matthew Kurihara seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Update from Conference Attendees (APCO 9-1-1 Staffing Crisis Summit Conference, October 22-24, 2024, Fort Worth, TX)
      2. Update from Hawaiian Telcom Regarding Personnel and Impact to Statewide Upgrade of 9-1-1 Services

**Davlynn Racadio not present to provide further updates.**

* 1. Technical Committee – Shawn Kuratani
     1. Addition of Stacy Domingo to Technical Committee

**Shawn Kuratani announced that Stacy Domingo has joined the Technical Committee.**

* + 1. Model for Advancing Public Safety (Mission Critical Partners)

**Shawn Kuratani stated no further updates.**

* + - 1. Advisory Committee – Rebecca Lieberman
         1. Updates on Legislative Session

**Rebecca Lieberman not present to provide an update.**

* 1. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow
     2. Hawaii Police Department Requesting $4,500.00 for 1 Additional Personnel to Attend 9-1-1 Goes to Washington (GTW) 2025
     3. Kauai Police Department Requesting $1,555.00 for Additional APCO Certification Fees

**Executive Director on behalf of Edward Fujioka stated no further updates.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Ariel Ramos stated no further updates.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated no further updates.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated no further updates.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio not present to provide further updates.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio not present to provide further updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**John Talich on behalf of Robert Fujitake stated no further updates.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo stated that they have 13 open positions not the previously mentioned 17 during the combined meeting.**

1. Executive Director’s Report
   1. Hawaii Fire Department Transferring $10,000.00 from EMD Protocol Laptops/Tablets to Headsets/Adapters/Keyboard

**Stacy Domingo explained that the request is to transfer funding from EMD laptops/tablets to keyboards/headsets to support the new CAD computers since they are moving into a new center. She added that EMD laptops/tablets aren’t necessary for this fiscal year. Executive Director requests to amend the agenda to include “Hawaii Fire Department Transferring $10,000.00 from EMD Protocol Laptops/Tablets to Headsets/Adapters/Keyboard” in Items for Discussion, Consideration, and Action and asked for a motion to approve. Ji Sook Kim motioned to approve this request. Elliott K. Ke seconded this motion. A voice vote was taken, motion was unanimously approved.**

* 1. Update on FY 2022-2023 and FY 2023-2024 Independent Audit Reports

**Executive Director stated that the auditor will present both the FY 2022-23 and FY 2024 independent audit reports during next month’s meeting on 12-12-2024 because they were conducted simultaneously. He added that the auditor has completed the FY 2022-23 independent audit report and the FY 2023-24 independent audit report is on track for timely completion.**

1. Items for Discussion, Consideration, and Action
   1. Hawaii Police Department Requesting $4,500.00 for 1 Additional Personnel to Attend 9-1-1 Goes to Washington (GTW) 2025

**Board Chair stated the item above and asked for a motion to approve. Francis Alueta motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Kauai Police Department Requesting $1,555.00 for Additional APCO Certification Fees

**Board Chair stated the item above and asked for a motion to approve. Ji Sook Kim motioned to approve this request. Stephen Courtney seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees

**Board Chair asked for a motion to approve Hawaii Fire Department’s request to transfer $10,000.00 from EMD protocol laptops/tablets to headsets/adapters/keyboards. Ji Sook Kim motioned to approve this request. Francis Alueta seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, December 12, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
   3. Additional Announcements from Meeting Attendees

**Tony Ramirez recommended that the Technical Committee should consider Mission Critical Partners’ MAPS assessment offering, which was presented during the combined meeting. He added that Winbourne Consulting was slightly restricted in terms of what they were able to analyze in the previously completed assessment. He mentioned that Mission Critical Partners has an active contract with the Hawaii Department of Law Enforcement. Lastly, he stated that an updated assessment seems beneficial to attain firmer estimates on NG911 costs given the questions from the most recent legislative session regarding the 911 Board’s budget. Executive Director stated that he will send an email containing additional information and documents regarding Mission Critical Partner’s MAPS assessment to the Board and Technical Committee members.**

1. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Board Chair requested a motion to adjourn the meeting. Stephen Courtney motioned to adjourn the meeting. Ji Sook Kim seconded the motion. A voice vote was taken, adjournment was unanimously approved. The meeting was adjourned.**