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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **State of Hawaii 911 Board Meeting**  **Thursday, October 10, 2024**  **9:00 am – 12:00 pm**  **Virtually Held Meeting with Physical Location at Kalanimoku Building Room 426, 1151 Punchbowl Street, Honolulu, Hawaii 96813 is available to the public and is guaranteed to be connected to the remote virtual meeting.** |  |

**MEETING MINUTES**

[**October 10, 2024: Joint Committee and Board Meeting (youtube.com)**](https://www.youtube.com/watch?v=Pmn0ATnXk1Q&t)

**Board Members Present:** Keola Tom (MPD), Francis Alueta (HT), Stephen Courtney (C&C of Honolulu), Liz Gregg (AT&T), Elliott K. Ke (KPD), Ji Sook Kim (Consumer Advocate Designee), Matthew Kurihara (HPD)

**Board Members Not Present:** Corey Shaffer (Verizon), Nani Blake (T-Mobile), Rebecca Lieberman (Spectrum), Reed Mahuna (HIPD), Gregg Okamoto (MPD), Todd Omura (CIO Designee)

**Staff:** Royce Murakami (911 Board), Benson Leung (911 Board), Stella Kam (AG)

**Guests:** Phillip Banquel (KPD), Ruth Cruz (Intrado), Stacy Domingo (HIFD), Robert Fujitake (HIPD), Buck Giles (OSL), David Jones (Mission Critical), Stella Kam (AG), Glenn Kobashigawa (HT), Shawn Kuratani (HFD), Ah Lan Leong (HPD), Lorrin Okumura (EMS), Tony Ramirez (V2X), Ariel Ramos (KPD), Calvin Sung (HPD), Kenison Tejada (FirstNet), Tony Velasco (DIT), Ruth Zipfel (EagleView)

1. Call to Order, Public Notice

**The meeting was called to order by Shawn Kuratani on behalf of the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of September Meeting Minutes

**Shawn Kuratani on behalf of the Board Chair requested a motion to approve September’s Meeting Minutes. Matthew Kurihara motioned to approve September’s Meeting Minutes. Francis Alueta seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Update from Conference Attendees (APCO Conference August 4-7, 2024, Orlando, FL)
      2. Kauai Police Department Viper 7 Upgrade Comments on Deployment
      3. Addition of Ah Lan Leong to Communications Committee

**Davlynn Racadio not present to provide further updates on the items above.**

* 1. Technical Committee – Shawn Kuratani
     1. Intrado Laptop Solution (Hawaiian Telcom)

**Shawn Kuratani stated no further updates.**

* + - 1. Advisory Committee – Rebecca Lieberman
         1. Updates on Legislative Session

**Rebecca Lieberman not present to provide an update.**

* 1. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow
     2. Maui Police Department Requesting $25.32 for Hawaiian Telcom TXT2911 Contract Additional Taxes
     3. Emergency Medical Services Requesting $3,793.54 for CentralSquare ENGAGE Conference

**Executive Director on behalf of Edward Fujioka stated no further updates.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Ariel Ramos stated no further updates.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated no further updates.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated no further updates.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio not present to provide further updates.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio not present to provide further updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Robert Fujitake stated no further updates.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo stated no further updates.**

1. Executive Director’s Report
   1. Executive Director Requesting $525.00 to Purchase Work Cellphone and Service for ASA

**Executive Director stated that the requested amount of $525.00 includes acquisition cost of the device and a full year of service. Executive Director asked for a motion to approve. Ji Sook Kim motioned to approve this request. Matthew Kurihara seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Errors/Shortages Approved by Executive Director for FY 2025 Q1

**Executive Director approved the following errors/shortages under $5.00:**

* **HIPD FY 2024 PSAP 911 Database Provisioning Shortage of $0.01**
* **HIPD May & June 2023 VSE Shortage of $0.04**
* **MPD FY 2024 Centrex Kihei Shortage of $3.32** 
  1. Update on FY 2022-2023 and FY 2023-2024 Independent Audit Reports

**Executive Director stated that the FY 2023 Independent Audit Report draft has been received and anticipates the final version to be completed soon. He added that the draft FY 2024 Independent Audit Report is currently still in progress. Executive Director asked the Board Members if it is acceptable for the auditors to present both FY 2023 and FY 2024 Independent Audit Reports during the December 12, 2024 meeting. Stephen Courtney responded stating that he would prefer two separate presentations. Executive Director acknowledged Stephen Courtney’s response and stated that he would discuss further with the Board Chair.**

1. Items for Discussion, Consideration, and Action
   1. Maui Police Department Requesting $25.32 for Hawaiian Telcom TXT2911 Contract Additional Taxes

**Shawn Kuratani on behalf of the Board Chair stated the item above and asked for a motion to approve. Elliott K. Ke motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Emergency Medical Services Requesting $3,793.54 for CentralSquare ENGAGE Conference

**Shawn Kuratani on behalf of the Board Chair stated the item above and asked for a motion to approve. Francis Alueta motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Executive Director Requesting $525.00 to Purchase Work Cellphone and Service for ASA

**Shawn Kuratani on behalf of the Board Chair stated the item above and asked for a motion to approve. Matthew Kurihara motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees.

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, November 14, 2024 (Combined Meeting)
      2. Thursday, December 12, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Shawn Kuratani on behalf of the Board Chair requested a motion to adjourn the meeting. Ji Sook Kim motioned to adjourn the meeting. Stephen Courtney seconded the motion. A voice vote was taken, adjournment was unanimously approved. The meeting was adjourned.**