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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **State of Hawaii 911 Board Meeting**  **Thursday, September 12, 2024**  **9:00 am – 12:00 pm**  **Virtually Held Meeting with Physical Location at Kalanimoku Building Room 426, 1151 Punchbowl Street, Honolulu, Hawaii 96813 is available to the public and is guaranteed to be connected to the remote virtual meeting.** |  |

**MEETING MINUTES**

[**September 12, 2024: Joint Committee and Board Meeting (youtube.com)**](https://www.youtube.com/watch?v=9CNe0xyYrmE)

**Board Members Present:** Corey Shaffer (Verizon), Keola Tom (MPD), Francis Alueta (HT), Nani Blake (T-Mobile), Stephen Courtney (C&C of Honolulu), Liz Gregg (AT&T), Elliott K. Ke (KPD), Ji Sook Kim (Consumer Advocate Designee), Matthew Kurihara (HPD), Todd Omura (CIO Designee)

**Board Members Not Present:** Rebecca Lieberman (Spectrum), Reed Mahuna (HIPD), Gregg Okamoto (MPD)

**Staff:** Royce Murakami (911 Board), Benson Leung (911 Board), Stella Kam (AG)

**Guests:** Phillip Banquel (KPD), Stacy Domingo (HIFD), Edward Fujioka (EMS), Stella Kam (AG), Kevin Kaneshiro (HIFD), Glenn Kobashigawa (HT), Shawn Kuratani (HFD), Patrick Leddy (LCC), Lorrin Okumura (EMS), Davlynn Racadio (MPD), Tony Ramirez (VSE), Ariel Ramos (KPD), Calvin Sung (HPD), Kenison Tejada (FirstNet), Tony Velasco (DIT), Nathan Wilson (HIFD)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of August Meeting Minutes

**Board Chair requested a motion to approve August’s Meeting Minutes. Elliott K. Ke motioned to approve August’s Meeting Minutes. Keola Tom seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. No Updates
   2. Technical Committee – Shawn Kuratani
      1. AGENT511 Presentation (Jay Malin)

**Shawn Kuratani stated no further updates.**

* + - 1. Advisory Committee – Rebecca Lieberman
         1. Updates on Legislative Session

**Rebecca Lieberman not present to provide further updates.**

* 1. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow
     2. Hawaii Police Department Requesting $3,728 for Additional 8 Personnel APCO Certification Fees
     3. Kauai Police Department Requesting $703.78 for PowerPhone Contract Additional Taxes

**Edward Fujioka stated no further updates.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Ariel Ramos stated that they have 5 sworn personnel and 5 former dispatchers that assist with call taking.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated that personnel wise they are primarily comprised of civilians except for a major, a captain, and a few lieutenant supervisors. Calvin Sung asked everyone if there were any issues with the use of sworn personnel by both KPD and MPD and are they comprised of limited duty and/or regular patrol personnel. Ariel Ramos responded stating that they have 1 sworn personnel on light duty who will alternate between dispatch and the Investigative Services Bureau. She added that 2 sworn personnel will assist dispatch using overtime pay. Elliott K. Ke responded stating that their HGEA island representative allows them the flexibility to use sworn personnel in the PSAP. Ariel Ramos responded adding that their dispatchers receive priority to any available overtime pay used to cover vacancies and then it is opened up to full-time employees outside of dispatch. Davlynn Racadio responded stating that the use of sworn personnel is preferred due to their familiarity with the laws and reports. She added an example of 1 sworn personnel that is able to handle either call taking or radio dispatch while civilian personnel are primarily dispatchers.**

**Calvin Sung asked Ariel Ramos if there are any issues regarding training for officers assisting with dispatch. Ariel Ramos responded stating that officers assisting with dispatch are limited to non-emergency call taking and/or police radio dispatching. She added that there is a 1-to-2-day training for use of the Motorola Spillman CAD system based on a dispatch perspective.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated no further updates.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**John Talich on behalf of Robert Fujitake not present to provide further updates.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo stated no further updates.**

1. Executive Director’s Report
   1. New 9-1-1 Board Administrative Services Assistant

**Benson Leung introduced himself as the 9-1-1 Board’s new Administrative Services Assistant.**

* 1. Increase in Legislative Spending Ceiling

**Executive Director stated that the initial paperwork to increase the legislative spending ceiling to $14,000,000 has been submitted.**

1. Items for Discussion, Consideration, and Action
   1. Hawaii Police Department Requesting $3,728 for Additional 8 Personnel APCO Certification Fees

**Board Chair stated the item above and asked for a motion to approve. Francis Alueta motioned to approve this request. Stephen Courtney seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Kauai Police Department Requesting $703.78 for PowerPhone Contract Additional Taxes

**Board Chair stated the item above and asked for a motion to approve. Matthew Kurihara motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees.

**Executive Director stated that oaths of office for specific board members regarding renewal purposes are currently in progress. He added that Boards and Commissions has been notified.**

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, October 10, 2024 (Combined Meeting)
      2. Thursday, November 14, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Board Chair requested a motion to adjourn the meeting. Ji Sook Kim motioned to adjourn the meeting. Elliott K. Ke seconded the motion. A voice vote was taken, adjournment was unanimously approved. The meeting was adjourned.**