REQUEST FOR APPROVAL FORM FOR PROCURMENT OF LIGHT DUTY VEHICLES (under 8500lbs GVW)

		DATE:
TO:		State Comptroller Department of Accounting and General Services
ATTN:	:	Automotive Management Division
FROM:		 Department / Agency
A.	REQU	IEST APPROVAL TO PURCHASE:
		New Vehicle
		Used Vehicle from Government Agency
		Federal surplus State or County Agency Used Vehicle from a Vendor
В.	LIGHT	VEHICLE PURCHASING REQUIREMENT (under 8500 lbs. GVW)
		We are a "covered fleet" and must meet the requirements of Title 10, C.F.R. Section 490, Sub-Part C (75% of new vehicle purchases in a calendar year must be alternative fuel vehicles) We are not a "covered fleet", and must obtain energy efficient vehicles as defined in Title 10 or §103D-412 We have met the appropriate vehicle purchasing requirement identified above (either Title 10 or §103D-412) We have received an exemption from the U.S. Department of Energy We have received an exemption from SPO We have not met the Alternative Fuel- or Fuel-Efficient Vehicle purchasing requirements applicable to our fleet. We plan to meet the vehicle purchasing requirements as follows:
C.		OF VEHICLE TO BE PURCHASED Specifications for each type of vehicle to be purchased
		QTY: TYPE:
		OTY· TYPE·

D. **PROPOSED APPLICATION AND USE OF VEHICLE(S)**:

E. **JUSTIFICATION FOR PURCHASE:**

Describe reasons why it is not feasible or cost effective to rent a Central Motor Pool vehicle.

Le	OPERATION AND MAINTENANCE OF VEHICLE: Location (parking) of vehicle Fueling Location Repair/Maintenance Provider:					
R						
Е	stimated:					
	miles	traveled per year	gallons of fuel per year			
RECOMME	END:					
APP	ROVAL	DISAPPROVAL	DEFER			
HAWAII ST	ATE ENERGY OFFICE	DATE				
APP	ROVAL	DISAPPROVAL				
AUTOMOT	IVE MANAGEMENT DIVISI	ON DATE				
APP	ROVED	DISAPPROVED				
STATE CO	MPTROLLER	DATE				
COMMENT	-S:					