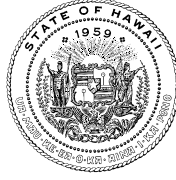


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STATE OF HAWAI'I | KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWÉ LAULĀ
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June 25, 2024

COMPTROLLER'S MEMORANDUM NO. 2024-17

TO: Heads of Departments and Agencies

ATTN: Payroll Offices

FROM: Keith A. Regan, Comptroller 

SUBJECT: Statutory Dues Changes for HGEA BUs 02, 03, 04, 06, 08, 09, 13, and 14

This memorandum is to advise all departments and agencies of the statutory dues changes for the employees in HGEA-represented bargaining units 02, 03, 04, 06, 08, 09, 13, and 14. In accordance with Section 89-4(a), Hawaii Revised Statutes and HGEA's Statutory Dues Calculation Procedure, HGEA is requesting an adjustment of dues for their member employees or the amount equivalent to the regular dues for non-member employees in BUs 02, 03, 04, 06, 08, 09, 13, and 14 represented by the HGEA, AFSCME Local 152, AFL-CIO.

The definition of the straight-time monthly will include the pay adjustment related to the change in salary, as stated below:

BU 02

- Effective July 1, 2024 – 5.00% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA, former L5, B1 and C1).

BU 03

- Effective July 1, 2024 – 5.00% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA, exempt included employees).

BU 04

- Effective July 1, 2024 – 5.00% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA, exempt included employees).

BU 06

- Effective July 1, 2024 – 2.60% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA).

BU 08

- Effective July 1, 2024 – 5.00% across-the-board increase for 11-month APT and 9-month APT employees.

BU 09

- Effective July 1, 2024 –
 - 3.40% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA).
 - Continuation of step movement plan during the period July 1, 2024 to June 30, 2025. Employees shall receive their step movement on their step movement date.

BU 13

- Effective July 1, 2024 –
 - 3.59% across-the-board increase for employees including employees not administratively assigned to the salary schedule (SRNA, exempt included employees).
 - Continuation of step movement plan during the period July 1, 2024 to June 30, 2025. Employees shall receive their step movement on their step movement date.

BU 13 State Engineers

- Effective June 1, 2024 –
 - State Engineers will be placed on a separate Engineer salary schedule.
- Effective July 1, 2024 –
 - The salary schedule for Engineers will be amended to reflect the 3.59% negotiated adjustment.

BU 14

- Effective July 1, 2024 –
 - 2.775% across-the-board increase for all employees including employees not administratively assigned to the salary schedule (SRNA, exempt included employees).
 - Continuation of step movement plan during the period July 1, 2024 to June 30, 2025. Employees shall receive their step movement on their step movement date.

This dues adjustment should be performed concurrently with their change in salary or retroactively, based on the collective bargaining agreement for the period July 1, 2021 through June 30, 2025 for BUs 02, 03, 04, 06, 08, 09, 13, 14 and the Compensation for Engineer Classes in BU 13 supplemental agreement.

The formula for calculating statutory dues for these employees is as follows:

- (1) For employees with regular work hours of 21 or more per week, the statutory dues are .008 times the straight-time monthly salary plus affiliation fee payments to AFSCME (\$15.55 per month).
- (2) For employees with 20 regular work hours per week, the statutory dues are .008 times the straight-time monthly salary plus affiliation fee payments to AFSCME (\$11.60 per month).

The straight-time monthly is defined as the employee's monthly basic rate of pay including differential pay for compression, conversion, related, retention, salary adjustment, temporary, DOE special services adjustment (Unit 13), shortage amounts received by the employee, and the Temporary Hazard Pay (THP) pertaining to the THP class grievance settlement.

Your cooperation in transmitting this information to your departments will be appreciated.