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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Enhanced 911 Board Meeting**  **Wednesday, June 19, 2024**  **9:00 am – 10:00 am** |  |

**MEETING MINUTES**

**Board Members Present:** Corey Shaffer (Verizon),Francis Alueta (HT), Nani Blake (T-Mobile), Matthew Kurihara (HPD), Rebecca Lieberman (Charter), Liz Gregg (ATT), Todd Omura (CIO Designee), Reed Mahuna (HIPD), Ji Sook Kim (Consumer Advocate Designee), Reed Mahuna (HIPD), Keola Tom (MPD), Gregg Okamoto (MPD)

**Board Members Not Present:** Stephen Courtney (C&C of Honolulu), Elliott K. Ke (KPD)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Thalia Burns (NENA/APCO), Frannie Chung, Edward Fujioka (EMS), Shawn Kuratani (HFD), Buck Giles (OS), Patrick Leddy (LCC), Ariel Ramos (KPD), Phillip Banquel (KPD), Carla Even (RapidSOS), Calvin Sung (HPD), Tony Velasco (DIT)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of May’s Meeting Minutes

**Board Chair requested a motion to approve May’s Meeting Minutes. Rebecca Lieberman motioned to approve April’s Meeting Minutes. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs

**Updates from the Communications and Technical Committees will be moved to the July 11, 2024, Board Meeting**

* 1. Communications Committee – Davlynn Racadio
     1. No Updates
  2. Technical Committee – Shawn Kuratani
     1. HECO Public Safety Power Shutoff Initiative
        1. Advisory Committee – Rebecca Lieberman
           1. Updates on Legislative Session
  3. Finance Committee – Edward Fujioka
     1. Approval to use $365,676 of Fiscal Year 2024 Unused Funds to Encumber Fiscal Year 2025 & 2026 Eagleview Imagery License Agreement for Kauai Police Department
     2. Approval of $51,000 for Procurement of New Auditor for Auditing Services for FY 2023-2025
     3. Approval of $100,000 for Budget & Finance Administrative & Revenue Assessment Shortage for FY 2023-2024
     4. Kauai Police Department Requesting $1,219.38 for E911/UPS Shortage Fiscal Year 2024
     5. Kauai Police Department Requesting $670.28 for PowerPhone Taxes Fiscal Year 2024
     6. Kauai Police Department Requesting $9.00 for Alternate Call Routing Service Fiscal Year 2024
     7. Kauai Police Department Requesting $306.00 for APCO Public Safety Telecommunicator Course Fiscal Year 2024
     8. Review of Monthly Y-T-D (Year to Date) Cash Flow

**Edward Fujioka stated no further updates.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues

**All Public Safety Answering Point Status Updates on Recruitment and other Personnel Issues will be moved to the July 11, 2024, Board Meeting.**

* 1. Kauai Police Department – Ariel Ramos
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  2. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  3. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  4. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  5. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  6. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  7. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies
  8. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

1. Executive Director’s Report
   1. ACH Deposits Beginning FY 2025

**Executive Director stated that he is working with MyPersonal CPA to build a new chart of accounts and connect our Central Pacific Bank account in preparation to begin implementing ACD Deposits that should begin in the beginning or middle of July 2024.**

1. Items for Discussion, Consideration, and Action
   1. Approval to use $365,676 of Fiscal Year 2024 Unused Funds to Encumber Fiscal Year 2025 & 2026 Eagleview Imagery License Agreement for Kauai Police Department

**Board Chair asked for a motion to approve $365,676 of Fiscal Year 2024 unused funds to encumber Fiscal Year 2025 & 2026 Eagleview Imagery License Agreement for Kauai Police Department. Reed Mahuna motioned to approve the request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Approval of $51,000 for Procurement of New Auditor for Auditing Services for FY 2023-2025

**Board Chair asked for a motion to approve $51,000 for procurement of new auditor for auditing services for Fiscal Year 2023-2025. Liz Gregg motioned to approve this request. Reed Mahuna seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Approval of $100,000 for Budget & Finance Administrative & Revenue Assessment Shortage for FY 2023-2024

**Board Chair asked for a motion to approve $100,000 for Budget & Finance Administrative & Revenue Assessment shortage for Fiscal Year 2023-2024. Reed Mahuna motioned to approve this request. Rebecca Lieberman seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Kauai Police Department Requesting $1,219.38 for E911/UPS Shortage Fiscal Year 2024
  2. Kauai Police Department Requesting $670.28 for PowerPhone Taxes Fiscal Year 2024
  3. Kauai Police Department Requesting $9.00 for Alternate Call Routing Service Fiscal Year 2024
  4. Kauai Police Department Requesting $306.00 for APCO Public Safety Telecommunicator Course Fiscal Year 2024

**Board Chair stated all above items D through G and asked for a motion to approve $2,204.66 for the above stated requests from Kauai Police Department. Francis Alueta motioned to approve these requests. Rebecca Lieberman seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Approval of FY 2025-2029 Strategic Budget Plan

**Board Chair asked for a motion to approve Fiscal Year 2025-2029 Strategic Budget Plan. Rebecca Lieber motioned to approve this request. Reed Mahuna seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees.

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, July 11, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. NENA (National Emergency Number Association) Conference June 28 – July 3, 2024, Kissimmee, Florida
      2. APCO (Association of Public-Safety Communications Officials) Conference August 4-7, 2024, Orlando Florida
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Reed Mahuna motioned to adjourn the meeting. Liz Gregg seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**