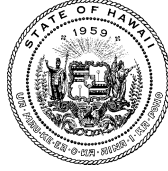


JOSH GREEN  
GOVERNOR  
KE KIA'ĀINA



KEITH A. REGAN  
COMPTROLLER  
KA LUNA HO'OMALU HANA LAULĀ

MEOH-LENG SILLIMAN  
DEPUTY COMPTROLLER  
KA HOPE LUNA HO'OMALU HANA LAULĀ

**STATE OF HAWAII | KA MOKU'ĀINA O HAWAII**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWE LAULĀ**  
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

April 12, 2024

**COMPTROLLER'S MEMORANDUM NO. 2024-10**

TO: All Agencies

FROM: Keith A. Regan   
Comptroller

SUBJECT: Motor Pool Vehicle Rental Rates

In July 2023, a memorandum was sent to all departments with the following information. We are once again sending you this information as a reminder to assist in your budgeting process going forward.

The Automotive Management Division-Motor Pool (AMD-Motor Pool) Branch offers a comprehensive range of services to state agencies which includes vehicle rentals, maintenance, repairs, and fuel dispensing. Over the years, we have made every attempt to hold down the costs of providing these services so as not to negatively impact our customers. Unfortunately, due to the rising costs of these services, we have been forced to reassess our pricing structure in order to be sustainable.

During the 2021 Legislative Session, Act 74 was enacted which mandated the development and implementation of a vehicle procurement policy for all agencies considering the purchase or lease of motor vehicles. The policy emphasizes the importance of reducing dependence on petroleum-based fuels. The priority for vehicle selection now rests on four key criteria:

- 1) Zero-emission vehicles;
- 2) Plug-in hybrid electric vehicles;
- 3) Alternative fuel vehicles; and,
- 4) Hybrid electric vehicles.

The AMD-Motor Pool manages a substantial fleet of over 300 vehicles. As we look towards the future, we must be prepared to convert these vehicles to align with Act 74 and meet the zero-emission goal. We have started the process of fleet conversion beginning with our older internal combustion engine (ICE) vehicle. This transformation will also necessitate the development of electrical infrastructure in various parking lots to accommodate the additional requirements of these zero-emission vehicles.

April 12, 2024

As previously mentioned, we have done our best to keep our costs as low as possible; however, after completing our assessment of our rate structure, which has not been increased since 1996, we have determined that an increase is required to allow us to continue to provide our services. As of October 1, 2023, we implemented a new daily and monthly rental rate schedule for our vehicles. We have also included our pricing schedules for subsequent fiscal years.

We appreciate your continued use and support of these services. We strive to provide the best level of service to all of our customers and apologize for any inconvenience this may cause your operation. Should you have any questions, please do not hesitate to contact Michael Arakaki, Automotive Management Division Administrator, at 808-586-0343 or via email at [michael.j.arakaki@hawaii.gov](mailto:michael.j.arakaki@hawaii.gov).

### **RATE SCHEDULE: EFFECTIVE OCTOBER 1, 2023**

#### Daily Rates:

Compact	\$55/day for the first 40 miles
Full-size	\$60/day for the first 40 miles
Van	\$65/day for the first 40 miles

\*Mileage charge of \$1.00 per mile after the first 40 miles.

#### Monthly Rates:

Compact	\$495/month and 400 miles per month
Full-size	\$530/month and 400 miles per month
Van	\$575/month and 400 miles per month

\*Mileage charge of \$1.00 per mile after the first 400 miles.

Monthly rental rates will continue to cover maintenance/repairs, car wash/detailing, and fuel charges.

AMD-Motor Pool Vehicle Rental Pricing Structure for FY25-FY29

<b>FY25</b>		
	<b><u>Daily Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 40 miles.	<b><u>Monthly Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 400 miles.
<b>Compact</b>	\$60/40 miles	\$650/400 miles
<b>Full-size</b>	\$65/40 miles	\$700/400 miles
<b>Van</b>	\$70/40 miles	\$750/400 miles

<b>FY 26</b>		
	<b><u>Daily Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 40 miles.	<b><u>Monthly Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 400 miles.
<b>Compact</b>	\$65/40 miles	\$780/400 miles
<b>Full-size</b>	\$70/40 miles	\$840/400 miles
<b>Van</b>	\$75/40 miles	\$900/400 miles

<b>FY 27</b>		
	<b><u>Daily Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 40 miles.	<b><u>Monthly Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 400 miles.
<b>Compact</b>	\$70/40 miles	\$940/400 miles
<b>Full-size</b>	\$75/40 miles	\$1,010/400 miles
<b>Van</b>	\$80/40 miles	\$1,080/400 miles

<b>FY 28</b>		
	<b><u>Daily Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 40 miles.	<b><u>Monthly Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 400 miles.
<b>Compact</b>	\$75/40 miles	\$1,035/400 miles
<b>Full-size</b>	\$80/40 miles	\$1,115/400 miles
<b>Van</b>	\$85/40 miles	\$1,190/400 miles

<b>FY 29</b>		
	<b><u>Daily Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 40 miles.	<b><u>Monthly Rate/Mileage</u></b> *Mileage charge of \$1.00 per mile after the first 400 miles.
<b>Compact</b>	\$80/40 miles	\$1,140/400 miles
<b>Full-size</b>	\$85/40 miles	\$1,230/400 miles
<b>Van</b>	\$90/miles	\$1,310/400 miles