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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Communications, Technical, and Finance Meeting**  **(Combined Meeting)**  **Thursday, February 8, 2024**  **9:00 am – 12:00 pm** |  |

**MEETING MINUTES**

**Communications Committee Members Present:** Davlynn Racadio (MPD), Thalia Burns (HPD), Lavina Taovao (KPD)

**Technical Committee Members Present:** Tony Ramirez (VSE), Tony Velasco (DIT), Thalia Burns (HPD)

**Technical Committee Members Not Present:** Shawn Kuratani (HFD), David Miyasaki (KPD), Kenison Tejada (FirstNet)

**Finance Committee Members Present:** Edward Fujioka (EMS), Stephen Courtney (C&C of Honolulu), Tony Velasco (DIT), Todd Omura (CIO Designee), Reed Mahuna (HIPD), Matthew Kurihara (HPD), Liz Gregg (ATT)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Nani Blake (T-Mobile), Frannie Chung (EMS), Stacy Domingo (HIFD), Robert Fujitake (HIPD), Ji Sook Kim (Consumer Advocate Designee), Wayne Hirasa (Alakaina), Kurt Lager (OSL), Elliott Kalani Ke (KPD), Shelby Lewis (ATT), Glenn Kobashigawa (HT), Patrick Leddy (LLC), Rebecca Lieberman (Charter), Lorrin Okumura (EMS), Gregg Okamoto (MPD), Ariel Ramos (KPD), Darren Rose (KPD), Jeff Reeve (ATT), Valerie Taylor (Intrado), Calvin Sung (HPD), Keola Tom (MPD), Ruth Zipfel (Eagleview)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for all committees except the Technical Committee.**

1. Review and Approval of January’s Meeting Minutes

**Board Chair requested a motion to approve January’s Meeting Minutes. Reed Mahuna motioned to approve January’s Meeting Minutes. Tony Velasco seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Update on Intrado/Hawaiian Telcom Upgrade

**Davlynn Racadio stated that the Intrado Upgrade will begin the second week of March. She added that she will check with Hawaiian Telcom to ensure everything is running smoothly before the installation.**

**Davlynn Racadio stated that she would also like to give a few other updates regarding 9-1-1 Goes to Washington that will be occurring at the end of this month. She stated that the 9-1-1 Saves Act of 2023 is being represented by Representative Norma Torres and Representative Brian Fitzpatrick. She added that is currently scheduled to be heard this year and has 101 co-sponsors including Representative Jill Tokuda from Hawaii and bill number is HR 6319. Companion bill in the Senate is SB 3556 named Enhanced the First Responders Act that was introduced by Senator Amy Klobuchar on December 18, 2023, with only 5 co-sponsors. She added that NENA believes that these bills will provide a solid foundation to recognize dispatchers as first responders.**

**Davlynn Racadio stated that she was notified last month that Maui County’s 911 Center was selected by the NG 9-1-1 Institute as Outstanding Communication Center of 2024. Award will take place during 9-1-1 Goes to Washington on February 27, 2024, at the Rayburn Building. She added that she is grateful for the award and that it will help elevate her personnel and give them confidence that they performed to the best of their ability with the limited amount of manpower during the storm.**

* 1. Technical Committee – Shawn Kuratani

**Shawn Kuratani is not present to give any updates.**

* + - 1. Advisory Committee – Rebecca Lieberman
         1. Updates on Legislative Session

**Rebecca Lieberman stated that the Executive Director, Tony Ramirez, and herself met with Senator McKelvey and Representative Tarnas regarding our bills SB 3028 and HB 2339. She stated that Senator McKelvey had many questions on the amount of funds the Board is in possession of and how the funding is spent and feels that the Board needs to reach out to legislature to educate them about 9-1-1 services and the function of the Enhanced 9-1-1 Board. She added that the Executive Director testified for SB 3028 on February 6, 2024, and would like to thank everyone who submitted testimony in support of the bill. Decision making on SB 3028 was deferred to February 8, 2024. Senator McKelvey expressed interest in additional reporting requirements for the Board however, responded stating that annual reports are submitted to the legislature before the start of each legislative session.**

**Rebecca Lieberman stated HB 2339 has been scheduled for hearing on February 9, 2024, and highly recommends everyone to submit testimony. All testimony was to be submitted by February 8, 2024, by 2:00PM. She added that Representative Tarnas is extraordinarily supportive of our bill during our discussion with him and noted that he is interested in the reclassification efforts for first responders that occurred last session.**

**Edward Fujioka stated if a report was submitted regarding HB 1398 Relating to Bargaining Units for Telecommunicator Dispatchers. Rebecca Lieberman responded stating that the report was completed, and the Executive Director can circulate that report to the Board. She added that after legislative session is over the agency who produced the report could present their findings to the Board.**

HB1040 Enhanced 911 Board Membership: Director of Law Enforcement

**Agenda item was not discussed.**

* 1. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow

**January 2023 Cashflow Statement:**

**Surcharge Collection: $992,019**

**Interest Income: $120,216**

**Total Receipts: $1,112,235**

**Total Disbursements: ($685,996)**

**Net Receipts/Disbursements: $426,239**

**Net Encumbrances Adds/(Paydown): ($98,561)**

**Net Cash Inflow /(Outflow): $327,678**

**Outstanding Encumbrances: $9,091,521**

**Net Bank Balance: $40,379,737**

**Unencumbered Cash Balance: $31,288,216**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training

**Ariel Ramos stated no updates regarding recruitment process/strategies and personnel training.**

* + 1. Update on Personnel Issues and Vacancies

**Ariel Ramos stated that they currently have 10 out of 20 positions filled and will have one personnel who is going to be on extended leave starting next week.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training

**Matthew Kurihara stated no updates regarding recruitment process/strategies and personnel training.**

* + 1. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated that they are hovering around 34% vacancies. He added that they lost two applicants that were ready to be hired and is uncertain about the precise reason.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training

**Shawn Kuratani not present to give an update.**

* + 1. Update on Personnel Issues and Vacancies

**Shawn Kuratani not present to give an update.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training

**Lorrin Okumura stated that they are working on posting positions to fill their vacancies.**

* + 1. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated that they currently have 7 vacancies.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training’

**Davlynn Racadio stated that they are trying to create a recruitment process that will allow DPS to do a review of applicants and have interested applicants take a test and receive their results and interview all in one session. She added that she has 4 personnel scheduled to complete their training and is currently waiting for a progress report.**

* + 1. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated that they currently have 10 personnel.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training

**Please see Maui Police Department updates.**

* + 1. Update on Personnel Issues and Vacancies

**Please see Maui Police Department updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training

**Robert Fujitake stated that they have one personnel in radio training and recently had five applicants attend a realistic job preview.**

* + 1. Update on Personnel Issues and Vacancies

**Robert Fujitake stated that they currently have 14 vacancies that sets their vacancy rate at about 30%.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training

**Stacy Domingo stated that they have 3 personnel in training. She added regarding recruitment and conditional offers 5 applicants accepted and are scheduled to start on March 18, 2024.**

* + 1. Update on Personnel Issues and Vacancies

**Stacy Domingo stated that they currently have 6 personnel.**

1. Items for Discussion, Consideration, and Action
   1. 911 Timeline Update (VSE)
      1. Status Report on All Counties
   2. Additional Items Proposed by Meeting Attendees.
2. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, March 14, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. 9-1-1 Goes to Washington February 25-28, 2024, Ritz Carlton, Pentagon City
      2. NENA (National Emergency Number Association) Conference June 28 – July 3, 2024, Kissimmee, Florida
      3. APCO (Association of Public-Safety Communications Officials) Conference August 4-7, 2024, Orlando Florida
   3. Additional Announcements from Meeting Attendees
3. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Stephen Courtney motioned to adjourn the meeting. Rebecca Lieberman seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**