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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Enhanced 911 Board Meeting**  **Thursday, November 9, 2023**  **9:00 am – 12:00 pm** |  |

**MEETING MINUTES**

**Board Members Present:** E. Kalani Ke. (KPD), Francis Alueta (HT), Stephen Courtney (C&C of Honolulu), Ji Sook Kim (Consumer Advocate Designee), Corey Shaffer (Verizon), Matthew Kurihara (HPD), Keola Tom (MPD), Rebecca Lieberman (Charter), Liz Gregg (ATT), Todd Omura (CIO Designee)

**Board Members Not Present:** Nani Blake (T-Mobile), Reed Mahuna (HIPD), Gregg Okamoto (MPD)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Edward Fujioka (EMS), Robert Fujitake (HIPD), Everett Kaneshige (DOD), Glenn Kobashigawa (HT), Shawn Kuratani (HFD), Ah Lan Leong (HPD), Lorrin Okumura (EMS) Ariel Ramos (KPD), Davlynn Racadio (MPD), Tony Ramirez (VSE), Jeff Reeve (ATT), Lavina Taovao (KPD), Kenison Tejada (FirstNet), Tony Velasco (DIT), Miranda Winn (NGA), Barbara Winn (NGA)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of October’s Meeting Minutes

**Board Chair requested a motion to approve September’s Meeting Minutes. Todd Omura stated that he was listed as present for the meeting when he did not attend the October Meeting. Francis Alueta motioned to approve September’s Meeting Minutes with this revision. Stephen Courtney seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Lumen (Provider for Spectrum/TWC) Misconfiguration Issue with Hawaiian Telcom
      2. Intrado Training for ECAPS

**Davlynn Racadio stated that she would like to give another update regarding representatives Norma Torres and Kelly Fitzpatrick who reintroduced the 9-1-1 Saves Act to reclassify 9-1-1 dispatchers as first responders. She added that NENA has it posted on their website and has sent notification to all members asking them to give a brief introduction of yourself that will be sent to our representatives up in Washington to ask them for their support. In conclusion, stated that if you did not receive that notification to contact her.**

**Davlynn Racadio stated regarding 9-1-1 Goes to Washington that if anyone is interested in attending to contact her. She added that it is an ideal time for us to push the state to reclassify dispatchers as first responders especially with support from Norma Torres who was a dispatcher in California for seventeen years. Furthermore, stated that she understands what we go through and the impact it has on our lives and will be a great representation for us. Francis Alueta responded stating that if personnel from Maui could attend 9-1-1 Goes to Washington to testify that were involved in the Lahaina incident would be very beneficial for the State however, he understands the staffing issues they currently face. Davlynn Racadio responded stating that she will do her best to try and have some of her personnel attend the conference.**

* 1. Technical Committee – Shawn Kuratani
     + 1. Advisory Committee – Everett Kaneshige
          1. No Updates
  2. Finance Committee – Edward Fujioka
     1. Requesting Replacement for Aaron Farias on Finance Committee Due to Retirement
     2. Review of Monthly Y-T-D (Year to Date) Cash Flow

**Edward Fujioka stated that he would like to give a reminder to all the agencies to please deposit reimbursement checks as soon as possible to avoid having to reissue checks that have become expired because it has exceeded six months from the issue date. He added that there has an issue depositing a check with the name change from Akimeka to VSE that is preventing the check from being deposited and causing a delay in the closing of the First Hawaiian Bank account.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Ariel Ramos stated no further updates.**

* 1. Oahu Police Department – Matthew Kurihara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated no further updates.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated no further updates.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo not present to give an update.**

1. Executive Director’s Report
   1. Department of Budget & Finance Administrative & Revenue Assessment
      1. Executive Director Requesting $81,327.20 to Cover Shortage

**Executive Director stated that he is requesting $81,327.20 to cover shortage for Department of Budget & Finance Administrative & Revenue Assessment. He added that this assessment is supposed to be paid every quarter and that moving forward he will be sending payments to Department of Budget & Finance on a quarterly basis. Total assessment was $817,727.20 causing a shortage of $81,327.20 due to the budgeted amount from last fiscal year being only $736,400.**

1. Items for Discussion, Consideration, and Action
   1. 911 Timeline Update (VSE)
      1. Status Report on All Counties
   2. Department of Budget & Finance Administrative & Revenue Assessment
      1. Executive Director Requesting $81,327.20 to Cover Shortage

**Board Chair requested a motion to cover shortage of $81,327.20 for Department of Budget & Finance Administrative & Revenue Assessment for Fiscal Year 2022-2023. Corey Shafer motioned to approve this request. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees.

**Ariel Ramos stated that she would like to notify everyone that the Motorola Summit will be held on April 28 – May 1, 2024, in Grapevine, Texas.**

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, December 14, 2023 (Combined Meeting)
      2. Thursday, January 11, 2024 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. 9-1-1 Goes to Washington February 26 – March 1, 2024, Ritz Carlton, Pentagon City
      2. NENA (National Emergency Number Association) Conference June 28 – July 3, 2024, Kissimmee, Florida
      3. APCO (Association of Public-Safety Communications Officials) Conference August 4-7, 2024, Orlando Florida
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Corey Shaffer motioned to adjourn the meeting. Ji Sook Kim seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**