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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Enhanced 911 Board Meeting**  **Virtual Meeting – Microsoft Teams**  **Thursday, July 13, 2023**  **9:00 am – 12:00 pm** |  |

**MEETING MINUTES**

**Board Members Present:** Thalia Burns (HPD), Francis Alueta (HT), Stephen Courtney (C&C of Honolulu), Liz Gregg (ATT), Ji Sook Kim (Consumer Advocate Designee), Todd Omura (CIO Designee), Corey Shaffer (Verizon), Reed Mahuna (HIPD), Gregg Okamoto (MPD)

**Board Members Not Present:** Nani Blake (T-Mobile), Rebecca Lieberman (Charter), Keola Tom (MPD), E. Kalani Ke (KPD)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Stacy Domingo (HIPD), Aaron Farias (HPD), Robert Fujitake (HIPD), Everett Kaneshige (DOD), Matthew Kurihara (HPD), Glenn Kobashigawa (HT), Kurt Lager (OSL), Patrick Leddy (LCC), Lorrin Okumura (EMS), Ariel Ramos (KPD), Davlynn Racadio (MPD), Tony Ramirez (VSE), Kenison Tejada (FirstNet), Ruth Zipfel (Eagleview), Barbara Winn (NGA).

1. Call to Order, Public Notice

**The meeting was called to order by the Vice Chair, Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Review and Approval of June’s Meeting Minutes

**Vice Chair requested a motion to approve June 8, 2023, Meeting Minutes. Francis Alueta motioned to approve the June 8, 2023, Meeting Minutes. Reed Mahuna seconded the motion. A voice vote was taken, motion was unanimously approved.**

**Vice Chair requested a motion to approve June 28, 2023, Meeting Minutes. Ji Sook Kim motioned to approve the June 28, 2023, Meeting Minutes. Stephen Courtney seconded the motion. A voice vote was taken, motion was unanimously approved.**

1. Nomination and Voting of New Board Chair

**Executive Director stated that Elliott Kalani Ke has reached out and has volunteered to become the new Board Chair. Executive Director asked if there are any other nominations by any of the Board members. No other nominations were made therefore Elliott Kalani Ke is the new Board Chair of the Enhanced 911 Board.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. NENA (National Emergency Number Association) Conference June 17-22, Gaylord Texas
         1. Updates from Attendees
2. **Davlynn Racadio stated that she wanted to also get an update from each of the PSAPs on the number of personnel that will be attending the APCO (Association of Public-Safety Communications Officials) Conference & Expo, August 6-9th, Nashville, TN. She added that once a list is prepared she will reach out to all of the PSAPs attending to coordinate with each other.**

**Matthew Kurihara stated that three personnel will attend from Honolulu Police Department.**

**Ariel Ramos stated that no personnel will attend from Kauai Police Department.**

**Robert Fujitake stated that he will email over the number of personnel attending.**

**Lorrin Okumura stated that no personnel will attend from Honolulu Emergency Services Department. Shawn Kuratani from Honolulu Fire Department is not present to give an update.**

* 1. Technical Committee – Shawn Kuratani
     1. No Updates
        1. Advisory Committee – Everett Kaneshige
           1. No Updates
  2. Finance Committee – Edward Fujioka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow

**Executive Director stated no further updates.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Ariel Ramos stated no further updates.**

* 1. Oahu Police Department – Aaron Farias
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Aaron Farias stated no further updates.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani not present no further updates.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further updates.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further updates.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Robert Fujitake stated no further updates.**

* 1. Hawaii Fire Department – Stacy Domingo
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo stated no further updates.**

1. Executive Director’s Report
   1. Update on Bank Transition
      1. Outstanding Checks from First Hawaiian Bank

**Executive Director stated that all remaining outstanding checks should be processed as soon as possible to close out the First Hawaiian Bank account and transfer the remaining funds to Central Pacific Bank.**

* + 1. Account Information for ACH Deposits from Agencies

**Executive Director stated that after signatories complete their training for the ACH Deposit System, he will be reaching out to all the agencies to obtain their account information.**

* 1. Contract for New Auditor

**Executive Director stated that he has started the process to procure a new auditor. He added that a selection committee was formed that consists of Stephen Courtney, Ji Sook Kim, and Liz Gregg.**

* 1. Legislative Proposals Due September 23, 2023

**Executive Director stated a reminder that all legislative proposals are due on September 23, 2023.**

1. Items for Discussion, Consideration, and Action
   1. 911 Timeline Update (VSE)
      1. Status Report on All Counties
   2. Additional Items Proposed by Meeting Attendees.

**Davlynn Racadio requested to move monthly Joint Committee and Board Meeting to the following week due to personnel travelling back from APCO Conference on August 9th, 2023. Executive Director responded stating that he will send out a poll to all the Board and committee members to reschedule the meeting. Vice Chair responded stating that he also agrees to the decision to move the meeting.**

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday August 10, 2023 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. APCO (Association of Public-Safety Communications Officials) Conference & Expo, August 6-9th, Nashville, TN
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Ji Sook Kim motioned to adjourn the meeting. Francis Alueta seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**