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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Enhanced 911 Board Meeting**  **Virtual Meeting – Microsoft Teams**  **Thursday, June 28, 2023**  **9:00 am –10:00am** |  |

**MEETING MINUTES**

**Board Members Present:** Francis Alueta (HT), Nani Blake (T-Mobile), Thalia Burns (HPD), Stephen Courtney (C&C of Honolulu), Liz Gregg (ATT), Ji Sook Kim (Consumer Advocate Designee), Todd Omura (CIO Designee), Reed Mahuna (HIPD), Keola Tom (MPD)

**Board Members Not Present:** E. Kalani Ke (KPD), Rebecca Lieberman (Charter),Gregg Okamoto (MPD), Corey Shaffer (Verizon)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Robert Fujitake (HIPD), Glenn Kobashigawa (HT), Kurt Lager (OSL), Lorrin Okumura (EMS), Davlynn Racadio (MPD), Norman Skorge (OSL)

1. Call to Order, Public Notice

**The meeting was called to order by the Board Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken, quorum was present for the Board.**

1. Items for Discussion, Consideration, and Action
   1. Resolution of Fiscal Year 2019 Encumbrances

**Board Chair stated that previous Executive Director did not extend Fiscal Year 2019 encumbrances after confirming with DAGS ASO and Deputy Comptroller. She added that the only solution to this is to use Fiscal Year 2023 or 2024 funding. Currently the Board has a shortage of $231,820.12. Board Chair asked for a motion to approve using Fiscal Year 2023 funding to cover shortage from Fiscal Year 2019. Francis Alueta responded stating that because the encumbrances were not carried over from Fiscal Year 2019 does that mean that the starting balance going into Fiscal Year 2020 was higher or did it remain the same. Board Chair responded stating that there was no change to Fiscal Year 2020’s balance. She added that it was recommended by the Deputy Comptroller to resolve this issue that funding from either Fiscal Year 2023 or 2024 will have to be used. Stephen Courtney responded asking to confirm that there are sufficient funds to cover the shortage in Fiscal Year 2023. Board Chair responded stating that there are sufficient funds.**

**Board Chair asked for a motion to approve the use of Fiscal Year 2023 funding to cover shortage of Fiscal Year 2019 encumbrance of $231,820.12. Stephen Courtney motioned to approve the use of Fiscal Year 2023 funding to cover shortage of Fiscal Year 2019 encumbrance of $231,820.12. Ji Sook Kim seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Resolution of Budget & Finance Revenue & Administrative Assessment

**Board Chair stated that previous Executive Director did not encumber Budget & Finance Revenue & Administrative Assessment in the previous year and funding was used from the current year to cover the shortage. She added to resolve this issue moving forward she would like to ask to Board for approval to encumber the entire amount for the Budget & Finance Revenue & Administrative Assessment for $736,400 in Fiscal Year 2023 due to having excess funding remaining in Fiscal Year 2023.**

**Board Chair asked for a motion to approve encumbering $736,400 for Budget & Finance Revenue & Administrative Assessment for Fiscal Year 2023 Assessment. Ji Sook motioned to approve encumbering $736,400 for Budget & Finance Revenue & Administrative Assessment for Fiscal Year 2023 Assessment. Francis Alueta seconded the motion. A voice vote was taken, motion was unanimously approved.**

* 1. Additional Items Proposed by Meeting Attendees.

1. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Adjournment

**Stephen Courtney motioned to adjourn the meeting. Ji Sook Kim seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**