

STATE OF HAWAII



**STATE PROCUREMENT OFFICE
FINDINGS AND RECOMMENDATIONS RELATING TO THE
UNIVERSITY OF HAWAII'S PROCUREMENT OF CONSTRUCTION CONTRACTS
AND CONSTRUCTION-RELATED CONSULTANT SERVICES
PURSUANT TO CHAPTER 103D HAWAII REVISED STATUTES
AS REQUIRED BY ACT 87, SLH 2013, "RELATING TO HIGHER EDUCATION"**

JANUARY 2016

SUBMITTED TO

THE TWENTY-EIGHTH STATE LEGISLATURE

IN RESPONSE TO PART IV, SECTION 6

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EXECUTIVE SUMMARY

ACT 087 (2013) "RELATING TO HIGHER EDUCATION" repealed the authority of the President of University of Hawaii (UH) and required that the Administrator of the State Procurement Office (SPO) to (1) serve as the Chief Procurement Officer (CPO) for UH, for contacts for construction and professional services furnished by licensees under chapter 464; and (2) submit a report to Legislature of the Administrator's findings and recommendations related to transparency, efficiency, and compliance of UH's procurement of construction contracts and construction-related consultant services pursuant to HRS Chapter 103D, the Hawaii Public Procurement Code.

To implement the requirements of the Act, SPO issued UH Procurement Delegation No. 2013-01 delegating procurement authority to the UH President as well as a memorandum of agreement (MOA) delineating SPO's oversight responsibilities and UH's responsibilities and procedures. SPO also imposed a high-level oversight role in order to evaluate UH's construction procurement practices by collecting and reviewing data related to UH's construction procurements for FYs 14 and 15, in order to provide fact-based information for this report.

As of December 2015, there were 373 construction procurements reported by UH consisting of 88 Small Purchases, 162 Professional Services, and 123 Competitive Sealed Bids. For the purpose of this report, SPO's Findings and Summary of Events section only includes the results for the 102 UH Solicitations requested and reviewed by the SPO for a 24-month duration: July 1, 2013 to June 30, 2015.

In addition, UH Site Visits were integrated into SPO's oversight process, in May 2014, to address post award concerns. As a result, SPO completed a total of fourteen (14) construction site "inspections" consisting of eleven (11) site visits and three (3) desktop reviews for UH Hilo projects from November 2014 to July 2015.

Based on SPO's review of 102 UH construction solicitations, UH's Administrative Procedures, and fourteen (14) post-award Site Visits, SPO finds that UH is conducting construction procurements in a compliant, efficient, and transparent manner. Going forward, SPO recommends UH and SPO review the current delegation and UH/SPO MOA to make any adjustments to the level of SPO's oversight role with the goal of establishing a SPO/UH delegation similar to that of other Executive Branch Departments.

INTRODUCTION AND BACKGROUND

Act 087 (13) “RELATED TO HIGHER EDUCATION” was signed into law on May 31, 2013 by the former State of Hawaii Governor Neil Abercrombie. In enacting Act 87, SLH 2013, the Legislature amended Hawaii Revised Statutes (HRS) §103D-203 by repealing the authority of the President of the University of Hawaii (UH) to serve as the Chief Procurement Officer (CPO) for construction contracts and professional services, furnished by licensees under chapter 464 (i.e. Engineers, Architects, Surveyors, and Landscape Architects), related to construction contracts and assigned those responsibilities to the Administrator of the State Procurement Office (SPO).

House Bill 114, Senate Draft 2, of the Twenty-Seventh Legislature, 2013 [Exhibit A] requires the Administrator of SPO (1) serve as the CPO for UH, for contracts for construction and professional services furnished by licensees under chapter 464; and (2) submit a report to the Legislature, no later than twenty (20) days prior to the convening of regular session of 2016, of the Administrator's findings and recommendations related to the transparency, efficiency, and compliance of UH's procurement of construction contracts and construction-related consultant services pursuant to HRS Chapter 103D, the Hawaii Public Procurement Code (the Code).

This Bill also required all UH projects for procurements of professional services furnished by licensees under chapter 464 for construction projects be coordinated with the Department of Accounting and General Services (DAGS) on behalf of the board; provided that DAGS shall not be responsible for procurements determined by both UH and DAGS to be professional services furnished by licensees under chapter 464 for repair and maintenance.

IMPLEMENTATION OF ACT 87, SLH 2013

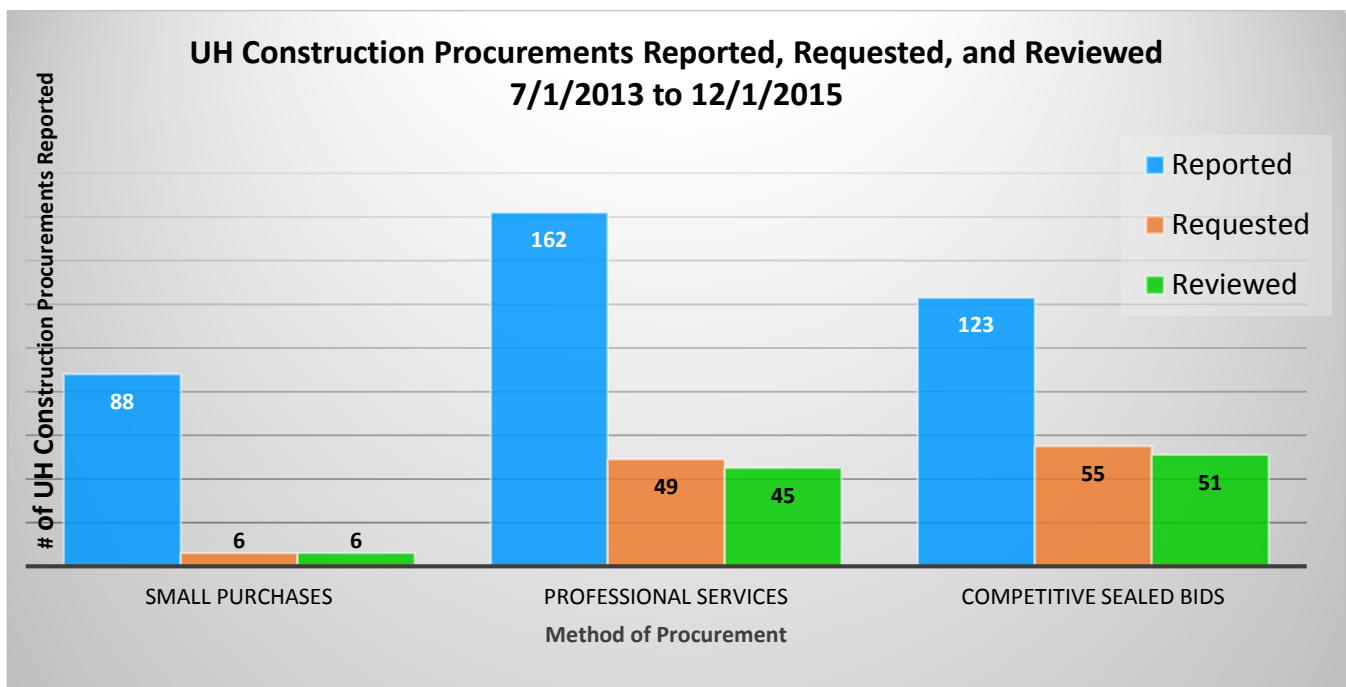
Prior to Act 87's effective date of July 1, 2013, the former SPO Administrator, Aaron Fujioka, sent a letter [Exhibit B] to the former UH President M.R.C. Greenwood proposing a paradigm to implement the requirements of the Act while ensuring minimal disruptions to UH construction procurements. The proposed implementation consisted of the following: Procurement Authority, Delegated Procurement Authority, Education and Training, and high-level oversight of UH construction procurements by SPO.

SPO's Delegation of Authority. SPO issued UH Procurement Delegation No. 2013-01 [Exhibit C] on June 26, 2013 from Mr. Fujioka delegating procurement authority to President Greenwood. The delegation was limited only to enumerated procurement transactions and required compliance with SPO education and training directives.

UH/SPO Memorandum of Agreement (MOA). In conjunction with the written delegation of procurement authority, SPO sent a memorandum of agreement (MOA), dated July 15, 2013, to President Greenwood delineating SPO's oversight responsibilities and UH's responsibilities and procedures. Since Act 87 charged the SPO Administrator with submitting a report of findings and recommendations related to the transparency, efficiency, and compliance of UH's procurement of construction and consultant services contracts, SPO imposed a high-level oversight role in order to evaluate UH's construction procurement practices. This MOA [Exhibit D] was fully executed on July 26, 2013 and provided that UH had primary responsibility for initiating and completing tasks and SPO had secondary responsibility for assisting the effort in order to evaluate compliance with the Code and other guidance(s) provided by SPO. In order to effectuate the oversight function, SPO, via the MOA, required UH to provide a monthly report listing all construction procurements to be initiated in that month and provide procurement documents for any solicitations SPO selected to review. The MOA also required UH to submit written delegation (i.e. form SPO-036UH and form SPO-036UHtrans) to SPO and for these delegated UH procurement staff to attend

the required SPO training workshop(s) for the applicable method of procurement within sixty (60) days of the effective date of the MOA, July 26, 2013.

From July 1, 2013 to December 1, 2015, UH reported a total of 373 Construction Procurements consisting of 88 Small Purchases, 162 Professional Services, and 123 Competitive Sealed Bids [Exhibit E] via its monthly reports sent to SPO. Once these monthly reports were received, SPO would examine each report and request the applicable solicitation and contract documents to be sent for review to ensure UH's compliance with applicable laws, rules, directives, circulars, policies, and regulations. As a result, SPO has requested to review a total of 110 of these solicitation documents (i.e. 6 Small Purchases, 49 Professional Services, and 55 Sealed Bids) and has currently completed 102 reviews (i.e. 6 Small Purchases, 45 Professional Services, and 51 Competitive Sealed Bids), pending follow-up requests to UH for additional documents. Reference the SPO Findings and Summary of Events section below for the results of the 102 UH solicitations reviewed by SPO in a 24-month duration.



UH/DAGS MOA. In response to Act 87, SLH 2013, UH and DAGS also entered into an MOA pertaining to the procurement of professional services furnished by licensees under chapter 464 for construction projects. The UH/DAGS MOA [Exhibit F], dated July 31, 2013, delineated DAGS' oversight responsibilities and UH's responsibilities and procedures (i.e., maintaining and providing a current List of Qualified Professionals to DAGS). The MOA also documented UH's sole responsibility for complying with all laws and regulations, and DAGS-PWD's responsibility to serve in an advisory role only.

For instance, Item D3 of the UH/DAGS MOA, required UH to provide DAGS-PWD a listing of all professional service applicants, and allowed qualified DAGS personnel the opportunity to observe or consult in the review of firms' statement of qualifications. In addition, Item D4 of the MOA, required UH to inform DAGS-PWD of the formation of Capital Improvements Program (CIP) project selection committees, and allowed qualified DAGS-PWD personnel the opportunity to observe or consult in the selection committee.

Based on the mandate of Act 87 and the duties and responsibilities set forth in the UH/DAGS MOA, DAGS-PWD's experience and expertise were relied on to assist UH with its procurement of professional services for major CIP projects and to ensure sound judgement was used in the selection of professional services.

KEY PERSONNEL

- Department of Accounting and General Services (DAGS)
Dean H. Seki, Comptroller (Former)
Douglas Murdock, Comptroller (Current as of January 2015)
Maria Zielinski, Deputy Comptroller (Former) – Acting SPO Administrator (11/4/13-11/14/13)
James “Jimmy” Kurata, Administrator of Public Works Division (PWD)
Walter Kobayashi, Engineer from Construction Management Branch
- State Procurement Office (SPO)
Aaron Fujioka, Administrator (Former)
Sarah Allen, Administrator (Current as of November 16, 2013)
Ruth Yamaguchi, Assistant Administrator (Former)
Paula Youngling, Assistant Administrator (Current as of August 1, 2014)
Kevin Takaesu, Policies and Compliance Section Supervisor
Stacey Kauleinamoku, Purchasing Specialist and SPO Point-of-Contact for UH
- University of Hawaii (UH)
M.R.C. Greenwood, President (Former)
David Lassner, President (Current as of June 2013)
Susan Lin, UH Director of Financial Management
Howard Todo, Vice President for Budget and Finance/Chief Financial Officer (Retired)
Jan Gouveia, Vice President for Administration (Current as of August 2014)
Duff Zwald, Director of the Office of Procurement and Real Property Management (OPRPM)
Karlee Hisashima, Associate Director of OPRPM and UH Point-of-Contact for SPO

UH HISTORY – ORGANIZATIONAL CHART – PROCUREMENT STRUCTURE

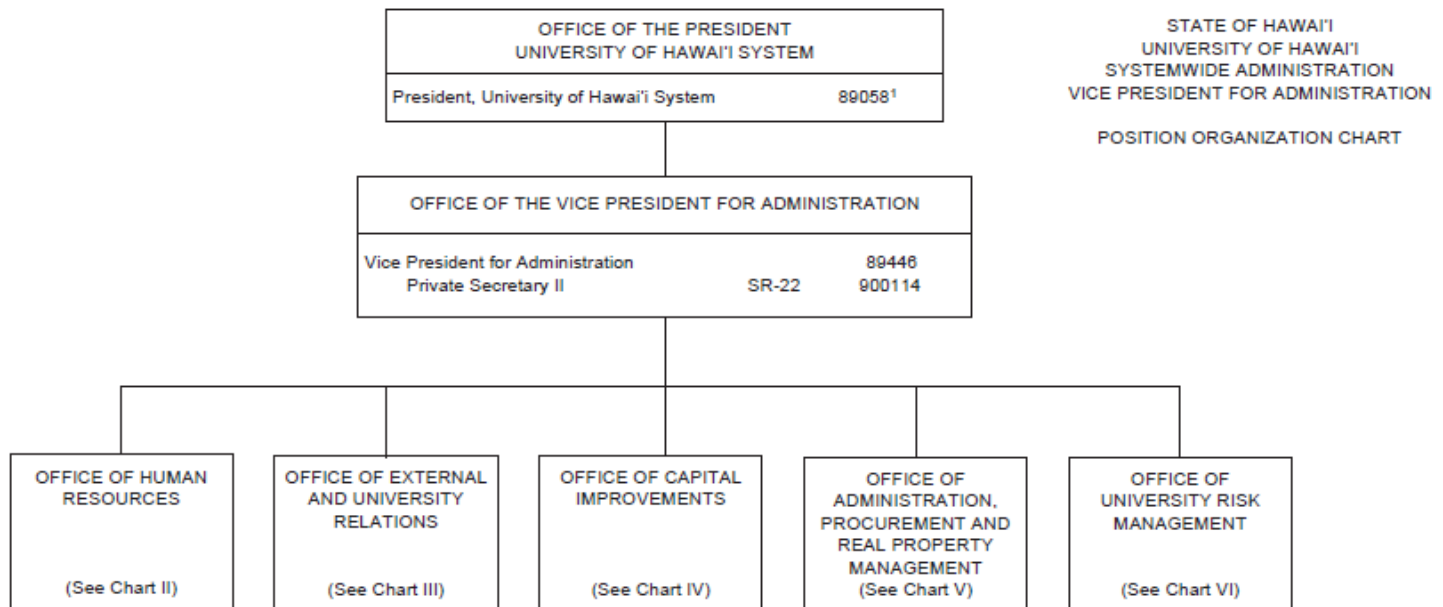
UH Manoa first opened as the College of Agriculture and Mechanical Arts in 1907. Today, the UH system consists of 10 campuses spread across six (6) Hawaiian islands and serves more than 640 educational programs.

The Office of Procurement and Real Property Management (OPRPM), is responsible for the system-wide administration of policies and procedures for the acquisition of goods, services, and construction and the processing of transactions involving real property. OPRPM's responsibilities also include providing overall direction and leadership in the system-wide development of procurement and real property management policies and procedures; planning, organizing, directing, and controlling procurement, real property, and records management activities for the UH system; as well as ensuring compliance with applicable law and procedural requirements pertaining to public records.

In 2014, UH went through a reorganization that resulted in OPRPM moving from reporting to the UH Financial Management Office to directly reporting to the Vice President of Administration. According to UH's Functional Statement, the Office of Vice President for Administration, provides system-wide executive leadership in planning, organizing, directing, managing and administering UH's programs in five main areas relating to (1) university/community relations; (2) capital improvements; (3) human resources; (4) procurement and real property management; and (5) risk management (see

Organizational Chart 1). Jan Gouveia has been the UH Vice President for Administration since August 2014.

Chart 1. Organizational Chart for the Office of the Vice President for Administration



Once SPO's Administrator delegated procurement authority to the UH President, this procurement authority could be further delegated by the UH President to personnel, as designated procurement officers authorized to conduct and participate in procurement activities in accordance with Hawaii Administrative Rules (HAR) §3-121-16. "Participation" in procurement activities includes small purchases, developing/drafting a solicitation, reviewing, approving, conducting, managing, and administering the procurement/contract. But, in order to participate in procurement activities, delegation alone is not sufficient and, in accordance with SPO Procurement Circular 2010-05 [Exhibit G], *Statewide Procurement Training*, mandatory training is also required. Delegation of procurement authority to a procurement officer is based on his/her expertise, knowledge and proficiency to carry out procurement activities, while seeking economy and efficiency to achieve program operations. But ultimately, the UH President remains accountable to the CPO for any procurement delegations to authorized procurement officers within UH.

UH Executive Policy E8.105 [Exhibit H], *Delegation of Authority to Execute Contracts for Goods, Services, and Construction; Granting Concessions and Cooperative Agreements*, delegated authority from the UH President to the Vice President of Administration and his/her designees to carry out the responsibilities relating to the procurement of goods, services, and construction for UH, consistent with applicable law and Board of Regents policies, and to execute contractual documents relation to such procurement actions. The Vice President of Administration has further delegated this authority to the OPRPM Director.

UH Executive Policy E8.107 [Exhibit I], *Delegation of Authority to Execute Contracts Goods, Services, and Construction Less Than \$25,000*, also delegated authority to Vice Presidents and Chancellors and their designees to execute contractual documents for procuring goods, services, and construction in amounts less than \$25,000. The delegation also provided that such authority may be delegated to fiscal administrators of departmental units under their direction and jurisdiction. For purchases of construction, such authority in amounts of \$4,000 to less than \$25,000 may only be delegated to fiscal administrators for the facilities planning offices for the respective campuses. Only UH personnel specifically delegated purchasing authority as set forth above are authorized to commit the institution contractually but only within the limits of his/her purchasing authority.

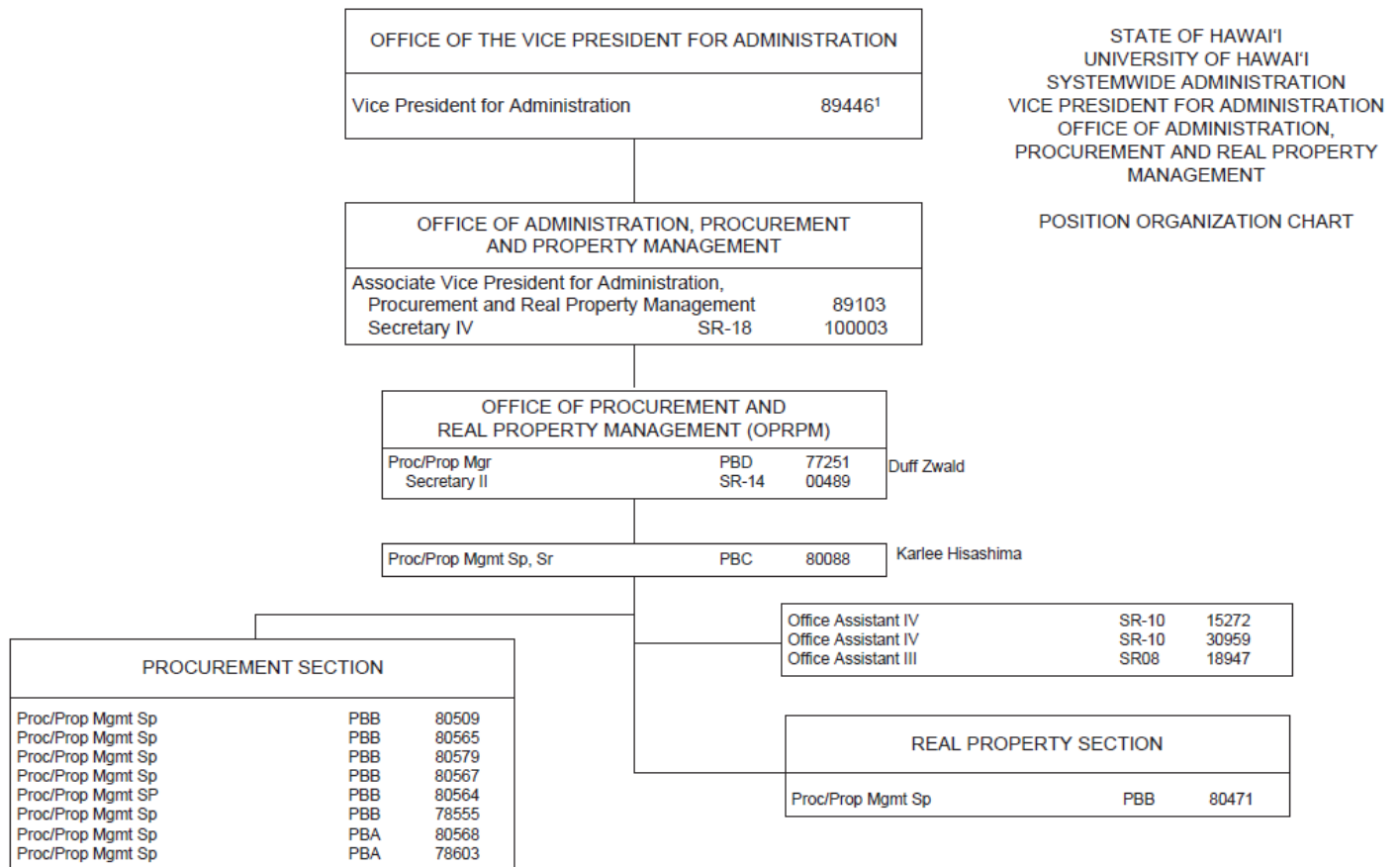
As stated above, the UH procurement function is under the jurisdiction of the OPRPM Director, Duff Zwald, who reports directly to Vice President of Administration, Jan Gouveia. According to UH's policies, Mr. Zwald has system-wide responsibility for implementing and administering the provisions of this administrative procedure and for establishing and maintaining a purchasing system for UH. These responsibilities include, but are not limited to the following:

- Formulating procurement policies, procedures and practices;
- Developing procurement forms;
- Providing guidance on procurement matters to UH personnel;
- Resolving vendor complaints and procurement protests;
- Providing central purchasing services as appropriate;
- Supervising the purchasing activities of UH;
- Training of personnel engaged in purchasing and related activities; and
- Taking any other action necessary for the proper direction and control of the procurement function of UH.

Requirements for goods, services, and construction beyond departmental purchasing authority specified under UH Executive Policy E8.107, are required to be submitted to the OPRPM for procurement action. For these actions, fiscal administrators act as a liaison between their organization and the OPRPM. Fiscal administrators are also required to appraise personnel in their department of UH procurement procedures. Failure of fiscal administrators to comply with procedures in the Administrative Procedures Manual may result in revocation of their purchasing authority or other disciplinary action.

As of October 30, 2015, OPRPM staffing includes: 13 staffed positions; one (1) vacant Office Assistant III position; and two (2) vacant Procurement/Property Management Specialist positions (see Chart 2).

Chart 2. Organizational Chart for the Office of Procurement and Real Property Management (OPRPM)



As noted in OPRPM's Organization Chart, Duff Zwald is the Director of OPRPM and Karlee Hisashima is the Associate Director, who reports directly to Mr. Zwald. Ms. Hisashima has been the primary UH point-of-contact for SPO since the implementation of Act 87, SLH 2013 and has been instrumental in ensuring UH adheres to the responsibilities and duties outlined in the UH/SPO MOA. Here's a summary of her responsibilities and duties:

- Assists the Director in planning, organizing, directing, and controlling the University's Office of Procurement and Real Property Management.
- Acts as the Director and signs contractual and real property documents, as authorized, during the absence of the Director.
- Assists the Director in the resolution of unique procurement problems, contract disputes, and in making complex procurement decisions.
- Prepares studies on subjects pertaining to procurement and real property management for the University and assists in the presentation of testimony before boards, committees, and other entities.
- Oversees the University's small business utilization program as required by Federal Law; develops policies and procedures, contract clauses and reports concerning small business utilization; advises small businesses on how to do business with the University.

- Oversees the University's Records Management Program and provides guidance to University personnel on records management issues.
- Performs special tasks in complex acquisitions and performs contract administration duties as assigned.
- Provides assistance on electronic systems utilized for procurement operations.

As a result, Mr. Zwald and Ms. Hisashima both oversee the work of eight (8) Procurement/Property Management Specialists in OPRPM's Procurement Section of which two (2) of the eight (8) positions are currently vacant, and one (1) Procurement/Property Management Specialist in OPRPM's Real Property Section. These seven (7) Specialists are assisted by one (1) Secretary and two (2) Office Assistants. Finally, here's a summary of the duties performed by OPRPM's Procurement Section:

- Evaluates departmental requirements for acquisition of goods, services, and construction.
- Prepares invitation for bids and requests for proposals or quotations consisting of technical specifications, general provisions and special provisions for the acquisition of goods, services, and construction in accordance with applicable law and University Administrative Procedures.
- Processes competitive solicitations in accordance with applicable law, grant or contract terms and University Administrative Procedures.
- Awards contracts pursuant to competitive solicitations.
- Effects contracts for professional and other specialized services in accordance with University Administrative Procedures.
- Processes sole source procurements in accordance with applicable law and University Administrative Procedures.
- Processes emergency procurements in accordance with applicable law and University Administrative Procedures.
- Processes small purchases and purchases exempt from competition solicitation and/or standard procurement requirements which exceed delegated purchasing authority of fiscal administrators in accordance with applicable law and University Administrative Procedures.
- Develops contract terms and provisions.
- Provides contract administration services.
- Processes financial management accounting forms relating to procurement actions.
- Monitors decentralized procurement activities administered by fiscal administrators at the campus and departmental level.
- Provides advice and assistance to departments in the administration of purchase orders and contracts issued by fiscal administrators.
- Provides training to fiscal administrators.
- Prepares purchasing forms by use by fiscal administrators.
- Develops University administrative procedures relating to the procurement of goods, services, and construction.
- Provides assistance to vendors regarding University procurement operations and procedures.
- Prepares reports on procurement activities within the University.
- Administers a purchasing card program for the procurement of goods and services.
- Administers a small business utilization program in accordance with applicable law.

SPO MONTHLY OVERSIGHT PROCESS WITH UH

Phase 1

Once the UH/SPO MOA was fully executed on July 26, 2013, the following processes were implemented by SPO to manage the review of UH's construction solicitations for compliance, efficiency and transparency:

1. SPO creation and maintenance of a Data Log for each UH monthly report.
2. SPO Administrator approval of staff recommended UH solicitations flagged for review based on UH's monthly report.
3. SPO notification to UH of the solicitations and contract documents selected for review.
4. UH transmittal of the requested solicitation and contract documents.
5. SPO logging and tracking of each solicitation selected for review.
6. SPO review of selected solicitations and documents.
7. SPO coordination with UH on any outstanding or missing documents and/or deficiencies.
8. SPO staff notification to the Administrator of any problems or issues as they occurred.

On August 28, 2013, SPO made its first request of eight (8) July 2013 and ten (10) August 2013 solicitation and contract documents to be sent for review, and received these requested UH documents on October 4, 2013 due to the large volume of paper and document sizes.

Phase 2

Once appointed as the new SPO Administrator, effective November 16, 2013, Ms. Allen began approving review recommendations for UH solicitations and also enacted additional oversight guidelines. For instance, Ms. Allen facilitated coordination with DAGS-PWD subject matter experts who assisted SPO by reviewing UH's solicitation's technical specifications and providing feedback to SPO. Between February 27, 2014 and October 1, 2014, DAGS-PWD completed a total of eighteen (18) technical specification reviews of UH solicitations. DAGS-PWD also supported SPO on site visits of active UH construction projects, as discussed below.

As part of Act 87 implementation, UH was required to follow not only HRS, HAR, and UH Administrative Procedures, but also policy guidance set forth in Procurement Circulars issued by the SPO to Executive Branch agencies. As such, SPO and UH worked together to get UH's personnel up to date with the required procurement delegations necessary for them to function within the limitations set forth in the Delegation of Authority. On February 14, 2014, UH submitted its Procurement Awards, Notices and Solicitations (PANS) posting delegations, SPO-040 forms, and SPO received UH's procurement delegations, SPO-036UH forms, for OPRPMs procurement personnel on February 17, 2014.

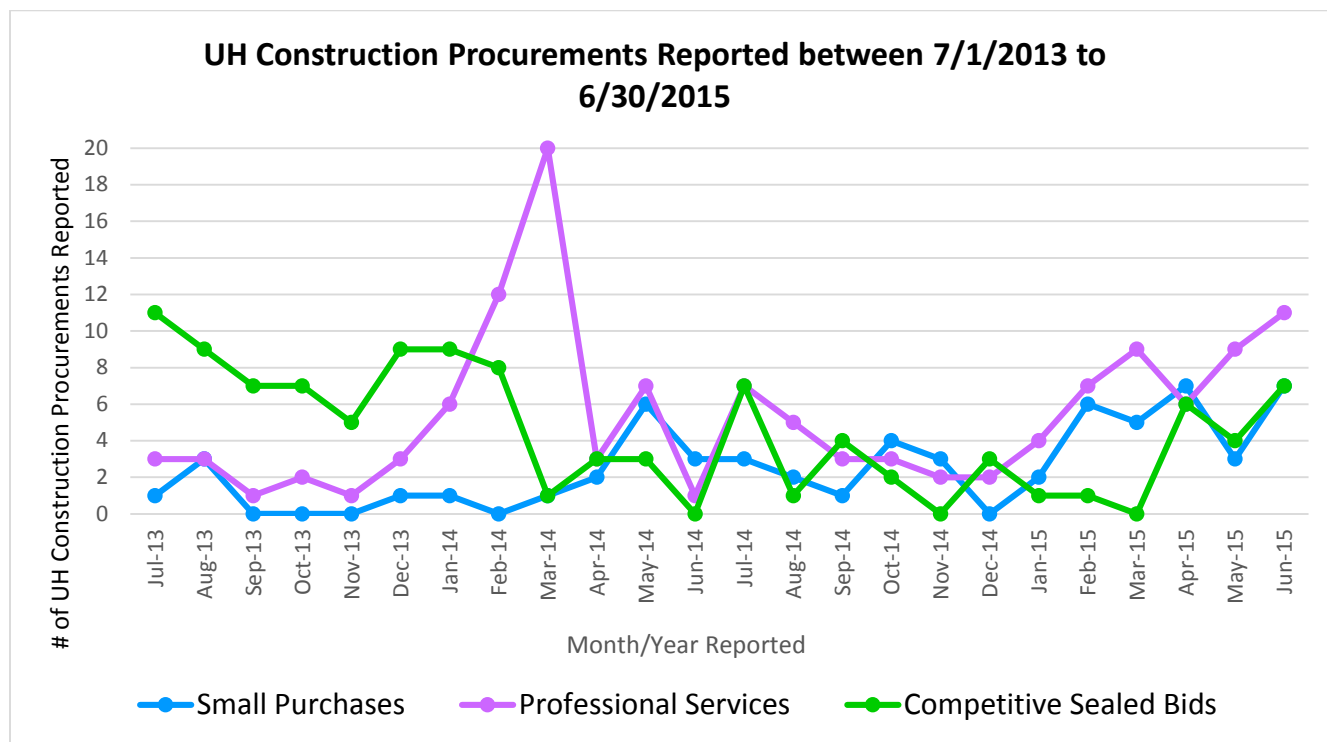
While not specifically required by the Act or the UH/SPO MOA, UH Site Visits were integrated into SPO's oversight process with UH to address post award concerns, which expanded SPO's oversight to include construction projects awarded prior to the Act's implementation date.

Later in August 2014, SPO hired its new Assistant Administrator, Paula Youngling. Concurrently during this month, UH notified SPO of its new Vice President for Administration, Jan Gouveia. At this point, SPO developed a tentative plan for conducting the UH Site Visits as well as the creation of SPO's UH Site Visit Checklist [Exhibit J].

In preparation for SPO's first UH Site Visit, SPO reached out to DAGS-PWD for technical support during the Site Visit. Mr. Walter Kobayashi, an Engineer from DAGS' Construction Management Branch, was assigned to assist SPO in project specific site visits at UH. After many months of coordinating and

scheduling, SPO and DAGS-PWD went on its first UH Site Visit on November 20, 2014. During the visit, UH personnel gave a briefing of the project and answered any questions, then the parties drove to the site itself to review ongoing progress. Due to budgetary constraints, SPO was unable to conduct consistent Site Visits of UH construction projects on other islands. As a result, SPO conducted Desktop Reviews for UH Hilo Solicitations instead. To date, SPO with the support of DAGS-PWD, has completed 14 UH Site Visits and Desk Top reviews of active UH Construction Projects. Please refer to the “Site Visits” section below for a discussion of the completed Site Visits.

SPO’s process with UH repeated itself every month, with UH’s monthly report being sent with the previous month’s solicitation and contract documents requested by SPO. As of today, UH reported a total of 299 Construction Procurements: 61 Small Purchases, 130 Professional Service Procurements, and 108 Competitive Sealed Bids from July 2013 to June 2015. SPO has requested and reviewed a total of 102 of these solicitation documents.



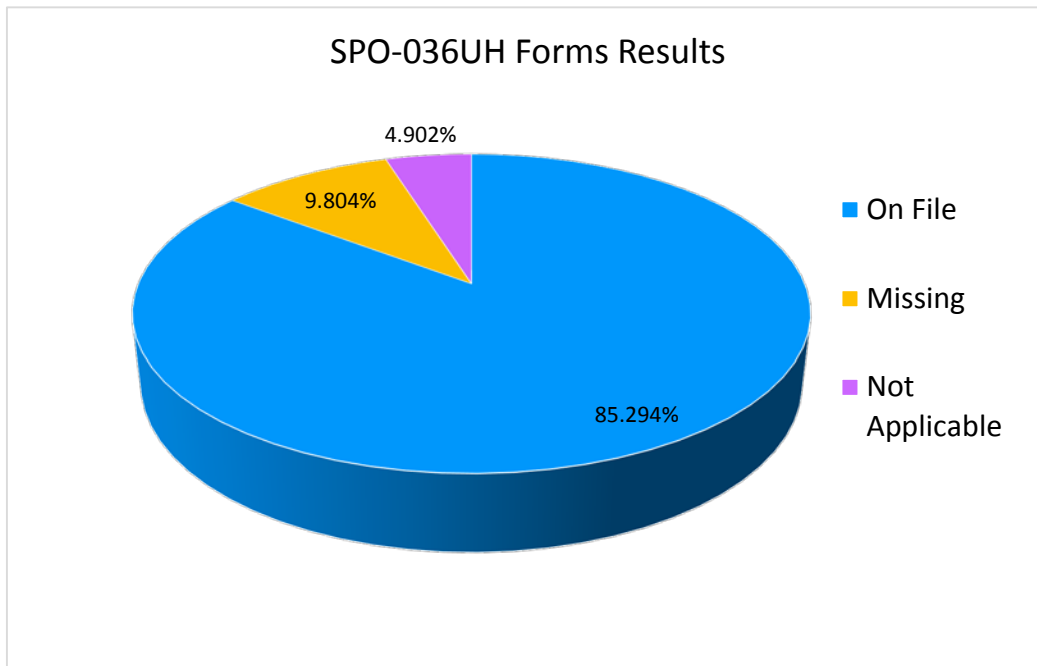
SPO FINDINGS AND SUMMARY OF EVENTS

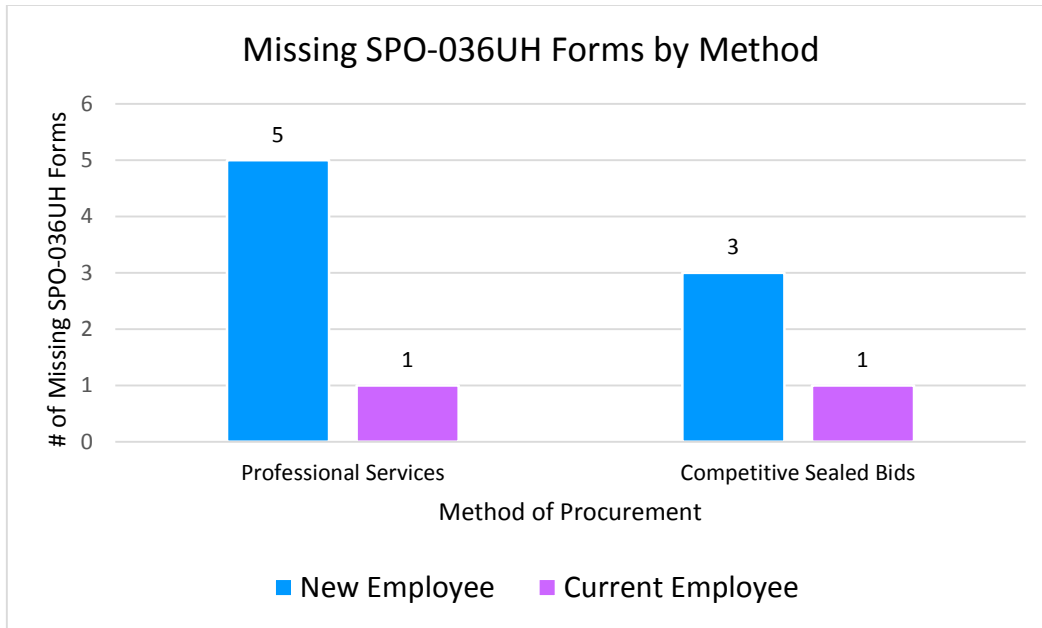
Act 87, required SPO provide the Legislature a report of findings and recommendations concerning the efficiency, transparency, and compliance of UH's construction procurements. In order to provide fact-based information for this report, SPO collected and reviewed data related to UH's construction procurements for FYs 14 and 15 in accordance with the process discussed above. SPO created checklist(s) for each method of procurement anticipated to be used by UH in order to properly document whether or not UH procurement files were complete and whether UH processes were compliant with the Code and followed by procurement personnel. The following is a summary of SPO's findings during FYs 14 and 15:

(1) *Delegation of Procurement Authority*

As one of UH's Responsibilities noted in the UH/SPO MOA, UH was to ensure applicable staff had written delegation of authority from the UH President. On June 25, 2013 SPO provided Form SPO-036UH to UH for their use to formally document delegations of authority. To accomplish this task, UH was to email form SPO-036UHtrans, *University Procurement Delegation Transmittal*, and form SPO-036UH, *University Procurement Delegation*, to SPO. Out of the 102 solicitations reviewed, SPO found a total of ten (10) construction projects (9.804% of UH's construction solicitations) were conducted by two (2) staff members who were missing SPO-036UH forms on file with SPO, as follows:

- A new employee, who needed to submit a SPO-036UH form; and
- An existing employee, who was required to submit an updated SPO-036UH form due to a name change.





Corrective Action Status: UH was notified of this requirement and deficiency. To date, SPO has not received the SPO-036UH form for either employee mentioned above. SPO was notified by UH, on November 5, 2015, that the new employee's last day with OPRPM was October 30, 2015.

Recommendation: While UH is in general compliance with this requirement, SPO recommends the existing employee discussed above submit an updated form and UH develop a checklist for employees who will be engaged in procurement activities to include the documentation of written procurement delegation.

(2) *UH's Administrative Procedures Revision*

To comply with Act 87 and UH/SPO MOA, UH revised its Administrative Procedures manual in October 2013 in order to align their procurement procedures with SPO's Procurement Circulars and Directives. These new procedures were emailed to SPO on April 4, 2014 and can also be found online at: <http://www.hawaii.edu/policy/docs/temp/ap8.281.pdf>. Concurrently during this time, UH held trainings to inform its staff of the new policies and procedures as SPO was required to provide oversight to UH for construction-related procurements effective July 1, 2013. UH's System-wide Policies and Procedures are transparent and available online at: <https://www.hawaii.edu/policy/>.

Current Status: To date, SPO has not found any adverse findings concerning UH's revised Administrative Procedures issued in October 2013.

Recommendation: None.

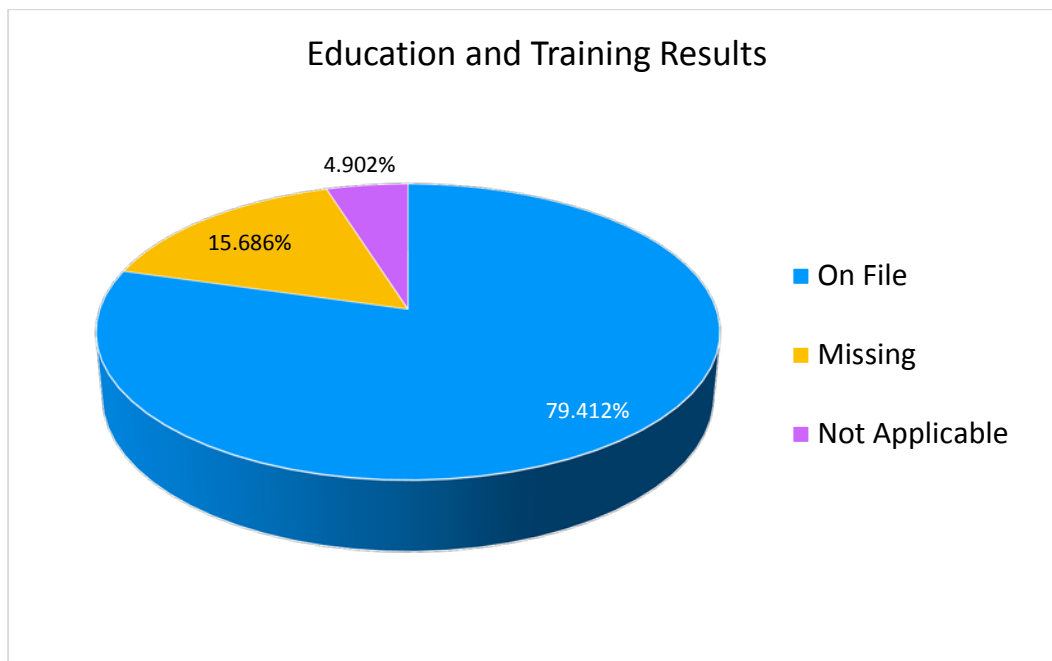
(3) *Education and Training*

To fulfill the UH/SPO MOA's training requirement, UH was to ensure applicable staff attended the required training workshop(s) for the applicable procurement method to be conducted prior to participating in those procurements as per SPO Procurement Circular 2010-05, *Statewide Procurement*

Training. Effective July 1, 2013, to ensure continuity of operations, UH was allowed to continue to conduct procurements. However, as indicated in the MOA, within sixty (60) days of the effective date of the MOA, July 26, 2013, delegated UH Procurement Officers (PO) and staff were required to attend applicable training in order to conduct and/or participate in procurement. Fortunately, during this time, SPO also launched its On-Demand Trainings available on-line, and notified UH so that the few staff members still missing certain mandatory trainings would be able to listen to recorded trainings and receive their Training Self-Certification forms upon completion.

It is UH's responsibility to train its staff on specific departmental procedures and requirements and to ensure staff attended all applicable SPO training workshops designed to assist individuals who have the responsibility for conducting procurement. This allows UH to have the flexibility of effectuating policies and procedures that adequately meets its needs and to ensure that UH was/is engaged directly in the responsibilities associated with the contracts being awarded. Upon review of UH's FYs 14 and 15 solicitation documents, SPO found a total of sixteen (16) construction projects (15.686% of UH's construction solicitations) that were conducted by three (3) staff members who were missing Mandatory trainings as follows:

- SPO 127, *Understanding, Detecting, and Preventing Antitrust Violations*;
- SPO 130, *Construction Procurements*; and
- SPO 185, *Prevailing Wage, Certified Payroll & Contracting Agency Responsibilities*;





Note: One UH Procurement was done by two (2) UH personnel: one missing SPO 185 and one missing SPO 127

Corrective Action Status: UH was notified of these deficiencies. In accordance with the SPO Training Reports dated October 27, 2015, two out of the three staff members have now taken the required trainings indicated above. Pertaining to the last staff member missing SPO 127 training, SPO was notified by UH, on November 5, 2015, that this staff member hasn't been on staff with OPRPM for over a year.

Recommendation: UH is in general conformity with the training requirement but SPO recommends UH develop a checklist for all procurement staff that delineates all required training and tracks courses taken and/or required. Coupled with the checklist recommended for tracking procurement delegations this simple checklist could aid in ensuring procurement staff are compliant with delegation and training requirements prior to engaging in procurement activities.

(4) *Requests for CPO Approval*

The SPO Administrator delegated procurement authority to the UH President subject to strict limitations. The following procurement actions required UH to submit a request for CPO approval prior to taking the action. As part of SPO's oversight, UH was required to submit the following requests for CPO approval:

- Request for Sole Source pursuant to HRS §103D-306 submittal of form SPO-001 to SPO for CPO prior written approval is required for all dollar amounts;
- Request for Emergency procurement pursuant to HRS §103D-307 submittal of form SPO-002 to SPO for CPO written approval is required for all dollar amounts, and written approval may be obtained after-the-fact;
- Request for Contract Extension pursuant to HAR§3-122-3 submittal of form SPO-003 to SPO for CPO prior written approval is required;

- Request for CPO exemption pursuant to HRS §103D-102(b)(4)(L) submittal of form SPO-007 to SPO for CPO prior written approval is required;
- Request for Restrictive Specifications pursuant to HAR§3-122-13(b)(3) submittal of form SPO-014 to SPO for CPO prior written approval is required;
- Request for Alternate Procurement pursuant to HAR§3-122-35 for Competitive Sealed Bidding; HAR§3-122-59 for Competitive Sealed Proposals; and submittal of form SPO-015 to SPO for CPO prior written approval is required; and
- Reporting Procurement Violations for applicable procurement process used and/or request for after-the-fact payment approval pursuant to HAR§3-131-3 submittal of form SPO-016 to SPO for CPO prior written approval is required.

It must be noted that under the HRS and HAR there are certain transactions that have been statutorily pre-approved as either sole source or exempt from the procurement code. These statutory and regulatory pre-approved transactions do not require CPO approval. During this time, UH did have pre-approved Sole Source pursuant to HRS §103D-306(c) and Exemptions pursuant to HAR Chapter 3-120 "Exhibit A" posted on-line. As these procurements were pre-approved in compliance with "Procurements Approved for Sole Source" HRS §103D-306(c), HAR section 3-122-81, and "Procurements Exempt from HRS Chapter 103D," HAR 3-120 "Exhibit A" UH was not required to seek CPO Approval.

Current Status: To date, SPO has not received any requests requiring CPO approval.

Recommendations: None.

(5) *Procurement Awards, Notices and Solicitations (PANS) Accounts*

In accordance with the UH/SPO MOA and Procurement Circular 2010-01 [Exhibit K], *Posting Procurement Awards, Notices and Solicitations (PANS)*, governing Executive Branch agencies, UH is required to publicly post notification of solicitations, awards and other procurement transactions as indicated in the Circular. Prior to Act 87, UH followed its Administrative Procedures regarding public notice of procurement actions. As such, there was a transition that UH had to undergo in order to comply with the SPO posting requirements. In order for UH to post its public notices and awards on SPO's internet sites, the UH President needed to delegated a PANS Accounts Manager, and Alternate, as the point of contact, to manage and distribute UH user accounts. New UH user accounts would then be distributed to the Account Manager for signature/authorization. To accomplish this task, UH was to email form SPO-040, *Posting Delegation Authority: Procurement Awards, Notices and Solicitations*, to SPO's email address.

On February 14, 2014, SPO received two SPO-040 forms for Mr. Zwald, as UH's PANS Account Manager and Ms. Hisashima, as UH's Alternate, to be responsible for providing oversight to ensure security is maintained and data is accurate and entered correctly. SPO also received another SPO-040 form for a PANS User on May 12, 2014.

In order to post public notice for UH's small purchases, UH staff members are required to use an online system for posting requests for quotes for goods, services, and construction known as "SuperQUOTE." SuperQUOTE was developed in partnership with CommercePoint, Inc., a private technology firm founded in Hawaii and incorporated in New York. On February 1, 2001, this electronic system replaced UH's labor-intensive, manual process for obtaining quotations and opened up the process by allowing more vendors to participate. With some exceptions, SuperQUOTES is required to be used for purchases between \$1,000 and \$25,000 for goods and services and for construction between \$15,000 to less than

\$250,000. Since its launch, use of SuperQUOTE has opened UH procurement to more vendors, which may lead to more competitive prices, and created efficiencies over manual, paper-based processing of solicitations and quotes. So instead of obtaining prices from three specific vendors, UH buyers post their specifications on SuperQUOTE, and any vendor registered with CommercePoint can review the request and submit a price quote.

Current Status: The transition from the UH procedure for public notice to SPO's requirements took a while to run smoothly, but is currently working well. To date, SPO has not found any adverse findings concerning UH's PANS accounts. Pertaining to its small purchase postings, SPO found that SuperQUOTE complies with public notice requirements but only allows registered CommercePoint vendors to review requests. As a result, if a vendor is not registered, he/she is unable to access solicitations for viewing purposes only.

Recommendation: While SuperQUOTE complies with the public notice requirement, in order to increase transparency for UH's small purchase notices, UH may want to consider developing a page on their current public website listing current opportunities for public to view without having to register as a CommercePoint vendor. For interested bidders, the list could contain a link to the SuperQUOTE registration page.

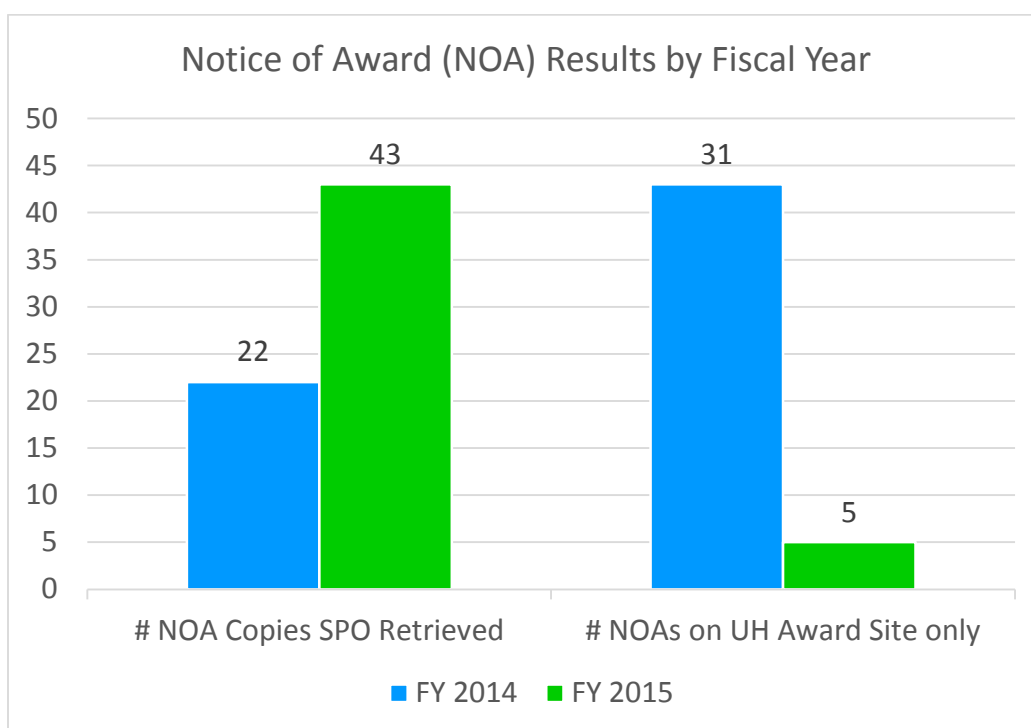
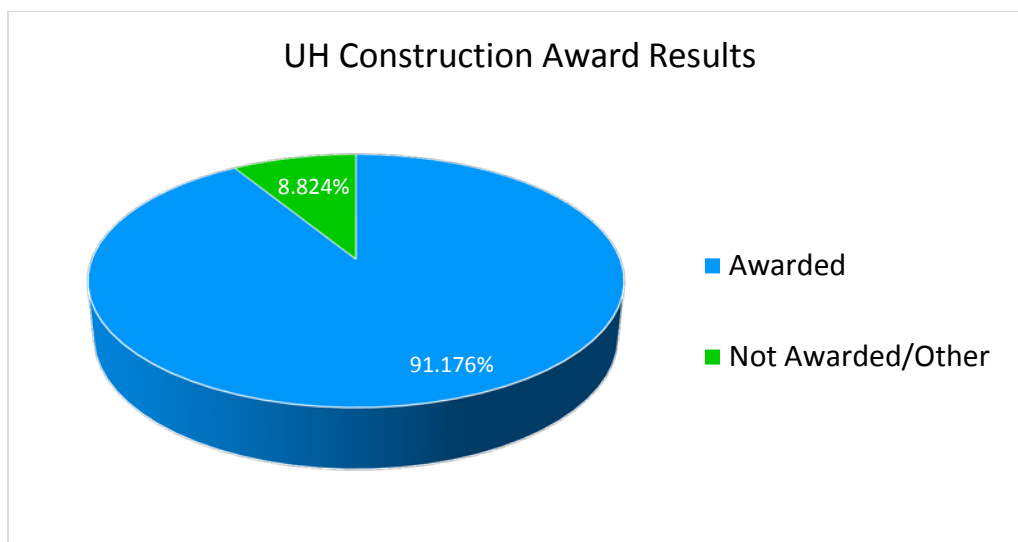
(6) *Notice of Award (NOA) Posting on SPO's Awards Reporting System*

The last UH Responsibility listed in the UH/SPO MOA required UH to publicly post all construction awards on SPO's Awards Reporting System (ARS) within seven (7) days after UH issued a Notice of Award (NOA). It also required UH's Professional Services NOAs to be posted by applicable UH staff on SPO's Professional Services Awards posting website. UH started to post awards on SPO's ARS in April 2014, once UH was granted official PANS accounts and access on April 15, 2014. Prior to getting PANS access, UH continued to post its NOAs on the applicable UH Award site pursuant to HRS, for five working days. Again, this SPO requirement differed from UH's posting requirements under their previous Administrative Procedures and required a transition period. Based on SPO's findings, UH did not understand that Executive Branch Procurement Circulars also applied to them based on Act 87.

Since UH was providing public notice in compliance with HRS §103D-701, it was agreed that from April 15, 2014 going forward, UH would be required to post awards on SPO's ARS in accordance with SPO requirements.

Out of the 102 solicitations reviewed, SPO confirmed UH posts all awards in accordance with SPO requirements, as well as the following:

- UH awarded 93 (91.176% of UH construction solicitations) of its solicitations, while nine (9) solicitations (8.824% of UH construction solicitations) were either pending evaluation and/or award, cancelled, returned to the department, pending issuance, or on hold;
- SPO retrieved and printed out a total of 65 NOAs (63.725% of UH construction solicitations) from either UH's Award Sites or SPO's Award Sites, as these documents were missing from the documents sent by UH; and
- Out of 102 solicitations reviewed, SPO found that 36 NOAs (35.294% of UH construction solicitations) were posted on UH's Awards Sites vs. SPO's Awards Sites.



Current Status: To date, while this process took a while to run smoothly with UH, SPO has not found any adverse findings concerning UH's NOA postings after April 15, 2014 and this process is currently working well.

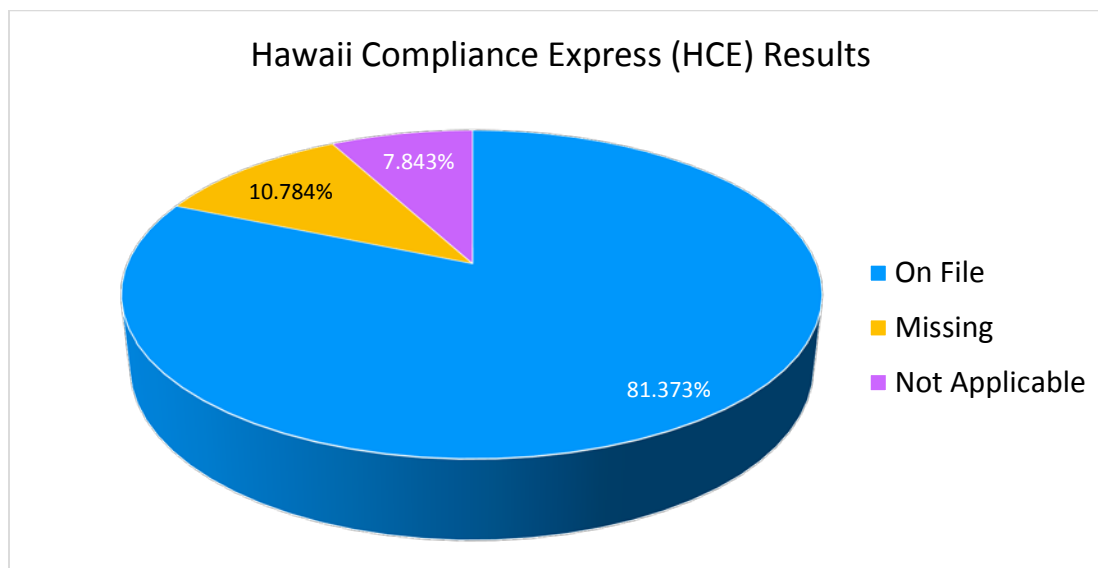
Recommendations: None.

(7) Responsibility of Offerors (Hawaii Compliance Express – (HCE))

Pursuant to HRS §103D-310(c) and HAR §3-122-112, prior to contract award the procuring officer is required to verify vendor compliance with all laws governing entities doing business with the State of

Hawaii (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express (HCE)) for all contracts of \$2,500 or more. For the purpose of reporting SPO's findings, for this section, please note that UH uses HCE to verify vendor's compliance.

Initially, out of the 102 solicitations reviewed, SPO found a total of 39 (38.235% of UH construction solicitations) HCE certificates of vendor compliance (CVC) missing from the documents sent by UH. Therefore, on November 5-6, 2015, SPO conducted a physical inspection of OPRPM's contract files to verify whether copies of the HCE CVCs were in the file. SPO was able to verify 28 (27.451% of UH construction solicitations) files contained copies of the HCE CVCs but was unable to verify a total of 11 (10.784% of UH construction solicitations) HCE CVCs, dated prior to contract award. When UH was questioned about this finding, SPO was notified that between 2012 and June 2014 OPRPM's Office Assistant inadvertently threw away the HCE CVC printouts, dated prior to contract award, because she thought she only had to keep HCE CVCs dated prior to Notice to Proceed (NTP).



Corrective Action Status: OPRPM's Associate Director initially became aware of this problem prior to UH's annual A-133 Audit in June 2014, and since then has trained the Office Assistant involved to ensure HCE CVCs, dated prior to contract award, are in UH's solicitation and contract files.

Recommendation: To prevent this violation from recurring, SPO recommends UH develop a contract award checklist with a note to remind its staff members that prior to contract award, vendor compliance must be verified and HCE CVC printouts, evidencing the date prior to contract award, be maintained in the procurement and contract file.

(8) *UH Construction Procurements*

UH's Reports of Construction Procurements, from July 1, 2013 to present, have consisted of solicitations for Small Purchases, Competitive Sealed Bids, and Professional Services. UH did not report any solicitations using the Competitive Sealed Proposals method of procurement or any requests for Sole Source, Emergency, or Exempt procurements. For the purpose of this section, UH construction procurements are governed by HRS 103D, HAR Title 3 and UH Administrative Procedures A8.281: Construction [Exhibit L]. "Construction" is defined as the process of building, altering, repairing, improving or demolishing any UH structure, building or improvement to real property, including painting

and decorating. The term also includes the routine operation, repair or maintenance of existing UH structures, buildings, or real property.

Professional Services procurement for Architects, Engineers, Land Surveyors, and Landscape Architects are governed by HRS Chapter 103D, HAR Title 3 and UH Administrative Procedures A8.246 [Exhibit M]. Based on the requirements of Act 87, SPO confirmed that UH Administrative Procedures were revised in October 2013, and are in compliance with HRS §304A-105(b), that mandates the procurement of goods, services, and construction by UH is subject to the requirements of HRS Chapter 103D, and the HARs adopted pursuant thereto (Chapter 3-120 to 3-132). The sub-sections (a-c) below provide the results of the 102 UH solicitations reviewed by SPO.

a. *Small Purchases*

In accordance with the UH/SPO MOA, UH submitted to SPO a monthly consolidated listing of Small Purchase procurements (RFQ) from \$25,000 to \$250,000; with the option of submitting monthly consolidated listing of RFQs under \$25,000. According to UH Administrative Procedures A8.281, Construction RFQs were to be made as follows:

- Purchases not exceeding \$2,500 – no minimum number of quotations is required, but UH programs should seek to obtain adequate and reasonable competition.
- Purchases totaling more than \$2,500 but less than \$15,000 – no less than three (3) written quotations shall be obtained; based on UH's specifications and with adequate and reasonable competition.
- Purchases of \$15,000 but less than \$250,000 – shall be solicited via UH's electronic on-line request for quotations system, SuperQUOTE; based on UH's specifications and with adequate and reasonable competition.
- Small purchases of construction of \$15,000 or more that are not processed through SuperQUOTE shall be conducted through Competitive Sealed Bidding (Section A8.235) or Competitive Sealed Proposals (Section A8.240).

SPO compared the UH's RFQ requirements to SPO's small purchase requirements and found that UH imposed a stricter requirement in its departmental small purchases procurement procedures (i.e., to require written quotes at lower dollar levels) as shown above. For instance, SPO's instructions for purchases under \$5,000 state adequate and reasonable competition is recommended, while UH programs must obtain quotes for purchases not exceeding \$2,500. Additionally for purchases of \$5,000 but less than \$15,000, SPO instructs that Departments must have a minimum of three (3) quotes (i.e. phone, fax, email, etc.), while UH programs must obtain a minimum of three (3) written quotes for purchases totaling more than \$2,500 but less than \$15,000. As a result, UH's small purchase procedures comply with the Code and SPO requirements while also requiring a stricter level of documentation for small purchases between \$5,000 to <\$15,000.

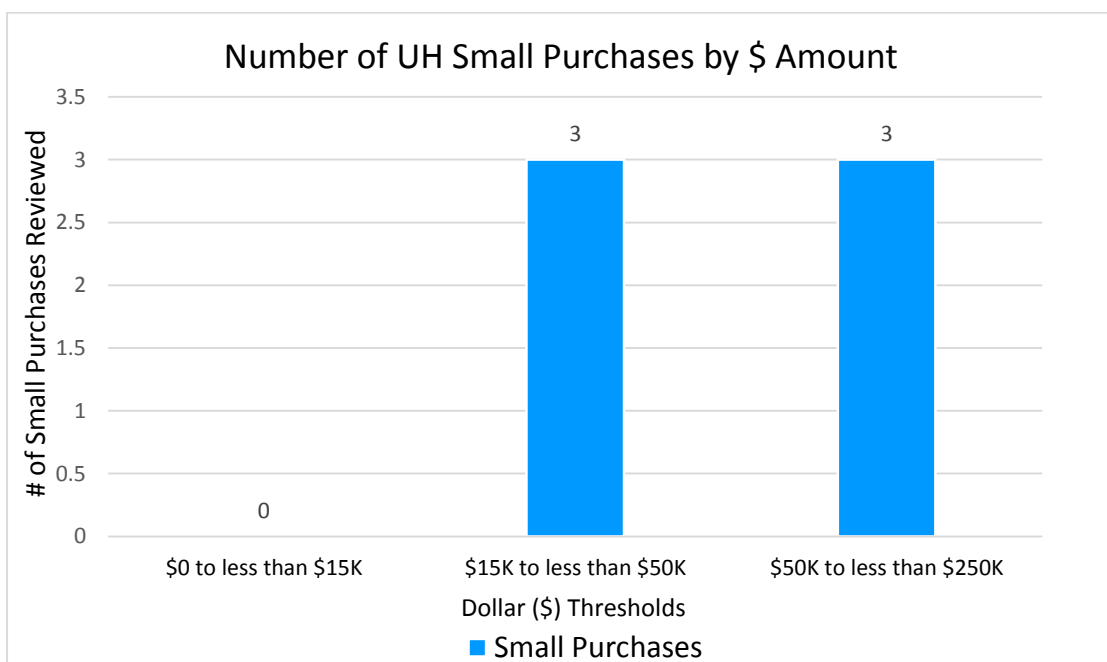
With regard to UH's SuperQUOTE system, SPO discovered UH benefited from using this system in two main ways: 1) increased efficiency and speed in processing request for price quotations on goods, services, and construction; and 2) increased supplier competition in responding to online requests that should result in lower prices. As the buyers, UH users fill out an on-screen requisition form online, listing their specifications and submit the request for automatic posting on the system. Any vendor registered on SuperQUOTE can then bid on the requested goods, services, or construction by submitting a quote electronically. After reviewing the submitted

quotations, the buyer can select the desired quote, insert any special instructions, and the selected vendor is notified of award by email. UH also benefited from further efficiencies as the SuperQUOTE system is linked to the Financial Management Information System (FMIS) so that data from the selected quotation can be automatically inserted into FMIS-generated purchase orders. The following is a summary of the benefits of SuperQUOTE:

- SuperQUOTE is a “self-funded” model that does not require up-front taxpayer investment in the hardware, software, or support services to establish the Electronic Marketplace;
- There’s no cost to join SuperQUOTE, and participating vendors are charged a small ½% transaction fee (capped at a maximum of \$300) on the actual contract awards they receive through the Electronic Marketplace to recover the cost of establishing and operating the system; and
- SuperQUOTE is web-based so there’s no new hardware or software required to access the services, all vendors need is internet access to be able to look up solicitations or input quotes, etc., 24/7 anywhere Internet access is available.

For FYs 14 and 15, UH reported a total of 61 RFQs of which SPO reviewed six (6) RFQs based on the dollar amount and/or complexity of the solicitation. At the end of FY 15, SPO noted the following:

- FYs 14 and 15’s total estimated dollar amount for the 6 RFQs awarded was \$534,676.67.
- Three (3) of UH’s RFQs reviewed had estimated dollar amounts below \$50,000. As each dollar amount was over \$25,000, SPO verified that these RFQs were solicited via SuperQUOTE.
- The other three (3) UH RFQs’ estimated dollar amounts exceeded \$50,000 but were less than \$250,000 so they all were required to be posted on SuperQUOTE and also required performance and payment bonds. , SPO verified that these RFQs were solicited via SuperQUOTE and the performance and payment bonds were in the applicable RFQ file; with one RFQ still pending award as of November 5, 2015.



Current Status: SPO has not found any adverse findings concerning UH's RFQs process or staff compliance. UH is generally complying with applicable laws, SPO's Small Purchases Procurement Circulars, and UH Administrative Procedures.

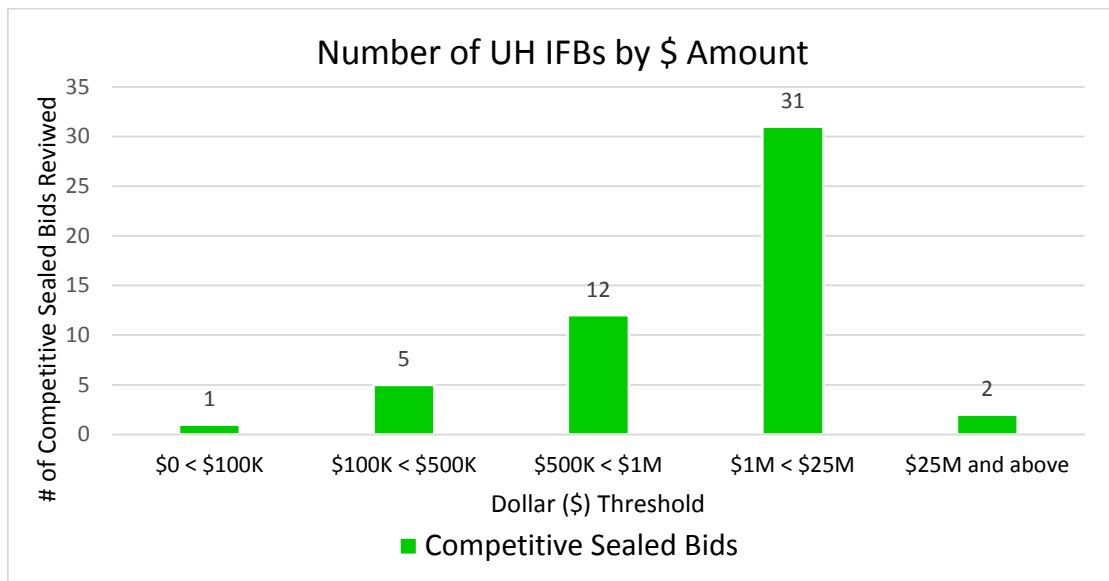
Recommend: UH may consider the recommendation concerning SuperQUOTE reflected in "Procurement Awards, Notices and Solicitations (PANS) Accounts," above.

b. Competitive Sealed Bids

In accordance with the UH/SPO MOA, UH was required to submit monthly reports of Competitive Sealed Bids (IFB), procurements from \$250,000 to \$5,000,000 to SPO and procurement documentation for all procurements exceeding \$5,000,000 as the procurements proceeded. According to UH Administrative Procedures A8.281, all procurements for construction not qualifying as small purchases shall be awarded by competitive sealed bidding except as otherwise as provided in these procedures (i.e. competitive sealed proposals, sole source procurement, emergency procurement or exempt procurement).

For FYs 14 and 15, UH reported a total of 108 IFBs of which SPO reviewed 51 IFBs whose dollar amounts ranged from as low as \$82,000 to as high as \$45,877,000. All the IFBs were required to have both security and payment bonds (since the procurements were greater than \$25,000) as well as a list of proposed subcontractors. At the end of FY 15, SPO noted the following:

- Seventeen (17) of UH's IFBs (33.333%) reviewed by SPO were missing bonds and subcontractor lists. Fourteen (14) of these IFBs were still in the bid phase when the solicitation and contract documents were received by SPO which explained the lack of this documentation. On November 6, 2015, SPO physically inspected the 17 contract files and verified that the bonds and subcontractor lists were in these IFB contract files.
- FYs 14 and 15's total estimated dollar amount for the 51 IFBs awarded was \$211,028,076.



Current Status: SPO has no adverse findings concerning UH's IFBs as UH is complying with applicable laws for Competitive Sealed Bids.

Recommendation: None.

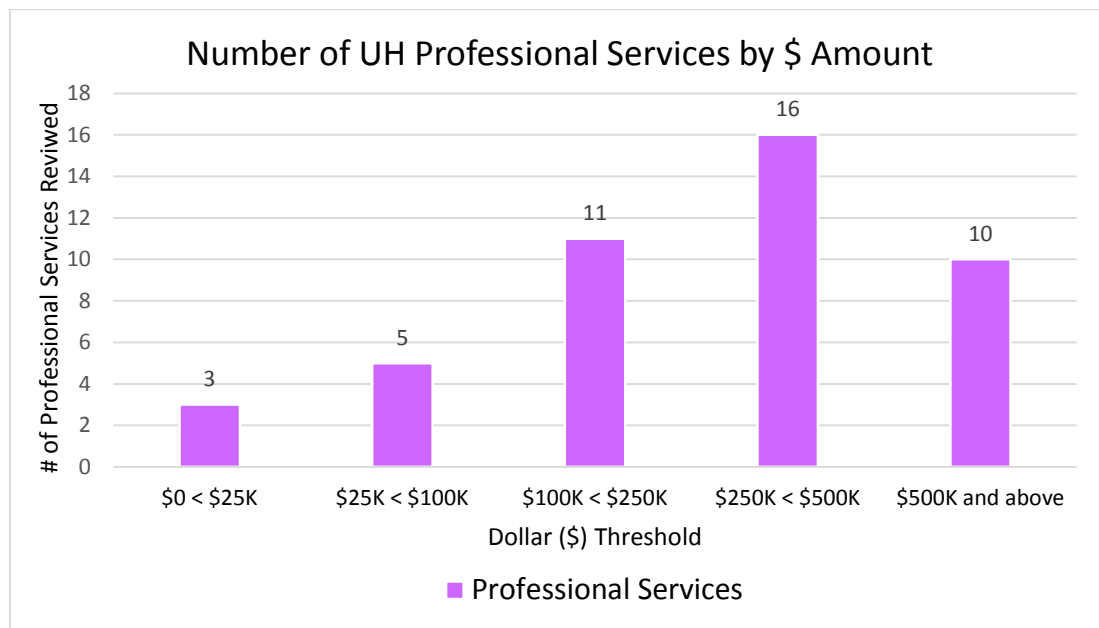
c. Professional Services furnished by licensees under HRS Chapter 464

To comply with the UH/SPO MOA, UH was required to submit monthly reports listing Professional Service procurements from \$100,000 to \$1,000,000; with optional submission of monthly consolidated listing for procurements less than \$100,000, using the professional services list. In addition, UH also submitted procurement documentation for all procurements exceeding \$1,000,000 as the procurement process proceeded. According to UH Administrative Procedures A8.246, the acquisition of design professional services in the disciplines of engineering, architecture, land surveying, and/or landscape architecture and furnished by licensees under HRS Chapter 464 shall be procure in accordance with procedures set forth in HRS §103D-304, except in the case of an emergency procurement.

For FYs 14 and 15, UH reported a total of 130 Professional Services of which SPO reviewed 45 whose dollar amounts ranged from as low as \$2,249 to as high as \$983,802. As mentioned earlier, UH was the Primary entity responsible for initiating and completing tasks and DAGS was the Secondary entity responsible to ensure that the professional services procurement process at UH is faithfully adhered to and that sound judgement is used in the selection of professional services. At the end of FY 15, SPO noted and confirmed the following, pursuant to HRS §103D-304:

- Before the beginning of FYs 14, 15, and 16, UH issued public notices [Exhibits N, O and P], via SPO's Procurement Notices site, to invite persons engaged in performing designated professional services to submit current statements of qualifications and expressions of interest for services which UH anticipated to be needed in the performance of UH's operations during the applicable fiscal year.
- UH President or designee established a review committee consisting of a minimum of three (3) persons with sufficient education, training, and licenses or credentials for the type of professional services required in accordance with HRS 103D-304. SPO verified compliance with this process by inspecting the SPO-024 forms, *Attestation Serving on an Evaluation, Review, or Selection Committee*, found on file at UH for FYs 14, 15, and 16.
- Once Statements of Qualifications were received, the UH POC listed on the public notice emails the designated review committee members directing them to go on-line to evaluate the Statement of Qualifications received from firms on UH's Office of Capital Improvements website [Exhibit Q]. Evaluations are based on "YES/NO," on whether or not the minimum qualifications requirements were met.
- After each review committee member completes his/her evaluation, the Office of Capital Improvements (OCI)'s Facilities Planning and Design Manager compiles a list of qualified persons or firms, qualified to provide the particular types of professional services solicited. See [Exhibits R, S and T] for lists generated for FYs 14, 15, and 16. NOTE: In order for a person or firm to be listed as a qualified professional they must receive a unanimous vote of "YES" from ALL review committee members.
- For FY 14, the designated review committee consisted of seven (7) UH employees from UH West Oahu, UH Hilo, OCI, and UH Manoa.

- For FY 15, the designated review committee consisted of five (5) UH employees from UH West Oahu, UH Hilo, OCI, UH Manoa, and UH Community Colleges.
- For FY 16, the designated review committee consisted of five (5) UH employees from UH West Oahu, UH Hilo, UH Manoa, OCI, and UH Community Colleges.
- For FYs 14 and 15 selection committees, as specific project requirements arose, the UH President or designee established a selection committee consisting of a minimum of three (3) persons with sufficient education, training, and licenses or credentials in the areas of the services required. SPO verified compliance by reviewing the SPO-024 forms, *Attestation Serving on an Evaluation, Review, or Selection Committee*, found on file for 40 out of the 45 Professional Service procurements SPO reviewed.
- On November 5, 2015, SPO confirmed five (5) Professional Service procurements (11.111%) were missing SPO-024 forms for selection committee members for the beginning part of FY 14.
- UH was notified of this finding and on November 5, 2015 UH provided that these five (5) Professional Service procurements were awarded prior to execution of the UH/SPO MOA. UH explained, in accordance with HAR §3-122-96, Attestation forms were only required for non-governmental employees, while UH's selection committees consisted of government employees. As such, SPO withdrew this finding.
- FYs 14 and 15's total estimated dollar amount for the 45 Professional Service procurements awarded was \$14,630,715.



Current Status: To date, SPO has not found any adverse findings concerning UH's Professional Services procurements and UH is complying with applicable laws and SPO Procurement Circulars for Professional Services related to professional services in support of construction projects.

Recommendation: As part of their contract file checklist, UH may consider including a reminder to its staff members to have SPO-024 forms for all selection committee members in the procurement and contract file.

d. **Competitive Sealed Proposals**

As part of the UH/SPO MOA UH was required to provide SPO a monthly listing of UH's Competitive Sealed Proposals (RFPs) procurements from \$250,000 to \$5,000,000 and procurement documentation for all procurements exceeding \$5,000,000 as the procurements proceeded. Use of the competitive sealed proposal method for construction is allowable under HRS §103D-303 and this provision allows specific use of this procurement method for Design-Build construction projects, HRS §103D-303(i).

For FYs 14 and 15, UH did not report any RFPs for construction projects during this time period. HRS §103D-303(i) was enacted to allow the use of RFPs to solicit Design-Build construction projects. "Design-build" means a project delivery method in which the procurement officer enters into a single contract for design and construction. The Design-Build delivery method has been lauded for its potential benefits to the State which could include: a single point of responsibility; cost savings; schedule acceleration; value engineering; cost/budget containment; and improved risk management.

Current Status: UH's Administrative Procedures for RFPs complies with the Code. But, since no RFPs were solicited for construction projects during the review period SPO has no findings in this area.

Recommendation: UH may want to explore the potential benefits and efficiencies that may be gained by utilizing a Design-Build delivery method over the traditional design/bid/build method for some construction projects. The RFP method set forth in HRS §103D-303(i) will aid in procuring for those construction projects deemed suitable for the Design-Build model.

SPO AND UH RESOURCE COMMITMENTS

While Act 87, established the SPO Administrator as the CPO for all UH construction contracts. Act 87 did not include any funding for additional positions or operating expenses necessary to comply with this Act. As a result, the administrative and fiscal burden of providing oversight, assistance, and guidance was put on both UH and SPO. To ensure oversight activities that would provide data suitable for a meaningful report, SPO was required to dedicate one full-time staff member to support this effort. As a result, other SPO staff were required to perform additional duties normally assigned to that staff member.

Review of UH Solicitation and Contract Documents. As part of the UH/SPO MOA, the former SPO Administrator Aaron Fujioka mandated that any documents requested for review would be emailed to SPO vs. SPO physically inspecting UH's solicitation and contract files. Therefore, during the review of UH's solicitation and contract documents, SPO found that many UH solicitations were in different stages of the bid phase at the time requested documents were due to SPO for review (i.e. 27.45% of IFBs). As a result, there were consistency issues on what documents were sent to SPO due to incomplete solicitation and contract documents still needing to be completed by UH, which made it difficult to get information. To resolve this problem, SPO researched, retrieved, and authenticated missing documents by going on-line to both UH and SPO websites to track down the missing information. Unfortunately, this also posed a challenge at times, as evaluations and HCE CVCs are contained only in physical procurement files, which led to a physical inspection of UH files at OPRPM on November 5-6, 2015 to verify the noted missing items were indeed filed with the applicable construction procurement file. SPO does not engage in this high-level of oversight with Executive Branch agencies once a Department has been delegated authority. As a result, the data exchange and gathering task was a heavy administrative

burden for both UH and SPO. For SPO it resulted in 60% of SPO's staff member's week dedicated to this effort.

Employee Constraints. Procurement is complex and requires not only skill and knowledge of the statutes and rules, but also the ability to apply them in an open and fair process. The challenge that many departments faced is the loss of this knowledge and manpower, as vetted staff members start to become eligible for retirement and new employees are hired to fill these vacancies. For the purpose of complying with Act 87, SLH 2013, Mr. Fujioka appointed one (1) SPO staff member to review UH's construction procurements. As this staff member's knowledge of construction was limited, SPO reached out DAGS-PWD to assist with reviewing UH's specification requirements as well as assigning an inspector (Mr. Kobayashi) to assist with UH site visits to do project specific cursory inspections, which also took time away from DAGS-PWD's regular day-to-day work. Furthermore, scheduling these site visits proved to be challenging, at times, because of schedule conflicts due to the amount of people interested in attending these visits. As a result, SPO was successful in completing fourteen (14) construction site "inspections" consisting of eleven (11) site visits and three (3) desktop reviews for UH Hilo projects from November 2014 to July 2015.

Budget. Since there was no budget for additional operating expenses or for additional positions appropriated in Act 87, SLH 2013, staff resources were limited to: one (1) SPO Full Time Equivalent (FTE) staff reviewing all of UH construction procurements and one (1) UH staff providing documents and assistance to comply with Act 87, SLH 2013. SPO also printed 31,210+ pages of UH documents received for review; with 28 IFBs having 500+ pages to print. In addition to the 60% of time spent by SPO's staff member to provide oversight, assistance, and guidance, the Act also did not account for the time spent by SPO's Administrator Sarah Allen, SPO's Assistance Administrator Paula Youngling, SPO's Policies and Compliance Supervisor Kevin Takaesu, DAGS-PWD's Administrator James Kurata, or the other participating organizations/personnel [Exhibit U], who were involved, in reviewing UH's solicitation and contract documents as well as attending UH Site Visits. Despite these budget constraints, SPO was successful in completing one (1) neighbor island site visit to UH Hilo, which only occurred because the SPO Administrator Sarah Allen was scheduled to meet with various procurement officials in Hilo that same day.

BENEFITS ENCOUNTERED

With the execution of the UH/SPO MOA and UH/DAGS MOA, three (3) departments (UH, SPO, and DAGS-PWD) worked together and had the opportunity to share experiences regarding construction procurements. These discussions proved very beneficial since construction subject matter experts (SME) were able to talk about current problems, figure out the best way to get these problems resolved, and discuss best practices.

Since UH OPRPM has completed numerous Professional Services procurements, SPO looked at certain UH documents to be used as examples for Participating Jurisdiction's use when evaluating the statements of qualifications along with other pertinent information. Along with these evaluation sheets, UH also had great examples of cost reasonableness documentation for Professional Services for A/E design, Project Management, and Construction Management for procurements exceeding \$2,500 to ensure that public funds are being expended to the best advantage of UH. SPO considers this a best practice and is currently considering the use of similar forms for the Executive Branch.

UH CONSTRUCTION PROJECT SITE VISITS AND PROJECTS IN THE NEWS

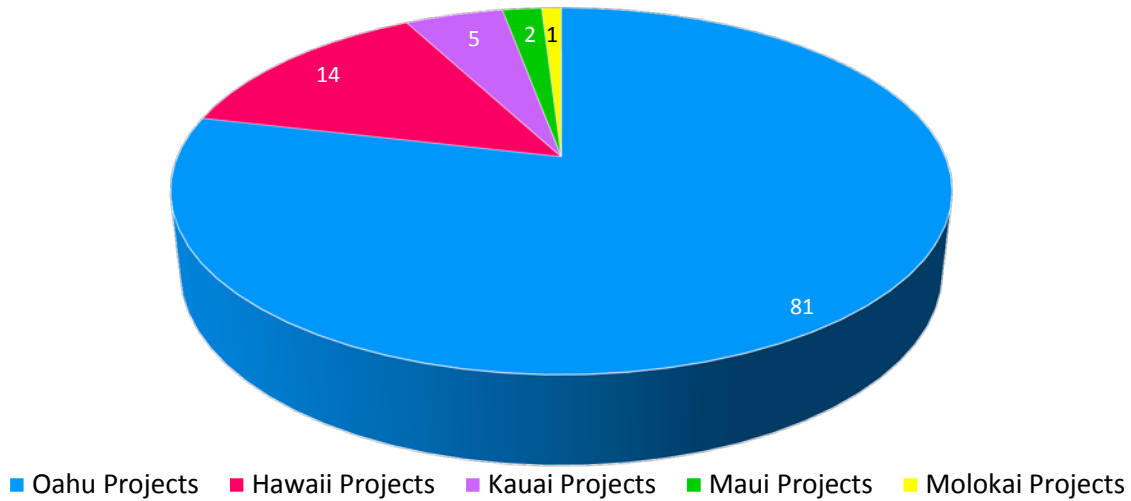
UH Site Visits were incorporated into SPO's oversight process in May 2014. The following is a summary of the UH Site Visits Data Log [Exhibit V]:

- 11/20/2014 First UH Site Visit by SPO and DAGS-PWD.
- 12/5/2014 Second UH Site Visit by Ms. Allen from SPO only.
- 2/20/2015 Third UH Site Visit by SPO and DAGS-PWD.
- 2/27/2015 Fourth UH Site Visit by SPO and DAGS-PWD.
- 3/30/2015 Fifth UH Site Visit by SPO and DAGS-PWD.
- 3/31/2015 Sixth UH Site Visit by SPO and DAGS-PWD.
- 6/16/2015 Desktop Reviews, in lieu of two (2) April 2015 UH Site Visits, completed for Seventh/Eighth UH Site Visits.
- 5/21/2015 Ninth/Tenth UH Site Visits by SPO & DAGS-PWD.
- 6/10/2015 Eleventh UH Site Visits by SPO and DAGS-PWD.
- 7/14/2015 Desktop Review, in lieu of 2nd June 2015 Site Visit, completed for Twelfth UH Site Visit.
- 7/14/2015 Thirteenth UH Site Visits by SPO and DAGS-PWD.
- 7/28/2015 Fourteenth UH Site Visits by SPO and DAGS-PWD.

During these UH Site Visits, SPO observed UH's disciplined site visit process. The Project Manager (i.e. UH Engineer, Architect, etc.) and the Construction Manager consultant were present at each site visit to answer any questions from SPO and DAGS-PWD. Copies of change orders were readily available for inspection along with copies of the updated Project Schedule, Certified Payroll, Requests for Information - Clarification log with documents, etc., which helped make this process run smoothly. UH also made sure to contact its project safety manager to ask what safety equipment (i.e., hard hats, steel-toed shoes, etc.), if any, would be needed for each site visit in accordance with site safety requirements and to avoid any on-site injuries.

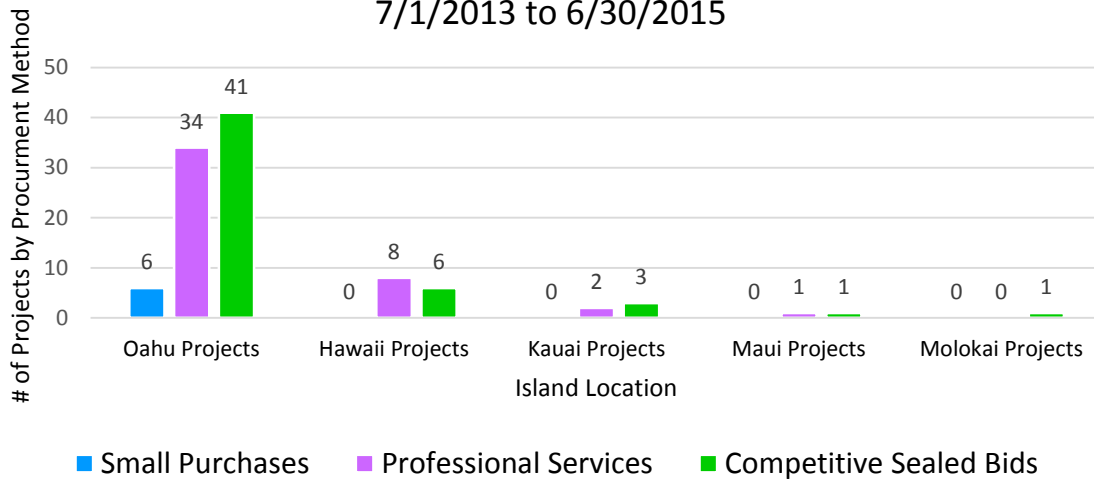
For FYs 14 and 15, SPO surveyed the different Project Locations on various UH campuses (including inter-islands) to get an idea of where majority of the work was being done from July 1, 2013 to June 30, 2015, and created a log [Exhibit W] summarizing SPO's findings of the number of reviewed projects done at the UH System's three (3) universities and seven (7) community colleges and community-based learning centers across Hawaii, by campus.

UH Construction Projects Reviewed by Island Location
7/1/2013 to 6/30/2015



*Note: One UH Project's IFB included construction at two different outer island locations:
UH Maui College and Molokai Education Center. Reference SPO Tracking No. UH 14-019 Project.*

UH Construction Projects Reviewed by Method
7/1/2013 to 6/30/2015



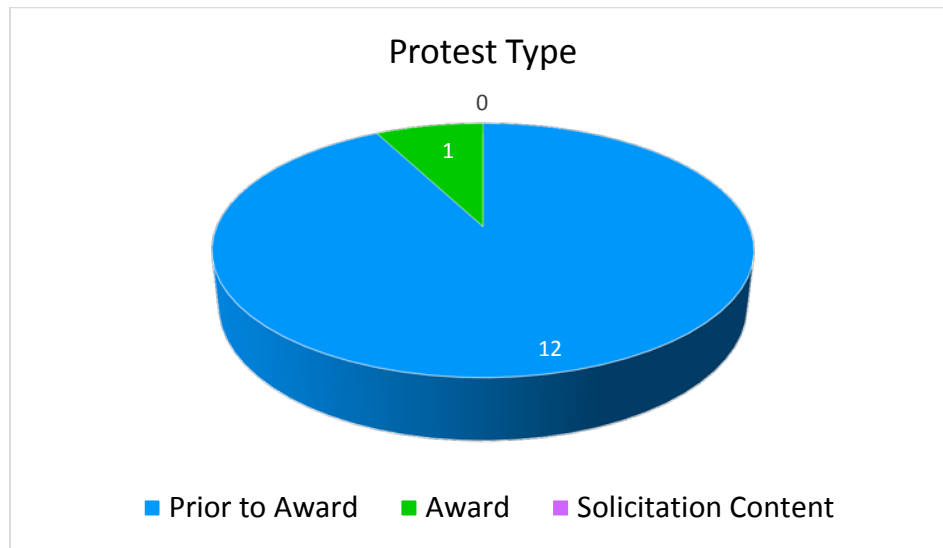
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UH PROTESTS

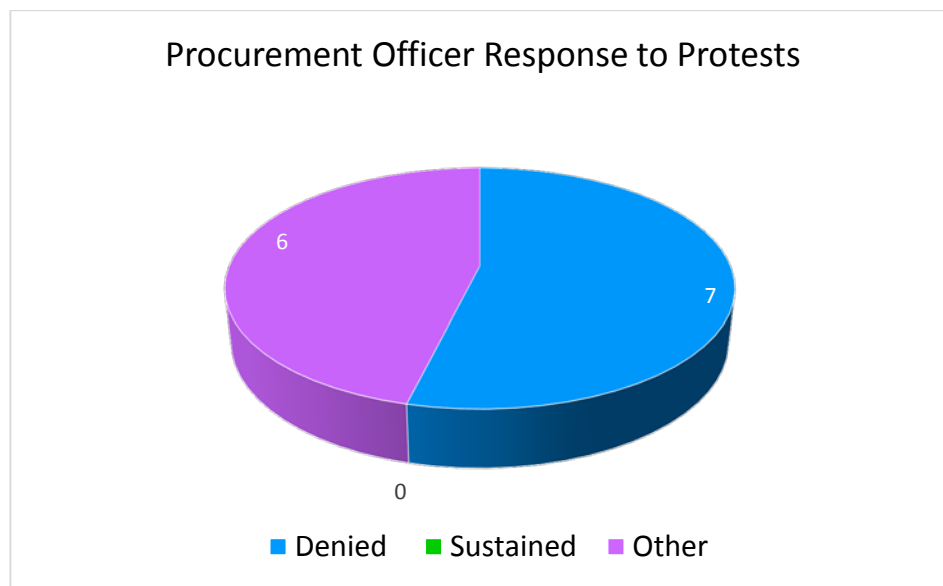
Pursuant to HRS §103D-701.5 (Act 173, SLH 2012), SPO maintains statistics related to protests for the purpose of improving procurement procedures, and has been collecting data since July 1, 2012. The SPO requests all departments, agencies, and CPO jurisdictions to report protest information using SPO-043 form, *Report on Procurement Protest*, no later than ten (10) days after the final outcome of the protest. At the close of FY 14, a total of 113 SPO-043 forms were received since 2012. At the close of FY 15, SPO found a total of thirteen (13) protests for UH.

Out of the thirteen (13) UH protests, only six (6) SPO-043s were reported and on file with SPO, while UH only notified SPO about the other seven (7) protests so these SPO-043s are pending until they are resolved. The following is a summary of the UH Protest Data Log [Exhibit X] of UH protests found since 2012:

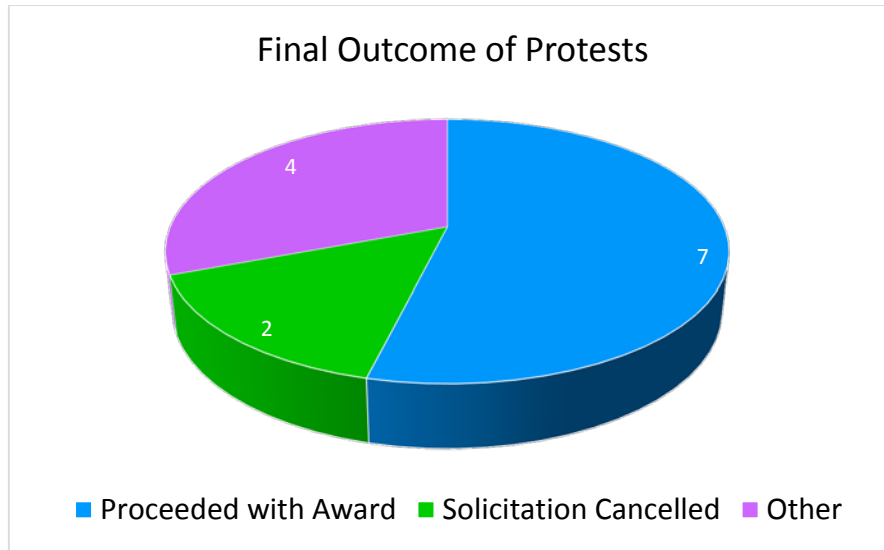
- Method of Procurement – 100% of the protested solicitations were conducted as Competitive Sealed Bidding (IFB).
- Protest Type:
 - 1 or 7.69% protested the contract Award
 - 12 or 92.31% were Prior to Award
 - No protests or 0% were for Solicitation Content



- Procurement Officer Determination:
 - 7 or 53.85% Denied
 - 6 or 46.15% “Other” were due to the following reasons:
 - One (1) protest was rendered moot because the NOA was rescinded when the low bidder awarded was disqualified for failing to respond to request for its intended subcontractor list.
 - Two (2) protests were received for the same solicitation and were rendered moot once the solicitation was cancelled due to insufficient funds to award, after UH’s review of bid results and the available funds for the project.
 - Three (3) protests pertained to the same solicitation, which is pending guidance from the Contractor’s License Board on C-68DH license required for the project.
 - No protests or 0% were Sustained



- Final Outcome:
 - 7 or 53.85% Proceeded with Award
 - 2 or 15.38% Solicitation were Cancelled
 - 4 or 30.77% “Other” were due to the following reasons:
 - One (1) protest was pending award as UH continued to evaluate the lowest priced bid submitted by the low bidder once the protest was denied by UH’s PO.
 - Three (3) protests pertained to the same solicitation, which is pending guidance from the Contractor’s License Board on C-68DH license required for the project; Lift of protest stay pending.



SPO RECOMMENDATIONS AND SUMMARY

As per UH Administrative Procedures A8.200 – A8.295, the key objectives of UH's purchasing system and these procedures are to:

- Effectively manage UH's purchasing and contracting activities;
- Ensure compliance with applicable laws, rules, and regulations, as well as Board of Regents' policies;
- Meet UH's requirements for goods, services and construction in a timely manner and at the most advantageous price and terms;
- Simplify and clarify UH's procurement system; and
- Ensure proper documentation of all purchasing actions.

Based on SPO's review of 102 UH construction solicitations, UH's Administrative Procedures, and 14 post-award Site Visits SPO finds that UH is conducting construction procurements in a compliant, efficient and transparent manner.

UH procurements are governed by HRS Chapter 103D, HAR Title 3, and UH Administrative Procedures A8.200 –A8.295 that delineates the authority and responsibilities of UH personnel involved in the acquisition of goods, services and construction. SPO finds that UH Administrative Procedures, revised October 2013, comply with applicable law, rules and SPO Procurement Circulars governing procurement. SPO makes the following recommendations:

- In order to maintain compliance, SPO recommends UH continue to follow the Code and its own policies and procedures already established.
- In order to ensure timely compliance with staff delegation and training requirements, SPO recommends UH develop checklists for all personnel participating in procurement that documents delegations and completed trainings. Prior to conducting procurements these checklists should be reviewed to ensure the requisite delegations and trainings have been obtained for all participating staff prior to engaging in the procurement.
- In order to ensure timely compliance with statutory requirements prior to contract award, SPO recommends UH develop a contract file checklist that includes the requirement to not only check

Hawaii Compliance Express to verify a bidder's compliance **prior to award** but also mandates a printed copy of the webpage be included in the contract file.

- In order to increase transparency for UH small purchase RFQs, SPO recommends UH explore posting a list of active RFQs on a webpage that does not require registration in order to view current opportunities. If interested in further information, instructions on the page could link potential bidders to the SuperQUOTE registration page.
- SPO recommends UH explore the potential benefits and efficiencies that may be gained by utilizing the Design-Build construction method and the RFP method of procurement to solicit for those projects.

Based on the minor findings of this report, SPO recommends UH and SPO review the current delegation and UH/SPO MOA and make any adjustments to the level of SPO's oversight role with the goal of establishing a SPO/UH delegation similar to that of other Executive Branch Departments.

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EXHIBITS

State Procurement Office
Findings and Recommendations Relating to the University
of Hawaii's Procurement of Construction Contracts and
Construction-Related Consultant Services
Pursuant to Chapter 103D Hawaii Revised Statutes
As Required by Act 87, SLH 2013,
"Relating to Higher Education"

UH Report to Legislature Exhibits

Exhibit A	HB114, SD2, SLH 2013 (signed 5/31/2013 by Gov. Abercrombie)
Exhibit B	Letter from SPO to UH dated 6/10/2013
Exhibit C	UH Procurement Delegation No. 2013-01 (issued 6/26/2013)
Exhibit D	UH/SPO MOA (executed on 7/26/2013)
Exhibit E	UH Data Log – ALL
Exhibit F	UH DAGS MOA (dated 7/31/2013)
Exhibit G	SPO Procurement Circular 2010-05, <i>Statewide Procurement Training</i>
Exhibit H	UH Executive Policy E8.105, <i>Delegation of Authority</i>
Exhibit I	UH Executive Policy E8.107, <i>Delegation of Authority less than \$25K</i>
Exhibit J	SPO's UH Site Visit Checklist
Exhibit K	SPO Procurement Circular 2010-01, <i>Posting Procurement Awards, Notices and Solicitations (PANS)</i>
Exhibit L	UH Administrative Procedures A8.281: Construction
Exhibit M	UH Administrative Procedures A8.246 – Professional Services Chapter 464
Exhibit N	FY 14 Professional Services Posting/Notice
Exhibit O	FY 15 Professional Services Posting/Notice
Exhibit P	FY 16 Professional Services Posting/Notice
Exhibit Q	Sample of UH CIP's Website and Professional Services Evaluation Email
Exhibit R	FY 14 Professional Services List of Qualified Professionals
Exhibit S	FY 15 Professional Services List of Qualified Professionals
Exhibit T	FY 16 Professional Services List of Qualified Professionals
Exhibit U	Other Participating Organizations/Personnel who attended at least ONE UH Site Visit
Exhibit V	UH Site Visits Data Log
Exhibit W	UH Projects by Location Data Log
Exhibit X	UH Protest Data Log

EXHIBIT A



GOV. MSG. NO. 1187

EXECUTIVE CHAMBERS
HONOLULU

NEIL ABERCROMBIE
GOVERNOR

May 31, 2013

The Honorable Donna Mercado Kim,
President
and Members of the Senate
Twenty-Seventh State Legislature
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Joseph M. Souki,
Speaker and Members of the
House of Representatives
Twenty-Seventh State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kim, Speaker Souki, and Members of the Legislature:

This is to inform you that on May 31, 2013, the following bill was signed into law:

HB114 HD3 SD2 CD1

RELATING TO HIGHER EDUCATION
ACT 087 (13)

Sincerely,

NEIL ABERCROMBIE
Governor, State of Hawaii

A BILL FOR AN ACT

RELATING TO HIGHER EDUCATION.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

PART I

SECTION 1. The legislature finds that the prudent and transparent management of public funds appropriated by the legislature and expended by the University of Hawaii is a matter of statewide concern and therefore under the legislature's purview pursuant to article X, section 6, of the Hawaii state constitution.

The purpose of this Act, therefore, is to:

- (1) Repeal the authority of the president of the University of Hawaii to serve as the chief procurement officer for construction contracts and professional services related to construction contracts and to assign those responsibilities to the administrator of the state procurement office; and
- (2) Establish an independent audit committee within the board of regents of the University of Hawaii to assist the board in discharging its constitutional powers and duties with respect to the university.



PART II

SECTION 2. Section 103D-203, Hawaii Revised Statutes, is amended by amending subsection (a) to read as follows:

"(a) The chief procurement officer for each of the following state entities shall be:

- (1) The judiciary--the administrative director of the courts;
- (2) The senate--the president of the senate;
- (3) The house of representatives--the speaker of the house of representatives;
- (4) The office of Hawaiian affairs--the chairperson of the board;
- (5) The University of Hawaii--the president of the University of Hawaii; provided that, except as specified in section 304A-2672(2), for contracts for construction and professional services furnished by licensees under chapter 464, the administrator of the state procurement office of the department of accounting and general services shall serve as the chief procurement officer;



(6) The department of education, excluding the Hawaii public library system--the superintendent of education;

(7) The Hawaii health systems corporation--the chief executive officer of the Hawaii health systems corporation; and

(8) The remaining departments of the executive branch of the State and all governmental bodies administratively attached to them--the administrator of the state procurement office of the department of accounting and general services."

SECTION 3. Section 304A-105, Hawaii Revised Statutes, is amended by amending subsection (b) to read as follows:

"(b) The board of regents shall develop internal policies and procedures for the procurement of goods, services, and construction, consistent with the powers of the board set forth in section 304A-2672, and the goals of public accountability and public procurement practices, subject to chapter 103D."

SECTION 4. Section 304A-2672, Hawaii Revised Statutes, is amended to read as follows:

"~~[§304A-2672]~~ **Powers of the board.** Notwithstanding any law to the contrary, the board may:



- 1 (1) Designate as a university project, any undertaking,
2 improvement, or facility on any one or more of the
3 areas in one or more of the educational institutions
4 under the jurisdiction of the board;
- 5 (2) Construct and maintain university projects, including
6 a university project included or to be in a university
7 system; provided that all procurements for
8 professional services furnished by licensees under
9 chapter 464 for construction projects shall be
10 coordinated with the department of accounting and
11 general services on behalf of the board; provided
12 further that the department of accounting and general
13 services shall not be responsible for procurements
14 determined by both the University of Hawaii and the
15 department of accounting and general services to be
16 professional services furnished by licensees under
17 chapter 464 for repair and maintenance;
- 18 (3) Combine two or more university projects into a
19 university system on one or more of the areas on any
20 one or more of the educational institutions under the
21 jurisdiction of the board, and to maintain the system;



- 1 (4) Combine two or more university projects, university
2 systems, or university projects and university systems
3 into a network, on any one or more of the areas on any
4 one or more of the educational institutions under the
5 jurisdiction of the board, and to maintain the
6 network;
- 7 (5) Prescribe and collect rents, fees, and charges for the
8 use of or services furnished by any university project
9 and the facilities thereof, and pledge any
10 appropriation to any university project and the
11 facilities thereof that in aggregate, produces revenue
12 of the university at least sufficient to comply with
13 section 304A-2681;
- 14 (6) With the approval of the governor, issue revenue bonds
15 under this subpart in such principal amount as may be
16 authorized by the legislature from time to time to
17 finance in whole or in part the cost of construction
18 or the cost of maintenance of any university project,
19 including funding reserves therefor;
- 20 (7) Pledge to the punctual payment of revenue bonds and
21 interest thereon, all or any part of the revenue of
22 the university, including any appropriation, in an



1 amount sufficient to pay the revenue bonds and
2 interest as the same become due and to create and
3 maintain reasonable reserves therefor;

4 (8) Establish a loan program or a commercial paper program
5 upon terms and conditions that the board may
6 determine; and

7 (9) Advance moneys of the university, not otherwise
8 required, and do any and all other lawful acts as may
9 be necessary, convenient, or desirable, for carrying
10 into execution and administering this subpart."

11 PART III

12 SECTION 5. Chapter 304A, Hawaii Revised Statutes, is
13 amended by adding a new subpart to part I to be appropriately
14 designated and to read as follows:

15 " . INDEPENDENT AUDIT COMMITTEE

16 **§304A- Independent audit committee; established; powers;**
17 **duties.** (a) There is established within the board of regents
18 of the University of Hawaii an advisory body to be known as the
19 independent audit committee.

20 (b) The independent audit committee shall consist of at
21 least three members but not more than five members who shall be
22 appointed by the chairperson of the board of regents, from among



1 the members of the board of regents, except as provided in this
2 subsection. The chair of the independent audit committee shall
3 be selected by and from among its members.

4 The independent audit committee shall include one or more
5 individuals with financial expertise. If no member of the board
6 of regents has the requisite skills, the board of regents shall
7 execute other arrangements, which may include the appointment of
8 members of the general public who possess the requisite
9 financial expertise to the independent audit committee to ensure
10 that the independent audit committee has the capacity to carry
11 out its duties.

12 (c) The board of regents shall generally:

13 (1) Establish the charter of the independent audit
14 committee and set forth its members' roles and
15 responsibilities;

16 (2) Consider changes to the independent audit committee's
17 charter that are necessary in response to new laws,
18 regulations, and best practices; and

19 (3) Conduct an annual review of the independent audit
20 committee's charter to reassess its adequacy and adopt
21 any proposed and necessary changes to the charter.



(d) The independent audit committee shall be exempt from chapter 91 and part I of chapter 92 to the extent that the independent audit committee is engaging in discussions or proceedings arising from an investigation by the independent audit committee relating to potentially actionable civil or criminal conduct, whether or not the investigation is pending or outstanding.

(e) The independent audit committee shall undertake professional development to improve the financial expertise of the independent audit committee as a whole, including:

- (1) Attendance at seminars and conferences;
- (2) Attendance at educational sessions including special speakers; and
- (3) The study of analytical tools for audit committees.

(f) The independent audit committee shall engage in operations relating to enterprise risk management including:

- (1) Providing oversight of risk management, which shall include determining overall strategy and influencing the university's risk philosophy;
- (2) Inquiring of the president of the University of Hawaii, the chief financial officer of the university,



1 and external auditors about significant risks or
2 exposures faced by the university;

3 (3) Assessing steps that the president of the University
4 of Hawaii has taken or proposes to take to minimize
5 those risks to the university and periodically
6 reviewing compliance with those steps; and

7 (4) Reviewing with the general counsel of the University
8 of Hawaii, external auditors, external counsel, and
9 the chief financial officer of the university legal
10 and regulatory matters that, in the opinion of the
11 president of the University of Hawaii, may have a
12 material impact upon the financial statements, related
13 organization compliance policies, and programs and
14 reports received from regulators.

15 (g) The independent audit committee shall hold meetings as
16 needed to address matters on its agenda, not less frequently
17 than twice per year. The independent audit committee may
18 request the president of the University of Hawaii or others to
19 attend its meetings or to provide pertinent information as
20 necessary. The board of regents shall provide in the charter of
21 the independent audit committee for the independent audit
22 committee to take action between meetings by unanimous consent.



1 (h) The independent audit committee shall review its
2 effectiveness annually and shall prepare, or oversee the
3 preparation of, an annual report to the board of regents.

4 (i) The annual report of the independent audit committee
5 shall address other matters affecting the management and
6 organization of the University of Hawaii by engaging in
7 functions, including:

- 8 (1) Reviewing with the president of the University of
9 Hawaii and an external auditor retained pursuant to
10 subsection (r) the effect of any regulatory and
11 accounting initiatives and unique transactions,
12 including relationships with legally separate
13 entities, to determine whether the accounting for
14 those transactions applied best practices;
- 15 (2) Reviewing significant related party transactions;
- 16 (3) Reviewing with the president of the University of
17 Hawaii and the chief financial officer of the
18 university, any interim financial reports or reports
19 on internal control issued with respect to the
20 university since the last meeting of the independent
21 audit committee; and



1 (4) Reviewing with an external auditor who performs an
2 audit the following:

3 (A) All critical accounting policies and practices
4 used by the external auditor; provided that:

5 (i) All alternative treatments of financial
6 information within generally accepted
7 accounting principles have been discussed
8 with the president of the University of
9 Hawaii;

10 (ii) The ramifications of each alternative are
11 discussed; and

12 (iii) The treatment preferred by the university is
13 discussed;

14 (B) Any consultation with audit firms other than the
15 external auditor, including the reasons for, and
16 results of, the consultation; and

17 (C) Any other information relating to significant
18 estimates and judgments.

19 (j) The independent audit committee shall also review with
20 any external auditor and the chief financial officer of the
21 university matters affecting internal control and an internal
22 audit, including:



(1) The adequacy of the University of Hawaii's internal control, including computerized information system controls and security; and

(2) Any related significant findings and recommendations of the internal and external auditors, together with the responses of the president of the University of Hawaii.

(k) The independent audit committee shall also review matters affecting the accounting policies and procedures of the University of Hawaii by:

(1) Ensuring that accounting policies, procedures, and related controls are documented and reviewed with the independent audit committee;

(2) Reviewing accounting controls annually;

(3) Reviewing with the president of the University of Hawaii policies and procedures with respect to officers, key employees, and disqualified persons as defined under section 4958 of the Internal Revenue Code of 1986, as amended; and

(4) Inquiring of the president of the University of Hawaii and the chief financial officer regarding the financial health of the university.



(l) The independent audit committee shall review the University of Hawaii's antifraud programs and controls and aid in discovering and remedying incidences of fraud.

(m) Notwithstanding part V of chapter 378, the independent audit committee shall review:

(1) Procedures for the receipt, retention, and treatment of complaints received by the University of Hawaii regarding accounting, internal accounting controls, auditing matters, or suspected fraud that may be submitted by any party internal or external to the university; and

(2) As the independent audit committee deems necessary, complaints that may have been received, the current status of such complaints, and the resolution of such complaints, if any resolution has been reached;

provided that any person who makes a complaint covered by this section shall be accorded the same protections as under part V of chapter 378.

(n) With regard to internal control and any internal audit, the independent audit committee shall also:



- 1 (1) Review with any external auditor, the chief financial
- 2 officer of the university, and the comptroller the
- 3 audit scope and plan of the internal auditors;
- 4 (2) Address the coordination of audit efforts to ensure
- 5 the completeness of coverage, reduction of redundant
- 6 efforts, and the effective use of audit resources; and
- 7 (3) Discuss with the chief financial officer of the
- 8 university and the external auditor opportunities for
- 9 reliance by the external auditor on the audit
- 10 activities of any internal audit.
- 11 (o) For internal audits, the independent audit committee
- 12 shall review the following with the president of the University
- 13 of Hawaii and the chief financial officer of the university:
- 14 (1) Significant findings of internal audits conducted
- 15 during the university's previous and current fiscal
- 16 year and the president's responses;
- 17 (2) Whether internal auditors have encountered
- 18 difficulties in discharging their responsibilities in
- 19 the course of their audits, such as any restrictions
- 20 on the scope of their work or access to required
- 21 information;
- 22 (3) Any changes required in the scope of internal audits;



- 1 (4) The budget and staffing of internal audit operations;
2 (5) An audit plan to govern internal audits; and
3 (6) The compliance of internal audits with the Institute
4 of Internal Auditors' International Standards for the
5 Professional Practice of Internal Auditing.
- 6 (p) Internal auditors shall meet separately with any
7 external auditor to coordinate audit plans to optimize the
8 ability of the external auditor to rely upon the results of the
9 internal audit team.
- 10 (q) The independent audit committee shall annually
11 evaluate the performance of any internal audit, including:
- 12 (1) The adequacy of the audit plan;
13 (2) The management of the execution of the audit plan;
14 (3) The adequacy of human and other resources available to
15 execute the audit plan;
16 (4) The ability of any external auditor to rely upon the
17 internal audit work product in the annual audit
18 performed by an external auditor retained pursuant to
19 subsection (r); and
20 (5) The nature of the findings or results of any internal
21 audits.



- 1 (r) Subject to approval by the board of regents, the
2 independent audit committee shall select one or more external
3 auditors to be retained by the University of Hawaii. The
4 independent audit committee shall:
- 5 (1) Approve an audit plan;
6 (2) Establish the audit fees of any external auditor;
7 (3) Pre-approve any non-audit services provided by the
8 external auditor, including tax services, before such
9 services are rendered;
- 10 (4) Review with the president of the University of Hawaii
11 the significance of contracting out audit services;
12 and
- 13 (5) Ensure that single audit obligations are incorporated
14 into an annual audit plan.
- 15 (s) The independent audit committee shall review all
16 material written communications between any external auditor and
17 the president of the University of Hawaii, including any
18 management letter or schedule of unadjusted differences.
- 19 (t) The independent audit committee shall annually
20 evaluate any external auditor; provided that communications with
21 the external auditor in the evaluation shall be done so as to



1 maintain the open flow of communication between the external
2 auditor and the independent audit committee.

3 (u) The independent audit committee shall review the
4 following matters relating to any annual audit with the
5 president of the University of Hawaii and any external auditor:

6 (1) The university's annual financial statements and
7 related footnotes;

8 (2) The external auditor's audit of the financial
9 statements and the external auditor's report;

10 (3) The external auditor's judgments about the quality of
11 the university's accounting principles as applied in
12 the university's financial reporting;

13 (4) Any significant changes required in the external
14 auditor's audit plan;

15 (5) Any serious difficulties or disputes with the
16 president of the University of Hawaii encountered
17 during the audit; and

18 (6) Matters to be discussed by the Statement on Auditing
19 Standards No. 114, The Auditor's Communication with
20 those Charged with Governance (AICPA, Professional
21 Standards), related to the conduct of any annual
22 audit.



(v) The independent audit committee may hire external auditors, legal counsel, or other consultants as necessary, to address any issues arising from:

(1) The execution of the whistleblower protection procedures subject to subsection (m);

(2) Any statutory or contractual procedures when engaging external resources; and

(3) The detection of fraud.

(w) The independent audit committee shall submit an annual report to the board of regents and the legislature no later than twenty days prior to the convening of each regular session of the legislature on matters that include the following:

(1) All instances of material weakness in internal control, including the responses of university management; and

(2) All instances of fraud, including the responses of university management."

PART IV

SECTION 6. The administrator of the state procurement office shall submit a report to the legislature, no later than twenty days prior to the convening of the regular session of 2016, of the administrator's findings and recommendations,



1 including any proposed legislation, relating to the
2 transparency, efficiency, and compliance of the University of
3 Hawaii's procurement of construction contracts and construction-
4 related consultant services pursuant to chapter 103D, Hawaii
5 Revised Statutes.

6 PART V

7 SECTION 7. Statutory material to be repealed is bracketed
8 and stricken. New statutory material is underscored.

9 SECTION 8. This Act does not affect rights and duties that
10 matured, penalties that were incurred, and proceedings that were
11 begun before its effective date.

12 SECTION 9. This Act shall take effect on July 1, 2013.

APPROVED this 31 day of MAY, 2013

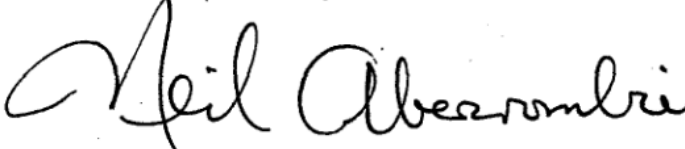

GOVERNOR OF THE STATE OF HAWAII



EXHIBIT B

NEIL ABERCROMBIE
GOVERNOR



AARON S. FUJIOKA
ADMINISTRATOR

STATE OF HAWAII STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Telephone: (808) 587-4700
e-mail: state.procurement.office@hawaii.gov
<http://hawaii.gov/spo>

SPO 13-174

June 10, 2013

The Honorable M.R.C. Greenwood
President
University of Hawaii
2444 Dole Street
Bachman 202
Honolulu, Hawaii 96822

Dear President Greenwood:

SUBJECT: ACT 87, SLH 2013 (HB 114, HD3, SD2, CD1); SECTION 2

With the enactment of ACT 87, SLH 2013, the Administrator of the State Procurement Office (SPO) has been tasked with the responsibility of serving as the University of Hawaii's (University) Chief Procurement Officer (CPO) for contracts for construction and professional services furnished by licensees under HRS chapter 464 (professional engineers, architects, surveyors and landscape architects).

To minimize any disruption in the University's procurements for the above contracts, the SPO is proposing the following:

Pursuant to HRS chapter 103D, Hawaii Public Procurement Code (Code), procurement authority is centralized to the chief procurement officer (CPO), and allows the CPO to further delegate authority to designated Procurement Officers. To enable the University to operate effectively and efficiently, SPO is planning to delegate procurement authority with limitations to the President of the University.

PROCUREMENT AUTHORITY

As CPO for the University's contracts for construction and professional services furnished by licensees under HRS chapter 464, I propose to delegate procurement authority with limitations to the President, for the following:

1. Competitive Sealed Bidding pursuant to HRS §103D-302;
2. Competitive Sealed Proposals pursuant to HRS §103D-303;
3. Professional Services pursuant to HRS §103D-304;

4. Small Purchases pursuant to HRS §103D-305;
5. Preparation of specifications pursuant to HAR §3-122-11;
6. Bid security pursuant to HRS §103D-323;
7. Contract performance and payment bonds pursuant to HRS §103D-324;
8. Resolution of protests pursuant to HRS §103D-701;
9. Contract controversies pursuant to HRS §103D-703;
10. Request for Sole Source pursuant to HRS §103D-306 submittal of form SPO-001 to SPO for CPO prior written approval is required for all dollar amounts;
11. Request for Emergency procurement pursuant to HRS §103D-307 submittal of form SPO-002 to SPO for CPO written approval is required for all dollar amounts, and written approval may be obtained after-the-fact; and
12. Request for CPO exemption pursuant to HRS §103D-102(b)(4)(L) submittal of form SPO-007 to SPO for CPO prior written approval is required.

SPO forms are available on the SPO webpage at <http://hawaii.gov/spo>, under sidebar heading *ToolBox* click *SPO Forms* to view and complete forms.

DELEGATION OF PROCUREMENT AUTHORITY

Upon procurement authority being delegated to the President, this proposed delegation includes procurement authority may be further delegated by the President to University personnel as designated procurement officers authorized to conduct and participate in procurement activities in accordance with HAR §3-121-16. Participation in procurement activities includes small purchases, developing/drafting a solicitation, reviewing, approving, conducting, managing, and administering the procurement/contract.

“Procurement officer” means any person with the delegated authority to enter into and administer contracts and make written determination with respect thereto. The term includes an authorized representative acting within the limits of authority. The delegated authority is received from the chief procurement officer directly or through the head of purchasing agency.

Delegation of procurement authority to a procurement officer is based on their expertise, knowledge and proficiency to carry out procurement duties, while seeking economy and efficiency to achieve program operations. Careful consideration should be taken when granting procurement authority, as the President remains ultimately accountable to the CPO for procurement delegation to authorized procurement officers within the University.

Available on the SPO webpage at <http://hawaii.gov/spo>, under sidebar heading *ToolBox* click *SPO Forms* to view SPO-036trans, Procurement Delegation Transmittal, and form SPO-036, Procurement Delegation, which is completed by delegated personnel.

EDUCATION AND TRAINING

Procurement Officers, are required by statute to attend SPO Workshop No. 170, *Overview of Procurement Practices* to comply with HRS §103D-110(c). Attendance at a prior workshop fulfills this requirement. All other procurement officers and personnel with written delegated procurement authority to conduct and or participate in the procurement process will be required to attend applicable SPO training workshops. Applicable training ensures delegated procurement personnel receive the appropriate training to fulfill their responsibilities, and are in compliance with HRS §103D-110(c). Below is the applicable statute.

HRS §103D-110 Education and training. (c) Each state procurement officer of a department of the executive branch [which includes DOE, UH, HHSC, and OHA] shall attend a mandatory fundamental training and development session [Workshop No. 170] within sixty days of being appointed or named to the position of procurement officer.

(d) Each state procurement officer of a department of the executive branch whom the State procurement office determines is in need of further training and development based upon:

- (1) The history of procurement compliance to this chapter by the agency to which the particular procurement officer is attached; or
- (2) Any other need for training and development, shall attend follow-up training and development sessions.

Training information and on-line registration are available at <http://hawaii.gov/spo>, click *Training for State and County Procurement Personnel*. Training information provided includes tables describing *Procurement Position Levels* and *Procurement Training Requirements Table* to assist University personnel on applicable training requirements.

Procurement officers and personnel without written delegated procurement authority and/or who have not completed the applicable mandatory training for the Code will not be allowed to conduct, approve, or participate in the procurement.

Please let me know if you have any concerns or suggested changes to this proposed delegation of procurement authority. If I do not receive a reply from you by June 19, 2013, a written delegation for procurement authority will be formally sent to your attention and action.

In conjunction with the written delegation of procurement authority, a memorandum of understanding (MOU) delineating SPO's oversight responsibilities, the University's responsibilities and procedures, will need to be executed. If you would like to appoint a designee to address the MOU and other logistical issues, please provide me with a name and contact information at your earliest convenience. Otherwise I will direct all correspondence to you.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron S. Fujioka", with a stylized flourish at the end.

Aaron S. Fujioka

c: The Honorable Bruce Coppa, Chief of Staff
Governor's Office
The Honorable Dean Seki, Comptroller
Department of Accounting and General Services

EXHIBIT C

NEIL ABERCROMBIE
GOVERNOR



AARON S. FUJIOKA
ADMINISTRATOR

STATE OF HAWAII STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Telephone: (808) 587-4700
e-mail: state.procurement.office@hawaii.gov
<http://hawaii.gov/spo>

June 26, 2013

UH PROCUREMENT DELEGATION NO. 2013-01

TO: The Honorable M.R.C. Greenwood, President
University of Hawaii

FROM: Aaron S. Fujioka, Administrator

A handwritten signature in black ink, appearing to read "Aaron S. Fujioka".

SUBJECT: Delegation of Procurement Authority

Pursuant to HRS chapter 103D, Hawaii Public Procurement Code (Code), procurement authority is centralized to the chief procurement officer (CPO), and allows the CPO to further delegate authority to designated procurement officers. To enable the University of Hawaii (University) to operate effectively and efficiently, procurement authority with limitations is delegated to the President of the University.

PROCUREMENT AUTHORITY

Pursuant to ACT 87, SLH 2013, effective July 1, 2013, the administrator of the State Procurement Office (SPO) shall serve as CPO for the University's contracts for construction and professional services furnished by licensees under HRS chapter 464. As CPO, I delegate procurement authority with limitations to the President of the University, for the following:

1. Competitive Sealed Bidding pursuant to HRS §103D-302;
2. Competitive Sealed Proposals pursuant to HRS §103D-303;
3. Professional Services pursuant to HRS §103D-304;
4. Small Purchases pursuant to HRS §103D-305;
5. Request for Sole Source pursuant to HRS §103D-306 submittal of form SPO-001 to SPO for CPO prior written approval is required for all dollar amounts;
6. Request for Emergency procurement pursuant to HRS §103D-307 submittal of form SPO-002 to SPO for CPO written approval is required for all dollar amounts, and written approval may be obtained after-the-fact;
7. Preparation of specifications pursuant to HAR §3-122-11;
8. Bid security pursuant to HRS §103D-323;
9. Contract performance and payment bonds pursuant to HRS §103D-324;
10. Resolution of protests pursuant to HRS §103D-701;
11. Contract controversies pursuant to HRS §103D-703;
12. Request for Contract Extension pursuant to HAR §3-122-3 submittal of form SPO-003 to SPO for CPO prior written approval is required;
13. Request for CPO exemption pursuant to HRS §103D-102(b)(4)(L) submittal of form SPO-007 to SPO for CPO prior written approval is required;

14. Request for Restrictive Specifications pursuant to HAR§3-122-13(b)(3) submittal of form SPO-014 to SPO for CPO prior written approval is required;
15. Request for Alternate Procurement pursuant to HAR§3-122-35 for Competitive Sealed Bidding; HAR§3-122-59 for Competitive Sealed Proposals; and HAR§3-122-66 for Professional Services submittal of form SPO-015 to SPO for CPO prior written approval is required; and
16. Reporting Procurement Violations for applicable procurement process used and/or request for after-the-fact payment approval pursuant to HAR§3-131-3 submittal of form SPO-016 to SPO for CPO written approval is required.

SPO forms are available on the SPO webpage at <http://hawaii.gov/spo>, under sidebar heading *ToolBox* click *SPO Forms* to view and complete forms.

DELEGATION OF PROCUREMENT AUTHORITY

This procurement authority may be further delegated by the President of the University to personnel, as designated procurement officers or authorized to conduct and participate in procurement activities in accordance with HAR §3-121-16. Participation in procurement activities includes small purchases, developing/drafting a solicitation, reviewing, approving, conducting, managing, and administering the procurement/contract.

“Procurement officer” means any person with the delegated authority to enter into and administer contracts and make written determination with respect thereto. The term includes an authorized representative acting within the limits of authority. The delegated authority is received from the chief procurement officer directly or through the President of University.

Delegation of procurement authority to a procurement officer is based on their expertise, knowledge and proficiency to carry out procurement duties, while seeking economy and efficiency to achieve program operations. Careful consideration should be taken when granting procurement authority, as the President of the University remains ultimately accountable to the CPO for procurement delegation to authorized procurement officers within the University.

Available on the SPO webpage at <http://hawaii.gov/spo>, under sidebar heading *ToolBox* click *SPO Forms* to view SPO-036UHtransmittal, University Procurement Delegation Transmittal, and form SPO-036UH, University Procurement Delegation, which is completed by delegated University personnel.

EDUCATION AND TRAINING

Procurement Officers, are required by statute to attend SPO Workshop No. 170, *Overview of Procurement Practices* to comply with HRS §103D-110(c). Attendance at a prior workshop fulfills this requirement. All other procurement officers and personnel with written delegated procurement authority to conduct and or participate in the procurement process will be required to attend applicable SPO training workshops. Applicable training ensures delegated procurement personnel receive the appropriate training to fulfill their responsibilities, and are in compliance with HRS §103D-110(c). Below is the applicable statute.

HRS §103D-110 Education and training. (c) Each state procurement officer of a department of the executive branch [which includes DOE, UH, HHSC, and OHA] shall attend a mandatory fundamental training and development session [Workshop No. 170] within sixty days of being appointed or named to the position of procurement officer.

(d) Each state procurement officer of a department of the executive branch whom the State procurement office determines is in need of further training and development based upon:

- (1) The history of procurement compliance to this chapter by the agency to which the particular procurement officer is attached; or
- (2) Any other need for training and development, shall attend follow-up training and development sessions.

Training information and on-line registration are available at <http://hawaii.gov/spo>, click *Training for State and County Procurement Personnel*. Training information provided includes tables describing *Procurement Position Levels* and *Procurement Training Requirements Table* to assist University personnel on applicable training requirements.

Procurement officers and personnel without written delegated procurement authority and/or who have not completed the applicable mandatory training for the Code will not be allowed to conduct, approve, or participate in the procurement.

PROCUREMENT DELEGATION FORM (SPO-036UH)

Procurement Delegation form SPO-36UH, *University Procurement Delegation*, shall be used in delegating procurement authority.

To assist in documenting and preparing your procurement delegation submittal are forms:

- Form SPO-036UH, *University Procurement Delegation*;
- Transmittal - Form SPO-036UH, *University Procurement Delegation Transmittal*; and
- Instructions - Form SPO-036UH, *Instructions University Procurement Delegation*.

Form SPO-036UH with the *University Procurement Delegation Transmittal Form* signed and authorized by the President of the University should be submitted via e-mail to state.procurement.office@hawaii.gov. Forms and Instructions are available at <http://hawaii.gov/spo>, under sidebar heading *Toolbox* click *SPO Forms*.

Your staff may contact Stacey Kauleinamoku at 586-0571 or stacey.l.kauleinamoku@hawaii.gov if they have any questions, or you may call me at 587-4700.

- c: The Honorable Bruce Coppa, Chief of Staff
Office of the Governor
The Honorable Dean Seki, Comptroller
Department of Accounting and General Services
Mr. Howard Todo, Vice-President for Budget & Finance
University of Hawaii

EXHIBIT D

MEMORANDUM OF AGREEMENT

Between the
University of Hawaii and State Procurement Office
For the

Implementation of ACT 087, Session Laws of Hawai'i 2013

July 15, 2013

ACT 087, Session Laws of Hawai'i (SLH) 2013 repeals the procurement authority of the President of the University of Hawai'i (UH) to serve as the chief procurement officer for contracts for construction and related professional services furnished by licensees under chapter 464, Hawaii Revised Statutes (HRS); and assigns those responsibilities to the administrator of the State Procurement Office (SPO).

Additionally, the SPO shall submit a report to the legislature, no later than 20 days prior to the 2016 legislative session of the Administrator's findings and recommendations, including any proposed legislation, relating to the transparency, efficiency, and compliance of the UH procurement of construction contracts and construction related professional services pursuant to chapter 103D, HRS.

The purpose of this Memorandum of Agreement (MOA) is to clearly identify the duties and responsibilities of UH and SPO to implement and manage the ACT 087, SLH 2013 mandates.

- I. For the purpose of this MOA, UH procurements of construction contracts and construction related professional services shall be conducted pursuant to HRS chapter 103D, Hawaii Public Procurement Code (Code), its Hawaii Administrative Rules (HAR), and guidance as provided by the State Procurement Office in Procurement Circulars to Executive Branch departments and agencies. UH shall be the Primary entity responsible for initiating and completing the tasking. The SPO shall be the Secondary entity responsible for assisting the effort and to determine compliance with the Code and other guidance(s) as provided by the SPO.
- II. The following table provides the details:

DELEGATION OF PROCUREMENT AUTHORITY (HRS §103D-208, HAR §3-121-16)		
Activities	Reference	Remarks
Methods of Source Selection - Construction		
<i>Competitive Sealed Bidding: Authority to award or enter into contracts pursuant to HRS §103D-302</i>	HAR §3-121-16 (b)(4)(A)	Submit to SPO: <ul style="list-style-type: none"> Procurement documentation for all procurements exceeding \$5,000,000 as the procurement proceeds. Monthly listing of procurements from \$250,000 to \$5,000,000 to determine and inform UH which items UH shall submit procurement documentation. Monthly listing shall include the solicitation title, short description, location, and estimated dollar value of contract. UH proceeds with all procurements unless directed otherwise by SPO.
<i>Competitive Sealed Proposals: Authority to approve, award, or enter into contracts pursuant to HRS §103D-303</i>	HAR §3-121-16 (b)(4)(B)	Submit to SPO: <ul style="list-style-type: none"> Procurement documentation for all procurements exceeding \$5,000,000 as the procurement process proceeds. Monthly listing of procurements from \$250,000 to \$5,000,000 to determine and inform UH which items UH shall submit procurement documentation. Monthly listing shall include the solicitation title, short description, location, and estimated dollar value of contract. UH proceeds with all procurements unless directed otherwise by SPO.

DELEGATION OF PROCUREMENT AUTHORITY (HRS §103D-208, HAR §3-121-16) continued

Activities	Reference	Remarks
<i>Professional Services Procurement: Authority to negotiate, award, or enter into contracts pursuant to HRS §103D-304</i>	HAR §3-121-16 (b)(4)(C)	<p>Submit to SPO:</p> <ul style="list-style-type: none"> Procurement documentation for all procurements exceeding \$1,000,000 as the procurement process proceeds. Monthly listing of procurements from \$100,000 to \$1,000,000 to determine and inform UH which items UH shall submit procurement documentation. Monthly listing shall include the solicitation title, short description, location, and estimated dollar value of contract. Submission of listing for less than \$100,000, using the professional services list, is optional. <p>UH proceeds with all procurements unless directed otherwise by SPO.</p>
<i>Small Purchases: Authority to award purchase orders pursuant to HRS §103D-305</i>	HAR §3-121-16 (b)(4)(D)	<p>Submit to SPO:</p> <ul style="list-style-type: none"> Monthly consolidated listing of procurements from \$25,000 to \$250,000 to determine and inform UH which items from the listing UH shall submit procurement documentation to SPO. Monthly consolidated listing of small purchases under \$25,000 is optional. Monthly consolidated listing to include the solicitation title, short description, location, and estimated dollar value of contract. <p>UH proceeds with all procurements unless directed otherwise by SPO.</p>
<i>Sole Source Procurement: Authority to negotiate, award, or enter into contracts pursuant to HRS §103D-306</i>	HAR §3-121-16 (b)(4)(E)	<p>Submit form SPO-001 to SPO for CPO prior written approval for all dollar amounts. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.</p>
<i>Emergency Procurements: Authority to negotiate, award, or enter into contracts pursuant to HRS §103D-307</i>	HAR §3-121-16 (b)(4)(F)	<p>Submit form SPO-002 to SPO for CPO written approval for all dollar amounts, and written approval may be obtained after-the-fact. Upon receipt of before-the-fact request, SPO shall require a minimum of five (5) working days to process. Upon receipt of after-the-fact request, SPO shall require a minimum of ten (10) working days to process.</p>
<i>Exemption: Any other goods or services, which is available from multiple sources but for which procurement by competitive means is either not practicable or advantageous to the State, pursuant to HRS §103D-102(b)(4)(L).</i>	HAR §3-121-17(1)	<p>Submit form SPO-007 to SPO for CPO prior written approval. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.</p>
UH President Delegation to UH Personnel		
<i>Delegation shall be in writing pursuant to HRS §103D-208</i>	<p>HAR §3-121-16 (d)(1-4)</p> <p>UH Procurement Delegation No. 2013-01</p>	<p>Email form SPO-036UHtrans, <i>University Procurement Delegation Transmittal</i>, and form SPO-036UH, <i>University Procurement Delegation</i>; forms completed by delegated UH personnel, signed/authorized by UH President, and submitted to state.procurement.office@hawaii.gov.</p>

PROCUREMENT REQUIREMENTS		
Activities	Reference	Remarks
From preparation of solicitation to offer submittal deadline		
<i>Methods of Procurement pursuant to HRS §103D-302 to HRS §103D-307</i>	HAR 3-122, Subchapter 5 to HAR 3-122, Subchapter 10	
<i>Preparation of Specifications pursuant to HRS §103D-402</i>	HAR §3-122-11	
<i>Bid Security pursuant to HRS §103D-323</i>	HAR §3-122-223	
<i>Contract Performance & Payment bonds pursuant to HRS §103D-324</i>	HAR §3-122-224	
<i>Public Procurement Notice pursuant to HRS §§103D-302, 103D-303, 103D-304</i> <ul style="list-style-type: none"> IFB, RFP, and Professional Services Public Notices shall be posted at SPO's Procurement Notices System (PNS) at http://hawaii.gov/spo/notices/notices; and shall remain posted until the submittal due date for response. 	HAR §3-122-16.02 HAR §3-122-16.03	Public Notice (minimum requirement): Competitive Sealed Bidding – Construction <ul style="list-style-type: none"> 17 days after pre-bid conference Competitive Sealed Proposals – Construction <ul style="list-style-type: none"> 17 days after pre-bid conference Professional Services <ul style="list-style-type: none"> Sufficient time to allow adequate competition
Competitive Sealed Bidding - Construction		
<i>Specifications – Request for Brand name specification aka Restrictive Specification pursuant to HAR §3-122-13-(b)(3)</i>	HAR §3-122-13(b)(3)	Submit form SPO-014 to SPO for CPO approval prior to release of bid/proposal solicitation. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.
Competitive Sealed Proposals - Construction: Design – Build		
<i>Evaluation Committee selection pursuant to HRS §103D-303</i>	HAR §3-122-45.01	Complete form SPO-044 and place in procurement/contract file. Complete form SPO-024 and place in procurement/contract file.
Professional Services – Professional Engineers, Architects, Surveyors, and Landscape Architects		
<i>Procurement of Professionals as defined in HRS chapter 464 pursuant to HRS §103D-304 or HRS §103D-307, Emergency Procurements</i>	HAR chapter 3-122, Subchapter 7	
<i>Review Committee selection pursuant to HRS §103D-304</i>	HAR §3-122-69	Complete form SPO-024 and place in procurement/contract file.
<i>Selection Committee selection pursuant to HRS §103D-304</i>	HAR §3-122-69	Complete form SPO-024 and place in procurement/contract file.
Small Purchases - Construction		
<i>Under \$,5000</i> <ul style="list-style-type: none"> Awards \$2,500 and greater shall be posted on SPO's Awards reporting system. 	Procurement Circular No. 2012-04	Use of form SPO-010 and form SPO-010A are optional.
<i>\$5,000 to less than \$15,000</i> <ul style="list-style-type: none"> Obtain a minimum of three (3) quotations. 	Procurement Circular No. 2012-04	Use of form SPO-010A is optional. If unable to obtain three (3) quotes due to insufficient sources, etc. document on form SPO-010, Part C justification for inability to obtain three quotes and place in procurement/contract file.
<i>\$15,000 to less than \$250,000</i> <ul style="list-style-type: none"> Procurement conducted on UH's electronic procurement system. 	Procurement Circular No. 2012-04	Applicable eProcurement system documents utilized as record of procurement shall be placed in procurement/contract file.

PROCUREMENT REQUIREMENTS continued

Activities	Reference	Remarks
After Offer Submittal Due Date/Time		
Competitive Sealed Bidding - Construction		
<i>Request for Alternate Procurement pursuant to HRS §103D-302</i>	HAR §3-122-35	Submit form SPO-015 to SPO for CPO prior written approval. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.
<i>Posting of Award (All awards)</i> <ul style="list-style-type: none"> IFB Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Competitive Sealed Proposals - Construction: Design – Build		
<i>Request for Alternate Procurement pursuant to HRS §103D-303</i>	HAR §3-122-59	Submit form SPO-015 to SPO for CPO prior written approval is required. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.
<i>Posting of Award (All awards)</i> <ul style="list-style-type: none"> RFP Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Professional Services – Professional Engineers, Architects, Surveyors, and Landscape Architects		
<i>Request for Alternate Procurement pursuant to HRS §103D-304</i>	HAR §3-122-66	Submit form SPO-007 to SPO for CPO prior written approval. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.
<i>Posting of Award (All awards)</i> <ul style="list-style-type: none"> Professional Services Notices of Award shall be posted on SPO's Professional Services Awards posting webpage within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Small Purchase Request for Quotes (RFQ) - Construction		
<i>Posting of Award (\$15,000 and above)</i> <ul style="list-style-type: none"> RFQ Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Sole Source - Construction		
<i>Posting of Award (\$2,500 and above)</i> <ul style="list-style-type: none"> Sole Source Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Emergency - Construction		
<i>Posting of Award (\$2,500 and above)</i> <ul style="list-style-type: none"> Emergency Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.

PROCUREMENT REQUIREMENTS continued		
Activities	Reference	Remarks
Exemptions from HRS chapter 103D - Construction		
<i>Posting of Award (\$2,500 and above)</i> <ul style="list-style-type: none"> Exemption Notices of Award shall be posted on SPO's Awards reporting system within seven (7) days of the Notice of Award. 	Procurement Circular No. 2010-01	Email form SPO-040; completed by UH personnel and signed/authorized by UH PANS Account Manager to SPO to state.procurement.office@hawaii.gov . Upon receipt, SPO shall require a minimum of five (5) working days to process.
Amendments, extensions, change orders, supplemental agreements pursuant to HRS chapter 103D, Part V	HAR chapter 3-125	Whenever change affects Contract term or Funding amount.
<i>Request for Contract Extension where the contract has exhausted its provision for extension(s) of time of performance or where the contract does not include a provision for extension(s) of time of performance.</i>	HAR §3-122-3	Submit form SPO-003 to SPO for CPO prior written approval is required. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.
<i>Reporting procurement violations for applicable procurement process and request for after-the-fact payment approval, if applicable</i>	HAR chapter 3-131	Submit form SPO-016 to SPO for CPO written approval is required. Upon receipt of request, SPO shall require a minimum of ten (10) working days to process.

PROTEST		
Activities	Reference	Remarks
<i>Protest of Award by Aggrieved Party pursuant to HRS §103D-701</i>	HAR chapter 3-126, Subchapter 1	UH PO to address any protests.
<i>Protest Statistics pursuant to HRS §103D-701.5</i>	Procurement Circular 2012-03	Submit form SPO-043 to SPO no later than ten (10) days after the final outcome of the protest to state.procurement.office@hawaii.gov .

III. Effective Date

The effective date of ACT 087/SLH 2013 is July 1, 2013. This MOA is effective upon agreement of all parties. However within sixty (60) days of the effective date of this agreement, delegated UH Procurement Officers (PO) and staff shall have attended applicable training to be able to conduct and or participate in procurement. Thereafter, any UH PO or staff without authority/delegation and training shall not be allowed to conduct and or participate in procurement.

IV. UH Responsibilities

- A. Procurements for construction shall be conducted in accordance with HRS chapter 103D, its Hawaii Administrative Rules, and guidance as provided by the SPO in Procurement Circulars to Executive Branch departments and agencies.
- B. Ensure applicable staff have written procurement delegation from the UH President and or Procurement Officer. Email form SPO-036UHtrans and form SPO-036UH to state.procurement.office@hawaii.gov. Forms and Instructions are available at <http://hawaii.gov/spo>, under sidebar heading *Toolbox* click *SPO Forms*.

- C. Ensure applicable staff attend the required training workshop(s) for the applicable procurement method to be conducted. Training information is available at <http://hawaii.gov/spo>, click *Training for State and County Procurement Personnel*.

Effective July 1, 2013, to ensure continuity of operations, UH staff will continue to conduct procurements. However within sixty (60) days of the effective date of this agreement, delegated UH Procurement Officers (PO) and staff shall have attend applicable training to be able to conduct and or participate in procurement. Thereafter, any UH PO or staff without authority/delegation and training shall not be allowed to conduct and or participate in procurement.

- D. Upon request by the SPO Administrator, UH shall furnish any reports, documents, files, data, etc. needed for SPO to conduct reviews and or compile reports for the purpose of providing its findings and recommendations.
- E. UH shall submit all requests requiring CPO approval to SPO via email to state.procurement.office@hawaii.gov. SPO forms are available at <http://hawaii.gov/spo>, under sidebar heading *Toolbox* click *SPO Forms* to view and complete forms.
- F. UH shall adhere to CPO comments written on requests. Failure to do so will result in a violation. Should staff have any questions pertaining to CPO comments, contact applicable SPO staff listed on request.
- G. UH President shall delegate a Procurement Awards, Notices and Solicitations (PANS) Accounts Manager, and Alternate, as the point of contact, to manage and distribute UH user accounts, and provide oversight to ensure security is maintained and data is accurate and entered correctly. New UH user accounts shall be distributed to the Account Manager for signature/authorization. Email form SPO-040 to state.procurement.office@hawaii.gov. Forms and Instructions are available at <http://hawaii.gov/spo>, under sidebar heading *Toolbox* click *SPO Forms*.
- H. Within (7) seven days after UH issues Notice of Award (NOA), UH shall post all awards on SPO's Awards reporting system. UH Professional Services NOAs shall be posted by applicable staff on SPO's Professional Services Awards posting webpage. The *Quick Reference: Procurement Awards, Notices, and Solicitations (PANS)*, form SPO-040, manuals/other aids, and links for posting are available at: <http://hawaii.gov/spo>. Click *For State and County Procurement Personnel*, and *Posting Procurement Awards, Notices and Solicitations*. The *Quick Reference*, forms, and other aids will be updated as needed. UH procurement personnel should check the website regularly.

V. SPO Responsibilities

- A. SPO shall assist with procurements for construction in accordance with HRS chapter 103D and its Hawaii Administrative Rules, and shall determine compliance with the Code.

- B. Upon receipt of UH requests requiring CPO approval (i.e. forms SPO-001, SPO-002, etc.), SPO shall time/date stamp requests. Earliest effective date of request shall be the date request is received by SPO. SPO shall ensure applicable UH staff has written procurement delegation; and ensure applicable UH staff has attended required training workshop(s). All requests submitted by UH personnel without procurement delegation and/or who have not completed the applicable mandatory training for the Code shall be disapproved and returned to applicable UH staff.

SPO shall date and post request/notice to applicable website. Procurement Exemptions, Sole Source, Emergency Procurement notices shall be posted on SPO's Awards reporting system at <http://hawaii.gov/spo2/source/>.

SPO shall contact applicable UH staff listed on request for any questions that arise in order to complete review and recommendation for CPO approval, disapproval, or no action required.

Upon CPO determination to approve, disapprove, or recommend no action required for request, SPO shall post notices to applicable site. Request with CPO's action and or comments shall be returned via email to UH.


VI. Mutual Cooperation

- A. It is agreed that UH and SPO shall work in cooperation to meet the mandates of ACT 087, SLH 2013.
- B. UH Office of Procurement and Real Property Management shall furnish all procurement documentation needed for SPO to conduct reviews and or compile reports, upon request by the SPO Administrator.
- C. It is agreed that the duties and responsibilities of UH and SPO listed in this MOA to implement and manage the ACT 087, SLH 2013 mandates shall be subject to amendment, as needed.

APPROVED:

APPROVED:

 7/15/2013
AARON S. FUJIOKA Date
Administrator and Chief Procurement Officer
State Procurement Office

 7/26/13
M.R.C. Greenwood Date
President
University of Hawaii

Tracking No.	Solicitation No.	TITLE of Solicitation	Project Description	Method of Procurement	Month of Solicitation	DATE Received	DATE Docs Requested	DATE Requested Docs Received	Project Location	ESTIMATED \$ Amount
UH 14-001	Not Provided	Repair TWO (2) EVAPCO Cooling Towers at UH Manoa, Hamilton Library	Consist of removing and disposing of fan wheel shafts and bearings, cleaning the cooling tower sump, start up cooling tower and perform system checks on the tower	RFQ	July-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Manoa, Hamilton Library	\$ 38,999.98
	SW-13-5376	Install Wastewater Lateral Cleanout to Meet County Code	Consists of per County code requirements, service manhole/cleanout required within close proximity of property line/easement	PS	July-13	8/13/2013	N/A	N/A	University of Hawaii Maui College	\$ 14,438.00
UH 14-002	SW-13-3253	Classroom Addition Building 4461	Consists of additiona of classroom to existing building, including any appurtenant work necessary to complete the project; includes schematic plans, preliminary plans, final plans, serivces during bidding, services during construction	PS	July-13	8/13/2013	8/28/2013	10/4/2013	Kauai Community College	\$ 199,677.00
UH 14-003	UHH-2013-313	Design for UHH Emergency Backup Generator	Design services for a campus wide emergecny back-up generator system. Services shall include Electrical Engineering, Topographical Survey, Civil Engineering, Architectural Dseign, Mechanical Engineering, and Estimating Services	PS	July-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Hilo	\$ 453,510.00
	SW-12-3249	Repaint Building 4459, Kauai Community College	Consists of repainting of existing building, including re-doing existing joint sealants, patch work, surface preparation, priming, finish painting, and miscellaneous related work	IFB	July-13	8/13/2013	N/A	N/A	Kauai Community College	\$ 124,000.00
	SW-11-3247	Repair and Replace A/C System, Building 4458, Kauai Community College	Consists of demolition and replacement of all ceilings, lights, air handlers, ductwork, air devices, piping and insulation as indicated on plans. New A/C system shall be chilled water constant volume and variable air volume systems, and miscellaneous related work	IFB	July-13	8/13/2013	N/A	N/A	Kauai Community College	\$ 539,000.00
	SW-12-5367	Repair and Replace Kitchen Hood System and Ductwork, Building 2253, University of Hawaii Maui College	Consists of replacing all rooftop exhaust fans in Mechanical Wells No. 302 and No. 303; replacing all rooftop exhaust ductwork with new stainless steel ductwork; providing new catwalks to access exhaust fans; modifying and retrofitting existing fan and duct supports; replacing doors to Mechanical Wells No. 302 and No. 303; and miscellaneous related work	IFB	July-13	8/13/2013	N/A	N/A	University of Hawaii Maui College	\$ 687,000.00
UH 14-004	MA 11-001	John A. Burns School of Medicine (JABSOM) Ancillary Building Renovation	Consist of the construction of a new Hawaii Center for AIDS Clinic (HICFA) within the walls of the John A. Burns School of Medicine - Ancillary Building.	IFB	July-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Manoa, John A. Burns, School of Medicine	\$ 1,538,653.00
UH 14-005	SW-12-4297	Repair and Replace Air Conditioning/Ventilation System, Campus Wide, Leeward Community College	Consist of selective demolition, asbestos abatement, carpentry, plaster work, gypsum wall board, acoustical ceiling, painting, air handler/fan coil unit, ductwork, air devices, HVAC controls, chilled water piping, condensate drain piping, electrical work, and miscellaneous related work	IFB	July-13	8/13/2013	8/28/2013	10/4/2013	Leeward Community College	\$ 3,741,000.00
	SW-11-6229	Upgrade and Replace Fire Alarm System, Building 5988, Windward Community College	Consists of upgrading/repalcing of existing fire alarm system located in Building 5988.	IFB	July-13	8/13/2013	N/A	N/A	Windward Community College	\$ 156,284.00

	CC-12-9072	Renovate Storage Building 3923, Hawaii Community College	Consist of renovation, and alteration in Building 392 including new office spaces within the existing shed, new workshop addition, new windows and doors, new and upgraded air conditioning, new lighting and upgraded electrical and miscellaneous related work	IFB	July-13	8/13/2013	N/A	N/A	Hawaii Community College	\$ 370,709.00
UH 14-006	SW-11-2242	Upgrade Campus Switchgear, Campus Wide, Phase 1, Kapiolani Community College	Construct new electrical switchgear building complete with related civil, architectural, structural, and electrical work.	IFB	July-13	8/13/2013	8/28/2013	10/4/2013	Kapiolani Community College	\$ 1,965,628.00
UH 14-007	SW-12-2246	Renovate Courtyard Side B, Building 6939, Kapiolani Community College	Consists of all work on Bldg 6939: Existing Walkways, Women's Toilet Room 108/246, Existing Men's Toilet, Room 106/243, Lower Level Storage, Upper Level Storage, and Existing Planter. The work includes selective removal work, painting, concrete coating, concrete, retaining walls, storefront windows, signage, metal doors, gypsum board partitions, mobile space saver units, vinyl composition tile, fire extinguishers, fireproofing, ventilation, plumbing, siding, roofing, electrical work and incidental related work.	IFB	July-13	8/13/2013	8/28/2013	10/4/2013	Kapiolani Community College	\$ 951,040.00
	UHM 10-541-860B	St. John Plant Science Laboratory, General Repairs and Exterior Painting, University of Hawaii at Manoa	Consists of selective demolition, the removal and disposal of existing handrails, door gaskets, sealants around window, removal and disposal of asbestos-containing and lead containing material. New work consists of concrete restoration and spall repair, metal railings and handrails, fluid applied waterproofing, joint sealants, steel doors and frames, wood doors, fiberglass reinforced doors and frames, aluminum doors and frames, door hardware, louvers, resilient tile flooring and painting.	IFB	July-13	8/13/2013	N/A	N/A	University of Hawaii at Manoa, St. John Plant Science Laboratory	\$ 620,000.00
UH 14-008	UHM 10-541-860A	Gilmore Hall, General Repairs and Repainting, University of Hawaii at Manoa	Work to be done includes demolition work of removal and disposal of existing metal doors and frames metal roll-up doors, windows, metal louvers, sealants around window, removal and disposal of asbestos containing and lead containing material. New work consists of concrete restoration and spall repair, joint sealants, fiberglass reinforced doors and frames, overhead coiling service door, aluminum windows, door hardware, louvers, and painting.	IFB	July-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Manoa, Gilmore Hall	\$ 1,051,000.00
UH 14-009	Not Provided	Replace corroded parts on the BAC Coiling Tower, Makai Cell	Consist of replacing the fan wheels, clamps, fan wheel bearings, fan pulley, belts (banned) motor bracket assembly and cross support piece for the fan housings (all parts must be factory certified). Drain and clean cooling tower sump and stainer, start and check operation of the tower.	RFQ	August-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Manoa, Post Building Chiller Room	\$ 45,386.00
UH 14-010	SW-12-4303	Erosion Study & Mitigation, Leeward Community College	Consist of minor grading to fill in eroded areas; installation of an irrigation system and erosion control blanket; construction of a level spreader; and hydroseeding.	RFQ IFB	August-13	8/13/2013	8/28/2013	10/4/2013	Leeward Community College	\$ 127,438.00
UH 14-011	Not Provided	Replace Condenser Water Pipes, Hawaii Hall	Consist of removal, disposal and replacement of the cooling tower pipes. Start up of system and perform system checks to confirm proper operation.	RFQ	August-13	9/6/2013	10/3/2013	11/12/2013	University of Hawaii at Manoa, Hawaii Hall Roof	\$ 82,448.00
	UHH-2014-408	Replace Marine Science Building Exhaust Fans	Provide all labor, materials, tools and equipment necessary to replace exhaust fans located in the Marine Science Building, and all incidental and related work.	RFQ	August-13	9/6/2013	N/A	N/A	University of Hawaii at Manoa, Marine Science Building	\$ 50,000.00

UH 14-012	UHM 12-536K	Design Service for Septic System Upgrade for Maui Agricultural Science Research Center	Closure of existing cesspool and to construct a new septic system to serve the office and laboratory building. Site investigation, topographic surveying, preliminary design, preparation of contract documents including basis of design, plans, specifications, cost estimates and consulting services.	PS	August-13	8/13/2013	8/28/2013	10/4/2013	Maui Agricultural Research Center, 424 Mauna Place, Kula, Maui, Hawaii	\$ 34,409.00
	KAU-13-3003	Consultant Services for Antenna Addition to Roof, Buidlings 4463 and 4463C, Kauai Community College	Structural analysis of the existing roof and design to add an antenna and support system to existing roof at building 4463 & 4463C, and including any appurtenant work necessary to complete the project, including sytematic plans, preliminary plans, final plans, bidding and construction phases	PS	August-13	9/6/2013	N/A	N/A	Kauai Community College	\$ 10,852.00
UH 14-013	UHH-2013-312	Construction Management Services for UHH Campus Security Improvements, University of Hawaii at Hilo	Provide construction management services for UHH Campus Security Improvements - VSS Phase 1, Project NO. UHH-2011-188, and UHH Campus Security Improvements - IDS & ACS Phase 1A, Project No. UHH-2011-118A, University of Hawaii at Hilo, under the direction of the UHH Facilities Planning and Construction Office.	PS	August-13	9/6/2013	10/3/2013	11/12/2013	University of Hawaii at Hilo	\$ 309,810.00
UH 14-014	UHM 10-541-245	Repair/Replace Air Conditioning System, University of Hawaii at Manoa, Wist-Everly Hall	<u>Everly Hall Mechanical Room</u> : consist of removal of existing condenser less chillers, air cooled condensing unit, chilled water pumps, expansion tank, chilled water piping, refrigerant piping, insulation and chemical treatment system. Install new concrete pads for new equipment. Provide new DOC controls for the buidings. Paint new and damaged surfaces, etc. <u>Everly Hall</u> : Remove the existing ceiling, lighting, fire alarm devices and communication systems as shown on plans for ground and second floors. Provide new FCUs, VAV terminal units, chilled water piping, condensed draining piping, controls, disconnects, wiring and conduit. Provide new VFD on the fan motors in the FCUs with variable air volume flow, etc. <u>Wist Hall Mechanical Room</u> : consist of the removal of the existing chillers, cooling towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. Install new concrete floor, plumbing and pads for new equipment. Extend exterior enclosure of new pumps. Provide new chillers, cooing towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. New exhaust fan and ductwork, etc. <u>Wist Hall</u> : remove the existing ceiling, lighting and fire alarm devices to access existing AHUs for gound and second floors. Provide new AHUs, Duct silencers, chilled water piping, condensate drain piping, controls, disconnects, wiring and conduit. Provide new duct smoke detectors, and outside air modulating dampers, etc.	IFB	August-13	8/13/2013	8/28/2013	10/4/2013	University of Hawaii at Manoa, Wist-Everly Hall	\$ 3,069,752.00
UH 14-015	SW-12-9069	Replace AC Unit, Ducting & Insulation, Buildings 3378 & 3397, Hawaii Community College	Consist of several demolition, arsenic control, air handler/air cooled condensing unit, packaged air conditioning unit, ductwork, air devices, HVAC controls, refrigerant piping, condensate draining piping, electrical work and miscellaneous related work.	IFB	August-13	8/13/2013	8/28/2013	10/4/2013	Hawaii Community College	\$ 690,000.00
UH 14-016	CC-11-8132F	Improvements to Campus Lock System, Hawaii Community College	Consists of removal of exiting locks and providing new high security key and lock systems for campus lock system upgrade.	IFB	August-13	8/13/2013	8/28/2013	10/4/2013	Hawaii Community College	\$ 620,484.00

UH 14-017	UHM 10-541-201	Repair/Replace Central Plant System, HVAC Equipment and Controls, St. John Plant Science Laboratory Complex	Remove all existing mechanical equipment (chillers, cooling towers, water heaters, exhaust fans, structural steel framing, concrete pads), etc. New work shall include structural steel work for cooling tower support, enlarging existing concrete equipment pads, miscellaneous painting, etc. Provide and install new mechanical equipment (chillers, pumps, water heaters), etc.	IFB	August-13	9/6/2013	10/3/2013	11/12/2013	University of Hawaii at Manoa, St. John Plant Science Laboratory Complex	\$ 2,577,050.00
	UHM 132A-002-12	Fleet Services Office Building Renovation	Demolition work consists of removal and disposal of rotted exterior wood, interior partition, doors, etc. New work consists of installation of interior partitions, fluid applied coating system over existing modified bitumen roofing, carpentry, sealants, wood door, and frame, etc.	IFB	August-13	9/6/2013	N/A	N/A	University of Hawaii at Manoa, Fleet Services Office Buidling	\$ 271,891.00
	SW-12-6235	Repair/Replace Skylight, Building 5988 Imiloa, Windward Community College	Selective demolition, metal fabrication, buidling insulation, firestopping, clay tile roofing, fluid-applied roofing system flashing and sheet metal, access doors, insulated translucent sandwich panel skylight system for reglazing eisting aluminum skylight, gypsum wall board, painting, construction of temporary scaffolding and protective structure, and miscellaneous work.	IFB	August-13	9/6/2013	N/A	N/A	Windward Community College	\$ 590,637.00
	SW-121313	Repaint Exterior Buidling 8805, Honolulu Community College	General repairs and repainting of the exterior Buidling 8805.	IFB	August-13	9/6/2013	N/A	N/A	Honolulu Community College	\$ 662,880.00
UH 14-018	UHH-2011-118	Campus-Wide Security Improvements, Phase I, University of Hawaii at Hilo	Consists of implementation of a new video surveillance system (VSS), and emergency call station (ECS) for the main campus grounds, parking lots, and 34 buildings and related work.	IFB	August-13	9/6/2013	10/3/2013	11/12/2013	University of Hawaii at Hilo	\$ 7,130,000.00
UH 14-019	SW-13-5376	Install Wastewater Lateral Cleanout to Meet Code, UH Maui College and Molokai Education Center	Consists of six (6) sewer cleanouts at the University of Hawaii Maui College and one (1) sewer cleanout adjacent to the Molokai Education Center, restoration of existing site, and all related work as called for on the plans and technical specifications.	RFQ IFB	September-13	10/4/2013	11/12/2013	12/6/2013	University of Hawaii Maui College and Molokai Education Center	\$ 82,000.00
UH 14-020	Not Provided	Long Range Development Plan at Komohana, Hawaii Community College	Consists of the preparation of the Long Range Development Plan and Environmental Inpacet Statement for the Hawaii Community College, Komohana Campus.	PS	September-13	10/4/2013	11/12/2013	12/6/2013	Hawaii Community College, Komohana Campus	\$ 418,664.62
	SW-11-1326	Air Conditioning System, Building 8804, Honolulu Community College	Consists of disconnecting and relocating existing DZ fan coil units, its associated boxes and controller, and DX air cooled condensing units from Kapiolani Community College to Honolulu Community College. Work includes but is not limited: providing new condensing units supports on roof, providing new "cloud" ceilings and new access panels, providing roof flashing and patching work as required, etc., as called for in the plans.	IFB	September-13	10/4/2013	N/A	N/A	Honolulu Community College	\$ 247,805.00
UH 14-021	UHM 09-541-750	Various Buildings, Elevator Modernization, University of Hawaii at Manoa	Consists of removing, replacing, refurbishing, and upgrading existing elevator equipment for the Biomedical Science Building, Marine Science Building, Sakamaki Hall, Physical Education Building, Hawaii Institute of Geophysics, Webster Hall and Sinclair Library.	IFB	September-13	10/4/2013	11/12/2013	12/6/2013	University of Hawaii at Manoa, Biomedical Science Building, Marine Science Building, Sakamaki Hall, Physical Education Building, Hawaii Institute of Geophysics, Webster Hall, and Sinclair Library	\$ 9,825,171.00
UH 14-022	UHM 10-536A	Construct Replacement Substation "M", University of Hawaii at Manoa	Consists of selective demolition, asbestos abatement, lead based paint control measures, removal and disposal of polychlorinated biphenyls (PCBs), management of chlordane and dieidrin, General Contractor's independent third party industrial hygienist for air monitoring and testing, asphalt concrete pavement, site utilities, concrete work, etc., and miscellaneous related work.	IFB	September-13	10/4/2013	11/12/2013	12/6/2013	University of Hawaii at Manoa	\$ 6,030,047.00

	Not Provided	Improvements to Portable Building E, Leeward Community College	Consists of repairing eroded areas, constructing new grading, grass swate, drainage channel, and erosion control; providing new and modifying footings; providing new hurricane tiles; repairing/modifying deck framing; replacing existing 2x deck with new composite wood decking, repairing/modifying existing wood railings; and other miscellaneous and related work necessary to complete the project, as called for in the plans.	IFB	September-13	10/4/2013	N/A	N/A	Leeward Community College	\$ 245,387.00
	SW-12-2239	Repair/Replace A/C Chiller & Pumps, Building 6938 (Manono) & 6937 (Manele), Kapiolani Community College	Consist of removal work at Manono and Manele Buildings' mechanical yards, remove their respective existing chiller and its accessories. New work, provide a new packaged air-cooled chiller for each building complete with new chilled water pumps, new air separator, new chemical feeder, etc., and related work.	IFB	September-13	10/4/2013	N/A	N/A	Kapiolani Community College	\$ 344,000.00
	SW-13-9074	Repair/Replace Roof, Gutters, Downspouts & Drainpipes, Campus Wide, Hawaii Commuity College	Consists of furnishing material, labor and equipment to remove existing construction and equipment and repair, add or replace roofing, gutters, downspouts and drainpipes, covered walkway structures, lighting and related work.	IFB	September-13	10/4/2013	N/A	N/A	Hawaii Community College	\$ 750,000.00
	UHH-2014-405	Student Services Center Interior Design for Procurement of Furniture, University of Hawaii at Hilo	Provide professional interior design services for the Student Services Center to include preparation of plans and technical specifications; and technical assistance during bidding and contract award.	PS	October-13	11/8/2013	N/A	N/A	University of Hawaii at Hilo	\$ 36,876.00
	CC-14-4311	ALTA Survey for Waianae Education Center, Leeward Community College	Consists of ALTA Survey for TYCOM property as a supplement to the due diligence report, and including any appurtenant work necessary to complete the project.	PS	October-13	11/8/2013	N/A	N/A	Future site of Waianae Education Center	\$ 13,058.00
	UHM 11-33-100B	Auditorium & Classroom Upgrades & Seating, Group B, University of Hawaii at Manoa	Consists of demolition work including but not limited to concrete saw-cutting and coring, sitework trenching and backfill, asbestos abatement, lead containing paint control measures, removal and disposal/salvage of existing suspended acoustical ceiling, etc.; and new work including but not limited to: concrete floory, epoxy grouting, concrete sealer/hardener and densifier floor finish, fixed auditorium seating with electrical power, class room seating, etc. as called for in the plans and technical specifications.	IFB	October-13	11/8/2013	N/A	N/A	University of Hawaii at Manoa	\$ 1,844,362.00
	UHH-2011-121	UH Hilo Chemical Storage Facility, University of Hawaii at Hilo	Consists of constructing and completing the project "UH Hilo Chemical Storage Facility" at the University of Hawaii at Hilo, to include construction of a new structure inclusive of flammable storage and acid storage rooms; and a new covered walkway connecting the Science & Technology Building, Life Science Building, and trash enclosure. The scope of work shall also include demolition, site work, parking, paving and striping, walkways, concrete curbing, landscaping, roof insulation, doors, a/c and ventillation, interior finishes, exeterior finishes, exterior lighting, laboratory equipment, fume hood and related work as called for in the plans and technical specifications.	IFB	October-13	11/8/2013	N/A	N/A	University of Hawaii at Hilo	\$ 1,590,000.00

	UHM 12-541-802	Renovation of Buildings 171C, E, and H, University of Hawaii at Manoa	Demolition work consists of, but is not limited to, removal and disposal of the following existing items: walls, floors, windows, portions of roof, etc.; new work consists of but not limited to installation or application of the following: concrete, ramps and railings, rough and finish carpentry, insulations, sheet metal, etc., as called for in the plans and technical specifications.	IFB	October-13	11/8/2013	N/A	N/A	University of Hawaii at Manoa	\$ 910,000.00
	SW-13-1324	Repair Sewer Lines and Replace Boiler Storage Tank, Honolulu Community College	Consist of replacement of underground sewer piping; replacement of hot water heating equipment and storage tank; removal of steam boiler, heat pumps, condensing units, piping, etc.; and related electrical and architectural work as called for in the Plans and Technical Specifications.	IFB	October-13	11/8/2013	N/A	N/A	Honolulu Community College	\$ 174,000.00
	SW-12-5370	Upgrade Compressor Room and Refurbish Refrigerator Coils, UH Maui College	Consists of replacing the door and frame of refrigerator compressor room 130, seal the louvers above the intake duct and enclosing the room from adjacent spaces, cutting and moving existing air device serving room, etc.; as called for in the Plans and Technical Specifications.	IFB	October-13	11/8/2013	N/A	N/A	University of Hawaii Maui College	\$ 231,845.00
UH 14-023	UH 03-B42	Culinary Institute of the Pacific at Diamond Head - Phase I, Kapiolani Community College, University of Hawaii at Manoa	Consist of the construction of the Culinary Institute fo the Pacific at Diamond Head - Phase I which includes six small buildings and parking for 88 cars. Site work includes clearing and grubbing, cut and fill with masonry and concrete retaining walls, site utilities, ac paving, concrete paving, porous paving, landscape irrigation, landscaping, building construction encompassing approximately 20,644 square feet of single story structures, and related work, as called for on the Plans and Technical Specifications.	IFB	October-13	11/8/2013	11/12/2013	11/8/2013	4500 Diamond Head Road, Honolulu Hawaii	\$ 31,922,131.00
	UHM 198A-005-10	St. John Plant Science Lab, Room 618, General Repairs and Renovations, University of Hawaii at Manoa	In general includes construction of general interior repairs and renovation to selected rooms on the 6th floor of St. John Plant Science Lab at the University of Hawaii at Manoa. Work includes selected demolition, repair of damaged areas, renovation and upgrades to interior layout including new laboratory furniture, flooring, ceiling, etc. as called for in the plans and technical specifications.	IFB	October-13	11/8/2013	N/A	N/A	University of Hawai at Manoa	\$ 719,000.00
UH 14-024	UH MA 12-031	On-Campus Student Apartment Study, University of Hawaii at Manoa	Provide professional services necessary which shall include: Pre-Design and Programming. Building Assessment & Site and Infrastructure Preliminary Analysis, Water Infiltration Review, Structural Review Mechanical Review, Electrical Review, Civil Engineering Review, etc., Cost Assessment, Planning Capacity and site Feasibility Alternatives, Final Master Plan Development and Concept Documentation and Strategic Implementation Documentation.	PS	November-13	12/6/2013	12/10/2013	1/3/2014	University of Hawaii at Manoa	\$ 522,626.00
	UHM 49-01012	Art Building, Alterations to Rooms 214 and 215, University of Hawaii at Manoa	Consists of demolition and partial demolition of selected partition walls, demolition of a furred-out wall, removal of selected lighting fixtures and removal of a return air grille, etc.; new work consists of, but is not limited to: adding gypsum board partition walls, adding a door and finish hardware, adding return air ducts and installing new lighting fixtures, etc. as called for in the plans and technical specifications.	IFB	November-13	12/6/2013	N/A	N/A	University of Hawaii at Manoa	\$ 70,000.00

	UH 12-304E.1	Les Murakami Stadium Scoreboard Replacement, University of Hawai at Manoa	Consists of selective demolition; hazardous material remediation; concrete, structural steel; painting; scoreboard installation; electrical; and related work, as called for in the plans and technical specifications.	IFB	November-13	12/6/2013	N/A	N/A	University of Hawaii at Manoa	\$ 584,652.00
UH 14-025	UH MA 12-304A.3	General Repairs, Physical Education/Athletics Complex Phase 3: Meeting/Training Rooms & Coaches Locker Room Repairs, University of Hawaii at Manoa	Consists of partial demolition of existing CMU walls, existing concrete benches, stud walls, ceiling, flooring, light fixtures, HVAC, fire alarm and plumbing fixtures. New work shall consist of stud walls, fixture replacements, milwork, ceiling system, tile work, mill work, doors, windows, graphics, painting, plumbing work, HVAC work, fire alarm work and electrical work, as called for in the plans and technical specifications.	IFB	November-13	12/6/2013	12/10/2013	1/3/2014	University of Hawaii at Manoa	\$ 3,393,892.00
UH 14-026	UH MA 12-013	Sun and Rain Covering for Tennis Courts and Diving Portion of Swimming Complex, University of Hawaii at Manoa	Consists of demolition work, including removal and disposal of portions of exterior concrete deck, portions of tennis court surface, and windscreens, etc.; new work including but not limited to toning and ground penetrating radar, windscreens, cast-in-place concrete foundations, etc. as called for in the plans and technical specifications.	IFB	November-13	12/6/2013	12/10/2013	1/3/2014	University of Hawaii at Manoa	\$ 1,062,500.00
	UHH-2013-304	Air Conditioning Improvements at Administration (Bldg. 3335), University of Hawaii at Hilo	Consists demolition of existing air conditioning sytem, suspended ceiling and lighting fixtures; installation of new air conditioning system, suspended ceiling, lighting fixtures and electrical work, hazardous material abatement and all incidental and related work as called for in the plans and technical specifications.	IFB	November-13	12/6/2013	N/A	N/A	University of Hawii at Hilo	\$ 623,670.00
	Not Provided	Furnish and Install TWO (2) Split Air Conditioning Systems to Frear Hall Server Room	Furnish all equipment for TWO (2) split air conditioning systems and provide complete installation as indicated on the technical drawing and specifications.	RFQ	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 30,301.43
	CC-14-4308	Leeward Community College, Diamond Head Portables Improvements	Consists of architecture, minor repair and renovation work to be completed at the FOUR (4) portables as required for operations, and inlcuding any appurtenant work necessary to complete the project.	PS	December-13	1/3/2014	N/A	N/A	Leeward Community College	\$ 106,355.60
	UHM 13-541-810	Shidler College of Business Various Classroom Renovations, University of Hawaii at Manoa	Scope of work includes design serviecs for the renovation of various classrooms in Shidler College of Business. The project consists of upgrading existing finishes, furniture, and equipment.	PS	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 102,843.00
	SW-14-3259	Kauai Community College, Update Long Range Development Plan	Consist of updating the existing long range development plan including appurtenant work necessary to complete the project.	PS	December-13	1/3/2014	N/A	N/A	Kauai Community College	\$ 343,067.57
	UHM 09-541-485	Spalding Hall, Lighting Upgrade, University of Hawaii at Manoa	Consists of removal of existing light fixtures and switches and replacing with new light fixtures, new switches and occupancy sensors, as called for in the plans and technical specifications.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 214,694.00
UH 14-027	UHH-2012-212	Security and Emergency Operations Center, University of Hawaii at Hilo	Consists of constructing and completing the project "Campus Security & Emergency Operations Center" at the University of Hawaii at Hilo, to include a 2,100 sf buidling addition to Building 3301 and the renovation of two existing classrooms in Building 3301, as called for in the plans and Technical Specifications	IFB	December-13	1/3/2014	N/A	1/3/2014	University of Hawaii at Hilo	\$ 5,350,000.00

	UHM 10-541-810	Agricultural Science General Repairs and Repaint, University of Hawaii at Manoa	Consists of selective demolition work including but not limited to removal and disposal of lead paint, removing existing sealants around windows, door, louvers, and all joints between concrete columns, panels, etc., and new work consists of, but is not limited to, providing concrete repair work, including crack repair, applying sealants at window, door, louver frames, and at joints between concrete columns, panels, etc.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 635,000.00
	UHM 10-541-295	Hawaii Institute of Geophysics, Repair/Replace Cooling Tower, University of Hawaii at Manoa	Project in general includes demolition and disposal of existing Cooling Tower #1 and #2, associated piping, supports, electrical power, etc.; work includes removal/replacement of the building roof, new roofing, refurbishing of existing steel support frame, etc., new cooling tower to have all stand alone controls, as called for in the drawings and specifications.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 361,571.87
UH 14-028	UHM 10-541-225A	Student Services Building, R/R Chilled Water Plant, HVAC Equipment, Upgrade Controls and Rebalance System, University of Hawaii at Manoa	Consist of removing and replacing TWO (2) water chillers, TWO (2) cooling towers, FOUR (4) chilled water pumps, TWO (2) condenser water pumps, TWO (2) suplex sump pump systems, THREE (3) exhaust fans, ONE (1) dx split dehumidifier, ONE (1) packaged rooftop A/C unit and condenser and chilled water chemical feed station, etc. as called for in the plans and specifications.	IFB	December-13	1/3/2014	1/15/2014		University of Hawaii at Manoa	\$ 4,436,959.00
	UHM 10-541-265B	Agricultural Science Facility, Phase III, Upgrade Chilled Water Plant, Reheat Water Syetem and R/R HVAC Equipment, University of Hawaii at Manoa	Remove all existing mechanical equipment (chillers, cooling towers, water heaters, hot water storage tanks, exhaust fans, structural steel framing, concrete pads, chilled water and condenser water pumps), ductwork, plumbing and piping as indicated on the drawings, etc., as called for in the plans and the specifications.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 2,980,230.00
	UHM 10-541-850B	Moore Hall, General Repairs and Repainting, Univeristy of Hawaii at Manoa	Demolition work consists of, but is not limited to removal and disposal of metal guards and handrails, concrete curbs, first floor vending area walls, core area window wall gasket system, hollow metal doors and frames, door hardware, window washing system and metal tracks, cereamic floor tile, and sandpaper floor stickers, etc.; new work consists of but is not limited to installation or application of entire exterior building surfaces painting, cementitious finish repairs metal fabrications, wood treatment, fluid applied roofing, joint sealants, etc.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 2,021,000.00
	UHM 12-536M	Lyon Arboretum Albizia Tree Removal, University of Hawaii at Manoa	Consists of the removal of mature Albizia (Falcatraia moluccana) trees and disposal of the resulting green waste at the site.	IFB	December-13	1/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 630,000.00
UH 14-029	UHM 10-536F	Various Buildings, Elevator Modernization, University of Hawaii at Manoa	Consist of removing, replacing, and refurbishing and upgrading existing elevator equipment for the Architectural Science Building, Hamilton Library, Kuykendall Hall, Pacific Ocean Science and Technology Building (POST), Queen Liliuokalani Center for Student Services, and Watanabe Hall.	IFB	December-13	1/3/2014	N/A	1/3/2014	University of Hawaii at Manoa	\$ 7,960,311.00
	Not Provided	Installation of Fire Hoods, HIG 410, University of Hawaii at Manoa	Provide all labor tools, materials, equipment and insurance necessary to install two fume hoods in HIG 410.	RFQ	January-14	2/7/2014	N/A	N/A	University of Hawaii at Manoa	\$ 73,590.00

	UH LEE 12-L40	Environmental Assessment Report for Tycom Property Acquisition for Leeward Community College, Waianae Coast Campus	Consists of the preparation and processing of an Environmental Assessment (EA) pursuant to Chapter 343, HRS and Title 11, Chapter 200, HAR. The EA will assess impacts related to proposed renovations to the existing building.	PS	January-14	2/7/2014			Tycom Building, 87-380 Kulaaupuni Street, Maili, Hawaii	\$ 77,799.00
	UHM 13-541-410	Electrical Panel Replacement, Sinclair Library, University of Hawaii at Manoa	Remove electrical panels and provide new electrical panels on the first, second, third, and penthouse floors in compliance with latest codes; replace or add new wiring to accommodate electrical panels replacement; provide asbestos and lead paint investigation in new panel locations.	PS	January-14	2/7/2014			Sinclair Library, University of Hawaii at Manoa	\$ 53,468.00
	SW-14-1331	Repair/Replace THREE (3) Elevators, Building 8802 Campus Center, Honolulu Community College	Consists of repair or replacement of THREE (3) elevators at campus center, including any appurtenant work necessary to complete the project.	PS	January-14	2/7/2014			Building 8802 Campus Center, Honolulu Community College	\$ 138,543.00
	UHM 12-536L	New Railings for Exit Stairwells, Sinclair Library, University of Hawaii at Manoa	The project is for the provision of new hand railing and guard railings for TWO (2) exit stairwells in Sinclair Library.	PS	January-14	2/7/2014			Sinclair Library, University of Hawaii at Manoa	\$ 11,129.00
	UHM 12-541-810	Air Conditioning, Electrical Upgrades, and Interior Renovations, Auxillary Services Building, University of Hawaii at Manoa	Architectural Design Programming (ADP) and due diligence - as built survey and drawings.	PS	January-14	2/7/2014			Auxillary Services Building, University of Hawaii at Manoa	\$ 171,083.00
	UHM 12-536T	Upgrade Exterior Lighting in Parking Lots, University of Hawaii at Manoa	Remove old light poles, concrete base and wiring and provide new light poles, concrete base and poles in various parking lots. In addition, the lighting shall include a wireless intelligent system for monitoring each light fixture.	PS	January-14	2/7/2014			University of Hawaii at Manoa	\$ 64,378.00
	SW-12-4293	Repair/Replace Moss Rock Walls and Outdoor Benches, Campus Wide, Leeward Community College	Consists of installing soil anchors to stabilize selected existing retaining walls, removal of sealant from selected existing cracks and expansion joints, etc; removal of landscaping features and vegetation, etc.; cleaning of deteriorated soffit beneath leaking planters, etc.; replacing missing moss rock veneer in existing retaining walls, etc.; remove existing moss rock veneer from interior surface of second level openings, as called for in the plans and technical specifications.	IFB	January-14	2/7/14			Leeward Community College	\$ 1,800,000.00
	UHM 10-541-310C	Reroof, Spalding Hall, University of Hawaii at Manoa	Demolition work consists of but is not limited to removal and disposal of DPDM roofing system down to concrete topping, sheet metal flashing, and existing lead sheeting; new work consists of but is not limited to installation or application of modified bitumen sheet roofing including taperered insulation, recovery board and temporary roofing; fluid applied roofing system, etc.; as called for in the plans and technical specifications.	IFB	January-14	2/7/14			Spalding Hall, University of Hawaii at Manoa	\$ 252,000.00
	UHM 09-541-315	Reroof, Physical Plant, University of Hawaii at Manoa	Demolition work consists of but is not limited to removal and disposal of modified bitumen roofing system down to existing concrete substrate, wood framed mechanical equipment pads, sheet metal flashing and gutters, etc.; new work consists of but is not limited to temporary roofing, bitumen sheet roofing system including insulation, recover board, etc., as called for in the plans and technical specifcaitons.	IFB	January-14	2/7/14			Physical Plant, University of Hawaii at Manoa	\$ 309,000.00

UH 14-030	UHM 10-541-830	Repair/Repainting, Hamilton Library Phase 1, 2, &3 Exterior, University of Hawaii at Manoa	Consists of selective removal work, concrete, concrete rehabilitation, metal fabrication, fluid applied waterproofing (PMMA) flashing and sheet metal, sealants and caulking, steel door and frame, door hardware, reglazing aluminum windows, metal wall louvers and screens, surface preparation and exterior painting, wall and floor joint sealants, perimeter glazing gaskets, anti-skate board hardware, bird spikes, and incidental related work as called for in the plans and technical specifications.	IFB	January-14	2/7/14	3/4/2014	3/8/2014	Hamilton Library, University of Hawaii at Manoa	\$ 2,224,307.00
	UH 11-304	Demolish Existing Structure, Coconut Island, Old Pauley Guest House, University of Hawaii at Manoa	Consist of demolish Old Pauley Guest House exterior and interior cmu walls, small kitchen, laundry room and electric vault. Rebulid portion of the roof and exterior wall of the Classroom/Office Building where the existing cmu wall shared by Old Pauley Guest House and the Classroom/Office Building, etc., as called for in the plans and technical specifications.	IFB	January-14	2/7/14			Coconut Island, Old Pauley Guest House, University of Hawaii at Manoa	\$ 762,229.00
	UHH-2011-123B	Living Learning Community, Phase IIB, University of Hawaii at Hilo	Consist of constructing and completing the project "Living Learning Community, Phase IIB, at the University of Hawaii at Hilo, Hawaii" to include providing and installing a solar photovoltaic system, structural supports, electrical conduits, thermal and moisture protection, electrical and miscellaneous items, and all other incidental and related work, as called for in the plans and technical specifications.	IFB	January-14	2/7/14			University of Hawaii at Hilo	\$ 267,334.00
	UH 12-304D	Flooring Replacement, Stan Sheriff Center, University of Hawaii at Manoa	Consists of selective demoliton; concrete micro-topping, carpeting, resilient flooring, painting, and related work, as called for in the plans and technical specifications.	IFB	January-14	2/7/14			Sheriff Center, University of Hawaii at Manoa	\$ 624,367.50
	UHM 12-541-500	Lobby Renovation and Fire Alarm/Electrical Improvements, University Health Services, University of Hawaii at Manoa	Demolition work consists of, but is not limited to removal and disposal of concrete slabs, concrete walkways, walls, doors, windows, cabinets, flooring, toilet partitions, plumbing fixtures, etc.; New work consists of, but is not limited to, installation or application of site preparation of new concrete transformer pad, providing accessible route with new curb ramp and painted aisle at driveway, retaining licensed arborist to oversee work and site preparation for tree protection work for trenching for underground electrical duct, tree crown and root pruning, etc.; as called for in the plans and technical specifications.	IFB	January-14	2/7/14			University Health Services, University of Hawaii at Manoa	\$ 702,000.00
UH 14-031	UHM 11-541-601	Renovation of Building 171F, Center on Disability Studies, University of Hawaii at Manoa	Demolition work consists of, but is not limited to, removal and disposal of concrete, walls, floors, doors, windows, portions of roof, mechanical equipment and miscellaneous items, etc.; new work consists of, but is limited to, installation or application of licensed arborist to oversee tree, shrubbery, and plant trimming and relocation; site demolition and clearing; sewer line; structural excavation and backfill, etc.; as called for in the plans and technical specifications.	IFB	January-14	2/7/14	3/4/2014	3/8/2014	Center on Disability Studies, University of Hawaii at Manoa	\$ 2,780,000.00
	UH WO 13-879	Civil Defense Sirens and Photovoltaic Array, University of Hawaii at West Oahu, Kapolei, Hawaii	Consists in general of design services and construction administration services for Part 1, two new civil defense sirens near the UH West Oahu campus; and Part 2, a new photovoltaic array at the UH West Oahu Campus.	PS	February-14	3/8/2014			University of Hawaii at West Oahu	\$ 62,833.25

UH 14-032	UH WO 13-006	Development of the UHWO Campus and Private Developable Properties	Consists of assistance in preparation of the annual reports as required by the Unilateral Agreement for Ordinance 08-030, planning assistance for the development of UH West Oahu campus and properties, engineering assistance related to development of the campus.	PS	February-14	3/8/2014			University of Hawaii at West Oahu	\$ 737,162.00
	UHM 13-541-440	Replace Electrical Service Equipment, Watanabe Hall	Provide professional services necessary to plan, design and observe the construction of the project to replace existing electrical service equipment at Watanabe Hall. Equipment to be replaced includes two (2) 12 kV switchces, 12kV transformer and distribution switchgear.	PS	February-14	3/8/2014			University of Hawaii at Manoa	\$ 57,359.00
	UHM 12-536H	Central Fire Alarm, Phase II, University of Hawaii at Manoa	Provide professional services necessary to plan, design and observe the construction of the project which consists of providing communication from forty-two (42) buildings to the existing central fire alarm monitory system at the Campus Security Office. Work includes providing new panes and associated power and communication wiring at each building and programming, additional software at the existing central fire alarm system in compliance with latest codes.	PS	February-14	3/8/2014			University of Hawaii at Manoa	\$ 111,974.00
UH 14-033	UHM 12-536G	Various Health & Safety Improvements, Lyon Arboretum, University of Hawaii at Manoa	Work shall include but is not limited to A/E services to design a pedestrian walkway from the entrance gate to the visitor center, improve the safety and overall conditions of the grounds main trail and secondary forest trails.	PS	February-14	3/8/2014			University of Hawaii at Manoa; Lyon Arboretum, 3860 Manoa Road, Honolulu, HI	\$ 523,998.50
	UHM 12-536A	Accessibility Improvements, Phase II (Shidler), University of Hawaii at Manoa	Provide A/E services to design a pedestrian accessible route from the quadrangle courtyard to the Shidler College of Business Complex.	PS	February-14	3/8/2014			University of Hawaii at Manoa	\$ 232,226.00
	UHH 2014-403	Panaewa Farm Traffic Safety Improvements, University of Hawaii at Hilo	Provide professional design services for the construction of road widening for auxiliary acceleration and deceleration lanes from Highway 11 for the UHH Panaewa Farm entrance.	PS	February-14	3/8/2014			University of Hawaii at Hilo	\$ 201,709.50
	UHH 2014-404	Kapiolani & Kawili Street Sidewalk & Crosswalk Improvements, University of Hawaii at Hilo	Provide design, bidding and construction phase services to provide an ADA compliant sidewalk along Kapiolani Street.	PS	February-14	3/8/2014			University of Hawaii at Hilo	\$ 123,417.00
	UHM 13-541-420	Transformer Replacement, Various Buildings, University of Hawaii at Manoa	Provide professional services necessary to plan, design and observe the construction of the project to remove existing pad mounted transformers in compliance with the latest codes and Univeristy requirements.	PS	February-14	3/8/2014			University of Hawaii at Manoa	\$ 113,640.00
	SW 14-6242	Reroof Buildings 592, Alakai, Windward Community College	Provide professional services necessary to plan, design, and observe the construction of the project which in general consists of reroof of building 5982 - clay tile roof, significant water damage on interior of some rooms and building, and including any appurtenant work necessary to complete the project.	PS	February-14	3/8/2014			Windward Community College	\$ 99,897.00
	SW 14-2258	Reroof Buildings 6930 Naio and 6927 Ilima (A, B, C) Kapiolani Community College	Provide professional services necessary to plan, design and observe the construction of the project which in general consists of reroof of four (4) buildings, and including any appurtenant work necessary to complete the project.	PS	February-14	3/8/2014			Kapiolani Community College	\$ 69,784.00
	SW 14-3258	Repaint Exterior Building 4463 Electronics, Kauai Community College	Provide professional services necessary to plan, design and observe the construction of the project which in general consists of repainting the exterior of building 4463.	PS	February-14	3/8/2014			Kauai Community College	\$ 37,893.00

UH 14-034	UHM 10-541-310B	Sherman Lab Reroof, University of Hawaii at Manoa	Demolition work consists of, but is not limited to, removal and disposal of sheet metal flashing, sheet metal siding, and rusted metal frames, roof scuttle, roof accessories, etc., new work consists of, but is not limited to installation or application of modified bitumen sheet roofing repairs; fluid applied roofing system, precast curb and sealant system, roof scuttle, roof accessories, etc., as called for in the plans and technical specifications.	IFB	February-14	3/8/2014	3/11/2014	4/4/2014	University of Hawaii at Manoa	\$ 1,690,000.00
	UHM 12-536F	Lower Campus Road Guardrail, University of Hawaii at Manoa	Demolition and replacement of approximately 455 lineal feet of guardrail with new W-beam strong post guardrail with steel guardrail posts as called for in the plans and technical specifications.	IFB	February-14	3/8/2014			University of Hawaii at Manoa	\$ 210,000.00
	UHM 12-536K	Septic System Upgrade, Maui Agricultural Research Center	Sewer system installation including new piping, cleanouts, septic tank, seepage pit, and associated improvements, cesspool backfill; site restoration including landscaping, concrete walkways, concrete stairs, hot mix asphalt pavement, CRM wall, and chain link fencing; and mobilization, as called for in the plans and technical specifications.	IFB	February-14	3/8/2014			University of Hawaii at Manoa, Maui Agricultural Research Center, 424 Mauna Place, Kula, Maui, HI 96790	\$ 147,000.00
	UHM 10-541-820	General Repairs & Repainting, EHSO Portables and Hazardous Materials Facility, University of Hawaii at Manoa	Consists of general repairs and repainting of the EHSO Portables and Hazardous Material Facility which includes selective removal work, concrete work, concrete rehabilitation, steel guardrails, fluid applied roofing, elastomeric non-slip coating, flashing and sheet metal, gutters, down spouts, steel louver windows, etc. as called for in the plans and technical specifications.	IFB	February-14	3/8/2014			University of Hawaii at Manoa	\$ 528,759.00
	UHH 2013-305	Air Conditioning Improvements at Theater (Building 342), Phase II, University of Hawaii at Hilo	Consists of air conditioning system improvements, removal and replacement of acoustical tile ceiling, painting, air handler unit, duct work, chilled water pipe and fittings, electrical work, and all incidental and related work as called for in the plans and technical specifications.	IFB	February-14	3/8/2014			University of Hawaii at Hilo	\$ 415,805.00
UH 14-035	UHM 09-541-420	Upgrade Switchboard, Auxilliary Services Building, Health Services Building, and Holmes Hall, University of Hawaii at Manoa	Remove switchboards and transformers and provide new switchboards and transformers, including earthwork, aggregate base course, asphatic concrete paving, lawns and grass, concrete work, waterproofing, painting, ventilation, lead containing paint control measures, general contractor's independent third party industrial hygienist for visual inspection of work area, conduits, wiring, boxes and miscellaneous related work, as called for in the plans and technical specifications.	IFB	February-14	3/8/2014	3/11/2014	4/4/2014	University of Hawaii at Manoa	\$ 1,305,000.00
	UH 12-304E.2	General Repairs, Les Murakami Stadium, University of Hawaii at Manoa	Consist of selective demolition; hazardous material remediation; wood fence; chain link fence; concrete footings; painting; and related work, as called for in the plans and technical specifications.	IFB	February-14	3/8/2014			University of Hawaii at Manoa	\$ 500,000.00
UH 14-036	SW 11-2238	Repair/Replace AC Chiller, Pumps, AHU Building 6939, Kopiko, Kapiolani Community College	Remove part of existing chiller enclosure and its structural members on Building A. Remove existing chillers and DX air cooled condensing units on roof, DX fan coil units in ceilings, expand the existing chiller enclosure to fit two new chillers, provide new enclosure panels and chiller structural supports, etc., as called for in the plans and technical specifications.	IFB	February-14	3/8/2014	3/11/2014	4/4/2014	Kapiolani Community College	\$ 2,315,754.00

	Not Provided	Replace Chilled Water Piping and Associated Accessories for PACU 1 and Replace Existing Trane BCU, Law School Library, University of Hawaii at Manoa	Work includes removal of existing Law Library legacy Trane BCU; Installation of new BCU, connection of new system to existing Trane network, etc.	RFQ	March-14	4/4/2014			University of Hawaii at Manoa	\$ 43,042.00
	SW-14-1326	Asbestos Remediation Phase I (of III), Campus Wide, Honolulu Community College	Consists in general of design services and construction of the project which in general consists of remediation work to be completed, and any appurtenant work necessary to complete the project.	PS	March-14	4/4/2014			Honolulu Community College	\$ 16,409.00
	SW-14-9079	Remove and Replace Asbestos Containing Materials, Building 391 Electricity, Hawaii Community College	Consists in general of design services and construction of the project which in general consists of removal of asbestos containing materials in Building 391 and replace with new, and including any appurtenant work necessary to complete the project.	PS	March-14	4/4/2014			Hawaii Community College	\$ 3,826.00
	SW-14-2259	Replace Roof Shingles, Buildings 6922 Koa, 6919 Kauila, 6921C Iliahi and 6932 Kalia, Kapiolani Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists: replacement of existing roof shingles on the vertical face of four (4) buildings, and including any appurtenant work necessary to complete the project.	PS	March-14	4/4/2014			Kapiolani Community College	\$ 51,592.00
	SW-14-1330	Repair/Replace AC in IT Rooms, Buildings 8802 Campus Center, 8805 Science, and 8806 Administration, Honolulu Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of repair or replace the existing A/C as required in three buildings to provide 24/7 A/C Service.	PS	March-14	4/4/2014			Honolulu Community College	\$ 47,978.00
	SW-14-6243	Repair/Replace ADA Ramps, Railings & Awnings, Buidling 5979 Hale Manaopono, Windward Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of replacing existing deteriorating metal awnings and wood ramps/handrails.	PS	March-14	4/4/2014			Windward Community College	\$ 67,669.00
	SW-14-6244	Repave Back Parking Lot and Driveway Between Noeau and Laakea, Buildings 5980 Noeau and 5977 Laakea, Windward Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of repaving parking areas directly behind Laakea and Noeau and driveway between buildings.	PS	March-14	4/4/2014			Windward Community College	\$ 48,873.00
	UHH-2014-401	Reroof Wentworth Hall (Bldg. 348), Univeristy of Hilo	Provide bidding desing, bidding and construction phase services for the project which includes replacement of membrane roofing, preformed metal roofing, repair of gutters and hazardous material abatement.	PS	March-14	4/4/2014			University of Hawaii at Hilo	\$ 98,093.00
UH 14-037	UHM 09-541-750	Elevator Modernization Project, Various Buildings, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	March-14	4/4/2014	4/9/2014	5/3/2014	University of Hawaii at Manoa	\$ 676,926.00
UH 14-038	UHM 10-541-201	R/R Central Plant System, HVAC Equipment and Controls, St. John Plant Sciences Laboratory Complex, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	March-14	4/4/2014	4/9/2014	5/3/2014	University of Hawaii at Manoa	\$ 394,942.00

	UHM 12-536R	Bus Shelter Prototype and Installation of (up to) Ten Shelters, University of Hawaii at Manoa	Design of prototype bus shelter that can be applied across campus with a minimum of modifications including site investigation, preparation of contract documents including basis of design, plans, specifications, and cost estimates, etc.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 86,329.20
	UHM 12-541-620	Updated UHM Campus Topographic Survey, University of Hawaii at Manoa	Professional Services for Part A - Campus Wide Boundaries & Survey Controls for entire UHM campus: North Campus/Central Campus/West Campus/South Campus; and Parts B & C - Laser Scanning/Topographic Survey and mapping.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 369,312.00
	UHM 12-541-850	Music Complex Acoustical Analysis and Remediation, University of Hawaii at Manoa	Professional Services necessary to plan, design, and observe the construction of the project which in general consists of bringing the Music Complex, Instrumental Rehearsal Room 108, Choral Rehearsal Room 36 and Practice Rooms 21-35 into acoustical compliance with National Association of Schools and Music (NASM) Handbook (2010-2011), NASM Visitors Report, and NASM Commission Action Report.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 179,074.00
UH 14-039	UHM 10-541-245	Repair/Replace Air Conditioning System, Wist-Everly Hall, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	March-14	4/4/2014	4/9/2014	5/3/2014	University of Hawaii at Manoa	\$ 349,046.00
	UHM 12-536B	Water System Improvement Phase I, College of Education, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of improvements to the water infrastructure serving the College of Education Area. These improvements will include repair and replacement of existing domestic and fire protection water systems and will be planned and designed in conjunction with the ongoing Master Plan of the Area.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 199,428.00
	UHM 12-541-210	Perform Building HVAC and Control System Evaluation and Study - Phase I, Pacific Science and Technology (POST) Building, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of providing a mechanical system study of the POST Building. The mechanical systems being evaluated shall include but not limited to: air conditioning, control (DDC), general and fume hood exhaust, reheat, compressed air, vacuum and processed water systems.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 112,659.00
	UHM 12-536U	Replace/Repair Hot Water System, John A. Burns School and Medicine (JABSOM) Bioscience Building (BSB), University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of removal and replacement of ONE (1) 1680 gallon domestic hot water storage tank in the penthouse of the Bioscience Building (BSB).	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 53,007.00
	UHM 13-541-430	Replacement of Lighting Controls, Stan Sheriff Center, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of replacement of the arena lighting control system at the Stan Sheriff Center.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 27,082.00

	UHM 12-541-200	Renovation to Acquisition Area, Basement Floor, Hamilton Library, Phase II, Univeristy of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists extensive field investigation, verification and evaluation of the existing air conditioning system, work with users to confirm space requirements and usage, consider energy efficient design options and all associated electrical, architectural, structural and environmental work items.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 59,100.00
	UHM 10-541-225A	R/R Chilled Water Plant, HVAC Equipment and Upgrade Controls Project, Student Services Center, Univeristy of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 182,445.00
	UHM 10-541-265B	Upgrade Chilled Water Plant, Reheat Water System, and R/R HVAC Equipment Project, Agricultural Science Facilities, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	March-14	4/4/2014			University of Hawaii at Manoa	\$ 354,330.00
UH 14-040	UHM 000-017-12	Utility Rehabilitation/Replacement, Coconut Island, University of Hawaii at Manoa	Consists of the utility rehabilitation/replacement of Coconut Island, demolition work consists of but is not limited to piped utilities, site clearing, soil, trees, landscape planting, etc.; new work consists of but is not limited to installation or construction of 6" sewer force main connection to the existing force main, relocation of existing water line at the Lilipuna Pier, etc. as called for in the plans and technical specifications.	IFB	March-14	4/4/2014	4/9/2014	5/3/2014	Coconut Island, Kaneohe, Hawaii	\$ 4,587,700.00
	Not Provided	Replace ONE (1) Carrier Chiller, Paradise Palms Café, University of Hawaii at Manoa	Work in general shall consist of replacement of one carrier chiller, one chilled water flow switch, associated chiller support frame, reconnecting the chilled water piping, etc. as called for in the plans and technical specifications.	RFQ	April-14	5/3/2014			University of Hawaii at Manoa	\$ 120,348.64
	Not Provided	Remove and Replace Sealants in Courtyard Quarry Tile at the School of Architecture, University of Hawaii at Manoa	Remove and Replace all exterior sealants including backer rods in the control joints between the horizontal/vertical quarry tile surfaces as called for in the plans and the techincal specifications.	RFQ	April-14	5/3/2014			University of Hawaii at Manoa	\$ 34,000.00
UH 14-041	UHM 12-536V	Phase I and II Parking Structures Structural & Miscellaneous Repairs, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of repairs to concrete beams, columns and slabs; repairs and repainting of guardrails, re-roofing elevators and stairs; new deck coating, expansion joints, waterproof membrane in planters, landscaping, and miscellaneous mechanical and electrical work.	PS	April-14	5/3/2014	5/12/2014	5/27/2014	University of Hawaii at Manoa	\$ 736,684.00
	UHM 13-536F	Campus Wide Upgrade Walkways, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of repair and reconstruction of deficient and unsafe walkways to improve walkway access and safety for pedestrians.	PS	April-14	5/3/2014			University of Hawaii at Manoa	\$ 196,714.00

	UHM 12-541-830	Hamilton Library Mechanical Room Waterproofing, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of assessing existing conditions, determine needed repairs and improvements, and provide design services to repair and waterproof Hamilton Library Mechanical Rooms.	PS	April-14	5/3/2014			University of Hawaii at Manoa	\$ 54,800.00
UH 14-042	SW-10-2229	Replace AC Systems (Duct/Electrical Panels/PMS) Bldg. 6928 Ohia (Rooftop), Kapiolani Community College	Consists of removing existing chilled water pumps, a portion of existing chilled water piping, existing chilled water piping insulation, etc., new work consists of providing a new chilled water primary and secondary pumps, new air separator, chemical feeder, expansion tank, chilled water system valves, etc., as called for in the plans and technical specifications.	IFB	April-14	5/3/2014	5/12/2014	5/27/2014	Kapiolani Community College	\$ 931,000.00
	UHM 12-11-803	Repainting of Two Art Sculptures, Gate of Hope and the Fourth Sign, University of Hawaii at Manoa	Consists of sandblasting the steel sculpture; minor repairs to the steel elements of the sculpture; re-installation of epoxy filler, replacement of sacrificial zinc bars at the legs or the sculpture, etc., as called for in the plans and technical specifications.	IFB	April-14	5/3/2014			University of Hawaii at Manoa	\$ 342,330.00
UH 14-043	UH WO 13-879A	Photovoltaic Array at University of Hawaii - West Oahu	Furnish and install complete and operating ground mounted photovoltaic systems for five (5) buildings each with a rated capacity of 100kW. Design, documentation, and all permitting and approvals, including HECO interconnection study and building permits shall be provided along with construction, commissioning and associated work, etc., as called for in the plans and technical specifications.	IFB	April-14	5/3/2014	5/12/2014	5/27/2014	University of Hawaii at West Oahu	\$ 2,021,462.00
	Not Provided	Replace ONE (1) Electric Vacuum Pump at the Marine Science Building, University of Hawaii at Manoa	Work in general shall consist of remove and replace the vacuum pump, vibration isolators, new piping and fittings, new electrical disconnect conduits and wiring, as called for in the plans and specifications.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 48,765.00
	Not Provided	Replace TWO (2) Pool Controllers at the Duke Kahanamoku Swimming Pool, University of Hawaii at Manoa	Work in general shall consist of removal, disposal and replacement of the pump's filter and chemical controller and repair and additional pool controller, as called for in the technical specifications.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 25,871.51
	Not Provided	Replace ONE (1) Gearbox and Motor at the Hamilton Library, University of Hawaii at Manoa	Proposed work shall generally include removal, disposal and replacement of the gearbox and motor, replace the coupling and oil level sensor, align the motor to the gearbox per manufacturer's specifications, start up gear box and perform system checks to confirm proper operations.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 59,261.00
	Not Provided	Remove Existing HVAC System and Install a NEW VRF System at the Facilities Management Office, University of Hawaii at Manoa	Work shall generally consist of removal of existing ACCU, removal of existing refrigerant and condensate piping, etc., installation of new concrete equipment, installation of new refrigerant and condensate piping, etc. and repair, repaint as required.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 59,261.00
	Not Provided	Replace TWO (2) Air Compressors at the Agricultural Science Building, Mechanical Room, University of Hawaii at Manoa	Work shall generally consist of removal, disposal, and replacement of the air compressors, start up the compressors and perform system checks to confirm proper operation.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 30,209.41
	Not Provided	Scoreboard Replacement, Softball Stadium, University of Hawaii at Manoa	Project in general consists of removal of the existing scoreboard and installation of a new scoreboard, electrical and related work, as called for in the technical specifications.	RFQ	May-14	6/6/2014			University of Hawaii at Manoa	\$ 130,000.00

UH 14-044	UHM 12-541-840	UHM Campus Wayfinding and Exterior Signage Installation, University of Hawaii at Manoa	Professional services necessary to plan, design, and observe the construction of the project which in general consists of installation of exterior signage according to the UHM Signage Guidelines provided by the Office of Physical, Environmental and Long Range Planning.	PS	May-14	6/6/2014	6/26/2014	7/7/2014	University of Hawaii at Manoa	\$ 278,222.00
	CC-14-2257	Ohia Auditorium Improvements, Kapiolani Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of renovation of the existing auditorium to comply with accessibility codes and replace damaged seating, and including any appurtenant work necessary to complete the project.	PS	May-14	6/6/2014			Kapiolani Community College	\$ 39,809.00
	SW-14-9076	Upgrade Electrical Distribution, Campus Wide, Hawaii Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of upgrading the electrical distribution due to ongoing problems with the system, and including any appurtenant work necessary to complete the project.	PS	May-14	6/6/2014			Hawaii Community College	\$ 124,296.00
	SW-14-4310	Reroof Phase IIA, Buildings 7882 Campus Center, 7886 Business Education and 7875 Learning Commons, Leeward Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of reroof of three (3) buildings, construction of campus center only, and including any appurtenant work necessary to complete the project.	PS	May-14	6/6/2014			Leeward Community College	\$ 104,099.00
	CC-14-1327	Café Interior Improvements, Honolulu Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of renovation of the existing dining and stage interior only, no improvements to be made to the existing kitchen, and including any appurtenant work necessary to complete the project.	PS	May-14	6/6/2014			Honolulu Community College	\$ 103,763.00
	SW-14-9078	Assess and Repair Floor and Supports due to Termite Damage and Replace Roof, Building PB 15 and PB 16 (UHH), Hawaii Community College	Professional services necessary to plan, design, and observe the construction of the project which in general consists of assessing and repairing floor and supports due to termite damage and replace the roof on Buildings PB 15 & PB 16, and including any appurtenant work necessary to complete the project.	PS	May-14	6/6/2014			Hawaii Community College: University of Hawaii at Hilo	\$ 10,469.00
	UHM 13-541-820	Various Classroom Renovations, St. John Plant Science Lab	Professional services necessary to plan, design, and observe the construction of the project which in general consists of upgrading/modernizing existing finishes, furniture and equipment, evaluate current acoustical properties within each room and design accordingly to maintain speech intelligibility, and movable partition between rooms 11 and 13 shall be removed and replaced with a permanent partition wall.	PS	May-14	6/6/2014			University of Hawaii at Manoa	\$ 112,567.00
UH 14-045	LEE 12-L40B	Leeward Community College, Waianae Coast Campus Renovation, Phase 1, University of Hawaii, Maili, Hawaii	Project in general consists of renovation of an existing building and consists of selective demolition, carpentry, gypsum board and metal studs, acoustical ceiling, aluminum storefront, wood & hollow metal doors, etc., as called for in the plans and technical specifications.	IFB	May-14	6/6/2014	6/26/2014	7/7/2014	87-380 Kula`aupuni Street, Maili, Hawaii	\$ 3,415,981.00

UH 14-046	UHM 000-017-12 (Re-bid)	Coconut Island, Utility Rehabilitation/Replacement, University of Hawaii at Manoa, Honolulu, Hawaii	Project in general consists of the utility rehabilitation/replacement of Coconut Island, demolition work consists of but not limited to piped utilities, site clearing, soil, trees, landscape planting, etc.; new work consists of but is not limited to installation or construction of 6" sewer force main connection to the existing force main, relocation of existing water line at the Lilipuna Pier; etc. as called for in the plans and technical specifications.	IFB	May-14	6/6/2014	6/26/2014	7/7/2014	Coconut Island, Kaneohe, Hawaii	\$ 5,324,952.00
UH 14-047	LEE 05-L28F	Furnish, Deliver, and Install Audio Visual Equipment for the Education and Innovation Instructional Facility, Leeward Community College, University of Hawaii, Pearl City, Hawaii	Project in general consists of but is not limited to furnishing, delivering, and installing various audio visual equipment as called for on the plans and technical specifications.	IFB	May-14	6/6/2014	6/26/2014	7/7/2014	Leeward Community College	\$ 703,500.00
	Not Provided	Replace THREE (3) Ductless Air Conditioning Systems, Building #77, Rooms A 107 & A 155, University of Hawaii at Manoa	Work in general consist of relocating new condensing units, new refrigerant and draining piping, new electrical wiring, conduits, and disconnects, patching, painting, and start up	RFQ	June-14	7/3/2014			University of Hawaii at Manoa	\$ 26,190.00
	Not Provided	Repair and Replace Domestic Pumping System at Wist Hall, University of Hawaii at Manoa	Work in general shall include removing the corroded pipe system/tank and replace with a Quantum Flo system, include all needed piping, isolation valves electrical and hardware for the new system, etc.	RFQ	June-14	7/3/2014			University of Hawaii at Manoa	\$ 26,178.00
UH 14-048	Not Provided	Repair BAC Cooling Tower at Post Building, University of Hawaii at Manoa, Honolulu, Hawaii	Work in general shall include removal, disposal, and replacement of the tower corroded supports and one isolation spring.	RFQ	June-14	7/3/2014	7/14/2014	8/1/2014	University of Hawaii at Manoa	\$ 48,469.00
UH 14-049	UH WO 12-825	Science, Technology, and Creative Media Building, University of Hawaii at West Oahu	Professional services necessary to design approximately, 30,000 square foot facility to house the Science, Technology, and Creative Media Programs and Program in Music. Phase 1 consists of architectural programming only. Phase 2 consists of preparation of design and contract documents, technical specifications, basis of design and cost estimates, and consulting services during bidding and construction.	PS	June-14	7/3/2014	7/14/2014	8/1/2014	University of Hawaii at Manoa	\$ 245,745.80
UH 15-001	Not Provided	Replace Fan Sheaves and Realign Fan and Motor Pulleys at the Post Building, University of Hawaii at Manoa	Provide all labor, materials, equipment, and insurance necessary to replace motor sheaves and realign fan and motor pulleys for AHU-B1; rebalance AHU-B1; replace all HEPA filters for FFU's; replace motor, capacitor and/or speed controllers for non-functioning FFUs as necessary, etc., as called for in the Technical specifications.	RFQ	July-14	8/1/2014	8/14/2014	9/5/2014	University of Hawaii at Manoa	\$ 214,240.75
	Not Provided	Various Improvements to Portions of the 2nd Floor of Keller Hall, University of Hawaii at Manoa	Provide all tools, labor, and materials for imprvoements to portions of the 2nd Floor of Keller Hall including but not limited to replacement of flooring, interior painting of walls, and associated minor improvements, as called for in the Technical specifications.	RFQ	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 99,897.32
	Not Provided	Interior Painting of Hale Kahawai and Hale Laulima, Student Housing Services, University of Hawaii at Manoa	Provide for cleaning, surface preparation, minor repair and repainting of inetrior surfaces for Hale Laulima and Hale Kahawai, as called for in the plans and technical specifications.	RFQ	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 149,878.00

	UHM 12-541-870	General Courtyard Deck Repairs, School of Architecture, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of repair and replacement of exterior courtyard quarry tile flooring, waterproofing and mortar setting materials, and the underlying original primary waterproofing system down to the concrete topping situated over the structural concrete hollow-core plank system.	PS	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 102,835.00
	UHM 13-541-310	Saunders Hall Exterior Repairs and Reroof, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists repair to concrete spalls and recoat all exterior surfaces and reroof Saunders Hall, including the Mechanical Room in the back	PS	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 268,276.00
	UHM 12-536S	Evaluation and Mitigation of Hazardous Conditions in Mechanical Systems, Various Buildings, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of identifying and evaluating hazardous conditions in various building's mechanical systems; provide recommendations for proper mitigation of the hazardous conditions; sampling and testing of any hazardous materials identified to confirm mitigation requirements.	PS	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 122,129.00
	UHM 12-536X	Phase I Parking Structure Lighting Upgrade, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of upgrading the lighting system identified in the 2011 Phase I and II Parking Structure Condition Survey, work includes providing a study for cost savings by utilizing LED lighting and design to replace light fixtures, emergency light fixtures, controls and wiring if necessary.	PS	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 155,172.00
	UHM 12-536W	Phase I Parking Structure Emergency Generator, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of upgrading the lighting system identified in the 2011 Phase I and II Parking Structure Condition Survey, work includes providing a new generator for the Phase I parking structure lights and associated power distribution equipment wiring and controls; expanding the existing Phase I generator room to house the generator in compliance with latest codes.	PS	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 260,294.00
	SW-14-4309	Replace FOUR (4) Electrical Transformer & Feeder Cables, Campus Wide, Leeward Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of four interior electrical transformer and feeder cables due to end of life cycle, and including any appurtenant work necessary to complete the project.	PS	July-14	8/1/2014	N/A	N/A	Leeward Community College	\$ 142,117.00
UH 15-002	UHM 10-536F	Elevator Modernization Project, Various Buildings, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	July-14	8/1/2014	8/14/2014	9/5/2014	University of Hawaii at Manoa	\$ 568,053.00
UH 15-003	UHM 055-016-08	General Repairs and Repainting, Campus Center, University of Hawaii at Manoa	The project in general consists of demolition work for removal of paints, coatings and primers, hollow metal door, frame and hardware, and removal of asbestos containing material and lead containing paint, etc.; new work consists of painting of existing exterior of the building, concrete rehabilitation, steel reinforcement, remove and reinstall existing windows, etc., as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	8/14/2014	9/5/2014	University of Hawaii at Manoa, Campus Center	\$ 1,054,000.00

	UHM 019-011-12	Renovation of Room 202, George Hall, University of Hawaii at Manoa	The project in general consists of renovation of Room 202 at George Hall, including selective removal work in Room 202 and rooms directly below Room 202, structural steel, finish carpentry, aluminum handrails, wood doors, finish hardware, high security keying system, etc., as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 235,000.00
	SW-12-9068	Upgrade Electrical Infrastructure, Bldg. 3390, Hawaii Community College	The project in general consists of upgrade to electrical infrastructure, as called for on the Plans and Technical Specifications.	IFB	July-14	8/1/2014	N/A	N/A	Hawaii Community College	\$ 293,000.00
UH 15-004	UHM 172-013-10B	Renovation of Court B, Biomedical Sciences Building, University of Hawaii at Manoa	The project in general consists of renovations to Room B201 to B206, second floor Court B, which includes but is not limited to removal of asbestos-containing material floor tiles, saw-cutting and patching of ground floor concrete slab for plumbing, selective demolition of partitions, etc., as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	8/14/2014	9/5/2014	University of Hawaii at Manoa, Biomedical Sciences Building	\$ 2,046,960.00
	UHM 000-001-12	Repave Fleet Lot, University of Hawaii at Manoa	The project includes but is not limited to demolition work consisting of removal of existing asphaltic concrete paving, recompact the existing subgrade, and removal of damaged concrete slab; new work consists of construction of asphaltic concrete pavement to match existing elevations, pavement markings, concrete slab repair and asphalt concrete berm, as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 469,000.00
	SW-13-4305	Seal Building Joints (Exterior), Buildings 7876, 7877, 7878, & 7879, Leeward Community College	The project in general consists of removal and disposal of existing floor/wall joint sealants, expansion joints, polymer modified concrete floor topping, non slip floor coating, and incidental related work; new work consists of concrete rehabilitation, polymer modified concrete topping, elastomeric non-slip coating, etc., as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	N/A	N/A	Leeward Community College	\$ 520,000.00
	UHM 055-001-13	Replace Fire Alarm System, Campus Center, University of Hawaii at Manoa	The project in general consists of providing a new and complete fire alarm system which includes visual, audible, and initiating devices for Campus Center, performing all incidental work including but not limited to demolition painting, and fire stopping as required, furnish all labor, materials and equipment necessary to carry out the safe removal and disposal of asbestos-containing materials and lead-containing paint, etc., as called for in the Plans and Technical Specifications.	IFB	July-14	8/1/2014	N/A	N/A	University of Hawaii at Manoa, Campus Center	\$ 352,045.00
	Not Provided	Replacement of Storefront Entrance Doors, Institute for Astronomy, University of Hawaii at Manoa	Replace existing entrance Door B100B at Building "B" and C100 at Building "C". New storefront entrance doors shall be provided with automatic door opener systems, as called for in the drawings and technical specifications.	RFQ	August-14	9/5/2014	N/A	N/A	Institute for Astronomy, 2680 Woodland Drive, Honolulu, HI 96822	\$ 71,400.00
	Not Provided	Furnish and Install New Aluminum Bird Screens	Furnish and Install new aluminum bird screens, new extruded frame and all appurtenances over exterior of existing aluminum storm resistant louvers	RFQ	August-14	9/5/2014	N/A	N/A	University of Hawaii West Oahu	\$ 45,901.55
UH 15-005	UH MA 11-001	Ancillary Building Renovation Project, John A. Burns School of Medicine, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractor under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	August-14	9/5/2014	9/8/2014	10/14/2014	John A. Burns School of Medicine, 651 Ilalo Street, Honolulu, HI 96813	\$ 159,610.00

	UHM 9693-007-14	Renovation of Health Communication Room, University of Hawaii Cancer Center, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of converting the existing Fitness Room at the University of Hawaii Cancer Center - Building "B" into a Health Communication Room.	PS	August-14	9/5/2014	N/A	N/A	University of Hawaii Cancer Center, 701 Ilalo Street, Honolulu, HI 96813	\$ 46,621.76
	UHH-2014-418	Imiloa Renovation/Addition, University of Hawaii at Hilo	Professional services necessary to plan and design TWO (2) conceptual plans for restaurant and kitchen expansion. Conceptual Design 1) Renovation of existing shop and service corridor for kitchen expansion, existing storage, classroom and exhibition gallery into dividable multi-purpose space for dining and banquet activities, additional work/shop storage space in rear yard; etc. Conceptual Design 2) Renovate existing shop and service corridor for kitchen expansion; additional 4,000 sf detached new building with dividable multi-purpose space, etc.	PS	August-14	9/5/2014	N/A	N/A	Imiloa Astronomy Center of Hawaii, 600 Imiloa Place, Hilo, HI 96720	\$ 59,773.20
	UHM 9693-012-14	Install NMR Spectrometer, University of Hawaii Cancer Center, John A. Burns School of Medicine Ancillary Building, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of renovation of the JABSOM Ancillary Building Room 101 to allow placement of the UH Cancer Center's Agilent 600 MHz Nuclear Magnetic Resonance spectrometer System.	PS	August-14	9/5/2014	N/A	N/A	John A. Burns School of Medicine, 651 Ilalo Street, Honolulu, HI 96813	\$ 114,777.00
UH 15-006	UH SYS 15-001	Environmental Assessment & Survey of the Sand Island Parcels, University of Hawaii Systemwide	Professional services necessary to provide for an Environmental Assessment report and Survey for two parcels on Sand Island, Honolulu, Oahu for the lease from DLNR to the University. TMK (1) 1-5-041: portions of 006 and 334, including the adjoining submerged land for a floating dock.	PS	August-14	9/5/2014	9/8/2014	10/14/2014	Sand Island, Honolulu, HI 96819	\$ 153,000.00
UH 15-007	UHM 13-541-810	Various Classroom Renovations, Shidler College of Business, University of Hawaii at Manoa	The project in general consists of demolition work, cutting and patching, vemin control, repair of existing concrete slabs, metal railing and miscellaneous metal fabrications, rough carpentry, finish carpentry, prefinished paneling, architectural woodwork, fiberglass insulation for acoustical purposes, joint sealers, firestopping, etc. as called for in the Plans and Technical Specifications.	IFB	August-14	9/5/2014	9/8/2014	10/14/2014	University of Hawaii at Manoa	\$ 1,210,000.00
	Not Provided	Provide Bird Prevention and Security Screening to Spalding Hall, University of Hawaii at Manoa	Perform all operations and provide all equipment, tools, material, and labor necessary to provide new aluminum framed security type bird prevention screening at existing openings on east and west ends of the building and new framed galvanized welded wire mesh panes and support to enclose existing bottom opening or existing decorative screening.	RFQ	September-14	10/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 34,888.00
	SW-13-5374	Electrical Upgrade and Infrastructure Upgrade, Building 2207, University of Hawaii Maui College	Professional services necessary to plan, design and observe the construction of the project which in general consists of which in general consists of electrical and infrastructure upgrades including repair/refurbish existing air conditioning system, Building 2207 Old Ceramics Building, and any appurtenant work necessary to complete the project.	PS	September-14	10/3/2014	N/A	N/A	University of Hawaii Maui College	\$ 23,558.50

UH 15-008	SW-14-1329	Remove and Replace Asbestos Containing Roof Materials, Buidling 8816 Print Shop, 8818 O&M, and 8812 Pipe Fitters, Honolulu Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of removal and replacement of existing asbestos containing roofing materials at THREE (3) buildings, and including any appurtenant work necessary to complete the project.	PS	September-14	10/3/2014	10/14/2014	11/7/2014	Honolulu Community College	\$ 70,052.00
	SW-14-9077	Replace Dust Collector System, Building 386 Carpentry, Hawaii Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of existing dust collector at the carpentry building, and including any appurtenant work necessary to complete the project.	PS	September-14	10/3/2014	N/A	N/A	Imiloa Astronomy Center of Hawaii 600 Imiloa Place, Hilo, Hawaii 96720	\$ 59,773.20
UH 15-009	SW-11-6224	Renovate Building, 5983 Naauao, Windward Community College	The project in general shall consist of, but not be limited to, selective demolition, asbestos abatement, removal and disposal of fluorescent light ballasts and lamps, lead in construction measure, concrete work, chemical stain, steel work, railings and handrails, carpentry, clay tile roofing, etc., as called for in the Plans and Technical Specifications.	IFB	September-14	10/3/14	10/14/2014	11/7/2014	Windward Community College	\$ 3,450,000.00
UH 15-010	UHH-2012-202	Renovate and Repair Old Gym and Various Buildings, University of Hawaii at Hilo	The project in general consists of selective demolition, concrete work, steel work, wood work, insulation, metal roofing, wood doors, finish hardware, jalousie windows, ceramic tile work, athletic flooring, painting, louvers, security screens, metal lockers, mechanical work, electrical work, and all miscellaneous incidental and related work as called for in the Plans and Technical Specifications.	IFB	September-14	10/3/2014	10/14/2014	11/7/2014	University of Hawaii at Hilo	\$ 1,878,000.00
	UHM 11-536B	Quarry Stairs General Repairs, Phase 2, University of Hawaii at Manoa	The project in general consists of demolition, selective removal work, site work, earthwork, reinforced concrete columns, beams, landings, bridge, stairways, structural steel frames, steel decks, elastomeric non-slip coating, fluid applied fabric reinforced membrane roofing, etc., as called for in the Plans and Technical Specifications.	IFB	September-14	10/3/2014	N/A	N/A	University of Hawaii at Manoa	\$ 1,576,000.00
UH 15-011	UH-03-B42	Culinary Institute of the Pacific at Diamon Head - Phase 1, Kapiolani Community College	The project in general consists of construction of the Advanced Multi-Function Lab and Advanced, Asian Lab, Restrooms, Lockers, Student Lounge, Storage Rooms, Electrical Rooms, A/V Room, Ozonated Watery Room, Support Building and Outdoor Cooking Area. Site work includes clearing and grubbing, cut and fill with masonry and concrete retaining walls, site utilities, parking for 84 cars, 2 loading spaces, AC paving, concrete paving, porous paving, etc., and related work, as called for in the Plans and Technical Specifications.	IFB	September-14	10/3/2014	10/14/2014	11/7/2014	4500 Diamond Head Road, Honolulu, Hawaii 96816	\$ 21,900,000.00
	Not Provided	Provide Bird Prevention and Security Screening to Spalding Hall, University of Hawaii at Manoa	Perform all operations and provide all equipment, tools, material, and labor necessary to provide new aluminum framed security type bird prevention screening at existing openings on east and west ends of the building and new framed galvanized welded wire mesh panes and support to enclose existing bottom opening or existing decorative screening.	RFQ	October-14	11/7/2014	11/12/2014	N/A	University of Hawaii at Manoa	\$ 34,888.00

	Not Provided	Repair Hatchery Building NO. 2 at the Pacific Aquaculture and Coastal Resources Center, University of Hawaii at Hilo	Provide all labor materials and tools necessary to repair Hatchery Building No. 2 at the Pacific Aquaculture and Coastal Resources Center, including replacement of existing winches and winch straps, painting of new and existing galvanized steel, furnish and install truss base covers, repair existing fabric cover.	RFQ	October-14	11/7/2014	11/12/2014	N/A	Hatchery Building No. 2 Pacific Aquaculture and Coastal Resources Center 1079 Kalanianaʻole Avenue Hilo, Hawaii 96720	\$ 39,947.66
	Not Provided	Replace 288 Lineal Feet of Metal Gutters, and 160 Lineal Feet of Metal Downspouts, Building 171E, University of Hawaii at Manoa	Provide all labor, materials, tools, and equipment necessary to replace 288 lineal feet of deteriorated metal gutters, and approximately 160 lineal feet of deteriorated metal downspouts.	RFQ	October-14	11/7/2014	11/12/2014	N/A	University of Hawaii at Manoa	\$ 30,000.00
	Not Provided	Replace FOUR (4) Exhaust Fans and Install FOUR (4) Delay Timers at the School of Law, University of Hawaii at Manoa	Provide all labor, materials, tools, equipment and insurance necessary to replace four exhaust fans and install four time delay timers. Work shall generally consist of removal, disposal and the old exhaust fans and installation of new fan to existing ducts, install new time delay timers, start up each fan and perform system checks to confirm proper operations.	RFQ	October-14	11/7/2014	11/12/2014	N/A	University of Hawaii at Manoa	\$ 49,513.09
UH 15-006 REDO	UH SYS 15-001	Environmental Assessment & Survey of the Sand Island Parcels, University of Hawaii Systemwide	Professional services necessary to provide for an Environmental Assessment report and Survey for two parcels on Sand Island, Honolulu, Oahu for the lease from DLNR to the University. TMK (1) 1-5-041: portions of 006 and 334, including the adjoining submerged land for a floating dock.	PS	October-14	11/7/2014	9/8/2014	12/1/2014	Sand Island, Honolulu, Hawaii	\$ 152,600.00
UH 15-012	UHH-2014-419	Marine Science Building Air Conditioning Improvements, University of Hawaii at Hilo	Professional services necessary to plan, design and observe the construction of the project which in general consists of design for the replacement of the existing air cooled chiller plant serving the building, cooling load analysis of the building to size the replacement chillers and pumps, analysis of the chilled water loop volume and design of the installation of additional loop volume in the form of a baffled storage tank, hazardous material surveying, sampling, testing, abatement design and monitoring.	PS	October-14	11/7/2014	11/12/2014	12/1/2014	University of Hawaii at Hilo	\$ 66,869.00
UH 15-013	UHM 14-541-400	Pearl City Urban Garden Center, Classroom Building Electrical Upgrade, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of upgrading electrical overhead service from 110A to 200A to classroom building, provide new meter socket, reconnect existing loads and provide provisions for new A/C loads at new service panel board, coordinate with HECO, and submit plans to DPP and DCAB for agency reviews.	PS	October-14	11/7/2014	11/12/2014	12/1/2014	955 Kamehameha Highway Pearl City, Hawaii 96782	\$ 7,130.00
UH 15-014	SW-12-6237	Electrical Tie-In for Hale Awa, Cottages (Bldg. 5593) and Botanical Trailer with Main Meter, Windward Community College	The project in general shall consist of providing a new switchgear enclosure, repair and maintenance on existing main metering switchgear, and providing an electrical tie-in to Windward Community College circuit for Hale Awa, as called for in the Plans and Technical Specifications.	IFB	October-14	11/7/14	11/12/2014	12/1/2014	Windward Community College	\$ 333,193.67
UH 15-015	SW-12-3251	Replace TWELVE (12) Windows, Building 4455, Kauai Community College	The project in general shall consist of reroofing of existing building, including but not limited to selective demolition, concrete and masonry repairs, joint sealants, aluminum windows, glazing, painting, and miscellaneous items, as called for in the Plans and Technical Specifications.	IFB	October-14	11/7/14	11/12/2014	12/1/2014	Kauai Community College	\$ 220,000.00

	Not Provided	Install Gutters and Downspouts and Dispose of Roof Debris at University High School No. 1, University Avenue, Annex No. 4-1 and Castle Memorial Annex	Provide all labor, materials, tools and equipment necessary to accomplish the following projects: University High School No. 1, Replace a total of approximately 32 lineal feet of deteriorated metal gutters and 36 lineal feet of downspouts; University Avenue Annex No. 4-1, Replace approximately 20 lineal feet of deteriorated metal gutter; Castle Memorial Annex, replace approximately 305 lineal feet of deteriorated metal gutter and 136 lineal feet of metal downspouts to the second knee bend.	RFQ	November-14	12/1/2014	N/A	N/A	1176 University Avenue, Honolulu, HI 96822	\$ 45,000.00
	Not Provided	Hood and Door Replacement and Repair at Honolulu Community College	Remove hood, strap up and pin curtain and operator in place and replace motorized roll up service door at Building 03 (Auto Body Shop), Repair Motorized Service Door, Building 44 (Heavy Equipment Shop)	RFQ	November-14	12/1/2014	N/A	N/A	Honolulu Community College	\$ 25,102.00
	Not Provided	Glazing Film Installation for Hale Aloha Towers, Hale Aloha Cafeteria, Hale Noelani & Hale Wainani, University of Hawaii at Manoa	Provide all material and installation for window film products in accordance with the drawings and technical specifications	RFQ	November-14	12/1/2014	N/A	N/A	University of Hawaii at Manoa	\$ 35,980.60
UH 15-016	UHM 15-600	Coconut Island, Lighthouse Pier, Structural Inspection Report, University of Hawaii at Manoa	Professional services necessary to prepare a structural inspection report that includes field investigation, evaluation and recommendations regarding existing temporary wooden pier at the lighthouse concrete pier at Coconut Island.	PS	November-14	12/1/2014	12/3/2014	1/8/2015	Coconut Island, Kaneohe, Hawaii	\$ 2,249.00
UH 15-017	UHH-2015-503	Construction Management Services for the Projects Renovate and Repair Old Gym (Bldg. 345D) and Various Buildings (Project No. UHH-2012-202); and Emergency Backup Generators (Project No. UHH-2013-313), University of Hawaii at Hilo	Provide construction management services for two projects to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Hilo, Facilities Planning and Construction Office.	PS	November-14	12/1/2014	12/3/2014	1/8/2015	University of Hawaii at Hilo	\$ 299,728.50
UH 15-018	UHM 14-541-810	Classroom Renovation for Bilger Hall 335 & George Hall 227, University of Hawaii at Manoa	The project consists of upgrading/modernizing existing finishes, furniture, and equipment. The windows for Bilger 335 should be assessed and treated as necessary. The consultant will need to determine and confirm whether or not renovations to George 227 are feasible given DCAB's requirement for accessibility compliance. The consultant should also evaluate current acoustical properties within each room and design accordingly to maintain speech intelligibility.	PS	December-14	1/8/2015	1/20/2015	2/6/2015	University of Hawaii at Manoa	\$ 124,964.00
UH 15-019	UHM 12-1081-601A	Construction Management Services for project FROG Special Inspections & Permits, University of Hawaii at Manoa	The project in general shall consist of work detailed in the specifications for special inspections and required permit fee, and to complete all inspection work as required through final payment to the general contractor for the project.	PS	December-14	1/8/2015	1/20/2015	2/6/2015	University of Hawaii at Manoa	\$ 24,899.00
	SW-13-9073	Reroof Building 379A, Hawaii Community College	The project shall generally consist of reroofing of Building 379A, including new metal roofing, flashing, gutters, leaders, roof sheathing, and wood fascia, as called for in the Plans and Technical Specifications.	IFB	December-14	1/8/15	N/A	N/A	Honolulu Community College	\$ 184,697.00

	SW-13-1323	Improvements to Stairwells, Building 8806, Honolulu Community College	The project shall generally consist of improvements to the Ewa and Diamond Head stairwells and improvements to the Main Lobby and adjacent Hallway, as called for in the Plans and Technical Specifications.	IFB	December-14	1/8/15	N/A	N/A	Honolulu Community College	\$ 169,000.00
UH 15-020	SW-13-6240	Repair/Replace Gutters, Downspouts; Repair/Repaint Building Exterior, Bldg. 5990, Windward Community College	The project in general shall consist of cleaning all exterior EIFS wall surfaces of the entire building, cleaning of the gutters and downspouts, repair and modification of the gutters and downspouts, and repainting of selected exterior EIFS surfaces, as called for in the Plans and Technical Specifications.	IFB	December-14	1/8/15	1/20/2015	2/6/2015	Windward Community College	\$ 305,268.00
	Not Provided	Repair Cooling Towers #2 & #3, Post Building, Chiller Plant, University of Hawaii at Manoa	Work shall generally consist of removing and replacing cooling tower motor mounting brackets and belt adjustment assemblies, remove and replace the fan housing support channels, replace cooling motor sheave and belts, etc.	RFQ	January-15	2/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 65,847.00
	Not Provided	Install Gutters and Downspouts and Dispose of Roof Debris at University High School No. 1, University Avenue, Annex No. 4-1 and Castle Memorial Annex	Work shall generally consist of overhauling two condenser water pumps, replacing the impeller, impeller nuts, shaft, seals, bearing, repairing housings, and replacement of motor bearings and coupling inserts.	RFQ	January-15	2/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 36,649.20
UH 15-021	UHM 14-541-800	General Repairs and Code Compliance, Kennedy Theater, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacing the existing sand bag rigging system at the Lab theater, replacing the Main Theater theatrical dimming system, upgrade the existing distribution conductors, replacing the curtains at Main Stage, replacing existing catwalk system to meet OSHA requirements, etc.	PS	January-15	2/6/2015	2/9/2015	3/6/2015	University of Hawaii at Manoa	\$ 354,559.00
UH 15-022	UHM 09-51-602	Building Design and Performance Standards and Sustainability Plan, University of Hawaii at Manoa	Development of UHM Building Design and Performance Standards and the UHM Sustainability Plan, to reduce energy and water consumption, improve comfort within campus buildings and reduce the operational cost of the UHM Physical Plant	PS	January-15	2/6/2015	2/9/2015	3/6/2015	University of Hawaii at Manoa	\$ 259,970.00
UH 15-023	Not Provided	Construction Management Inspection Services for George Hall, Renovation of Room 202; Quarry Stairs, General Repairs Phase II; Repainting of Two Art Sculptures, Gate of Hope & The Fourth Sign; and Sinclair Library Electrical Panel Replacement, University of Hawaii at Manoa	Provide construction management inspection services for four University Construction projects to complete all work as required per the formal construction contract documents through final payment to the general contractor's under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	January-15	2/6/2015	2/9/2015	3/6/2015	University of Hawaii at Manoa	\$ 286,491.00

	UHH-201-07	Ventilation Improvements, Hale Alahonua, University of Hawaii at Hilo	Professional services for the project shall be in two phases: 1) conduct an investigation of existing conditions and preparing an assessment report of feasible ventilation improvement options for the Hale Alahonua dormitories including improvement options, preliminary plans and construction cost estimates for each proposal; and 2) If a proposed ventilation option is selected, professional services required for the design, bidding and construction phases of the project.	PS	January-15	2/6/2015	N/A	N/A	University of Hawaii at Hilo	\$ 46,840.00
UH 15-024	UHM 13-51-420	Transformer Replacement, Various Buildings, University of Hawaii at Manoa	The project in general consists of selective demolition, concrete work, concrete rehabilitation, steel work, chain link fencing, landscaping, electrical work including pad-mounted transformers, pad mounted primary switch and exterior switchboard, testing of transformer oil for PCB's, disposal of transformers, led containing paint abatement and control, and miscellaneous related work, as called for in the plans and technical specifications.	IFB	January-15	2/6/15	2/9/2015	3/6/2015	University of Hawaii at Manoa	\$ 617,960.00
	Not Provided	Replacement of Windows, University Lab School, Multi Purpose Building, University of Hawaii at Manoa	Work shall include replacement of existing upper aluminum frame jalousie windows with new aluminum frame jalousie windows with glass louvers in the Auditorium and patching, repair of exiting wood frames, sealing and painting.	RFQ	February-15	3/6/2015	N/A	N/A	University High School, 1776 University Avenue, Honolulu, Hawaii 96822	\$ 29,671.19
	Not Provided	Repair Cooling Tower 2A, Holmes Hall Chiller Plant, University of Hawaii at Manoa	The work shall generally include replacing the fan wheels, shafts, bearings, fan sheaves, and belts; start cooling tower, record motor amperate, and reporting of any unusual vibrations.	RFQ	February-15	3/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 45,904.10
	Not Provided	Preventitive Maintenance and Service on the Chill Water Plant System at Hamilton Library, Phase III, University of Hawaii at Manoa	The work shall generally consist of comprehensive service and maintenance of the central plant equipment which includes but is not limited to the following: chillers, condenser and chill water pumps, variable frequency drive, etc.	RFQ	February-15	3/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 44,766.93
UH 15-025	Not Provided	Preventitive Maintenance and Service on the Chill Water Plant System at Waikiki Aquarium	The work shall generally consist of removal of one air cooled chiller, pump, expansion tank, insulation, pipe supports, piping and accessories, starter disconnects and electrical items.	RFQ	February-15	3/6/2015	3/9/2015	4/3/2015	Waikiki Aquarium, 2777 Kalakaua Avenue, Honolulu, Hawaii	\$ 105,132.94
	Not Provided	Preventitive Maintenance and Service on the Chill Water Plant System at Kuykendall Hall and Music Building, University of Hawaii at Manoa	The work shall generally consist of comprehensive service and maintenance of the central plant equipment which includes but is not limited to the following: chillers, condenser and chill water pumps, variable frequency drive, etc.	RFQ	February-15	3/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 31,906.85
	Not Provided	Preventitive Maintenance and Water Plant System, Air Handlers and Exhaust Fans at Student Service Building (QLC), University of Hawaii at Manoa	The work shall generally consist of comprehensive service and maintenance of the central plant equipment which includes but is not limited to the following: chillers, condenser and chill water pumps, variable frequency drive, etc.	RFQ	February-15	3/6/2015	N/A	N/A	University of Hawaii at Manoa	\$ 26,340.35
	SW-15-6247	5990 Akoakoa Conference Room Drapes and Partition Replacement, Windward Community College	The project in general, consists of replace conference room drapes and partition that are currently inoperable, and including any appurtenant work necessary to complete the project.	PS	February-15	3/6/2015	N/A	N/A	Windward Community College	\$ 32,087.00

UH 15-026	UHM 13-541-450	Replace Electrical Service Equipment, Bilger Hall, University of Hawaii at Manoa	Work includes removing the existing Bilger Addition/Bilger hall primary switchgear, secondary switchboards and associated wiring located in Bilger Additional basement electrical vault and replacing with new. The doors to this room will be replaced with a larger door to accommodate new equipment. All work will be designed in compliance with latest codes.	PS	February-15	3/6/2015	3/9/2015	4/3/2015	University of Hawaii at Manoa	\$ 109,598.00
	SW-15-1332	8872 and B Modulares Sewer and Water Connection, Honolulu Community College	The project in general, consists of providing sewer and water tie in to future main stub out for modular building's existing plumbing fixtures, and including any appurtenant work necessary to complete the project.	PS	February-15	3/6/2015	N/A	N/A	Honolulu Community College	\$ 49,028.00
UH 15-027	UHM 12-541-010	Renovation Bilger 337, University of Hawaii at Manoa	The project in general, consists of services to design a new teaching laboratory consisting of classroom, laboratory work are and re-roofing above Bilger 341A, 341B, 341C, 335, 337, 337A, 337B, 337C, and Corridor.	PS	February-15	3/6/2015	3/9/2015	4/3/2015	University of Hawaii at Manoa	\$ 214,159.00
	SW-15-2262	6940 Olapa Reroof, Kapiolani Community College	The project in general consists of reroofing building and replacement of damaged roof structure as required, including any appurtenant work necessary to complete the project.	PS	February-15	3/6/2015	N/A	N/A	Kapiolani Community College	\$ 58,861.00
	SW-15-3260	4468 Chiller Plant Reroof, Kauai Community College	The project in general consists of reroofing existing building and replacement of damaged roof structural system as required, including any appurtenant work necessary to complete the project.	PS	February-15	3/6/2015	N/A	N/A	Kauai Community College	\$ 24,412.00
	SW-15-1333	8803 Auto Body Reroof, Honolulu Community College	The project in general consists of reroofing existing building and replacement of damaged roof structural system as required, including any appurtenant work necessary to complete the project.	PS	February-15	3/6/2015	N/A	N/A	Honolulu Community College	\$ 67,305.00
UH 15-028	UHM 13-541-440	Replace Electrical Service Equipment, Watanabe Hall, University of Hawaii at Manoa	The project in general consists of removal of the electrical substation, removal and disposal of apparatus not to be reused, disposal of material removed; providing padmount transformer and distribution board, related wiring; and incidental related work, as called for in the plans an technical specifications.	IFB	February-15	3/6/2015	3/9/2015	4/3/2015	Unversity of Hawaii at Manoa	\$ 393,446.00
	Not Provided	Preventive Maintenance and Service on Pneumatic Systems at Various Buildings, University of Hawaii at Manoa	The work shall generally include comprehensive service and maintenance of the pneumatic system which includes but is not limited to air compressors, air driers, and controls and associated accessories as called for in the technical specifications.	RFQ	March-15	4/3/2015	N/A	N/A	University of Hawaii at Manoa	\$ 30,471.19
	Not Provided	Replace Flagpole at Main Entrance, University of Hawaii at Hilo	Provide all labor, materials, tools and equipment necessary to remove existing aluminum flagpole and concrete footing and install two new aluminum flagpoles with concrete footings, as called for in the technical specifications and plans	RFQ	March-15	4/3/2015	N/A	N/A	University of Hawaii at Hilo	\$ 33,333.33
	Not Provided	Replace Wall Louvers at Room 244 (Studio 2), HPER-Athletics Complex, University of Hawaii at Manoa	Provide all equipment, tools, materials, and labor necessary to Replace two (2) existing metal louver assemblies with two (2) new aluminum louver assemblies, including sealing the perimeter of the louvers patching, and painting of adjacent wall surfaces.	RFQ	March-15	4/3/2015	N/A	N/A	University of Hawaii at Manoa	\$ 38,800.00

	Not Provided	Replace 162 Lamps and Provide 24 Maintenance Kits, Duke Kahanamoku Swimming Pool, University of Hawaii at Manoa	Provide complete electrical work and materials to replace 162 Lamps (Phase I) and 24 Maintenance Kits (Ballast, Capacitor and Ignitors) if Lamp Replacement does not work (Phase II), as called for in the plans and specifications.	RFQ	March-15	4/3/2015	N/A	N/A	University of Hawaii at Manoa	\$ 45,897.00
	Not Provided	Replace Burnt Out Fixtures (Lamps), Phase I; Replace the Burnt Out Fixtures (Maintenance Kit, Ballast, Capacitor and Ignitors), as necessary (Phase II); Tennis Courts, University of Hawaii at Manoa	Provide complete electrical work and materials to replace Lamps (Phase I), and Maintenance Kits (Ballast, Capacitor and Ignitors) if Lamp Replacement does not work (Phase II), as called for in the plans and specifications.	RFQ	March-15	4/3/2015	N/A	N/A	University of Hawaii at Manoa	\$ 28,795.80
UH 15-029	UHM 174-013-10B; UHM 12-536C; UHM 162-002-14	Construction Management Inspection Services for Biomedical Science Building Renovation Court B; College of Education Retaining Wall; POST Building Basement Renovation of Room 08, University of Hawaii at Manoa	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	March-15	4/3/2015	4/9/2015	5/8/2015	University of Hawaii at Manoa	\$ 444,974.00
UH 15-030	UHM 14-541-840	Project Management and Construction Management Services for Modernization & Repairs to the 2.2 Meter Telescope Observatory, Mauna Kea	Provide project management and construction management services to complete all work as required during the design phase, and construction phase under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	March-15	4/3/2015	4/9/2015	5/8/2015	Mauna Kea, Island of Hawaii	\$ 277,278.00
	UHM 10-541-295	Construction Management Services for Hawaii Institute Geophysics, Repair/Replace Cooling Tower	Provide construction management services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	March-15	4/3/2015	N/A	N/A	University of Hawaii at Manoa	\$ 51,382.50
UH 15-031	UHM 14-541-840	Modernization & Repairs to the 2.2 Meter Telescope Observatory, Mauna Kea, Island of Hawaii, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of infrastructure improvements, including but not limited to replacement of the water system, electrical system, dome cooling system, HVAC system, exterior painting, exterior paneling, etc	PS	March-15	4/3/2015	4/9/2015	5/8/2015	Mauna Kea, Island of Hawaii	\$ 624,647.00
UH 15-032	UHM 13-308	Coconut Island, Marine Laboratory Buildings 1 & 2, Interior Renovations and General Repairs	Professional services necessary to plan, design and observe the construction of the project which in general consists of renovation of the interior of the buildings to provide state of the art research and teaching laboratories; provide general repairs of the buildings, including upgrading mechanical and electrical utilities; and improve the structural capacity of the buildings for extreme events to that equivalent to the current structural design standards.	PS	March-15	4/3/2015	4/9/2015	5/8/2015	Coconut Island, Kaneohe, Hawaii	\$ 983,802.00

	Not Provided	Environmental Site Assessment, Phase I, for Property Located at 470 West Lanikaula Street, Hilo, Hawaii for University of Hawaii at Hilo	Professional services necessary to provide an environmental assessment to identify, to the extent feasible pursuant to the ASTM International E 1527 Method, recognized environmental conditions in connection with the property (ASTM International 2013)	PS	March-15	4/3/2015	N/A	N/A	470 West Lanikaula Street, Hilo, Hawaii	\$ 5,102.80
	UHM 9690-009-14	John A. Burns School of Medicine, Walkway Repair, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists removal of uprooted concrete slab, removal of tree intrusion, installation of root barrier, preparation of area, and installation of concrete slab.	PS	March-15	4/3/2015	N/A	N/A	651 Ilalo Street, Honolulu, Hawaii	\$ 17,000.00
	SW-15-2263	Ohia ADA Assessment, Kapiolani Community College	Professional services necessary to perform an ADA assessment of cafeteria	PS	March-15	4/3/2015	N/A	N/A	Kapiolani Community College	\$ 9,904
	UHM 13-308	Coconut Island, Marine Laboratory Buildings 1 & 2, Interior Renovations and General Repairs - Commissioning Services	Professional services for commissioning services to ensure that all systems are well designed, complete, and functioning properly. Commissioning services will be conducted for the design, construction and warranty phases of the project.	PS	March-15	4/3/2015	N/A	N/A	Coconut Island, Kaneohe, Hawaii	\$ 74,417
	Not Provided	Preventive Maintenance and Service on Standby Generators at Various Locations, University of Hawaii at Manoa	Provide all labor, tools, materials, equipment and insurance necessary to perform comprehensive preventive maintenance and services on standby generators and various locations. The work shall generally include comprehensive service and and maintenance of the standby generators and automatic transfer switches (ATS), in accordance with the technical specifications.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 40,099.38
	Not Provided	Remove and Replace Two Pressure Reducing Valves and Install Shut-Off Valves on Building Riser, Hawaii Institute of Geophysics, University of Hawaii at Manoa	The proposed work shall generally include removal of existing pressure reducing valves, trainers, gate valves, and associated piping; installation of new pressure reducing valves, strainers, full port ball valves, and associated piping, etc.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 31,677.00
	Not Provided	Remove and Replace One 1040 Gallon Hot Water Storage Tank at the Stan Sheriff Center, University of Hawaii at Manoa	The work shall generally include the acquisition of an installation permit from the Hawaii State HIOSH Boiler and Elevator Inspection Branch; removal and disposal of the existing hot water storage tank, piping, insulation, supports and appurtenances; removal and disposal of the existing aqua stat, conductors; furnishing of a new 1040 gallon hot water storage tank, etc.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 53,650.00
	Not Provided	Repair and Maintenance of Outdoor Transformers at Various Locations, University of Hawaii at Manoa	Furnish all labor, materials, tools and equipment necessary to perform repair and maintenance of outdoor transformers. All work shall be performed in accordance with manufacturer's recommendations.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 37,804.00
	Not Provided	Repairs to Cooling Tower 2A, Mauka and Makai Cells, Holmes Hall, University of Hawaii at Manoa	The work shall generally include replacing the fan wheels, shafts, bearings, inlet rings, fan sheaves, motor sheave, and belts; starting of cooling tower, record motor amperage and report any unusual vibration.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 49,097.36

	Not Provided	Replace One Outdoor Air Unit, Physical Education/Athletic Complex, University of Hawaii at Manoa	The work shall generally include removal of existing outdoor air unit and associated ductwork and piping as indicated, expansion of existing equipment pad to accommodate new outdoor air unit, installation of new equipment stand, installation of new outdoor air unit and associated ductwork and piping, and testing and balancing of new outdoor air unit.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 58,624.06
	Not Provided	Replace Sewage Duplex Pump System, Post Building, University of Hawaii at Manoa	The work shall generally include removing the duplex pump system, washing down the entire sump, replacing the two sewage pumps, float sensors and brackets, control panel assembly, new modified vertical rail system to operate with the existing sump opening, etc.	RFQ	April-15	5/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 41,727.73
	SW-15-9080	Addition for New Security Office and Mail Room, 3387 Hale Kea, Hawaii Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of a new security office and mail room to building, including any appurtenant work necessary to complete the project.	PS	April-15	5/8/2015	N/A	N/A	Hawaii Community College	\$ 106,792.00
	Not Provided	Waialae Livestock Experiment Station, Land Surveying Services, College of Tropical Agriculture and Human Resources, University of Hawaii at Manoa	Verify the physical location of the Swine Nursery facility in relation to the property line of the nearest adjacent property, including provision of associated mapping documentation, includes services for site investigation, coordination and data collection, controls and boundary study, location of structures, boundary stakeout, and preparation of mapping documents.	PS	April-15	5/8/2015	N/A	N/A	58-160 Kamehameha Highway, Haleiwa, Hawaii	\$ 5,340.00
	SW-15-4313	7875 Learning Commons and 7886 Business Education Reroof, Phase IIB, Leeward Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of reroof and replace damaged roof structure as required and any appurtenant work necessary to complete the project.	PS	April-15	5/8/2015	N/A	N/A	Leeward Community College	\$ 129,398.00
UH 15-033	UHM 14-541-840	Construction Management and Inspection Services for the Projects: Sherman Lab Reroof (Project No. UHM 10-541-310B) and Shidler College Various Classroom Renovations (Project No. UHM 13-541-810)	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	April-15	5/8/2015	5/11/2015	6/5/2015	University of Hawaii at Manoa	\$ 350,829.98
	UHH 2015-505	Construction Management Services for Emergency Shelter for Student Housing, CM 2015C, University of Hawaii at Hilo	Provide construction management required for the complete performance of the contract, provide construction management skills and judgment in cooperation with and in reliance upon University of Hawaii at Hilo, Facilities Planning and Construction Office.	PS	April-15	5/8/2015	N/A	N/A	University of Hawaii at Hilo	\$ 200,149.20
UH 15-034	Not Provided	Construction Management Services for Various Projects, Substation M Replacement, Project No. UHM 10-536A and Project FROG Phase 1 & 3, Project No. UHM 12-1081-601, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	April-15	5/8/2015	5/11/2015	6/5/2015	University of Hawaii at Manoa	\$ 456,936.00

	UH MA 15-005	Mold Remediation, Komohana Research and Extension Center, University of Hawaii at Manoa	Selective demolition and renovation at the Ground Floor A of the University of Hawaii at Manoa College of Tropical Agriculture and Human Resources Komohana Research and Extension Center in Hilo, Hawaii. Work includes removal of selected interior partitions, doors, flooring, ceiling and mechanical work, remedial clean up based on recommendations by the University's environmental consultant remedial plumbing work work to redirected condensate drainage, new work involving repalcement of partitions, doors, ceiling, etc. as called for in the plans and technical specification.	IFB	April-15	5/8/2015	N/A	N/A	875 Komohana Street, Hilo, Hawaii 96720	\$ 325,000.00
	UHM 12-108-601	Project FROG Phase I, University of Hawaii at Manoa	The project in general shall consist of fire access improvement grading, AC pavement, concrete, electrical site work and building pad preparation in support of future building, by others. The project is inclusive of demotion of existing AC pavement, concrete curbs, guard rails, pavement markings as called for in the plans and technical specifications.	IFB	April-15	5/8/2015	N/A	N/A	2321 Metcalf Street, Honolulu, Hawaii 96822	\$ 275,000.00
	SW-14-3258	Repaint Exterior Building, 4463 Electronics, Kauai Community College	The project shall in general consist of repainting existing building, including but not limited to selective demolition, concrete repairs, joint sealants, louver vents, surface preparation, priming and finishing paint, as called for in the plans and technical specifications.	IFB	April-15	5/8/2015	N/A	N/A	Kauai Community College	\$ 238,000.00
UH 15-035	UHM 13-541-820	Various Classroom Renovations, St. John Plant Science Lab, University of Hawaii at Manoa	The project shall in general consist of demolition work including but not limited to removal and disposal of wall/partition, doors/frames, flooring/base, ceiling, and miscellaneous items; and new work including but not limited to insulation or application of concrete; carpentry; joint sealants, wood doors; door hardware; high security keying system; gypsum board, etc. as called for in the Plans and Technical Specifications.	IFB	April-15	5/8/2015	5/11/2015	6/5/2015	Unversity of Hawaii at Manoa	\$ 885,000.00
UH 15-036	UHM 04-541-415C	Upgrade Metering, Phase II, University of Hawaii at Manoa	The project shall in general consist of removing existing kilowatt-hour meter and providing advanced electronic programmable kilowatt-hour systems, painting, lead-containing paint control measures, and miscellaneous work at the various buildings as called for in the Plans and Technical Specifications.	IFB	April-15	5/8/2015	5/11/2015	6/5/2015	University of Hawaii at Manoa	\$ 689,683.00
UH 15-037	UHM 13-536M	Lyon Arboretum, Albizia Tree Removal, Phase 2, University of Hawaii at Manoa, Honolulu, Hawaii	The project shall in general consist of the removal of mature Albizia (Falcataria moluccana) trees and disposal of the resulting green waste at the site as called for in the Plans and Technical Specifications.	IFB	April-15	5/8/2015	5/11/2015	6/5/2015	3860 Manoa Road, Honolulu, Hawaii 96822	\$ 860,000.00
	Not Provided	Remove and Replace Two Pressure Reducing Valves, Hazard Material Facility, University of Hawaii at Manoa	Work in general shall consist of removal of the existing pressure reducing valves and associated piping within the valve box, excavating the area around the valve box, removing existing underground piping as indicated, installing new underground piping, etc.	RFQ	May-15	6/5/2015	N/A	N/A	University of Hawaii at Manoa	\$ 48,765.00
	Not Provided	Replace Burnt Out Fixtures and Replace Existing Lighting Contactors, Ching Field, University of Hawaii at Manoa	Provide all Material, Labor, Tools, and Equipment necessary to replace the burnt out fixtures (1500W MH) at the Ching filed Pole Lights (110 feet) and replace existing lighting contactors at the top of existing 110 foot high light poles (8 each).	RFQ	May-15	6/5/2015	N/A	N/A	University of Hawaii at Manoa	\$ 28,101.56

	Not Provided	Provide and Install Two New Bus Shelters, University of Hawaii at Hilo	Provide all Material, Labor, Tools, and Equipment necessary to provide two flat roof, open front bus stop shelters with double folding security gate, as called for in the Plans and Technical Specifications.	RFQ	May-15	6/5/2015	N/A	N/A	University of Hawaii at Hilo	\$ 32,984.00
UH 15-038	UH WO 13-882	Road B to Connect to Kualakai Parkway, University of Hawaii at West Oahu	Professional services necessary to plan, design and observe the construction of the project which in general consists of redesign of construction documents for Road B and offset drainage improvements.	PS	May-15	6/5/2015	N/A	N/A	University of Hawaii at West Oahu	\$ 219,917.00
	CC-15-5379	Interior Renovation, Phase II, 2207 Ceramics, University of Hawaii Maui College	Professional services necessary to plan, design and observe the construction of the project which in general consists of renovation to existing ceramics building for general office and classroom use, and including any appurtenant work necessary to complete the project.	PS	May-15	6/5/2015	N/A	N/A	University of Hawaii Maui College	\$ 208,011.00
	CCR-15-3261	Hula Arts Deck Repair, 4458B Hawaiian Studies, Kauai Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of a design solution to reinforce and repair the lanai deck and railing, and including any appurtenant work necessary to complete the project	PS	May-15	6/5/2015	N/A	N/A	Kauai Community College	\$ 26,597.00
UH 15-039	UHM 9693-015-14 P&C Management	Various MEP Improvements, University of Hawaii Cancer Center, University of Hawaii at Manoa	Project Management and Construction management Services for the review of two (2) feasibility studies, one (1) electrical assessment/recommendation report and eventual design and construction of various mechanical, electrical, and plumbing (MEP) improvements.	PS	May-15	6/5/2015	6/17/2015	7/8/2015	Cancer Center 701 Ilalo Street, Honolulu, Hawaii	\$ 257,521.00
UH 15-040	UHM 9693-008-14	AVS Vivarium Suite 1 Restoration, John A. Burns School of Medicine, University of Hawaii at Manoa	Project Management and Construction management Services for the restoration of the AVS Vivarium Suite 1, Biosciences Building, Rooms 138 - Multi Species Room, 139 - Insectary Rearing, and 140 - Manipulation/Injection. The project will require infrastructure improvements including but not limited to a study of the HVAC system, pre-testing and balancing of Suite 1 ground floor of the AVS, testing of the direct digital control system, etc.	PS	May-15	6/5/2015	N/A	N/A	John A. Burns School of Medicine 651 Ilalo Street, Honolulu, Hawaii	\$ 122,195.00
	UHM 14-541-890	Replace Curtain Wall, Phase II, Hamilton Library, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of removal of the deteriorated aluminum and glass curtain wall system and replace with new curtain wall system of similar size and design; related exterior work, flashing and sealing, concrete floor/roofing/column repair, etc.	PS	May-15	6/5/2015	N/A	N/A	University of Hawaii at Manoa	\$ 107,759.00
UH 15-041	UHM 9693-015-14 Prof Svcs to plan	Various MEP Improvements, University of Hawaii Cancer Center, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of installation of various mechanical, electrical and plumbing (MEP) improvements.	PS	May-15	6/5/2015	6/17/2015	7/8/2015	Cancer Center 701 Ilalo Street, Honolulu, Hawaii	\$ 558,293.96
	UHM 9690-004-14	Interior Renovation to Provide a New Controlled Environment Room for Gross Anatomy Department, John A. Burns School of Medicine, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of the design for the installation of a minus 20 degree Celsius freezer/cooler to store cadavers.	PS	May-15	6/5/2015	N/A	N/A	John A. Burns School of Medicine 651 Ilalo Street, Honolulu, Hawaii	\$ 28,000.00

UH 15-042	UHM 13-00-603	Landscape Master Plan, Phase I, Implementation Project	Professional services necessary to plan, design and observe the construction of the project which in general consists of: Increment 1, feasibility study for relocation of parking stalls from Campus Road and Varney Circle to proposed parking structures north of QLCSS and Spalding Hall; Increment 2, Construction documents for design of a pedestrian gateway, landscape civic areas and campus lighting; Increment 3: Schematic design of McCarthy Mall, and Legacy Pathway.	PS	May-15	6/5/2015	6/17/2015	7/8/2015	University of Hawaii at Manoa	\$ 774,489.00
UH 15-043	SW-14-2259	Replace Roof Shingles, Buildings 6922 Koa, 6919 Kauila, 6921C Iliahi, and 6932 Kalia, Kapiolani Community College	The work shall consists of selective demolition and removal work, carpentry, composite shingle roofing, flashing and sheet metal, gypsum soffit board, metal support system, surface preparation and painting, at the main roof level mansard roof, as called for in the Plans and Technical Specifications.	IFB	May-15	6/5/2015	6/17/2015	7/8/2015	Kapiolani Community College	\$ 502,444.00
UH 15-044	SW-13-3256	Repaint Building Exterior, Buildings 4455, 4465, and 4469, Kauai Community College	The work shall consists of repainting of existing building, including but not limited to, selective demolition, concrete repairs, railings, carpentry, waterproofing downspouts, sealants, doors and frames, door hardware, jalousie windows, etc., as called for in the Plans and Technical Specifications.	IFB	May-15	6/5/2015	6/17/2015	7/8/2015	Kauai Community College	\$ 872,000.00
UH 15-045	UHM 12-536T	Upgrade Exterior Lighting in Parking Lots, University of Hawaii at Manoa	The project in general shall consist of replacing the existing parking lot light system with a new system including: light poles, pole foundations, conduits, wiring, luminaires, handholds, contractor cabinets, photocell, time clock, etc., as called for in the Plans and Technical Specifications (Agricultural Science Parking Lot, Kennedy Theatre Parking Log, Korean Studies Parking Lot, Spalding Hall Parking Lot).	IFB	May-15	6/5/2015	6/17/2015	7/8/2015	University of Hawaii at Manoa	\$ 734,856.00
	UHM 09-541-530	Replace Fire Alarm System, Institute for Astronomy, University of Hawaii at Manoa	The work shall consists of selective demolition new construction work including removal and disposal of the existing fire alarm system, installation of the new fire alarm system, hazardous material abatement, construction of ceiling access panels, wall furring and equipment closets, etc., as called for in the Plans and Technical Specifications.	IFB	May-15	6/5/2015	N/A	N/A	University of Hawaii at Manoa	\$ 446,723.00
	Not Provided	Remove and Replace two (2) Pressure Reducing Valves, Hazard Material Facility, University of Hawaii at Manoa	Work in general shall consist of removal of the existing pressure reducing valves and associated piping within the valve box, excavating the area around the valve box, removing existing underground piping as indicated, installing new underground piping, etc.	RFQ	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 48,765.00
	Not Provided	Replace Burnt Out Fixtures and Replace Existing Lighting Contactors, Ching Field, University of Hawaii at Manoa	Provide all Material, Labor, Tools, and Equipment necessary to replace the burnt out fixtures (1500W MH) at the Ching filed Pole Lights (110 feet) and replace existing lighting contactors at the top of existing 110 foot high light poles (8 each).	RFQ	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 28,101.56
	Not Provided	Provide and Install Two New Bus Shelters, University of Hawaii at Hilo	Provide all Material, Labor, Tools, and Equipment necessary to provide two flat roof, open front bus stop shelters with double folding security gate, as called for in the Plans and Technical Specifications.	RFQ	June-15	7/8/2015	N/A	N/A	University of Hawaii at Hilo	\$ 32,984.00
	UHH-2015-522	Provide and Install Transformer, University of Hawaii at Hilo	Provide all Labor, Materials, Tools, and Equipment necessary to replace an existing transformer with a new stainless steel transformer at the University of Hawaii at Hilo main campus as called for in the technical specifications.	RFQ	June-15	7/8/2015	N/A	N/A	University of Hawaii at Hilo	\$ 33,828.23

	Not Provided	Replace Asphalt Shingle Roofing on Cottage "H" with Corrugated Metal Roofing, Lyon Arboretum, University of Hawaii at Manoa	Replace approximately 3600 square feet of asphalt shingle roofing with corrugated aluminum roofing panels, remove existing asphalt shingle roofing and roofing felt down to wood decking and replace with new.	RFQ	June-15	7/8/2015	N/A	N/A	3860 Manoa Road, Honolulu, Hawaii	\$ 57,946.00
	Not Provided	Panel H and Chilled Water Pump Repairs, Honolulu Community College	Remove defective cables and install new cables from the 2x4 HHG to the SWBD and remove defective cables from the feeder of the SWBD and install new cables to feed the Chill Water Pump.	RFQ	June-15	7/8/2015	N/A	N/A	Honolulu Community College	\$ 26,980.00
	UH WO 13-879B	Civil Defense Sirens, University of Hawaii at West Oahu	Remove existing and provide one new civil defense siren along Farrington Highway (Site No. 1) and provide one new civil defense siren at the University of Hawaii West Oahu property (Site No. 2).	RFQ	June-15	7/8/2015	N/A	N/A	University of Hawaii at West Oahu	\$ 158,817.00
	UHM 14-541-870A	Various Deferred Maintenance Improvements, Oahu Selected Sites, College of Tropical Agriculture and Human Resources, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general includes repair to structures which are on the deferred maintenance list. The sites include Pearl City Urban Garden, Waialeale Livestock Research Station and Waimanalo Research Station.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 378,464.00
UH 15-046	SW-15-6245	Electrical Conduit Repair/Replacement 5988 Imiloa, Windward Community College	Professional services necessary to plan, design and observe the construction of the project which in general consists of repairing and replacement of the existing conduit funning from Imiloa to Hokulani, and including any appurtenant work necessary to complete the project.	PS	June-15	7/8/2015	7/16/2015	8/7/2015	Windward Community College	\$ 30,623.00
UH 15-047	SW-15-6246	Water Infiltration Assessment 5988 Imiloa, 5990 Akoakoa, and 5991 Palanakila, Winward Community College	Professional services necessary to assess the water infiltration problems at 5988 floor tiles, 5990 floor tiles, 5991 damp room, entry lobby floor at Paliku Theater, and including any appurtenant work necessary to complete the project.	PS	June-15	7/8/2015	7/16/2015	8/7/2015	Windward Community College	\$ 69,899.00
	UHM 14-541-860	Lincoln Hall Annexes Renovations, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacing existing exterior siding, lighting, gutters, roofing, flooring, restroom fixtures, doors & door hardware, and windows, and assessing and addressing termite damage.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 127,469.00
	UHM 14-541-700	Elevator Modernization (Phase 4), Various Buildings, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists modernization of existing elevator systems, machine rooms, penthouses and possible replacement of elevator cabs and the installation of access card readers and cctv cameras in elevator cabs and lobbies in buildings on the Manoa campus.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 153,490.00
UH 15-048	UHM 10-541-235B	Repair/Replace Central Plant Systems, Controls & Support Equipment, Stan Sheriff Center, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	June-15	7/8/2015	7/16/2015	8/7/2015	University of Hawaii at Manoa	\$ 224,976.00
	UHM 13-00-601	Landscape Master Plan (LMP) Implementation Project Advisor to University of Hawaii at Manoa and Landscape Master Plan Update	Serve as the Landscape Advisor to the University related to studies and projects done by other consultants. Studies and projects will include infrastructure development; water catchment; circulation and universal access; parking; and the LMP Phase 1 implementation projects.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 15,065.00

UH 15-049	UHH-2014-407	OMKM Renovation and Infrastructure Improvements, University of Hawaii at Hilo	Professional services necessary to plan, design and observe the construction of the project which in general consists of environmental assessment, improvement study, conceptual design and cost estimate for Mauna Kea Summit Access Road; and an environmental assessment, programming and planning study, conceptual design and cost estimate for the Visitor Information Station and surrounding Areas.	PS	June-15	7/8/2015	7/16/2015	8/7/2015	University of Hawaii at Hilo	\$ 498,980.00
	UHM 13-541-440	Construction Management and Inspection Services, Watanabe Hall, Replace Electrical Service Equipment, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 67,107.57
	UHM 13-541-420	Construction Management and Inspection Services, Various Buildings, Transformer Replacement, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 178,067.28
	UHM 0108-008-11	Construction Management and Inspection Services, Lyon Arboretum Cottage C Replacement, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	June-15	7/8/2015	N/A	N/A	3860 Manoa Road, Honolulu, Hawaii 96822	\$ 198,027.00
	SW-12-9066	Repaint Building, Building 3378, Hawaii Community College	The project shall in general consist of repainting the exterior of Building 3378 (378), as called for in the Plans and Technical Specifications	IFB	June-15	7/8/2015	N/A	N/A	Hawaii Community College	\$ 93,326.00
UH 15-050	UHM 10-541-265A	Upgrade Controls, Central Plant and Reheat Systems, Phase III, Hamilton Library Addition, University of Hawaii at Manoa	The project shall in general consist of removal of existing mechanical equipment, installation of new mechanical equipment, electrical work, thermography study of roofs, air monitoring, etc., as called for in the Plans and Technical Specifications	IFB	June-15	7/8/2015	7/16/2015	8/7/2015	University of Hawaii at Manoa	\$ 4,188,553.53
UH 15-051	UHH-2013-210	Emergency Shelters for Student Housing, University of Hawaii at Hilo	The project in general consists of constructing and completing the project to include a new single story emergency generator and kitchen building, covered walkway from Hale Kauanoë to new kitchen/generator building, installation of hurricane shutters and hurricane doors at the ground floor of Hale Kauanoë, reroof of Hale Kauanoë wing lounges, and all miscellaneous, incidental and related work as called for in the Plans and Technical Specifications	IFB	June-15	7/8/2015	7/16/2015	8/7/2015	University of Hawaii at Hilo	\$ 2,380,000.00
UH 15-052	SW-12-3548	Repair/Retrofit/Replace Air Conditioning Handlers and Fan Coil Units, Building 4455, Kauai Community College	The project in general consists of demolition and replacement of all ceilings, lights, fire sprinkler heads and drops, air handlers, fan coil units, ductwork, air devices, piping and insulation. The new air conditioning systems shall be chilled water variable air volume systems, consisting of variable frequency drives, double wall air handlers controlled by various frequency drives, etc., as called for the in Plants and Technical Specifications.	IFB	June-15	7/8/2015	7/16/2015	8/7/2015	Kauai Community College	\$ 4,412,820.00

	UH MA 15-005 (Rebid)	Mold Remediation, Komohana Research and Extension Center, University of Hawaii at Manoa	Selective demolition and renovation at the Ground Floor A of the University of Hawaii at Manoa College of Tropical Agriculture and Human Resources Komohana Research and Extension Center in Hilo, Hawaii. Work includes removal of selected interior partitions, doors, flooring, ceiling and mechanical work, remedial clean up based on recommendations by the University's environmental consultant, remedial plumbing work to redirect condensate drainage, new work involving replacement of partitions, doors, ceiling, etc., as called for in the plans and technical specifications.	IFB	June-15	7/8/2015	N/A	N/A	875 Komohana Street, Hilo, Hawaii 96720	\$ 325,000.00
	UHM 12-536D	Emergency Power Upgrade, Stan Sheriff Center, University of Hawaii at Manoa	The project in general shall consist of selective demolition, lead-containing paint control measures, removal and disposal of polychlorinated biphenyls, concrete work, concrete unit masonry, steel work, carpentry, waterproofing, fluid applied roofing, flashing, gutters and downspouts, chain link fencing and gate, steel door and frame, door hardware, painting, ventilation, plumbing, fuel system electrical work including generator, fire alarm work, as called for in the plans and technical specifications	IFB	June-15	7/8/2015	N/A	N/A	University of Hawaii at Manoa	\$ 775,178.00
	CC-15-2265	Emergency Chiller Replacement, Building 6928 Ohia, Kapiolani Community College	The project in general consists of removal of two existing chillers and accessories, remove a portion of the existing chilled water piping, existing chilled water system valves, etc. and provide new packaged air-cooled chiller complete with chiller supports, BacNet control module, new chilled water system valves, etc. as called for in the Plans and Technical Specifications	IFB	June-15	7/8/2015	N/A	N/A	Kapiolani Community College	\$ 150,000.00
	Not Provided	Interior Improvements to Portions of Building 37, University of Hawaii at Manoa	Furnish all Labor, Materials and Equipment necessary to carry out the safe removal of asbestos-containing material from all surfaces as identified on the drawings, including all incidental and pertinent operations. The asbestos work shall generally include the removal and disposal of asbestos containing floor tiles and mastic.	RFQ	July-15	8/7/2015	N/A	N/A	University of Hawaii at Manoa	\$ 78,505.73
	Not Provided	Repair of Cooling Tower 2A, Mauka and Makai Cells, Holmes Hall, University of Hawaii at Manoa	The proposed work shall generally include replacing the fan wheels, shafts, bearings, fan sheaves and belts; replace fan housing inlet rings rivets to stainless steel metal screws; apply coating of marine grease to all exposed surfaces of the fan shafts; start the cooling towers and record motor amperages, report any unusual vibrations.	RFQ	July-15	8/7/2015	N/A	N/A	University of Hawaii at Manoa	\$ 45,345.28
	UHM 190-002-15	Schematic Design for Phases 2, 3, and 4, University Health Services, University of Hawaii at Manoa	Professional services including site investigation, preparation of schematic design documents including plans and cost estimates; and submission of the project to the State Historic Preservation Division, UHM Environmental Health and Safety Office, and UHM Campus Planning Office for preliminary approvals.	PS	July-15	8/7/2015	N/A	N/A	University of Hawaii at Manoa	\$ 47,389.50

UH 16-001	UHM 14-541-870	Various Deferred Maintenance Improvements Due Diligence Assessments for Twenty Seven (27) Sites, College of Tropical Agriculture and Human Resources, University of Hawaii at Manoa	CTAHR has twenty seven site statewide as part of outreach, research, and experimentation programs. These sites have facilities that are currently in us by occupants and are in various state of disrepair or require upgrades for improved health and safety, code compliance and functionality. Services to include site investigation, documentation of existing site conditions, due diligence assessment reports, inventory of existing facilities, recommendations for future projects, project prioritization, and limited user discussion/interviews.	PS	July-15	8/7/2015	8/17/2015	9/4/2015	Various Locations Statewide	\$ 1,231,316.00
UH 16-002	UHM 142-008-12	Law School Building Improvement Project (Library), William S. Richardson School of Law, University of Hawaii at Manoa	The work shall include relocation and reinstallation of library stacks affected by the work, removal of existing carpeting and preparation of the concrete subfloor for new flooring materials, provide and install new resilient flooring and carpet tiles where designated, prepare and paint all designated areas, provide and install electrical outlets and fixtures as designated, and all other related work, as called for in the Plans and Technical Specifications.	IFB	July-15	8/7/2015	8/17/2015	9/4/2015	University of Hawaii at Manoa	\$ 480,000.00
	Not Provided	Replace ONE (1) Air Cooled 39 Ton Chiller with Pump Package, Korean Studies Building, University of Hawaii at Manoa	The proposed work shall generally include removing one air cooled chiller, related piping, controls, and electrical. Also includes TAB and chiller start-up and programming.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 78,505.73
	Not Provided	Replace Burnt Out Fixtures at the Ching Field Pole Lights and Replace Existing Lighting Contactors at the Top of Existing 110 Foot High Light Poles, Ching Filed, University of Hawaii at Manoa	Provide all material, labor, tools, equipment and insurance to replace burnt out fixtures (1500W MH) at the Ching Field Pole Lights (110 Ft) and existing lighting contactors at top of existing 110 foot high light poles (7 poles, 2 contactors for each pole).	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 59,932.00
	Not Provided	Furnish and Install One Distribution Panel, 1 Branch Raceway, Spalding Hall Room 257, University of Hawaii at Manoa	Work includes removal of existing exposed conduit and wires not to remain in service, concealed raceway no longer required shall be capped and abandoned in place; provide metal seals for all abandoned raceway openings; etc.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 25,932.00
	Not Provided	Repaint Exterior of Cottages A and G at Lyon Arboretum, University of Hawaii at Manoa	Work includes repainting Cottages A and G complete to match one trim and one body color with exterior semi-gloss acrylic latex paint over existing solid body stain finishes.	RFQ	August-15	9/4/2015	N/A	N/A	3860 Manoa Road, Honolulu, HI	\$ 35,559.38
	Not Provided	Repair Air Cooled Smardt Chiller, C-More Hall, University of Hawaii at Manoa	The proposed work shall generally include repairing refrigerant leaks, temperature sensors, isolation valves and circuit boards on the Makai Chiller No. 2.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 27,419.76
	Not Provided	Remove and Replace Air Handler Cooling Coils, Biomedical Building Basement Mechanical Room, University of Hawaii at Manoa	The proposed work shall generally include removal disposal and replacement of air handler cooling coil, install new piping, and any insulation that is removed must be replaced with new, start up air handler per manufacturer's recommendations and perform system checks to confirm proper operations.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 58,719.00
	Not Provided	Perform Comprehensive Preventive Maintenance and Service on the Chilled Water Plant and System, University of Hawaii at West Oahu	The work shall generally include comprehensive service and maintenance of the building chilled water plant system which includes but is not limited to: chillers, chilled water and condenser water pumps, tertiary pumps, cooling towers, DDC controls and associated accessories.	RFQ	August-15	9/4/2015	N/A	N/A	Carrier Commercial Service	\$ 44,908.88

	Not Provided	Agricultural Science Building, Remove and Replace Fan Assembly, University of Hawaii at Manoa	The work shall generally include removal, disposal, and replacement of the fan housing, fan wheel, fan shaft, fan bearings, fan housing flex connection to main duct and motor sheave. Install new cooper grease lines and grease fittings. Align the motor to the fan sheaves per manufacturer's specifications .	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 25,993.03
	Not Provided	Various Interior Improvements, Keller Hall, University of Hawaii at Manoa	The work shall generally include the removal and disposal of existing furniture, carpet, resilient wall base, vinyl composition tile flooring containing asbestos including mastic, provide opening for new door with hardware, replace all existing door hardware, repair and replace stain, damaged, missing ceiling tiles, repaint interior wall surfaces, ceiling tiles and grid, new door, existing door, door frames, removal of light fixtures and receptacles including their associated wiring, replacement of the electrical panel and removal of its feeder, install new electrical panel and its feeder, receptacles the include their associated wiring and telecom outlets that include their raceways.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 80,628.24
	Not Provided	HVAC Preventative Maintenance and Service, University of Hawaii at West Oahu	The work shall generally include comprehensive service and maintenance of the building air conditioning and ventilation systems.	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii West Oahu	\$ 103,850.00
	Not Provided	Repair of 3" Water Main Leak, University of Hawaii at Manoa	The work shall generally include locate and repair two 3" water main leaks along Kaukonahua Road including all permits and traffic control measures .	RFQ	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 27,317.51
	Not Provided	UHM Circulation & Universal Accessibility Plan; Landscape Master Plan (LMP) Review as UHM Circulation & Universal Accessibility Advisor for the LMP Phase 1 Implementation Project	Project consists of two phases: Circulation Plan, Design, and Implementation Strategy (Part 1) and an Accessibility Study (Part 2). As part of the LMP implementation, the University seeks to identify and implement a more targeted circulation strategy based on technical analysis of current multimodal campus travel patterns, including intra-campus travel and campus ingress and egress. The purpose of the Accessibility Study is to highlight the locations and circulation pathways that facilitate or hamper the accessible travel grid that connects building entries and activity centers on campus.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 226,138.00
UH 16-003	UHM 14-541-410	Campus IT and Electrical System Master Plan, University of Hawaii at Manoa	Develop a comprehensive survey and study of the existing Manoa Campus telecommunication and electrical systems. Work includes meeting with various University entities, gathering data via field investigations and providing recommendations for future improvements.	PS	August-15	9/4/2015	9/14/2015	10/11/2015	University of Hawaii at Manoa	\$ 814,699.00
	UHM 13-541-230	Repair/Replace HVAC System and Controls, Sherman Laboratory, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of the buildings chilled water plant, HVAC equipment, accessories and upgrade the DDC System. Work shall generally consist of extensive field investigation, verification and evaluation of the Loop C chilled water plant and related HVAC equipment, laboratory ventilation, perform building load calculation and study and all associated electrical, architectural structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 243,554.00

	UHM 13-51-220	Repair/Replace Chiller Plant, HVAC Equipment and Controls, Kamakuokalani (Center for Hawaiian Studies), University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of the buildings chilled water plant, HVAC equipment and accessories, install new DDC and rebalance air distribution system. Work shall generally consist of extensive field investigation, verification and evaluation of the chilled water plant and related HVAC equipment condition and operational performance, perform building load calculation and study and all associated electrical, architectural structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 238,637.00
	UHM 14-541-200	Upgrade Central Plant Equipment, Controls and Loop Piping, Hawaii Hall (Quad Loop Central Plant), University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of loop chilled water plant, HVAC equipment and accessories, upgrade the DDC and rebalance the chilled water system. Work shall generally consist of extensive field investigation, verification and evaluation of the chilled water plant and HVAC equipment condition, perform evaluation of the chilled water system serving Hawaii Hall, George Hall, Crawford Hall, Gartley Hall, Dean Hall and School of Architecture, perform pre-design measurement and verification study of chilled water plan operation and all associated electrical, architectural, structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 444,592.00
	UHM 13-541-210	Repair/Replace Central Plant, HVAC Equipment and Controls Phase 2, POST Building, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of the buildings chilled water plant, HVAC equipment, accessories and upgrade the DDC system. Work shall generally consist of extensive field investigation, verification and evaluation of the chilled water plant and related HVAC equipment condition, perform pre-design measurement and verification study of chilled water plant operation, perform building load calculation and study and all associated electrical, architectural structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 276,722.48
	UHM 14-541-210	Repair/Replace Central Plant Equipment, HVAC and Controls, Law School/Library Complex, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of the buildings chilled water plant, HVAC equipment, accessories and upgrade the DDC system. Work shall generally consist of extensive field investigation, verification and evaluation of the chilled water plant and related HVAC equipment condition and operational performance, perform building load calculation and study and all associated electrical, architectural structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 216,257.00
	UHM 14-541-300 P&C Management	New Pauley Laboratory and Classroom, Repair/Replace Existing Roof, Coconut Island, University of Hawaii at Manoa	Provide project management and construction management services for the project. Work is separated into three phases, Phase 1, Due Diligence Report, Phase 2, Construction Documents and Phase 3, Construction Administration under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	August-15	9/4/2015	N/A	N/A	Coconut Island, Kaneohe, HI	\$ 32,040.00

	UHM 14-541-300	New Pauley Laboratory and Classroom, Repair/Replace Existing Roof, Coconut Island, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project. Phase 1 consists of field investigation to determine the condition of the New Pauley Laboratory and Classroom Roofs. Contractor to prepare and submit a due diligence report stating their findings, replacement and or repair options for the roofs, probably construction cost estimate for each replacement and or repair options and recommendation for the option suited for the project. Phase 2 shall occur after the completion approval of Phase 1. Phase 2 consists of preparing architectural and engineering construction documents including plans, specifications and costs estimates, building permits, etc.	PS	August-15	9/4/2015	N/A	N/A	Coconut Island, Kaneohe, HI	\$ 38,189.40
	UHM 13-541-200	Repair/Replace Heating and Filtration Systems, Duke Kahanamoku Swimming Pool Complex, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of the pool complex water heating and filtration system. Work shall generally consist of extensive field investigation, verification and evaluation of the filtration system requirements, improvements to room integrity and related plumbing and ventilation system, perform pool heat load calculation and study all associated electrical, architectural structural and environmental work items.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 157,026.00
	UHM 15-00-600	New Flagpole Installation, Bachman Hall, University of Hawaii at Manoa	Professional services for site investigation, preparation of contract documents including basis of design, plans, specifications and cost estimates; the submission of the project for review and approval, and consulting services during the bidding and construction phases.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 31,036.50
	UHM 07-541-415C	Construction Management and Inspection Services for Upgrade Metering, Phase II, University of Hawaii at Manoa	Professional services to provide construction management and inspection services for upgrade metering, phase II, including pre-construction phase, construction phase, post-construction phase, and any additional services.	PS	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 177,779.10
	UHH-2014-401	Reroof Wenworth Hall (Building 348), University of Hawaii at Hilo	The project in general consists of removing the existing roofing, copper gutter and downspout, leader insert and air conditioning and ventilation equipment, selected light fixtures and providing new plywood decking, corrugated sheet metal roofing and siding, fluid applies elastomeric membrane roofing, skylights, flashing and sheet metal, metal support system, gypsum board, exterior finish system, etc. and all miscellaneous, incidental and related work as called for in the Plans and Technical Specifications.	IFB	August-15	9/4/2015	N/A	N/A	University of Hawaii at Hilo	\$ 710,187.00
	UHM 12-1081-601	Project FROG Phase 3, College of Education, University of Hawaii at Manoa	The project shall in general consist of grading, AC pavement, concrete pads and walkways and landscaping as called for in the Plans and Technical Specifications.	IFB	August-15	9/4/2015	N/A	N/A	University of Hawaii at Manoa	\$ 128,000.00
	SW-12-5368A	Emergency Repair, 2253 Paina Building, Soffit Repair Phase 1, UH Maui College	The project in general consists of but is not limited to the demolition, removal and replacemen of the existing soffits, located at the second floor eaves, and investigation for presence of hazardous materials, as called for in the Plans and Technical Specifications.	IFB	August-15	9/4/2015	N/A	N/A	University of Hawaii, Maui College	\$ 90,000.00

	SW-14-9078	Assess and Repair Floor and Supports Due to Termite Damage and Replace Roof, Buildings PB15 & PB16, Hawaii Community College, (University of Hawaii at Hilo)	The project in general consists of furnishing material, labor and equipment to remove and replace finish flooring in Portable Building 15 and Portable Building 16, and related work as called for in the Plans and Technical Specifications.	IFB	August-15	9/4/2015	N/A	N/A	Hawaii Community College/ University of Hawaii at Hilo	\$ 92,000.00
UH 16-004	UHM 10-541-125A	Various Buildings, Replace Plumbing Fixtures, Phase 2, University of Hawaii at Manoa	The project in general consisting of replacement of existing restroom fixtures within 4 buildings, total of 45 restrooms; replacement of existing ventilation equipment and hazardous materials abatement, as called for in the Plans and Technical Specifications.	IFB	August-15	9/4/2015	9/14/2015	10/11/2015	University of Hawaii at Manoa	\$ 4,001,623.00
	Not Provided	Concrete Crack Repairs and Recoating, Small Animal Care Facility, University of Hawaii at Manoa	Repair concrete floor/wall cracks as indicated on the floor plan, mechanically clean the existing urethane-coated floor and floor base by shotblasting or other means, recoat existing urethane- coated floor, as called for in the Plans and Technical Specifications.	RFQ	September-15	10/11/2015	N/A	N/A	2727 Woodlawn Drive, Honolulu, HI	\$ 42,446.24
	Not Provided	Remove Wall Covering and Repaint Interior of Various Buildings, George Hall, Moore Hall, and Wist Hall, University of Hawaii at Manoa	Remove wall coverings, prepare wall surfaces, and repaint, as called for the in the Technical Specifications.	RFQ	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 28,904.77
	Not Provided	Prep Liner and Install into Roof Line Drains, Student Housing Services, University of Hawaii at Manoa	Perma-Liner to be used on all integrated exterior roof drain lines to repair corrosion occurring within existing galvanized steel piping. Contractor shall prep liner and install into roof drain lines for Hale Wainani Buildings F & I.	RFQ	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 62,700.18
	UHM 12-51-350A	Castle Memorial Hall, UH Laboratory School Buildings 1 & 2, Historic American Building Survey (HABS) Documentation, University of Hawaii at Manoa	The scope of work consists of preparing Historic American Building Survey (HABS) documentation for UH Laboratory School Buildings 1 & 2 as mitigation for the demolition of the structures as stipulated by the State Historic Preservation Division (SHPD). The demolition of these structures will allow the University to use the area occupied by these structures as surge space for Castle Memorial Hall's occupants during the renovation of Castle Memorial Hall.	PS	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 16,786.00
	UHM-541-885	Coconut Island Pier and Seawall Repairs, Lilipuna Pier Repair, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	September-15	10/11/2015	N/A	N/A	Coconut Island, Kaneohe, HI	\$ 290,851.50
	UHM 9690-014-14	Central Plant and Ancillary Building Roofs at JABSOM Kakaako Campus, University of Hawaii at Manoa	Select and document up to five (5) inspection openings through the roof to be used to document existing condition beneath the surface and assist with observation of possible water flow within the flutes of the corrugated sheet metal decking during water testing, provide executive summary report and conceptual repair recommendations to be included in the report.	PS	September-15	10/11/2015	N/A	N/A	651 Ilalo Street, Honolulu, Hawaii	\$ 25,018.00
	Not Provided	Waialae Livestock Experiment Station, Land Surveying Services, College of Tropical Agriculture and Human Resources, University of Hawaii at Manoa (resubmission)	Verify the physical location of the Swine Nursery facility in relation to the property line of the nearest adjacent property, including provision of associated mapping documentation, includes services for site investigation, coordination and data collection, controls and boundary study, location of structures, boundary stakeout, and preparation of mapping documents.	PS	September-15	10/11/2015	N/A	N/A	58-160 Kamehameha Highway, Haleiwa, Hawaii	\$ 8,886.00

	UHM 055-001-13	Replace Fire Alarm System, Campus Center, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 109,213.05
	UHM 12-536D	Emergency Power Upgrade, Stan Sheriff Center, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 250,284.00
UH 16-005	UHM 114-541-610	UHM Infrastructure Trunk Lines Master Plan; UHM Water Catchment and Reuse Master Plan; Construction Documents for Design of Infrastructure for increment 2 of LMP Phase 1 Implementation Project; LMP Phase 1 Advisor for Infrastructure, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of an assessment of campus utilities, including proposed master plans for drainage, water, sewage, landscape, electrical, information technology, etc.	PS	September-15	10/11/2015	10/19/2015		University of Hawaii at Manoa	\$ 1,490,403.00
	UHM 13-541-610	Klum Gym Renovation, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of: Phase 1 - Architectural Design Program (ADP due diligence, as-built survey and drawings and design concept studios; and Phase 2 - preparation of design and contract documents which include drawings, specifications, basis of design and cost estimates, and consulting services during bidding and construction.	PS	September-15	10/11/2015	N/A	N/A	University of Hawaii at Manoa	\$ 223,355.00
	UHM 018-008-11	Lyon Arboretum, Cottage C Replacement, University of Hawaii at Manoa	The project in general consists of deconstruction of the existing Cottage C and the construction of a new Cottage C Micropropagation Laboratory building, including but not limited demolition, deconstruction, site work, asphalt concrete pavement, septic tank, leaching filed, retaining walls, chain link fence, concrete, etc. as called for in the Plans and Technical Specifications.	IFB	September-15	10/11/2015	N/A	N/A	3860 Manoa Road, Honolulu, HI	\$ 2,252,320.00
	UHH-09-348	Daniel K. Inouye College of Pharmacy, University of Hawaii at Hilo	The work required to be performed by the Contractor consists of constructing and completion the project at the University of Hawaii at Hilo, in accordance with the drawings and specifications.	IFB	September-15	10/11/2015	N/A	N/A	University of Hawaii at Hilo	\$ 29,185,516.00
	Not Provided	General Repairs to the Mechanical Engineering Research Lab, Rooms 104A and 104B, Holmes Hall, University of Hawaii at Manoa	Removal of existing sink counter cabinet and associated plumbing, respray cementous fireproofing, replace burnt out lamps, remove existing gypsum board wall, patch/repaint all walls and ceilings.	RFQ	October-15	12/1/2015	N/A	N/A	Unversity of Hawaii at Manoa	\$ 37,680.00
	Not Provided	Installation of New Cables for Panel H and Chilled Water Pump, Marine Education Center, Honolulu Community College	Remove temporary extension cord between the cooling tower control panel and an electrical panel within the chiller plant enclosure, install new cables to feed the chilled water pump; remove defective feeder cables between HH #9 and Boat Maintenance Facility, second floor electrical Switchboard BF, install new cables.	RFQ	October-15	12/1/2015	N/A	N/A	Honolulu Community College	\$ 29,680.00

	Not Provided	Replace Toilet Partitions and Urinal Screens, Phase 2, Hamilton Library, University of Hawaii at Manoa	Replace particle board core toilet partitions and urinal screens in Hamilton Library restrooms (1st through 5th floors) with solid phenolic toilet partitions and urinal screens	RFQ	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 57,138.72
	Not Provided	Small Animal Care Facility - Research Animal Safety Fencing, University of Hawaii at Manoa	Install a 6-foot high perimeter chain link fencing with six pairs of 10-foot wide double gates to contain research animals.	RFQ	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 30,608.83
	Not Provided	Provide and Install Automatic Door Openers at Student Services Center and Hale Olelo Door Locations, University of Hawaii at Hilo	The project shall in general consist of providing all labor, material, tools and equipment necessary to provide and install automatic door operators at the specified Student Services Center and Hale Olelo door locations as called for in the Plans and Technical Specifications.	RFQ	October-15	12/1/2015	N/A	N/A	University of Hawaii at Hilo	\$ 243,200.00
	Not Provided	Replace Vacuum Pump Head and Motor in the Mechanical Room at Agriculture Science Building, University of Hawaii at Manoa	Provide all labor, tools, materials, equipment necessary to remove and replace vacuum pump head motor. Run each pump separately to record all pressure, volts and amps. Submit data collected to the UHM Facilities Office.	RFQ	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 27,790.56
	Not Provided	Repaint Classrooms and Elevator Cabs at Bilger Hall, Bilger Addition, and Holmes Hall, University of Hawaii at Manoa	Bilger Hall: Room 314B - patch/repaint damaged gypsum board wall just outside of the room; Bilger Addition: patch/repaint interior walls and doors/frames in Classrooms 102, 105, 115, 118, 202, 206, 214, and 217; Holmes Hall: repaint interior of two elevator cabs, clean and degrease the interior cab metal wall panel surfaces (including stainless steel surfaces).	RFQ	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 38,177.40
	UHM 14-541-440	Replace Exit Signs, Stan Sheriff Center, University of Hawaii at Manoa	Professional services necessary to plan, design and observe the construction of the project which in general consists of replacement of existing Tritium exit signs with new LED exit sign and provide new raceways to support new LED exit signs.	PS	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 31,036.00
	UHM 14-541-870	Project Management for College of Tropical Agriculture and Human Resources (CTAHR), Various Deferred Maintenance Projects, University of Hawaii at Manoa	Contractor to act as the University's principal agent during the following phases: Due diligence, Assessment and Design Phase and Design Management Phase.	PS	October-15	12/1/2015	N/A	N/A	Statewide, Twenty-Seven Sites	\$ 232,098.90
	UHM 12-536T	Construction Management and Inspection Service Contract, Various Parking Lots: Upgrade Exterior Lighting, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 129,754.17

	UHM 10-541-125A	Construction Management and Inspection Service Contract, Various Buildings Water Conservation Upgrades, Replace Plumbing Fixtures, Phase II, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office.	PS	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 377,653.22
UH 16-006	UH R20	New Instruction and Research Building, University of Hawaii at Manoa	Provide professional services necessary to prepare an architectural program including space functions, areas and relationships, evaluation, recommendations and probably project construction costs; provide reports, studies, Request for Proposals which includes Part 1, Qualifications Proposal and Part 2, Technical and Price proposal documents and cost estimates which include professional architectural, engineering and limited environmental hazardous materials testing services for the selection and oversight of the design-build contractor, if required.	PS	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 471,858.00
	UHM 12-11-803 Re-solicitation	Repainting of Two Art Sculptures, Gate of Hope and the Fourth Sign, University of Hawaii at Manoa	Gate of Hope: sandblasting minor repairs to the steel elements, re-installation of epoxy filler, replacement of zinc bars, and repainting with high quality coating system. Fourth Sign: sandblasting, minor repairs to the steel elements, replacement of sealant, installation of sacrificial zinc bars, repainting with high quality coating system.	IFB	October-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 342,330.00
UH 16-007	UHH-2014-404	Kapiolani Street Sidewalk and Various Pedestrian Safety Improvements, University of Hawaii at Hilo	The project in general consists of constructing and completing the project "Kapiolani Street Sidewalk and Various Pedestrian Safety Improvements to include construction of an ADA compliant sidewalk along Kapiolani Street, speed signage improvements along Lanikaula street. The scope of work shall also include demolition and removal of existing pavement, constructing new A.C. pavement, constructing new concrete curb/gutter/sidewalk, constructing CRM retaining walls, etc.	IFB	October-15	12/1/2015	N/A	N/A	University of Hawaii at Hilo	\$ 3,416,688.00
	Not Provided	Demotion of three (3) One Story Buildings, #718, #729, #3674A on Sunset Avenue and Kilauea Avenue, Honolulu, Hawaii	Complete demolition and proper disposal of three (3) one story wooden structures including concrete foundations. Conduct hazardous material assessment and abatement as required. Disconnect all utilities including electrical, cable TV, water, and sewer. Site work includes clearing and grubbing the overgrown grass/weeds and removing all dead and unhealthy trees and recommended by a certified arborists.	IFB	October-15	12/1/2015	N/A	N/A	3674-B Kilauea Avenue, 720 Sunset Avenue, 719 Sunset Avenue, Honolulu, Hawaii	\$ 47,473.00
	Not Provided	Remove and Replace Insulation on the Air Conditioning Ducts, St. John Plant Science Laboratory, University of Hawaii at Manoa	Remove all outside duct insulation and reseal all the duct joints with duct sealant before reinsulating, insulate all the VAV boxes and replace all flex ducts, replace all damaged ceiling tiles, cover all outside grills with sheet metal work.	RFQ	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 125,285.81
	Not Provided	Acoustical Ceiling Insulation, Information Technology Center, University of Hawaii at Manoa	Provide all materials, tools and equipment necessary to complete the acoustical ceiling insulation at the Information Technology Center	RFQ	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 26,178.00

	Not Provided	Prep Liner and Install into Existing 6" Clay Pipe Waste Line, Student Housing, University of Hawaii at Manoa	Mobilize all equipment and materials to Hal Lulima, provide interim bypass line, approximate length of pipe to be lined is 314 linear feet, excavation may be required, clean waste line of all obstructions, prep pipe liner, reconnect all lines and backfill to grade	RFQ	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 52,816.00
	Not Provided	Flood Mitigation Measure for the Library Building, University of Hawaii at West Oahu	Flood mitigation to include staking, clearing, grubbing, excavation, fill subgrade preparation, grading, trenching, backfilling, compaction, erosion and sedimentation controls, etc.	RFQ	November-15	12/1/2015	N/A	N/A	University of Hawaii at West Oahu	\$ 223,630.00
	UHM 10-541-125B	Construction Management and Inspection Services for Various Buildings, Water Conservation Upgrades, Water Meter Installation, Phase II, University of Hawaii at Manoa	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 97,397.40
	UHM 13-541-620	Ching Field Renovation, University of Hawaii at Manoa	Replacement of synthetic material for the track at the Clarence T.C. Ching Athletics Complex, Architectural Design Program (ADP) only based on Primer provided by the University. Contract includes ADP Due Diligence, As-Built Survey and Drawings; and Design Concept Studies	PS	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 68,943.00
	UHH 2015-506	Construction Management Services of Kawili Street Pedestrian Overpass and Re-roof Wentworth Hall Projects, University of Hawaii at Hilo	Provide construction management services in cooperation and in reliance upon University of Hawaii at Hilo, Facilities Planning and Construction Offices. Contractor shall develop, log, maintain and monitor an over all project Construction Timetable for each managed project and continuously update each project's construction schedule as required to show current conditions and revisions.	PS	November-15	12/1/2015	N/A	N/A	University of Hawaii at Hilo	\$ 51,472.80
	UHM 13-541-820	Construction Management and Inspection Services for St. John Plant Science Lab, Various Classroom Renovations	Provide construction management and inspection services to complete all work as required per the formal construction contract documents through final payment to the general contractors under the direction of the University of Hawaii at Manoa Facilities Management Office	PS	November-15	12/1/2015	N/A	N/A	University of Hawaii at Manoa	\$ 96,312.00
	UHWO 15-02	Academy for Creative Media Screening Room, Alteration and Renovation of Room B124, Library Building, University of Hawaii at West Oahu	Professional services necessary to plan, design and observe the construction of the project which in general consists of ceiling and wall surfaces to be darkened to minimize reflection on the screen and create a theatre setting, relocation of electrical and mechanical items, screening wall painting, replace roller shades, install partition to deflect sound and light, finish screening room with absorptive material to eliminate unwanted sound reflection.	PS	November-15	12/1/2015	N/A	N/A	University of Hawaii at West Oahu	\$ 43,738.00
	UHM 9693-012-14	Install NMR Spectrometer, JABSOM Ancillary Building, University of Hawaii at Manoa	Renovation of existing interior finished 636 square foot space in the JABSOM Ancillary Building to accommodate a Nuclear Magnetic Resonance Spectrometer, work in adjacent space includes removal and replacement of ceiling and plenum space mechanical equipment and ductwork, work includes demolition and removal of partitions, acoustical ceilings and interior finishes, construction of new partitions, door and frame, acoustical ceiling and interior finishes, modification of existing electrical, mechanical to accommodate new function and modificaiton of existing roofing for a new duct penetration, as called for in the plans and Technical Specifications.	IFB	November-15	12/1/2015	N/A	N/A	651 Ilalo Street, Honolulu, Hawaii	\$ 682,959.00

UH 16-008	UHH-2013-308	Replace Hale Kehau Lead Containing Roof and Related Repairs, University of Hawaii at Hilo	The project in general consists of removing and replacing lead containing metal roofs on the Hale Kehau Dining Hall and Dormitories including flashings, gutters and downspouts; removal and replacement of the TPO roofing over the Dining Hall kitchen, reconfiguring and reconstructing Dining hall dormers; removal and replacement of Dining Hall water damaged interior ceiling finishes; installation of new fall protection connection points for both the Dining Hall and Dormitory; asbestos abatement for roofing adhesives and flashings; replacement of water damaged roofing decking, fascia, and insulation boards; and all incidental and related work as called for in the Plans and Technical Specifications.	IFB	November-15	12/1/2015	N/A	N/A	University of Hawaii at Hilo	\$ 2,295,900.00
	UHH-2013-308	Replace Hale Kehau Lead Containing Roof and Related Repairs, University of Hawaii at Hilo	The project in general consists of constructing and completing the project to include selective demolition and removal, painting, air conditioning system improvements, electrical work, and all incidental and related work as called for in the Plans and Technical Specifications.	IFB	November-15	12/1/2015	N/A	N/A	University of Hawaii at Hilo	\$ 430,000.00
	UHH-2015-523	International Flight Training Center, University of Hawaii at Hilo	The project in general consists of constructing and completing a new modular office for the "International Flight Training Center" at the Foreign Trade Zone, to include, but not be limited to prefabricated stairs, ramps and walkways, wood framed buildings set in concrete or concrete masonry piers with wood siding, composition shingles, vinyl windows, steel and woo doors, gypsum board, acoustical ceiling, etc., as called for in the Plans and Technical Specifications.	IFB	November-15	12/1/2015	N/A	N/A	125 Operations Street, Hilo, Hawaii	\$ 331,000.00
TOTAL ESTIMATED \$ AMOUNT										\$ 281,925,036.65

EXHIBIT F

Memorandum of Agreement
Between the University of Hawai'i and
Department of Accounting and General Services

Implementation of Act 87, Session Laws of Hawai'i 2013

July 31, 2013

Act 87, Session Laws of Hawai'i (SLH) 2013 repeals the authority of the President of the University of Hawai'i (UH) to serve as the chief procurement officer for construction related professional services contracts and assigns those responsibilities to the administrator of the State Procurement Office.

Specifically, Act 87/SLH 2013 requires that UH work with the Department of Accounting and General Services (DAGS) to ensure that the procurement process at UH is faithfully adhered to and that sound judgment is used in the selection of professional services. The Legislature recognizes that DAGS has the expertise and experience to assist UH with its procurement of professional services for major capital improvements program (CIP) projects. Professional services procurements for "repair and maintenance" (R&M) projects do not require coordination with DAGS.

The purpose of this Memorandum of Agreement (MOA) is to clearly identify the duties and responsibilities of UH and DAGS, and to provide a definition of "R&M projects."

The Hawai'i Public Procurement Code, §103D-104 Hawai'i Revised Statutes (HRS), defines Construction as follows:

"Construction" means the process of building, altering, repairing improving, or demolishing any public structure or building, or other public improvements of any kind to any public real property. The term includes the routine operation, routine repair, or routine maintenance of existing structures, buildings, or real property.

Act 87/SLH 2013 amends §304A-2672(2), HRS, as follows:

- (2) Construct and maintain university projects, including a university project included or to be in a university system; provided that all procurements for professional services furnished by licensees under chapter 464 for construction projects shall be coordinated with the department of accounting and general services on behalf of the board; provided further that the department of accounting and general services shall not be responsible for procurements determined by both the University of Hawaii and the department of accounting and general services to be professional services furnished by licensees under chapter 464 for repair and maintenance ...

A. Effective Date of MOA

The effective date of Act 87/SLH 2013 is July 1, 2013. For the purposes of this MOA, any selections for professional services for CIP projects initiated prior to July 1, 2013, regardless of formal encumbrance, is exempt from this MOA. The "selection" is the formal concurrence of the ranked professional services firm selected for the CIP project.

B. Definition of Repair and Maintenance Projects

1. The routine operation, routine repair, or routine maintenance of existing structures, buildings, or real property.
2. Capital renewal and projects included in UH's maintenance backlog that have an estimated construction value of under \$5.000 million per project.
3. Interior renovations and building alterations that do not increase the building footprint that have an estimated construction value of under \$5.000 million per project.
4. Infrastructure and utility repairs/upgrades. No dollar threshold.

C. Definition of CIP Projects

1. The acquisition or development of new buildings and/or facilities.
2. Renovation of existing facilities with a construction value at or above \$5.000 million.

D. Responsibilities of UH

1. UH has four facilities offices: (1) System Office of Capital Improvements; (2) Mānoa Facilities Management Office; (3) Hilo Facilities Planning and Construction; and (4) Community Colleges Facilities and Environmental Health. Each of the four UH offices shall provide DAGS Public Works a single point of contact for their respective UH consultant selections.
2. Pursuant to §103D-304(b), UH shall solicit a notice to professional services firms.
3. Pursuant to §103D-304(c), UH will provide DAGS Public Works a listing of all professional service applicants, and qualified DAGS personnel will be given the opportunity to observe or consult in the review of firms' statement of qualifications. UH shall maintain and provide DAGS a current List of Qualified Professionals.
4. Pursuant to §103D-304(d), UH will inform the DAGS Public Works of the formation of CIP Project selection committees, and DAGS Public Works may assign qualified DAGS personnel the opportunity to observe or consult in the selection committee.

E. Mutual Cooperation

1. It is agreed that DAGS and UH do not want this MOA to result in project delays. UH shall inform DAGS Public Works of dates, locations, and times for Items D3 and D4 at least five working days prior to the convening of committees.
2. DAGS Public Works may choose to observe and consult in any procurement for professional services furnished by licensees under Chapter 464, Hawai'i Revised Statutes, for CIP projects.
3. DAGS Public Works shall provide a single point of contact for all UH consultant selections.
4. It is agreed that UH shall be solely responsible for complying with all laws and regulations. DAGS Public Works' role is advisory only.

APPROVED:



Howard S. Todo
Vice President for Budget and Finance
and Chief Financial Officer
University of Hawai'i

Dean H. Seki
State Comptroller
Department of Accounting and
General Services

EXHIBIT G

NEIL ABERCROMBIE
GOVERNOR



AARON S. FUJIOKA
ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

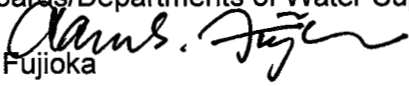
P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4700 Fax: (808) 587-4703
<http://hawaii.gov/spo>

December 7, 2010

PROCUREMENT CIRCULAR NO. 2010-05

TO: Chief of Staff, Office of the Governor
Chief of Staff, Office of the Lieutenant Governor
Executive Department Heads
State Librarian, Hawaii State Public Library System

Chief Procurement Officers:
Department of Education, Superintendent
University of Hawaii, President
Office of Hawaiian Affairs, Chairperson of the Board
Hawaii Health Systems Corporation, Chief Executive Officer
(excludes Regional System Boards and its hospitals)
Judiciary, Administrative Director of the Courts
Senate, President
House, Speaker of the House of Representatives
Counties of Hawaii, Kauai, Maui and City & County of Honolulu:
Executive Branch, Finance Director
Legislative Branch, Chairperson of the County Council
Boards/Departments of Water Supply, Manager/Chief Engineer

FROM: Aaron S. Fujioka 

SUBJECT: Statewide Procurement Training

This procurement circular updates information on the procurement training program, and replaces Procurement Circular Nos.:

2008-05 dated 8/19/08;
2009-02 dated 5/5/09;
2009-02, Amendment 1 dated 7/6/09;
2009-02, Amendment 2 dated 1/7/10;
2009-04 dated 7/1/09;
2009-04, Amendment 1 dated 8/20/09;
2009-04, Amendment 2 dated 2/8/10; and
2009-04, Amendment 3 dated 7/27/10.

As previously stated in Procurement Circular No. 2008-05, Act 194, SLH 2008, effective January 1, 2009, amended HRS §103D-110 on education and training requiring each procurement officer of the Executive branch, including the University of Hawaii (UH), Department of Education (DOE), Hawaii Health Systems Corporation (HHSC), and Office of Hawaiian Affairs (OHA), to attend a mandatory fundamental training and development session (Workshop No. 170, *Overview of Procurement Practices- HRS Chapter 103D*) within sixty-days of being appointed or named to the position of procurement officer.

Applicable training ensures delegated procurement officers and personnel receive the appropriate training to fulfill their responsibilities, and are in compliance with HRS §103D-110, as amended by Act 194, SLH 2008 for goods, services and construction and HRS §103F-301 for purchases of health and human services.

"Procurement officer" is defined as any person authorized to enter into and administer contracts and make written determinations with respect thereto. The term also includes an authorized representative acting within the limits of their procurement authority.

"Contract" means all types of agreements, regardless of what they may be called, for the procurement or disposal of goods, services, construction or health and human services.

"Participation" includes small purchases, developing/drafting a solicitation, reviewing, approving, conducting, managing, and administering the procurement/contract.

The State Procurement Office's (SPO) training website provides information to assist departments to determine mandatory and recommended workshop attendance for their procurement personnel. The following information is available at <http://hawaii.gov/spo>, *Training for State and County Procurement Personnel*:

- Procurement Position Levels;
- Procurement Training Requirements;
- Workshop Descriptions;
- Workshop Schedule and Registration;
- Reference materials for workshop attendees;
- Procurement Training Requirements FAQs; and
- Workshop Attendance Report (Refer to Procurement Circular 2009-03 to obtain access).

For these workshops, no fees are charged, are conducted in classroom format and may be available as a webinar. A 'webinar' is a live, interactive web-based seminar, which allows attendees to ask questions and have them answered in real time. Information 'About SPO Webinars' is available on the SPO training webpage. Seating for classroom sessions are limited and accepted on an as-available basis. Attendees should check the SPO website workshop schedule prior to the workshop for any changes or cancellations. For classroom sessions, travel arrangements/costs are the responsibility of the attendee. Most locations have sufficient parking, but attendees should plan accordingly in the event alternate parking is needed.

If there are questions regarding training, your staff may contact:

<u>HRS Chapter 103D</u> Hawaii Public Procurement Code (Goods, Services & Construction)	Corinne Higa	587-4706	corinne.y.higa@hawaii.gov
<u>HRS Chapter 103F</u> Purchases of Health & Human Services			
Hawaii Electronic Procurement System (HePS)	Mara Smith	587-4704	mara.smith@hawaii.gov

or you may call me at 587-4700.

EXHIBIT H**Viewing Policy EP 8.105****Title**

Delegation of Authority to Execute Contracts for Goods, Services, and Construction; Granting Concessions and Cooperative Agreements

Header

Executive Policy Chapter 8, Business and Finance

Executive Policy EP 8.105, Delegation of Authority to Execute Contracts for Goods, Services, and Construction; Granting Concessions and Cooperative Agreements

Effective Date: October 2014

Dates Amended: September 2009; July 1999

Responsible Office: Office of the Vice President for Administration

Governing Board of Regents Policy: RP 8.201, Contracts and Official Documents Review

Date: August 2018

I. Purpose

To establish the delegation of authority to carry out the responsibilities relating to the procurement of goods, services, and construction for the University of Hawai'i and the granting of concessions on University real property, consistent with applicable law and Board of Regents policies, and to execute contractual documents and cooperative agreements relating to such actions.

II. Definitions

No policy specific or unique definitions apply.

III. Executive Policy

See delegation of authority.

IV. Delegation of Authority

Vice President for Administration and his/her designees are delegated authority to carry out the responsibilities relating to the procurement of goods, services, and construction for the University of Hawaii, consistent with applicable law and Board of Regents policies, and to execute contractual documents relating to such procurement actions.

Authority to execute contractual documents granting concessions on University real property and for entering into cooperative agreements with other persons, agencies and organizations, consistent with applicable law and Board of Regents policies is also hereby delegated to the Vice President for Administration and his/her designees.

V. Contact Information

Subject Matter Experts

Duff Zwald

duff@hawaii.edu

956-8687

Office of the Vice President for Administration at telephone number 956-6405 or email jgouveia@hawaii.edu

VI. References

A. Link to superseded Executive Policies in old format
<https://www.hawaii.edu/policy/archives/ep/>

B. Link to Administrative Procedures in old format
<https://www.hawaii.edu/policy/archives/apm/sysap.php>

VII. Exhibits and Appendices

No Exhibits and Appendices found

Approved

Signed

David Lassner
President

October 31, 2014

Date

Topics

No Topics found.

EXHIBIT I**Viewing Policy EP 8.107****Title**

Delegation of Authority to Execute Contracts Goods, Services, and Construction Less Than \$25,000

Header

Executive Policy Chapter 8, Business and Finance

Executive Policy EP 8.107, Delegation of Authority to Execute Contracts Goods, Services, and Construction Less Than \$25,000

Effective Date: October 2014

Dates Amended: July 1999

Responsible Office: Office of the Vice President for Administration

Governing Board of Regents Policy: RP 8.201, Contracts and Official Documents

Review Date: August 2018

I. Purpose

To establish the delegation of authority to execute contractual documents for procuring goods, services, and construction in amounts less than \$25,000.

II. Definitions

No policy specific or unique definitions apply.

III. Executive Policy

See delegation of authority.

IV. Delegation of Authority

Vice Presidents and Chancellors and their designees are delegated authority to execute contractual documents for procuring goods, services, and construction in amounts less than \$25,000. Such authority may be delegated to fiscal administrators of departmental units

under their direction and jurisdiction. For purchases of construction, such authority in amounts of \$4,000 to less than \$25,000 may only be delegated to fiscal administrators for the facilities planning offices for the respective campuses.

V. Contact Information

Subject Matter Experts

Duff Zwald

duff@hawaii.edu

956-8687

Office of the Vice President for Administration telephone number 956-6405 or email jgouveia@hawaii.edu

VI. References

A. Link to superseded Executive Policies in old format
<https://www.hawaii.edu/policy/archives/ep/>

B. Link to Administrative Procedures in old format
<https://www.hawaii.edu/policy/archives/apm/sysap.php>

VII. Exhibits and Appendices

No Exhibits and Appendices found

Approved

Signed

David Lassner
President

October 31, 2014

Date

Topics

No Topics found.

EXHIBIT J

UH CONSTRUCTION SITE VISIT REPORT			
General Information			
Project Title:			
Project No.:		Date of Inspection:	
Project Manager Name:		Project Manager Phone:	
Time of Inspection: Start: _____ a.m./p.m. End: _____ a.m./p.m.		Name(s) of individual(s) performing inspection:	
Weather:			
Location Information			
Building Name:		Building Contact Name:	
Building Address:		Building Contact Phone:	
Current Use of Building:			
Past Use of Building:			
Contractor Information			
Name of Awarded Contractor:		Field Office Contact:	
Name of Permittee:		Field Office Phone:	
Subcontractor Company:		Subcontractor Representative: If different from Site Supervisor	
Inspection File Documents Provided by University of Hawaii (The Existing Contract File, Except Those Portions Offeror Designated: CONFIDENTIAL)			
Subcontract List	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, why?	
Are the subcontractors listed being utilized on the project?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where and what %. If no, why not? Please provide approval if a different subcontractor is being used.	
Is a subcontractor being utilized that was not listed on the subcontractor list?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where and what %. Please provide approval if a different subcontractor is being used.	
Copy of Executed Contract	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, why?	
Project Deliverables	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, why?	
Project Schedule	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, why?	
Project Information			
Notice to Proceed Date:		Anticipated Date of Completion:	
Description of present phase of construction:			
Is the project on budget?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how do you know? If no, why?	
Is the project on schedule?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Please display a copy of the schedule and indicate where the current project is on the schedule. If no, why?	
How many Change Order(s) have been done?		<input type="checkbox"/> None <input type="checkbox"/> 1-4 <input type="checkbox"/> 5 or more	
What is the total dollar (\$) value of the change order(s)?			
How many Change Order(s) are in process?		<input type="checkbox"/> None <input type="checkbox"/> 1-4 <input type="checkbox"/> 5 or more	
What is the total dollar (\$) value of the change order(s)?			

EXHIBIT K



LINDA LINGLE
GOVERNOR

PROCUREMENT POLICY BOARD
LESLIE S. CHINEY
DARYLE ANN HO
KEITH T. MATSUMOTO
RUSS K. SAITO
PAMELA A. TORRES

AARON S. FUJIOKA
ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE
P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4700 Fax: (808) 587-4703
<http://hawaii.gov/spo>

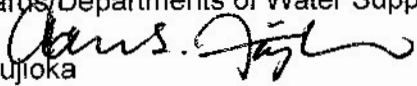
June 15, 2010

PROCUREMENT CIRCULAR NO. 2010-01

TO: Office of the Governor
Office of the Lieutenant Governor
Executive Department Heads
State Librarian

Chief Procurement Officers:

Department of Education, Superintendent
University of Hawaii, President
Office of Hawaiian Affairs, Chairperson of the Board
Hawaii Health Systems Corporation, Chief Executive Officer
Judiciary, Administrative Director of the Courts
Senate, President
House, Speaker of the House of Representatives
Counties of Hawaii, Kauai, Maui and City & County of Honolulu:
Executive Branch, Finance Director
Legislative Branch, Chairperson of the County Council
Boards/Departments of Water Supply, Manager/Chief Engineer

FROM: Aaron S. Fujioka 

SUBJECT: Posting Procurement Awards, Notices and Solicitations (PANS)

The Awards reporting and Health & Human Services RFP posting systems were compromised in March resulting in no public access for two weeks to view, and departments are still unable to post to date. The Department of Accounting and General Services, Information and Communication Services Division (ICSD) is working toward resolving security issues.

The purpose of this procurement circular is to provide 1) procedures to resume posting, and 2) notice of the State Procurement Office (SPO) intent to consolidate and streamline the online systems for posting, and ensure security, transparency and efficiency. Changes will be incremental and when completed, users will access a single website to post procurement awards, notices, and solicitations.

This procurement circular replaces Procurement Circular Nos. 2006-01 and amendments, 2005-02 and 2004-04. Below is a summary of the policy and procedural changes. Details for implementation are in the attached *Quick Reference: Posting Procurement Awards, Notices and Solicitations*.

CPO jurisdictions are encouraged to continue posting to these central sites to promote transparency and efficiency. Providing one centralized location is an open and efficient way for vendors and interested parties to:

- find procurement notices for opportunities to compete for state and county contracts;
- find consolidated award information; and
- promote unity and cooperation.

Accounts Manager, User Accounts (Login/Password) and Security

- Accounts Managers. Each executive department head and participating Chief Procurement Officer (CPO) jurisdiction shall delegate an Accounts Manager as the point of contact accounts, to manage and distribute user accounts, and provide oversight to ensure security is maintained and data is accurate and entered correctly. Submit form SPO-040 *Posting Delegation Authority: Procurement Awards, Notices and Solicitations* to state.procurement.office@hawaii.gov by June 22, 2010.
- User Accounts. New user accounts for each division and administratively attached office will be distributed to the Accounts Manager. One account per division provides the ability to review and edit all data entered. After accounts are implemented, Accounts Manager may request additional accounts, if needed.
- Users and Account Managers shall attend SPO Workshop No. 140: *Overview of the SPO Website and Posting Procurement Awards, Notices and Solicitations* within 120 days of delegation.

Award Reporting

- With the exception of professional service awards pursuant to HRS §103D-304, awards of goods, services, construction, and health and human services shall be reported using the new user accounts. Professional service awards shall continue to be posted with current login/password.
- To increase transparency, effective July 1, 2010, competitively procured health and human services awards pursuant to HRS Chapter 103F, shall be posted within 7 days of the notice of award (instead of upon execution of contract as previously required.)
- Because ICSD is still working on resolving security issues, only computers on the state network have access at this time. SPO will continue to enter data for participating CPO jurisdictions that are not on the state network until the security issues are resolved.

Health & Human Services Requests for Proposals

- Use the new user accounts to post requests for proposals for health & human services.

Procurement Notices

- Effective July 1, 2010, the Procurement Notices System (PNS) website shall consist of two components:
 - Solicitations conducted on HePS; and
 - Solicitations not conducted on HePS.
- Notices for solicitations conducted on HePS that are open to all registered vendors, such as invitation for bids (IFB) and requests for proposals (RFP) will be automatically posted to the PNS website and will not require additional manual posting.
- For solicitations not conducted on HePS, continue to post notices to the PNS using existing login/password.

The *Quick Reference: Procurement Awards, Notices and Solicitations (PANS)*, form SPO-040, manuals/other aids, and links for posting are available at: <http://hawaii.gov/spo>. Click *For State and County Procurement Personnel*, and *Posting Procurement Awards, Notices and Solicitations*. The *Quick Reference*, forms, and other aids will be updated as needed. Procurement personnel should check the website regularly.

Informational Sessions

Posting Procurement Awards Notices and Solicitations informational sessions will be held to provide a brief overview of the process and to answer questions. Sessions will be held on the following dates at the Kalanimoku Building, 1151 Punchbowl Street, Honolulu, Room 322. Personnel may register at <http://hawaii.gov/spo> click *Training for State and County Procurement Personnel* for any of the informational session dates:

June 30, 2010	1:30 - 2:30 PM
July 1, 2010	1:30 - 2:30 PM
July 6, 2010	1:30 - 2:30 PM

Your staff may contact Mara Smith at 587-4704 or mara.smith@hawaii.gov, Wendy Orita at 586-0563 or wendy.m.orita@hawaii.gov, if they have any questions, or you may contact me at 587-4700.

Attachments

Quick Reference: Posting Procurement Awards, Notices and Solicitations (PANS)

Accounts Manager and User Accounts

Accounts Manager

Each department or participating Chief Procurement Officer (CPO) jurisdiction shall delegate an Accounts Manager and an alternate to:

1. Be the point of contact for department and CPO jurisdiction accounts.
2. Delegate user accounts to personnel and report users to State Procurement Office (SPO) on form SPO-040.
3. Provide oversight to ensure account security is maintained and *Procurement Awards, Notices and Solicitations* (PANS) information is accurate and posted correctly in accordance with this *Quick Reference*.

Note: Form SPO-040 shall be used to delegate or change Accounts Manager, alternate, or users and request new user accounts and submitted to state.procurement.office@hawaii.gov. Do not submit original to SPO.

Procedures for Delegating User Accounts (Login/Password)

- Each department or participating CPO jurisdiction shall be assigned one account per division/administratively attached office. A single account permits the user to view/edit all information for the division.
- SPO shall issue user accounts to the Accounts Manager;
- Accounts Manager shall manage and distribute user accounts.
- Each department or participating CPO jurisdiction shall establish procedures to:
 1. Ensure security of user accounts;
 2. Ensure PANS information is accurate and posted correctly;
 3. Report user account delegations or changes, to the Accounts Manager. The Accounts Manager shall report changes to SPO within 20 working days on form SPO-040.
- Users and Accounts Manager shall attend SPO Workshop No. 140: Overview of the *SPO Website and Posting Procurement Awards, Notices and Solicitations* within 120 days of delegation. Additional training may be required.
- Additional user accounts may be requested by the Accounts Manager on form SPO-040, if needed. Security shall be considered in the decision to request additional user accounts.
- Only government employees may access accounts. Contractors shall not be given access.
- Accounts for Procurement Notices System (PNS) and the Professional Services Awards are unchanged. Agencies shall continue to post with existing login/password.
- Form SPO-040 shall be submitted to state.procurement.office@hawaii.gov.

Security

User Responsibilities

- Users shall maintain the security of account login/password. Password shall not be posted in public places such as on a computer monitor.
- Users may change their password. Password will not be maintained by SPO. Password shall not be the same as the login or easily predictable (i.e. the users name) and shall:
 1. Contain at least –
 - Seven alpha numeric characters;
 - One upper case letter;
 - One lower case letter; and
 - One number.
 2. Not use symbols such as &%#@, or spacing.
Example: Acceptable: zMp193x Not acceptable: AbC #123

Procurement Notices

POST: Notices for procurement methods and processes	Minimum No. of Days Notice Shall be Posted
HRS Chapter 103D – Hawaii Public Procurement Code (Goods, Services & Construction)	
Competitive Sealed Bids (IFB) - Goods and Services (Reference: HAR §3-122-16.02)	12
Competitive Sealed Proposals (RFP) - Goods and Services (Reference: HAR §3-122-16.02)	32
Competitive Sealed Bids or Proposals – Construction (Reference: HAR §3-122-16.02)	17 days after pre-bid/proposal conference
Professional Services (Reference: HAR §3-122-16.03)	Sufficient time to allow adequate competition
Requests for Interest (Reference: HAR §3-122-16.31)	Sufficient time to allow adequate competition
Requests for Information (Reference: HAR §3-122-9.02)	Sufficient time to allow adequate response
HRS Chapter 103F – Purchases of Health & Human Services	
Competitive Method of Procurement (RFP) (Reference: HAR § 3-141-407(c)(1))	28
Requests for Information (Reference: HAR § 3-141-407(c)(2))	7
HRS Chapter 102 – Concessions	
HRS chapter 102 Concessions (Reference: HRS §102-2)	Notices for solicitations may be posted

- Notices shall remain posted until the submittal due date for responses.
- Vendors, contractors and service providers shall be directed to <http://hawaii.gov/spo>; click Procurement Notices.
- The procurement notices website shall consist of two components:
 - Solicitations conducted on HePS, and
 - Solicitations not conducted on HePS.

Procurement Notices for HePS Solicitations

- Effective July 1, 2010, posting of notices shall be automated and shall not be posted manually.
- Procurement notice attachment (.htm or .txt format) will not be used; information shall be automatically posted from the HePS solicitation.
- HePS Buyers shall use the HePS pre-bid or pre-proposal conference section, when applicable.
- Form SPO-020 *Statement of Attestation for Internet Posting* is not required; notice information is automated by HePS.

Procurement Notices for Solicitations NOT Conducted on HePS

- Department shall continue to post Procurement Notices using existing login/password.
- Procurement Notice attachment shall be in .htm or .txt format and contain the following:
 - Brief description of the goods, services or construction;
 - Where the solicitation is available;

- Response submittal deadline;
- Date, time and location of any pre-bid or pre-proposal conference; and
- Name, email and phone number of contact person.
- Department is responsible for reviewing and printing the procurement notice on the day of release.
- Form SPO-020 *Statement of Attestation for Internet Posting* shall be completed.

Solicitations

Requests for proposals pursuant to HRS chapter 103F shall be posted to appear on the request for proposal website on the date the solicitation is released and shall remain until the proposal due date. Amendments shall also be posted with the solicitation. Procurement notices shall also be posted on the Procurement Notices System.

Awards

POST: Within Seven (7) Days After Notice of Award Date	Dollar Threshold or Condition
HRS Chapter 103D - Hawaii Public Procurement Code (Goods, Services and Construction)	
Competitive Sealed Bids (IFB) (Reference: HRS §103D-302)	All awards
Competitive Sealed Proposal (RFP) (Reference: HRS §103D-303)	All awards
Professional Services (Reference: HRS §103D-304) (Shall be posted on Professional Services Awards posting webpage)	All awards
Small Purchase Request for Quotes (RFQ) (Reference: HRS §103D-305)	\$15,000 and above
Sole Source (Reference: HRS §103D-306)	\$2,500 and above
Emergency (Reference: HRS §103D-307)	\$2,500 and above
Exemptions from HRS chapter 103D (Reference: HRS §103D-102)	\$2,500 and above
Amendments, extensions, change orders, supplemental agreements (Reference: HAR chapter 3-125)	Whenever change affects: <ul style="list-style-type: none"> • Contract term; or • Funding amount
HRS Chapter 103F – Purchases of Health & Human Services	
Competitive Method of Procurement (RFP) (Reference: HRS §103F-402)	All awards
Restrictive Method of Procurement (Reference: HRS §103F-403)	All awards
Treatment Method of Procurement (Reference: HRS §103F-404)	All awards
Small Purchase Request for Quote (Reference: HRS §103F-405)	All awards
Crisis Method of Procurement (Reference: HRS §103F-406)	All awards
Exemptions from HRS chapter 103F (Reference: HRS §103F-104)	All awards
Amendments, extensions, change orders, supplemental agreements (Reference: HAR chapter 3-149)	All awards

POST: TYPE OF AWARD	
HRS Chapter 103D, Hawaii Public Procurement Code - Exemptions	Posting Code & HRS/HAR Reference
Research, reference, and educational materials including books, maps, periodicals, and pamphlets, which are published or available in print, video, audio, magnetic, or electronic form, including web-based databases.	exHAR01 Chap. 3-120 Exhibit A (1)
Services of printers, rating agencies, support facility providers, fiscal and paying agents, and registrars for the issuance and sale of the State's or counties' bonds.	exHAR02 Chap 3-120 Exhibit A (2)
Services of lecturers, speakers, trainers, facilitators and scriptwriters, when the provider possesses specialized training methods, techniques or expertise in the subject matter.	exHAR03 Chap 3-120 Exhibit A (3)
Services of legal counsel, guardian ad litem, psychiatrists, psychologists, receivers and masters when required by court order.	exHAR04 Chap 3-120 Exhibit A (4)
Insurance to include insurance broker services.	exHAR06 Chap 3-120 Exhibit A (6)
New or used items which are advantageous and available on short notice through an auction, bankruptcy, foreclosure, etc.	exHAR08 Chap 3-120 Exhibit A (8)
Food and fodder for animals.	exHAR09 Chap 3-120 Exhibit A (9)
Facility costs for conferences, meetings, and training sessions.	exHAR10 Chap 3-120 Exhibit A (10)
Advertisements in specialized publications, such as in ethnic or foreign language publications, trade publications, or professional publications.	exHAR11 Chap 3-120 Exhibit A (11)
Arbitrator and mediator services.	exHAR12 Chap 3-120 Exhibit A (12)
Interpreter services.	exHAR13 Chap 3-120 Exhibit A (13)
Procurement of repair services when dismantling is required to assess the extent of repairs.	exHAR14 Chap 3-120 Exhibit A (14)
Burial services consisting of mortuary, crematory, cemetery, and other essential services for deceased indigent persons or unclaimed corpses.	exHAR15 Chap 3-120 Exhibit A (15)
Radio and television airtime when selection of station is based on the targeted audience (i.e. ethnic or age group, gender, etc).	exHAR16 Chap 3-120 Exhibit A (16)
Subscription costs and registration or workshop fees for conferences or training.	exHAR17 Chap 3-120 Exhibit A (17)
Court reporter services.	exHAR18 Chap 3-120 Exhibit A (18)
Grants or subsidies as defined in HRS §42F-101, made by the State in accordance with standards provided by law as required by article VII, section 4, of the State Constitution; or by the counties pursuant to their respective charters or ordinances.	exHRS01 HRS §103D-102(b)(2)(A)
Disbursement of funds regardless of their source, for deposit, investment, or safekeeping, including expenses related to their deposit, investment, or safekeeping.	exHRS02 HRS §103D-102(b)(2)(F)
Disbursement of funds, regardless of their source, to governmental bodies of the State.	exHRS03 HRS §103D-102(b)(2)(G)
Procurement from a governmental body other than the University of Hawaii bookstores, from the federal government, or from another state or its political subdivision.	exHRS04 HRS §103D-102(b)(3)

POST: TYPE OF AWARD	
HRS Chapter 103D, Hawaii Public Procurement Code - Exemptions	Posting Code & HRS/HAR Reference
Meats and foodstuffs for the Kalaupapa settlement.	exHRS05 HRS §103D-102(b)(4)(D)
Services of expert witnesses for potential and actual litigation of legal matters involving the State, its agencies, and its officers and employees, including administrative quasi-judicial proceedings.	exHRS06 HRS §103D-102(b)(4)(A)
Performances, including entertainment, speeches, and cultural and artistic presentations.	exHRS07 HRS §103D-102(b)(4)(G)
Services of attorneys to provide any legal service to the State on matters arising under laws of another state or foreign country, or in an action brought in another state, federal or foreign jurisdiction, when substantially all legal services are expected to be performed outside of the State of Hawaii.	exHRS08 HRS §103D-102(b)(4)(J)
CPO approved form SPO-007 <i>Notice of and Request for Exemption from Chapter 103D, HRS.</i>	exHRS09 HRS §103D-102(b)(4)(L)
Procurements expressly exempt from any or all of the requirements of this chapter by references in state or federal law to provisions of this chapter or a section of this chapter, or references to a particular requirement of this chapter.	exHRS10 HRS §103D-102(b)(5)(A)
Award to a bidder or offeror who is a United States General Services Administration-approved sole source vendor, who shall be exempt from complying with HRS §103D-302, 103D-303, or 103D-304, as applicable, in any procurement funded by state and federal matching funds, if the bidder or offeror was responsible for obtaining and was the recipient of the federal funds.	exHRS11 HRS §103D-102(b)(6)
Awards pursuant to Act 159, SLH 2010 for Kaho'olawe Island Reserve Commission for the procurement of food or fuel products.	exHRS12 HRS §103D-102(c)(2)
HRS Chapter 103F: Health & Human Services - Exemptions	HRS/HAR Reference
Subawards and subgrants to organizations directed by the funding source.	HAR §3-141-503 (a)(1)
Grants and subsidies as those terms are defined in HRS chapter 42F.	HAR §3-141-503 (a)(A)(2)
Affiliation agreements with hospitals and other health care providers required for University of Hawaii clinical programs.	HAR §3-141-503 (a)(3)
Services of psychiatrists and psychologists in criminal and civil proceedings when required by court order or by the rules of court.	HAR §3-141-503 (a)(4)
Contracts for health & human services that are wholly or partly funded from federal sources where the source of the federal funds imposes conditions on the receipt of the federal funds that conflict with the procedures and requirements established by HRS chapter 103F and its implementing rules.	HAR §3-141-503(b)(1)
Contracts for health & human services that are wholly or partly funded from federal sources where the contract is to provide health & human services to implement a federal program that identifies a target class of beneficiaries; defines the requirements for a provider to be qualified to participate in the federal program; and has the price of the provided health & human services dictated by federal law.	HAR §3-141-503(b)(2)
Transactions between or among government agencies, including but not limited to agreements, contracts, and grants.	HRS §103F-101 (A)(2)
Transactions expressly exempt from the requirements of HRS chapter 103F.	HRS §103F-101 (A)(3)
CPO approved form SPOH-150 <i>Notice and Request for Exemption from HRS Chapter 103F.</i>	HAR §3-141-503(c)

DO NOT POST: TYPE OF AWARD	HRS/HAR Reference
Disbursement of funds to make payments to or on behalf of public officers and employees for salaries, fringe benefits, professional fees, or reimbursements.	HRS §103D-102 (b)(2)(B)
Disbursement of funds to satisfy obligations that the State is required to pay by law such as fees, permanent settlements, subsidies, or other claims, making refunds, and returning funds held by the State as trustee, custodian, or bailee.	HRS §103D-102 (b)(2)(C)
Disbursement of funds for entitlement programs established by state or federal law, such as public assistance, unemployment, and workers' compensation programs.	HRS §103D-102 (b)(2)(D)
Disbursement of funds for dues and fees of organizations of which the State or its officers and employees are members, including the National Association of Governors, the National Association of State and County Governments, and the Multi-State Tax Commission.	HRS §103D-102 (b)(2)(E)
Disbursement of funds as loans, under loan programs administered by a governmental body.	HRS §103D-102 (b)(2)(H)
Opponents for athletic contests.	HRS §103D-102 (b)(4)(E)
Utility services whose rates or prices are fixed by regulatory processes or agencies.	HRS §103D-102 (b)(4)(F)
Financing agreements under HRS chapter 37D.	HRS §103D-102 (b)(4)(I)

The following is available on the SPO website at <http://hawaii.gov/spo>, click **For State and County Procurement Personnel** and **Posting Procurement Awards, Notices and Solicitations**:

- Links to post procurement awards, notices and solicitations
- Updated versions of this Quick Reference, forms, guides, etc.

This quick reference, forms and other aids are updated as needed. Personnel delegated posting authority should check the website regularly.

Posting Questions? Contact SPO:

Goods, Services and Construction	Wendy Orita	586-0563	wendy.m.orita@hawaii.gov
Health & Human Services	Corinne Higa	587-4706	corinne.y.higa@hawaii.gov
HePS and General Questions	Mara Smith	587-4704	mara.smith@hawaii.gov

EXHIBIT L

Prepared by Office of Procurement and Real Property Management.
This is a New Procedure

A8.281

A8.200 Procurement

October 2013

P 1 of 54

A8.281 Construction

1. General

- a. Pursuant to Act 87, Session Laws of Hawaii 2013, the Administrator of the State Procurement Office is the Chief Procurement Officer (CPO) for contracts for construction. The Administrator of the State Procurement Office has delegated procurement authority to the President; however, the State Procurement Office (SPO) will provide oversight, assistance, and guidance to the University for all procurement activities conducted by the University relating to this section.
- b. For purposes of this section, "construction" shall mean the process of building, altering, repairing, improving or demolishing any University structure, building or improvement to real property, including painting and decorating. The term includes the routine operation, repair or maintenance of existing University structures, buildings, or real property.

Significant alterations or structural changes that increase the usefulness, efficiency or asset life of existing buildings, including all permanently attached fixtures, machinery and other appurtenances that cannot be removed without cutting into walls, ceilings or floors, or otherwise damaging the building or the items so removed shall be capitalized to increase the cost of the building. Components which can be removed without the need for costly or extensive repairs or alterations to the building shall be capitalized as equipment.

Fiscal administrators shall be responsible for making the determination to capitalize building improvements as part of the building or as equipment and shall utilize the proper object code to reflect this determination.

1) Construction Requirements

- a) Requests for construction requirements must be made through one of the following: University of Hawaii at Manoa Facilities Planning and Management Office, Community Colleges Facilities Planning Office, or University of Hawaii at Hilo Facilities Planning Office, whichever is applicable. Each Facilities Planning Office will assist the requesting program in developing design specifications.
- b) Upon receipt of approved plans, specifications and quotations from the appropriate Facilities Planning Office, fiscal administrators are authorized to issue purchase orders for construction requirements within their purchasing authority. Purchases of construction exceeding a fiscal administrator's purchasing authority should be directed to the appropriate Facilities Planning Office for processing.
- c) If a campus department has demonstrated sufficient expertise, responsibility, and staffing to process certain construction projects at its own direction, the campus facilities planning office may, with the concurrence of the Chancellor and pertinent Vice Chancellors, delegate responsibility to such department to administer such construction without review by the campus facilities planning office. OPRPM shall be advised in writing by the campus facilities planning offices of the terms and conditions of any such delegations.

2) Construction projects exceeding \$2,000 shall:

- a) State the scope of work to be performed in the Request for Quotation, the purchase order, and/or other purchasing document or mechanism.
- b) Incorporate the following clause in the Request for Quotation and the purchase order:

"All work shall be performed by skilled tradespersons using the best standard practices for each trade. Contractor shall protect the existing facilities and correct and/or repair any defects/damages caused by its operation at no cost to the University."

- c) Incorporate the following clause pertaining to the minimum wage requirements in the Request for Quotation, the purchase order, and/or other purchasing document or mechanism:

"All work shall be performed in accordance with the Minimum Wage Rate Schedule and Chapter 104, HRS."

- 4) The minimum wage requirements (**Attachment 281.1**) shall be made a part of the Request for Quotation, the purchase order, and/or other purchasing document or mechanism.

3) Construction projects of \$4,000 and more shall incorporate the liability insurance requirements (**Attachment 265.2**) and the following clause in the Request for Quotation and the purchase order:

"Contractor shall deposit with the University, on or before the issuance of a contract or purchase order for this project, certificates of insurance necessary to satisfy the University that the insurance provisions of the University have been complied with (See Attachment A)."

- 4) It shall be the responsibility of individuals awarding purchase orders and contracts for construction requirements to ensure that contractors possess the proper contractor's license(s) pursuant to Chapter 444, HRS, and the rules and regulations of the Contractor's License Board.
- 5) Performance and payment bonds in an amount equal to one hundred percent of the amount of the contract price shall be required for all construction contracts exceeding \$50,000 as provided in Section 103D-324, HRS.

2. Small Purchases

a. Conditions for Use

Any procurement less than \$250,000 for construction may be made in accordance with procedures set forth herein. The purpose of these procedures is to promote economy, efficiency, and effectiveness in the procurement of goods and services and the construction of public works for the University.

Multiple expenditures shall not be created at the inception of a transaction so as to evade the bidding procedures for formally advertised procurements, and procurement requirements shall not be artificially divided or parceled so as to constitute a small purchase under this section.

Expenditures made pursuant to these procedures do not require public notice or public bid openings. These procedures shall not apply to exempt, sole source, or emergency procurements.

b. Adequate and Reasonable Competition

The University buys on a competitive basis to obtain fair and reasonable prices for quality construction. Programs should solicit quotations with the intention of obtaining adequate and reasonable competition.

This phrase means the amount of vendors solicited should be based upon the number of vendors available and the value or price of the construction being

procured. Because of variations in circumstances, it is not possible to define what is adequate and reasonable competition for every purchase. However, in general, the more vendors available who can meet the needs of the University and/or the higher the price of the goods, services, or construction being procured, the greater the number of vendors who should be solicited.

c. Solicitation of Quotations for Construction

Small purchases of construction shall be made in accordance with the procedures set forth below.

1) Purchases Not Exceeding \$2,500

Although University programs should seek to obtain adequate and reasonable competition through the solicitation of quotations, no minimum number of quotations is required for such purchases.

2) Purchases Totaling More Than \$2,500 But Less Than \$15,000

Based on the University's specifications and with adequate and reasonable competition, no less than three written quotations shall be obtained.

3) Purchases of \$15,000 But Less Than \$250,000

Based on the University's specifications, adequate and reasonable competition shall be solicited via SuperQUOTE, the electronic on-line request for quotations system.

Instructions for the use of SuperQuote may be accessed at www.commercepoint.com.

d. Schedule of Thresholds for Purchases of Construction

The following schedule shall be used for soliciting quotations for small purchases of construction:

<u>Dollar Amount</u>	<u>No./Type of Quotations</u>
0 - \$2,500	No minimum number of quotations required.
\$2,500.01 - < \$15,000	3 or more written quotations obtained
\$15,000 - < \$250,000	All electronic quotations via SuperQUOTE.

e. Request for Quotations (RFQ)

The following guidelines for soliciting and evaluating quotations shall apply when utilizing SuperQUOTE or when soliciting written quotations by other means as permitted:

1) Solicitation of Quotations

- a) When obtaining quotations, a complete description of the work to be performed should be provided, including plans and drawings if applicable. If the construction work also requires the vendor to provide equipment, the description should set forth the minimum essential characteristics of the items required. Unduly restrictive specifications that specify a particular feature of a product that is unique to one manufacturer shall not be used, unless the particular feature is required to meet the program's needs.
- b) Brand name specification followed by the words "or acceptable alternate" may be used, but its use shall be limited as much as possible. If brand name specifications are used, it is recommended that more than one brand be named. When using brand name specifications, state the brand name(s) or catalog number(s).

If only one brand is solicited and alternate brands are not acceptable, a sole brand justification must be provided stating reasons why only that brand will satisfy the program's requirements. (See Section A8.255 and OPRPM Form 144, **Attachment 255.2.**)

- c) Quotations shall include all charges and applicable taxes; recommended language is as follows: "All prices include all material and non-material costs, labor costs, equipment costs, foreign taxes, transportation costs, vehicle costs, air freight costs, shipping costs, supply costs, mobilization costs, insurance premiums, warranty costs, administrative support costs, rental costs, overhead costs, expediting fees and all applicable taxes (Federal and State)."
- d) Treat all vendors fairly and equitably.
- e) Provide sufficient time for the vendors to prepare a quotation. The length of time will vary with the particular circumstances and the vendor must not be "pressured" into preparing an insufficient or erroneous quotation.
- f) The RFQ shall specify the date and hour for the desired reply date. Eliminate indefinite words such as "ASAP" or "reply immediately".
- g) Quotations are confidential until the time and date set for receipt of all quotations and after evaluation of the quotations has been completed. At the time that the purchase order is issued or the purchasing card order is placed, the quotations shall be made available to the public, if requested.

- h) The Office of Procurement and Real Property Management (OPRPM) will assist programs having difficulties in obtaining quotations or making award(s) after quotations are received for purchases within their delegated purchasing authority. If OPRPM determines that the solicitation of quotations was inadequate or otherwise improper for any purchase and that the best interests of the University so require, OPRPM may direct the resolicitation of quotations for the subject expenditure. Moreover, OPRPM may direct the award to a vendor other than the one recommended by the program. Any such action by OPRPM will be coordinated with the program concerned.

2) Evaluation of Quotations

Quotations shall be evaluated, and the purchase shall be awarded to the vendor submitting the lowest responsive quotation. To be considered for award, responsive quotations must meet all the specifications and terms and conditions set forth in the Request for Quotations. Features, capabilities, and terms that are not stated in the RFQ shall not be considered in the evaluation of quotations. All costs of freight, insurance and taxes shall be included in the RFQ and determined before making an award. Programs having difficulties in making an award after quotations are received may contact the OPRPM for assistance.

In the event that the vendor submitting the lowest quotation does not meet the specifications and/or terms and conditions set forth in the Request for Quotation, the low quote shall be rejected and the vendor shall be notified of the reasons for rejection. Justification shall be included in the procurement file regarding reasons for non-selection of the lowest quotation. The remaining quotations shall be considered until award can be made to the vendor submitting the lowest quotation that meets or exceeds all specifications, terms and conditions.

Evaluate and award promptly. Keep in mind that many quotations have an expiration date. If the expenditure exceeds the fiscal administrator's purchasing authority, the period of time that the quotation is available for acceptance must be sufficient to allow review by a designated departmental fiscal administrator with greater purchasing authority or by OPRPM, as applicable.

a) Firm Price vs. Estimated Price

Firm prices and estimated prices should be distinguished when evaluating quotations.

Purchase orders should not be awarded based on an estimated price. Firm Price and Estimated Prices are distinguished as follows:

1) Firm Price

A firm price offer is an offer by a vendor to provide construction services in a signed, written quotation which shall be valid for a specific time period or, if no such time is stated, for a reasonable time, but in no event to exceed three months.

The price agreed to by the vendor and the University when the order is placed will not change until the construction project is completed.

2) Estimated Price

Estimated price is an approximate calculation only and the vendor is not bound by the price provided.

b) Taxes

(Refer to Section A8.220).

Since Hawaii permits the vendor to pass excise taxes on to the consumer, requests for quotations should include the phrase "including all applicable taxes."

c) Delivery and Shipping Charges

For furniture, fixtures, and equipment, Request for Quotations should state that prices are f.o.b. destination, which is defined as free on board and point where title passes. It is to the advantage of the University to have the title pass in Hawaii. The seller assumes the responsibility for risk of transportation including the filing of claims for losses or damages. If title passes before it is shipped to the University, the University assumes this responsibility. If shipping charges are not included in the price, it should be quoted as a separate line item.

d) Only One Quotation Received

For purchases of \$2,500 or more where vendors are solicited but only one quotation is received, award of a purchase order may be made to the vendor submitting the sole quotation if the price is determined to be fair and reasonable and the basis for the decision is included in the procurement file. This determination may be based on a comparison of the proposed price with prices found reasonable on previous expenditures for similar items, discounts given to the University from the vendor's normal fee, comparisons with expenditures of similar institutions, comparisons with catalog prices, the University department's or fiscal administrator's personal knowledge of the item being purchased, or any other means. OPRPM Form 95, (**Attachment 285.1**), should be utilized to establish price

reasonableness and maintained in the procurement file.

e) No Quotations Received

If no quotations are received, it shall be determined whether it is neither practicable nor advantageous to the University to issue another request for quotations. For purposes of this determination, consideration shall be given to whether the preparation of revised specifications for the request could result in quotations being received, as well as the reasons why it would be neither practicable nor advantageous, e.g., time constraints, lack of competition in the marketplace, etc. If this determination is made, an alternative procurement method, e.g., informal solicitation of quotations, direct negotiations, etc., may be used to make the purchase. The foregoing determination may be made by fiscal administrators when acting within their purchasing authority; otherwise, the matter shall be forwarded to the OPRPM for review and determination. Documentation of the alternative procurement determination shall be made part of the procurement file.

f. Written Quotations

Written quotations should generally be obtained by utilizing the SuperQUOTE system. For purchases not subject to the use of SuperQUOTE as specified in Sections 2(c) and 2(d), the standard University of Hawaii "Request for Quotation (RFQ)" form (**Attachment 250.3**) may be used to obtain written quotations from vendors. All quotations received shall be retained in a procurement file.

Electronic (e-mail/Internet) and Facsimile (fax) quotations are acceptable for those purchases that require written quotations.

g. Preparing a Hard Copy Request for Quotation Form

(Refer to **Attachment 250.4**).

h. Authority for Issuance of Purchase Orders

1) Approval of Purchase Request

Each purchase request must be authorized by a responsible official in charge of the applicable program to certify that the purchase is consistent with the program it is intended to support.

2) Certification of Funds and Compliance with University Policies and Procedures

The fiscal administrator responsible for the funds of the applicable program shall certify that sufficient funds are available to pay for the construction services, and that the purchase is in accordance with applicable University policies and procedures.

3) Delegated Purchasing Authority

Fiscal administrators receive their delegated purchasing authority from the SPO via the President or designee. Only individuals who have been granted purchasing authority can issue purchase orders within their delegated limits.

Individuals who issue purchase orders which exceed their delegated limits may have their purchasing authority revoked, may be held personally responsible for the purchase, and may be subject to disciplinary action.

i. Requisitions and Purchase Orders

1) General

The requisition should be used to request the expenditure of funds for goods, services, or construction by purchase order. Requisitions shall be submitted through appropriate staff and fiscal administrators for approval and purchasing action.

2) Action by Program

- a) Prepare the requisition pursuant to instructions in this section for Preparing Electronically Generated Purchasing Documents.
- b) Complete pertinent supporting documents as appropriate and obtain approvals by pertinent approving authorities.
- c) Route requisition package to fiscal administrator for further processing.

3) Action by Fiscal Administrator

- a) Verify purchase specifications, including but not limited to, vendor name/address, delivery method and deadlines, special order instructions, amounts, account code(s), object code(s), and addresses.
- b) Ensure that description is adequate and precise.
- c) Verify that purchase is in accordance with state and federal laws, rules and regulations and University policy.
- d) Examine and verify request for quotations.
- e) Verify basis for award.
- f) Verify requisite approvals.
- g) Certify fund availability and policy compliance by approving requisition.
- h) Approve requisition to generate purchase order.
- i) Ensure that pertinent policy statements are properly noted on the purchase order as required by policy.

- j) If requirement is within fiscal administrator's approving authority, sign and issue purchase order.
- k) If requirement exceeds departmental purchasing authority, the requisition, request for quotations, and supporting documents shall be routed to the OPRPM for approval and issuance of a purchase order.

j. Action by OPRPM, Where Applicable

- 1) Verify amounts, and addresses.
- 2) Ensure that description is adequate and precise.
- 3) Examine and verify request for quotations.
- 4) Verify requisite approvals.
- 5) Verify that purchase is in accordance with University policies and procedures.
- 6) Verify basis for award.
- 7) Issue purchase order or contract.

k. Administration of Purchase Orders

1) Procurement File

All quotations received shall be recorded and placed in a procurement file. When a specified number of quotations are required but are not obtained, e.g., sufficient sources are not available, Form SPO-10 (**Attachment 281.4**), Part C justification for inability to obtain three quotes due to insufficient sources shall be completed and placed in the procurement file.

The procurement file should contain the following documents, where applicable:

- 1) Requisition;
- 2) Quotations - written, Request for Quotation Form (**Attachment 250.3**) or alternative form;
- 3) Abstract of prices from each vendor;

- 4) Written justification when award is made to other than the vendor submitting the lowest quotation;
- 5) Purchase order and/or other contractual document;
- 6) Purchase order change form and any modifications to the specifications;
- 7) Evidence of purchase completion and date;
- 8) Copy of payment document; and
- 9) Correspondence

1. Purchase Order Amendments

1) General

- a) A purchase order amendment (as referred to in the Kuali Financial System) is written documentation of a change or modification to a purchase order after it has been issued to the vendor. Purchase order amendments serve as formal notification to the vendor of a change to a previously issued purchase order, and should be used to clarify the order specifications, thereby minimizing potential liability to University departments and personnel relating to the order. Accordingly, while a purchase order amendment would generally not be required for minor or non-substantial modifications, purchase order amendments should be issued when there are significant modifications to material elements of the order, as determined by the fiscal administrator, which affect price (e.g., changes to the scope of work total dollar amount, etc.), delivery (e.g., extension of delivery date etc.), or terms (e.g., technical specifications, payment terms, etc.). In addition, when the modification, even if minor, would result in a purchase which exceeds the limits of a fiscal administrator's purchasing authority, a purchase order amendment should be issued.

- b) Examples of conditions which would call for the issuance of a purchase order amendment to the vendor include, but are not limited to:
 - 1) Increase or decrease in the work to be performed;
 - 2) Significant increase in total dollar amount;
 - 3) Changes to purchase orders issued by OPRPM;
 - 4) Changes to purchase orders which result in a purchase which exceeds the limits of a fiscal administrator's purchasing authority;
 - 5) Changes which would significantly alter the original specifications of the work to be performed or would significantly modify the terms of the purchase;
 - 6) Significant changes in completion date;
 - 7) Partial or total cancellation of the work to be performed.

2) Procedure

The procedure for issuing a purchase order amendment is as follows:

- a) If the changed order results in a purchase which remains within the limits of a fiscal administrator's purchasing authority, the purchase order amendment should be issued by the fiscal administrator.
- b) If the changed order results in a purchase which exceeds the limits of a fiscal administrator's purchasing authority, the fiscal administrator should initiate the purchase order amendment and forward it, together with any required supporting documentation, to a designated departmental

fiscal administrator with greater purchasing authority or to the OPRPM, as applicable, for review and execution.

- c) The purchase order amendment should not be used to change the vendor with whom you are doing business or to add new work outside the original scope of work. In these instances, another purchase order should be issued to the new vendor. However, a purchase order amendment may be used to add taxes, shipping charges or insurance to the purchase order.
- d) Purchase order amendments may also be used as a processing document to record internal University changes, e.g., account/object code changes, addition of new account/object codes, vendor code changes, etc. If the purchase order amendment is being used to record internal University changes only, a copy should not be issued to the vendor.

3) Preparation of Purchase Order Amendment

Refer to Kualii Financial System, User Guides, which are available at the following website: <http://www.hawaii.edu/kualifinancial>, to prepare electronically generated purchase order amendments.

m. Status of Purchase Orders

After purchase orders are awarded, fiscal administrators shall be responsible for maintaining their status to assure that vendors perform services, and complete the construction project in accordance with the delivery time specified in the purchase orders. To preclude long outstanding purchase orders, fiscal administrators shall maintain a suspense file which will indicate delinquency one day after the due date. On the day following the due date, fiscal administrators shall initiate follow-up by telephone, if feasible, or by letter with a requirement for the vendor to reply by a specified date. If telephone inquiry is made, fiscal administrators shall document the purchase order file to show the date, name of

person contacted, and record of conversation, for future reference. When inquiries reveal excessive delays in the completion time without valid reason(s), consideration shall be given to canceling the order and resoliciting the remaining construction services from another vendor. Any problem regarding delivery shall be brought to the attention of the OPRPM.

Where a large, complex and important construction project has been placed with a vendor of uncertain capability, follow-up shall be made periodically between award and completion date to detect any probable difficulties in advance. Complete files shall be maintained on these cases to support the University in any subsequent dispute action.

n. Receipt and Acceptance of Supplies or Services

1) Inspection and Acceptance of Furniture, Fixtures and Equipment

The University department has the right before payment or acceptance to inspect the goods at any reasonable place and time and in any reasonable manner. Expenses of inspection shall be borne by the buyer. The procedure for inspection is as follows:

- a) Check all packages and weights against shipper's manifest.
- b) Observe and record the condition of packing or other evidence of rough or faulty handling, with the carrier's representative present, prior to acceptance.
- c) Check all items to ascertain conformance with the supplier's packing slip.
- d) Open all packages immediately after delivery and check to determine that goods received are as ordered.
- e) Record overages, shortages, and damaged and incorrect materials.
- f) If necessary, perform testing of the goods.

- g) If goods are damaged:
 - 1) Do not dispose of shipping containers;
 - 2) Do not move the goods until the carrier's claim representative has made an inspection.
- h) Notify the carrier immediately (by telephone and follow-up in writing) of any shipment problems.
 - 1) Maintain a "log" of all events, stating names, dates and locations. If the goods are conforming, the University department has an obligation to pay for the goods accepted. However, if the goods are nonconforming, the University department must immediately notify the vendor that the goods are unacceptable and specify the reason for rejection if the defects are ascertainable by inspection. Failure to notify the vendor immediately of any defect(s) may constitute acceptance and the buyer may have no legal recourse. In general, the parties to a contract are excused from their performance obligations when performance has been rendered impossible or unreasonably burdensome by circumstance beyond the control of the parties at the time the contract was consummated. Under these circumstances, the vendor must notify the University department immediately that the vendor is unable to fulfill the terms of the contract and state the reason for nonperformance. When this situation occurs, the University department shall notify the OPRPM immediately. Because of legal implications, the OPRPM will determine the course of action to be taken. The burden of proving nonconformity rests with the University department.

2) Inspection and Acceptance of Overall Construction Project

All materials, equipment, and workmanship shall be subject to inspection at any and all times during the construction project. The University has the right to reject defective or non-conforming material, equipment and workmanship. Rejected material and equipment shall be promptly removed from the job site and satisfactorily replaced by the vendor. Rejected workmanship shall be satisfactorily corrected. Upon completion of the job, the vendor shall notify the University, in writing, to arrange for final inspection and acceptance.

3) Receipt and Certification of Goods, Services, and Construction

Refer to Kualifi Financial System, User Guides, which are available at the following website:
<http://www.hawaii.edu/kualifinancial>

4) Receipt of Damaged, Defective, or Discrepant Goods

After conducting the inspection as outlined in subparagraph 1, Inspection and Acceptance, and defects are noted, the University department shall retain all bills of lading, airway bills, packing slips, damaged containers or goods, and copies of invoices and forward them to the fiscal administrator. The fiscal administrator will contact the vendor for replacement.

5) Report of Discrepant Shipping or Invoicing

Mistakes in invoicing or shipping shall be reported to the fiscal administrator, referring to the order number and vendor involved, so that negotiations or corrections can be conducted. Fiscal administrators shall maintain a detailed report of negotiations or attempts at correction.

k. Preparing Electronically Generated Purchasing Documents

Refer to Kualifi Financial System, User Guides, which are available at the following website:

<http://www.hawaii.edu/kualifinancial>

l. Performance and Payment Bond

Procurements of greater than \$50,000 for construction shall be secured by a performance and payment bond in a manner satisfactory to the University and in an amount equal to one hundred percent of the price specified in the contract.

m. Other Requirements

All requirements provided in Section 1(b)(1) of this procedure, shall be included in the solicitation.

n. Inability to Solicit or Obtain Minimum Quotations

When the minimum quotations are not obtained for reasons such as insufficient sources, etc. written justification for the inability to obtain three quotes and shall be placed in the procurement file. Form SPO-010 (**Attachment 281.4**) shall be utilized for this purpose.

o. Small Purchases of Construction of \$15,000 or More

Small purchases of construction of \$15,000 or more which are not processed through the SuperQUOTE system shall be conducted through Competitive Sealed Bidding (Section A8.235) or Competitive Sealed Proposals (Section A8.240).

p. Posting of Awards

Small purchase awards of \$2,500 and greater shall be reported on the SPO Awards Reporting System. Fiscal administrators are required to complete OPRPM Form 155 (**Attachment 281.5**) and submit to OPRPM within TWO (2) days of purchase for all awards made within their delegated purchasing authority over \$2,500.

3. Competitive Sealed Bidding

a. Conditions for Use

"Competitive sealed bidding" is a procurement method by which vendors submit sealed bids (offers) in response to an advertised solicitation. The solicitation is in the form of an Invitation for Bids and sets forth with specificity what the University is interested in acquiring and under what terms and conditions. Use of the Invitation for Bids precludes negotiation, and award of a contract is always made to the lowest responsive and responsible bidder. A bidder who is not financially or otherwise qualified to perform (responsible) or who takes exception to the specifications, terms or conditions in the Invitation for Bids (responsive) shall have its bid rejected.

1) When Is Competitive Sealed Bidding Required?

Unless otherwise authorized, all procurements for construction not qualifying as small purchases as set forth in Section 2 shall be awarded by competitive sealed bidding except as otherwise provided in these procedures, i.e., competitive sealed proposals, sole source procurement, emergency procurement or exempt procurement.

The parceling of a construction project into several smaller projects to avoid the competitive bidding requirements is prohibited as provided in Section A8.220(7).

b. Procedures for Competitive Sealed Bidding: An Overview.

1) Requisitioner:

- a) Prepares memorandum requesting purchase;
- b) Prepares and attaches technical specifications and required special provisions; and
- c) Transmits required number of copies to the appropriate fiscal administrator.

- 2) Fiscal Administrator:
 - a) Prepares requisition and purchase order, completed to the extent possible, for legal advertisement (if applicable);
 - b) Certifies availability of funds and obtains authorizing signature;
 - c) Forward package to Office of Procurement and Real Property Management (OPRPM).
- 3) Office of Procurement and Real Property Management:
 - a) Reviews specifications and special provisions;
 - b) Finalizes legal specifications and provisions for the Invitation for Bids and advertises the requirement (if applicable);
 - c) Receives and reviews bids and determines the lowest responsible and responsive bidder; forwards to the requisitioner and/or fiscal administrator for review and recommendation;
 - d) If award of contract is desired, fiscal administrator should submit a purchase order for contract encumbrance purposes, and the OPRPM will prepare contract documents or issue the purchase order as determined by the Director, OPRPM;
 - e) Obtains certificate of compliance, signature of Contractor, and performance and payment bonds, if applicable;
 - f) Executes contract on behalf of the University; and
 - g) After execution, issues Notice to Proceed and sends copy of the contract to the contractor, and the fiscal administrator or requisitioner, as appropriate.

4) Requisitioner/Fiscal Administrator:

- a) Upon completion of the contract or phases of the contract, signs invoice indicating satisfactory completion of contract or phase and returns invoice with certificates of compliance as addressed in Section A8.275, if applicable, to Disbursing Office for payment processing, referencing contract number; and
- b) When determined that a purchase order shall be used, the procedures outlined in Section 2, for the preparation of a purchase order shall apply.

c. Preparing the Invitation for Bids

The Invitation for Bids is the means by which competitive bids are solicited. The Invitation for Bids is a key document in the procurement process because it contains the terms, general provisions, special provisions, technical specifications, and plans to be used by bidders in preparing their bids. It also forms the basis for determining bidders' responsiveness and determining the successful bidder. Finally, its terms, general provisions, special provisions, and technical specifications are incorporated into the contract itself.

The construction of the Invitation for Bids is critical to competition. It is essential that complete and explicit specifications precisely define the University's requirements. Care must be exercised by the University purchasing team to assure that specifications are not overly restrictive so as to preclude competition. At the same time, the specifications must restrict the competition only to those whose construction services are suitable to the University's requirements.

When it is considered impractical to initially prepare a definitive purchase description or when informal discussions with offerors are not productive, the OPRPM may, prior to issuing an Invitation for Bids, issue:

- 1) A formal written request for information which shall include, but not be limited to:
 - a) The objective of the procurement;
 - b) Instructions that the response is to provide the University with recommendations that will serve to accomplish the work required by the procurement;
 - c) Reservation by the University of the right to incorporate in a solicitation, if issued, any recommendations presented in the response to the request for information; and
 - d) Disclaimer that neither the University nor the supplier responding has any obligation under the request for information; or
- 2) An informal written, oral, or electronic media request to obtain information for a solicitation; or
- 3) A combination of formal and informal requests.

The entire tone of the solicitation and the future course of any resulting contract are cast in the Invitation for Bids. Unless sufficient time is devoted to the preparation of the Invitation for Bids, not only is competition restricted, but the acquisition may be subject to legal and procedural problems.

Although coordination and technical assistance among the various programs of the University are necessary to prepare the technical specifications and supporting documentation, final review, approval, and public notice rest with the OPRPM.

d. Technical Specifications

1) Purpose

The purpose of a specification is to serve as a basis for obtaining the construction services which are adequate and suitable for the University's needs in a cost effective manner, taking into account, to the extent practicable, the costs of ownership and operation as well as initial acquisition costs. It is the intent of the University that specifications permit maximum practicable competition consistent with this purpose. Specifications shall be drafted with the objective of clearly describing the University's requirements. Any specification which restricts competition must be justified.

Developing specifications is one of the most important elements of the purchasing process. To provide a common basis for bidding, specifications shall set out the required scope of work for the construction project, and if the project requires fixtures, furniture, and equipment, the minimum essential characteristics of what is being purchased so that all bidders know exactly what the University wants to buy and can accurately compute their bids. Both underspecifying and overspecifying can be troublesome. Underspecifying may result in the acquisition of items which do not adequately meet program requirements while overspecifying may restrict competition and result in a legal challenge to the procurement action.

The OPRPM should be consulted early in the planning stage so that preparation of the technical specifications can proceed in an orderly fashion. Careful consideration shall be given to providing adequate lead time for developing definitive and nonrestrictive specifications for effective competition.

2) Performance and Functional Specifications for
Fixtures, Furniture and Equipment

The use of functional or performance descriptions is the preferred form of specifications. Such specifications shall set forth minimum functional or performance criteria to meet the needs of the University. To facilitate the use of such criteria, requisitioners should endeavor to include as a part of their requests the principal functional or performance needs to be met. In order to provide a common basis for bidding, specifications must set out the essential characteristics of the item(s) to be purchased or the specific services the contractor is required to perform. It should be kept in mind that vendors whose products do not meet established functional or performance criteria may challenge the specifications as being preclusive. Specifications shall not call for features or a quality level which is not necessary to an intended use or need. Therefore, it is important to insure that all such criteria can be justified from an institutional standpoint.

3) Brand Name Specifications (Sole Brand also referred to as Restrictive Specifications)

"Brand name" specifications may be used where only one manufacturer's product is capable of meeting University requirements and the product is available from several vendors. The use of a brand specification is inherently restrictive. Therefore, all requests for use of brand name specifications must be justified. Form SPO-014(**Attachment 281.2**) shall be submitted to OPRPM for this purpose. Brand name specifications may only be used when the SPO determines that only the identified brand name item(s) will satisfy the University's needs.

4) Qualified Products List

"Qualified products list" is a form of specification in which various brands are examined, approved, and placed on a list. When an Invitation for Bids (IFB) is issued, the bidding is limited to vendors whose products are on the list. The purpose of this type of specification is to determine in advance those products which meet specifications.

5) Brand Name or Acceptable Alternate Specifications

"Brand name or acceptable alternate" specifications involve naming one or more commercial products by brand names, makes or model numbers, or some other designation that identifies a specific product of a manufacturer as an example of the quality level desired. Items equaling or surpassing this quality are understood to be acceptable. The "brand name or acceptable alternate" specification should be used only when functional or performance specifications are not available. If those specifications are used, it is recommended that more than one brand be named.

e. Bidding Time

Bidding time is the period of time between the date of publication of the Invitation for Bids and the time and date set for the opening of bids. In each case bidding time will be set to provide bidders a reasonable time to prepare their bids as provided in HAR 3-122-16.02. In any event, bid opening shall be set no sooner than seventeen (17) days after any scheduled pre-bid conference.

f. Public Notice for Bids

Where the procurement for construction shall be made through competitive bidding, a public notice of availability of the solicitation shall be publicized as provided in HAR 3-122-16.03. At a minimum, the public notice shall be placed on the SPO Procurement Notices System (PNS) internet site. Optionally, and in

addition to internet posting, a legal advertisement may be published either in a daily or weekly publication of general circulation within the State or in a daily or weekly publication of local circulation in a county of the State, if available, pertinent to the procurement.

In order to encourage competition, Invitations for Bids may be mailed to neighbor island or out-of-state bidders. Bidders on Oahu may pick up copies of the Invitations for Bids from the OPRPM.

g. Pre-Bid Conferences

Pre-bid conferences may be conducted to explain the procurement requirements. All prospective bidders shall be notified of the pre-bid conference in the Invitation for Bids. The conference should be held long enough after the Invitation for Bids has been issued to allow bidders to become familiar with it, but sufficiently before bid opening to allow consideration of the conference results in preparing their bids. Nothing stated at the pre-bid conference shall change the Invitation for Bids unless a change is made by written amendment.

At least seventeen days prior to submission of bids pursuant to Section 103D-302, HRS for a construction or design-build project with a total estimated contract value of \$500,000 or more, the University shall hold a pre-proposal conference and shall invite all potential interested bidders, offerors, subcontractors, and union representatives to attend as provided in HAR 3-122-16.05.

h. Notice of Intent to Bid

As provided in HAR 3-122-111, prospective bidders on construction projects may be required to submit a written notice of intention to bid not less than ten calendar days prior to the bid opening date. Such requirement shall be noted in the solicitation.

i. Amendment of Invitation for Bids

If, after issuance of an Invitation for Bids but before the time for bid opening, it becomes necessary to make changes in quantity, specifications, delivery schedules, opening dates, or to correct a defective or ambiguous invitation, such changes shall be accomplished by issuance of an amendment to the Invitation for Bids.

j. Pre-Opening Modification or Withdrawal of Bids

Bids may be modified or withdrawn by written notice received in the OPRPM prior to the time and date set for bid opening as provided in HAR 3-122-16.07.

k. Late Bids

Any bid received by the OPRPM after the time set for opening of bids is a late bid and will not be considered for award.

l. Cancellation of Invitation for Bids

Cancellation of an Invitation for Bids may be made when in the best interest of the University as provided in Section 103D-308, HRS, and HAR 3-122-96.

m. Bid Submission and Bid Opening

Bids submitted in response to an Invitation for Bids shall be submitted to the OPRPM and shall remain sealed until the time designated for bid opening. At such time, bids shall be opened, publicly read, and recorded.

n. Bid Evaluation and Award

Following bid opening, bids are evaluated by the OPRPM for legal sufficiency and by the requisitioner for technical compliance. Bids which do not meet statutory requirements or which take exception to or do not meet specifications shall be rejected.

1) Mistakes in Bids

A mistake in a bid may be corrected, withdrawn, or waived only to the extent permitted under HAR 3-122-31.

2) Withdrawal of Bids

Withdrawal of bids after bid opening but prior to award may be made if the mistake is attributable to an obvious error which shall affect price, quantity, quality, delivery, or contractual conditions. The bidder shall request permission to withdraw a bid by submitting documentation that demonstrates that a mistake was made. The bidder may be permitted to withdraw the bid upon written determination by the OPRPM.

3) Low Tie Bids

Low tie bids are low responsive bids from responsible bidders that are identical in price and which meet all the requirements and criteria set forth in the Invitation for Bids.

In the event of low tie bids, award shall be decided in the following manner:

- a) Award the contract to a business providing goods produced or manufactured in Hawaii or to a business that otherwise maintains a place of business in Hawaii;
- b) Award the contract to the bidder who received the previous award and continue to award succeeding contracts to the same bidder so long as all low bids are identical; and
- c) If neither of the above methods will resolve the tie bid, award may be made by the drawing of cards as provided in HAR 3-122-34. The bidder drawing the highest card shall be awarded the contract.

4) Only One Bid or No Bids Received

If only one bid is received or if no bids or no responsive bids are received for an Invitation for Bids, the SPO may determine that it is neither practicable nor advantageous to the University to again solicit sealed bids. To enable the SPO to make this determination, the program shall provide reasons why it would be neither practicable nor advantageous, e.g., time constraints, limited competition in the marketplace, and whether the additional potential cost of preparing, soliciting and evaluating competitive sealed bids is expected to exceed the benefits normally associated with the solicitations. Form SPO-15 (**Attachment 281.3**) shall be completed and submitted to OPRPM for this purpose. If this determination is made, the SPO will select a more cost effective alternative procurement method, e.g., informal solicitation of bids, sole source, direct negotiations, etc.

5) Preferences

In the evaluation of bids, consideration shall be given to all applicable preferences as provided under Chapters 103 and 103D, HRS, and Chapter 3-124, HAR.

6) Award

The contract shall be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the Invitation for Bids. The award shall be posted for five working days.

The award of the contract shall be made by the OPRPM, and only that office shall authorize the contractor to commence work by issuing a Notice to Proceed. Programs shall not authorize the contractor to commence work under the contract.

o. Release of Information Prior To and After Award

Information concerning proposed procurements shall not be released outside the University prior to solicitation unless authorized by the Director, OPRPM. A bid shall not be disclosed until the deadline for receipt and opening of bids. Such information shall be released to all potential vendors at the same time, as nearly as possible, so that one potential vendor shall not be given unfair advantage over another.

After the solicitation has been issued, discussions with prospective contractors regarding a procurement and the transmission of technical or other information shall be conducted only by the OPRPM staff or by other specifically authorized personnel. Such personnel shall not furnish any information to a potential bidder which alone or together with other information may afford the bidder an advantage over others. However, general information which would not be prejudicial to other bidders may be furnished upon request.

Requests for information such as an explanation of a particular contract clause, general or special provision, or a particular condition in the Invitation for Bids shall be provided only by the OPRPM staff. When necessary to clarify ambiguities, or correct mistakes or omissions, an amendment to the solicitation shall be issued by the OPRPM and furnished to all to whom the solicitation has been furnished.

After bid opening, the results become public information and may be examined by other bidders and the general public. The recorded results shall be displayed on the OPRPM website for the general public for no less than thirty (30) days.

If a bidder designates that portions of its bid contain trade secrets or other proprietary data that are to remain confidential, the OPRPM shall examine the bid to determine the validity of the request for nondisclosure of trade secrets and other proprietary data. If the parties do not agree as to the disclosure of data, the OPRPM shall inform the bidders present at the bid opening that the material designated for

nondisclosure shall be subject to written determination by the Office of the University General Counsel for confidentiality. If that office determines in writing that the material so designated as confidential is subject to disclosure, the bidder submitting the material under review and other bidders who were present at the bid opening shall be so notified in writing and the material shall be open to public inspection.

p. Posting of Awards

Notices of Award shall be posted on the SPO's Awards Reporting System.

4. Competitive Sealed Proposals

a. Conditions for Use

The competitive sealed proposal method of source selection may be used when it is determined by the President in writing that competitive sealed bidding is neither practicable nor advantageous to the University.

- 1) Factors to be considered in determining whether competitive sealed bidding is not practicable or advantageous include:
 - a) Whether the primary consideration in determining award may not be price;
 - b) Whether the requirements for the goods, services or construction are unable to be as sufficiently described as in an invitation for bids;
 - c) Whether oral or written discussions may need to be conducted with offerors concerning technical and price aspects of their proposals;
 - d) Whether offerors may need to be afforded the opportunity to revise their proposals, including price; and

- e) Whether award may need to be based upon a comparative evaluation as stated in the request for proposals of differing price, quality, and contractual factors in order to determine the most advantageous offer to the University. Quality factors include technical and performance capability and content of the technical proposal.

Design-build construction projects may be procured using competitive sealed proposals as approved by the State Procurement Policy Board pursuant to HAR 3-122-45.

b. Preparing a Request for Proposals

- 1) The request for proposals is used to initiate a competitive sealed proposal procurement and shall include:
 - a) The specifications, in as much detail as possible, for the goods, services, or construction to be procured, including a description of the objective of the procurement;
 - b) All contractual terms and conditions applicable to the procurement;
 - c) A statement as to the manner in which prices are to be submitted;
 - d) A statement on whether the proposal shall be accompanied by a proposal security or other evidence of financial responsibility;
 - e) The term of the proposed contract and conditions of renewal or extension, if any;
 - f) Instructions and information to offerors, including pre-proposal conferences, and the date, time, and location where proposals are to be received;

g) The specific evaluation criteria, and their relative weighting, to be used in the evaluation of proposals which may include but are not limited to:

- 1) Technical capability and approach for meeting performance requirements;
- 2) Competitiveness and reasonableness of price; and
- 3) Managerial capabilities.

h) A statement that offerors may designate in writing those portions of the proposal that contain trade secrets or other proprietary data that are to remain confidential, subject to disclosure as may be required by law, and that the material designated as confidential should be readily separable from the proposal in order to facilitate inspection of the nonconfidential portion of the proposal.

- 2) Public notice for a request for proposals shall be made in the same manner provided for distributing an invitation for bids.
- 3) At least seventeen days prior to submission of proposals as described in Section 103D-303, HRS, for a construction or design-build project with a total estimated contract value of \$100,000 or more, the University shall hold a pre-proposal conference and shall invite all potential interested offerors, subcontractors, and union representatives to attend as provided in HAR 3-122-16.05.

c. Amendments to a Request for Proposals

Amendments to requests for proposals may be made in the same manner as provided for invitations for bids.

d. Modifications or Withdrawals of Proposals

Proposals may be modified or withdrawn prior to the established due date as provided for invitations for bids. For the purposes of this section, the established due date is either the time and date announced for receipt of proposals or receipt of modifications to proposals, if any.

e. Late Proposals, Late Withdrawals, and Late Modifications

Any proposal, withdrawal request, or modification received after the established due date may only be considered as provided for invitations for bids.

f. Receipt of Proposals

- 1) Proposals and modifications shall be submitted to the OPRPM and held in a secure place until the established due date. Other methods of receipt may be used when in the best interest of the University.
- 2) Proposals and modifications shall not be opened publicly, but shall be opened in the presence of two or more procurement officials.
- 3) Proposals and modifications shall be shown only to members of the evaluation committee and University personnel having legitimate interest in them.
- 4) After the date established for receipt of proposals, a register of proposals shall be prepared which shall include for all proposals:
 - a) The name of each offeror;
 - b) The number of modifications received, if any; and
 - c) A description sufficient to identify the construction offered.

g. Evaluation of Proposals

- 1) An evaluation committee consisting of at least three University employees with sufficient qualifications in the subject area of the construction shall evaluate proposals. OPRPM shall validate the qualifications of the members of the evaluation committee by completion of Form SPO-044 (**Attachment 281.6**) which shall be maintained in the procurement/contract file. In addition, all members of the evaluation committee shall attest to their impartiality by completing Form SPO-024 (**Attachment 246.1**), which shall be maintained in the procurement/contract file.
- 2) The evaluation of proposals shall be based only on the evaluation factors set out in the request for proposals. The relative priority to be applied to each evaluation factor shall also be set out in the request for proposals. Evaluation factors not specified in the request for proposals may not be considered. The evaluated ranking of the proposals shall be available for public inspection after the contract is signed by all parties.
- 3) With respect to price as an evaluation factor, the proposal with the lowest cost factor should receive the highest available rating allocated to cost. Each proposal that has a higher cost factor than the lowest should have a lower rating for cost. The points allocated to higher-priced proposals should be equal to the lowest proposal price multiplied by the maximum points available for price, divided by the higher proposal price.
- 4) In the evaluation of proposals, consideration shall be given to all applicable preferences as provided under Chapters 103 and 103D and Chapter 3-124, HAR.

h. Discussions with Offerors

- 1) Based on the evaluation, a "priority list" of the offerors submitting proposals may be created as follows:
 - a) In order to generate a priority list, proposals shall be classified initially as acceptable, potentially acceptable, or unacceptable.
 - b) All responsive, responsible offerors who submit acceptable or potentially acceptable proposals are eligible for the priority list.
 - c) If numerous acceptable and potentially acceptable proposals have been submitted, the OPRPM or the evaluation committee may rank the proposals and limit the priority list to at least three responsive, responsible offerors who submitted the highest-ranked proposals.
- 2) Discussions should be limited to only "priority-listed" offerors and may be held to:
 - a) Promote understanding of the University's requirements and priority-listed offerors' proposals; and
 - b) Facilitate arriving at a contract that will be most advantageous to the University, taking into consideration the evaluation factors set forth in the request for proposals.
- 3) Proposals may be accepted on the basis of the evaluation without discussion.
- 4) Priority-listed offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revisions of proposals.

- a) Any substantial oral clarification of a proposal shall be reduced to writing by the priority-listed offeror.
 - b) If during discussions there is a need for any substantial clarification or change in the request for proposals, the request for proposals shall be amended by an addendum to incorporate the clarification or change.
- 5) Addenda to the request for proposals shall be distributed only to priority-listed offerors who shall be permitted to submit new proposals or to amend those submitted.
 - 6) The contents of any proposal shall not be disclosed so as to be available to competing offerors during the discussion and negotiation process.

i. Best and Final Offers

- 1) Priority-listed offerors may be afforded the opportunity to submit best and final offers on or before a date and time established by the OPRPM.
- 2) If priority-listed offerors do not submit a new offer, their immediate previous offer should be considered as their best and final offer.
- 3) After the best and final offers are received, final evaluations should be conducted for purposes of award of the contract.

j. Mistakes in Proposals

- 1) When the OPRPM knows or has reason to conclude before award that a mistake has been made, the OPRPM shall request the offeror to confirm the proposal. If the offeror alleges mistake, the proposal may be corrected or withdrawn.
- 2) If discussions are commenced or best and final offers are requested, any priority-listed offeror may freely correct any mistake by modifying or

withdrawing the proposal until the time and date set for receipt of best and final offers.

- 3) If the date and time for best and final offers have passed, mistakes shall be corrected to the intended correct offer whenever the mistake and the intended correct offer are clearly evident on the face of the proposal, in which event the proposal may not be withdrawn.
- 4) If the date and time for best and final offers have passed, an offeror alleging a material mistake of fact which makes a proposal nonresponsive may be permitted to withdraw the proposal if the OPRPM determines that:
 - a) the mistake is clearly evident on the face of the proposal but the intended correct offer is not; or
 - b) the offeror submits evidence which clearly and convincingly demonstrates that a mistake was made.
- 5) Technical irregularities that are matters of form rather than substance evident from the proposal document, and insignificant mistakes that have no effect on price, quality or quantity, may be waived or corrected by the OPRPM if either is in the best interest of the University.
- 6) Mistakes shall not be corrected after award of contract.

k. Cancellation of Solicitations and Rejection of Proposals

Cancellation of a request for proposals and/or rejection of proposals may be made when in the best interest of the University as provided in Section 103D-308, HRS, and HAR 3-122-96.

1. Award of Contract

A contract shall be awarded under competitive sealed proposals to the responsive, responsible offeror whose proposal is determined in writing to provide the best value to the University taking into consideration price and the evaluation criteria provided in the request for proposals. Other criteria may not be used in the evaluation. The award shall be posted for five working days.

m. Receipt of One or No Proposals

- 1) If for a given request for proposals, there is only one responsive, responsible offeror submitting an acceptable proposal:
 - a) An award may be made to the single offeror, provided that it is determined that the price submitted is fair and reasonable;
 - b) The proposed procurement may be cancelled; or
 - c) An alternative procurement method may be conducted to include, but not be limited to, direct negotiations with the sole offeror first, and then with any contractor or vendor should negotiations with the sole offeror fail, provided the SPO determines in writing that the need for the construction continues, but that the price of the one offer is not fair and reasonable. Form SPO-015 (**Attachment 281.3**) shall be completed and submitted to OPRPM for this purpose.
- 2) If for a given request for proposals, there are no proposals received or there are no responsive and responsible offerors submitting acceptable proposals, the SPO may determine that it is neither practical nor advantageous to issue a new solicitation. In the event of this determination, an alternative procurement method may be selected, to include but not be limited

to, direct negotiations. Form SPO-015
(**Attachment 281.3**) shall be completed and
submitted to OPRPM for this purpose.

n. Public Inspection

- 1) The existing contract file, except those portions which the offeror designates in writing as trade secrets or other proprietary data to be confidential, shall be available for public inspection upon posting of award. The contract file shall include but not be limited to the following:
 - a) The register of proposals received;
 - b) A listing of all vendors to whom copies of the request for proposals were distributed;
 - c) Name of successful offeror and dollar amount of offer;
 - d) The basis on which the award was made;
 - e) A copy of the request for proposals;
 - f) A copy of the successful offeror's proposal;
 - g) A copy of all unsuccessful offerors' proposals; and
 - h) A copy of the executed contract resulting from the request for proposals.
- 2) If a person requests to inspect the portions of an offeror's proposal designated as confidential, the inspection shall be subject to written determination by the Office of the University General Counsel for confidentiality in accordance with Chapter 92F, HRS.
- 3) If the Office of the University General Counsel determines in writing that the material designated as confidential is subject to disclosure, the material shall be open to public

inspection, subject to appeal by the offeror whose proposal is being inspected pursuant to Chapter 92F, HRS.

o. Debriefing

- 1) The purpose of a debriefing is to inform the nonselected offerors of the basis for the source selection decision and contract award.
- 2) A written request for a debriefing by a nonselected offeror shall be made within three working days after the posting of the award of the contract.
- 3) Debriefing shall be held by the procurement officer or designee, to the maximum extent practicable, within seven working days; provided the procurement officer or designee may determine whether or not to conduct individual or combined debriefings.

p. Posting of Awards

Notices of Award shall be posted on the SPO Awards Reporting System.

5. Sole Source

a. Conditions for Use

- 1) When there is only one source available from which particular construction services may be obtained, University policy permits purchases from qualified vendors without soliciting competitive quotations, if the following criteria are met:
 - a) The proposed construction has a unique requirement which is essential in order for the construction to serve its intended purpose.

- b) This requirement can only be met by a particular construction service provider which has the capability to satisfy the unique requirement or provide:
 - 1) Proprietary items;
 - 2) Compatibility with existing equipment;
or
 - 3) Public utility repairs or construction that can only be provided by the particular service provider.
 - c) The particular construction having the unique requirement is available from only one supplier or service provider.
- 2) When an item is referred to by an exact brand, but there are other brands that qualify as "acceptable alternates" or "equals," the purchase shall be subject to a competitive solicitation.
 - 3) When an item is unique, but is available from more than one supplier, the purchase shall be considered a "sole brand" purchase rather than a sole source purchase and shall be subject to a competitive solicitation. The required item, however, will be designated by brand name and model number. Except for purchases not exceeding \$2,500 and exempt purchases under Section A8.220, all requests for sole brand purchases must be justified. SPO Form-015(**Attachment 281.3**) shall be completed and submitted to OPRPM for this purpose.
 - 4) The fact that a person or organization is or has been furnishing services to a purchasing agency does not, by itself, render such person or organization the only source for the type of service required.
 - 5) The potential loss of funds at the end of a fiscal year shall not be a basis for sole source exemption.

- 6) When an item is specified by brand name and model number in a federal grant, this merely constitutes approval to use such funds for acquisition of the item and does not constitute approval for a sole source purchase.

b. Requesting Sole Source Approval

- 1) When requesting a sole source purchase in any dollar amount, the requisitioner must complete and submit the following documents:
 - a) Notice & Request For Sole Source, Form SPO-001 (**Attachment 281.7**). This form shall be completed and submitted to OPRPM for review, approval, and certification by the President as Department Head prior to submission to SPO for approval;
 - b) Memorandum from the requesting department. A memorandum transmitting the sole source request form shall be routed to the Chancellor or Vice President under whose jurisdiction the request originates for acknowledgement and approval of the Request for Sole Source prior to submission to the OPRPM;
 - c) Original approvals from any other administrative directive, circular, or guideline (i.e. telecom approval, President's approval, etc.);
 - d) Determination of Cost or Price Reasonableness, OPRPM Form 95 (**Attachment 285.1**), to verify that price offered is considered fair and reasonable;
 - e) If federal funds will be expended, Authorization to Purchase Equipment with Federal Contract or Grant Funds, UH Form 39, and copies of the award document from the granting agency and budget sheet indicating the approved line item;

- f) A requisition and Purchase Order completed to the extent possible or a requisition for encumbrance purposes if a contract is to be issued;
 - g) A written original quotation which should include method of delivery, freight costs, delivery time, insurance, all applicable taxes, and discounts, if any; and
 - h) A copy of the Request & Notice of Sole Source shall be posted for public notice by the Office of Procurement and Real Property Management on the SPO Reporting System for a period of seven calendar days prior to any approval action by the SPO.
- 2) If federal funds will be expended under this contract, the program shall submit copies of the award document from the granting agency and budget sheet indicating the approved line item.

Departments shall indicate any special federal provisions which must be included in the contract terms, and, if necessary, secure clearance from the Office of Research Services.

The Request should also cite the name of the granting agency and grant/contract number.

- 3) All sole source requests shall be reviewed and approved by the Chancellor or Vice President under whose jurisdiction the request originates prior to submission to the OPRPM. All Sole source purchases shall be submitted to the OPRPM for review and forwarding to SPO for approval. Upon review and approval of sole source justification and contract terms, a purchase order or contract documents shall be issued to the contractor for execution.

c. Amendments to Sole Source Contracts

- 1) Amendments to sole source contracts that would change the original scope of the contract or increase the original contract price by ten percent or more may only be made with the approval of the SPO. The annual renewal of a sole source contract for services should be submitted as a new request.
- 2) When requesting an amendment to a sole source purchase order/contract, the requestor shall complete and submit the following documents to the Office of Procurement and Real Property Management:
 - a) A written explanation for the amendment including reasons why the sole source basis for the contract is still valid, why a change is required, and detailed specifications to be included in the contract modification. An authorized designee shall certify to the best of his/her knowledge that the information provided is true and correct. The request shall be reviewed and approved by the Chancellor or Vice President under whose jurisdiction the request originates; and
 - b) If the expenditure was subject to approval from any other administrative directive, circular, or guideline, the University department must obtain and submit an amended approval.
 - c) A copy of the original purchase order or reference to the appropriate contract number between the department and the contractor.
 - d) Determination of Cost or Price Reasonableness, OPRPM Form 95 (**Attachment 285.1**).
 - e) A Notice of Amendment to Sole Source Contract, Form SPO-001B (**Attachment 281.8**).

d. Objections to a Request for Sole Source Procurement

- 1) Any objections to the request for sole source shall be submitted in writing and received by the SPO within seven calendar days from the date the notice was posted. All documents relating to the objection, including a written summary of the disposition of the objection, shall be kept with the sole source file.
- 2) The determinations by the SPO required by this section shall be final and conclusive unless they are clearly erroneous, arbitrary, capricious, or contrary to law.

e. Posting of Awards

Sole Source awards of \$2,500 and greater shall be reported on the SPO Awards Reporting System. Fiscal administrators are required to complete OPRPM Form 155 (**Attachment 281.5**) and submit to OPRPM within TWO (2) days of purchase for all sole source purchases approved by the SPO and issued within their delegated purchasing authority over \$2,500.

6. Emergency Procurement

a. Conditions for Use

Normal procurement procedures may be suspended for the purchase of construction in emergency situations. Emergency procurement may be utilized only to purchase that which is necessary to cover the emergency; subsequent requirements shall be obtained using normal purchasing procedures.

For this purpose, emergency procurement shall be considered only when the following conditions exist:

- 1) A situation of unusual or compelling urgency exists which creates a threat to public health, welfare, or safety; and
- 2) The existence of such condition creates an immediate and serious need for construction

services that cannot be met through normal procurement methods, and the lack of such goods, services or construction would seriously threaten the continued function of the University or its programs and operations, the preservation or protection of property, or the health or safety of any person.

b. Procedures

- 1) All requests for emergency expenditures shall be reviewed and approved by the Chancellor or Vice President under whose jurisdiction the request originates prior to submission to the OPRPM. Emergency expenditures regardless of dollar amount shall be submitted to the OPRPM for review and forwarding to the SPO for approval.
- 2) For purposes of securing approval of an emergency expenditure, the following information shall be obtained:
 - a) Nature of the emergency;
 - b) Work to be done for construction to be procured;
 - c) Name of contractor and reason for selection of the particular contractor;
 - d) Estimated amount of expenditure.

Form SPO-002, Emergency Procurement (**Attachment 281.9**) shall be used for this purpose.

Fiscal administrators are authorized to approve all emergency expenditures which must be made after normal working hours and for which the OPRPM and/or the SPO cannot be reached for review and approval purposes. For such purchases, Form SPO-002 (**Attachment 281.9**) should be completed and provided to the OPRPM as soon thereafter as reasonably possible along with a memorandum requesting approval of the emergency expenditure. The memorandum shall be routed to the Chancellor

or Vice President for approval prior to submission of Form SPO-002 to the OPRPM.

- 4) Such competition as is practicable shall be obtained to assure that the required construction is procured in time to meet the emergency. If an award is made on the basis of only one quote, OPRPM Form 95 (**Attachment 285.1**), Determination of Cost or Price Reasonableness, shall be completed.
 - 5) The program shall monitor the emergency work and, upon completion, submit a confirming purchase order (Refer to Section A8.250) and all supporting documentation to the designated departmental fiscal administrator or OPRPM, as applicable.
- c. Emergency purchase awards of \$2,500 and greater shall be reported on the SPO Awards Reporting System. Fiscal administrators are required to complete OPRPM Form 155 (**Attachment 281.5**) and submit to OPRPM within TWO (2) days of purchase for all emergency purchases approved by the SPO and issued within their delegated purchasing authority over \$2,500.

7. Requests for Exemption from Chapter 103D, HRS

a. Conditions for Use

If a University department believes that a situation exists wherein procurement by standard competitive methods would be either not practicable or not advantageous, a request to procure the construction services by exemption may be made to the OPRPM, regardless of dollar amount, for forwarding to the SPO for approval. The Request for Exemption from Chapter 103D, HRS, shall include the following information:

- 1) An explanation describing how procurement of construction services by standard competitive means is either not practicable or not advantageous to the University;

- 2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable; and
- 3) A list of University personnel, by position title, who will be involved in conducting and managing the procurement.

b. Requesting an Exemption from Chapter 103D, HRS

- 1) Form SPO-007, Notice of Request for Exemption from HRS Chapter 103D (**Attachment 281.10**), shall be used for this purpose. This form shall be completed and submitted to OPRPM for review, approval, and certification by the President as Department Head prior to submission to SPO for approval.
- 2) A memorandum transmitting the request for exemption form shall be routed to the Chancellor or Vice President under whose jurisdiction the request originates for acknowledgement and approval of the request for exemption prior to submission to the OPRPM.

c. Posting of a Request for Exemption from Chapter 103D

SPO will post the request for exemption on the SPO Reporting System for a period of seven calendar days. Any objections to the request for the exempted procurement shall be made in writing to SPO within seven calendar days from the date that the notice was posted.

- d. All purchases made pursuant to an approved Request for Exemption from Chapter 103D, HRS, should cite for audit purposes, the following statement on the purchase order or contract:

"Exempt purchase, pursuant to approval of the Administrator of the State Procurement Office under APM Section A8.281."

A copy of the approved Exemption request should be maintained in the procurement file.

e. Requesting Amendments to Contracts or Purchase Orders
Exempted from HRS Chapter 103D

- 1) Amendments to contracts or purchase orders exempted by the Administrator of the SPO from Chapter 103D, HRS, that would change the original scope of the contract may only be made with the further approval of the Administrator of the SPO. When requesting such an amendment to an exempt purchase order/contract, the requestor shall complete and submit Form SPO-007B (**Attachment 281.11**), Notice of Request to Amend and Exemption from HRS Chapter 103D Contract. This form shall be completed and submitted to OPRPM for review, approval, and certification by the President as Department Head prior to submission to SPO for approval.
- 2) A memorandum transmitting the request for amendment to a contract or purchase order exempted from 103D shall be routed to the Chancellor or Vice President under whose jurisdiction the request originates for acknowledgement and approval of the request for exemption prior to submission to the OPRPM.

f. Posting of a Request for Amendment to an Exemption
from HRS Chapter 103D Contract

SPO will post the request for amendment on the SPO Reporting System for a period of seven calendar days. Any objections to the request for amendment to the exempted procurement shall be made in writing to SPO within seven calendar days from the date that the notice was posted.

- g. The amendment issued to the contract or purchase order made pursuant to an approved request for amendment should cite for audit purposes, the following statement on the purchase order amendment or contract modification:

"Amendment to exempt purchase, pursuant to approval of the Administrator of the State Procurement Office under APM Section A8.281."

A copy of the approved Amendment to the Exemption request should be maintained in the procurement file.

- h. Posting of Awards

Exemption awards of \$2,500 and greater shall be reported on the SPO Awards Reporting System. Fiscal administrators are required to complete OPRPM Form 155 (**Attachment 281.5**) and submit to OPRPM within TWO (2) days of purchase for all exempt purchases approved by the SPO and issued within their delegated purchasing authority over \$2,500.

EXHIBIT M

Prepared by Office of Procurement and Real Property Management.
This is a New Procedure

A8.246

A8.200 Procurement

October 2013

P 1 of 7

A8.246 Professional Services Procurement for Architects,
Engineers, Land Surveyors, and Landscape Architects

1. General

- a. The acquisition of design professional services in the disciplines of engineering, architecture, land surveying, and/or landscape architecture and furnished by licensees under Chapter 464, HRS, shall be procured in accordance with the procedures set forth in Section 103D-304, HRS, and in this section, except in the case of an emergency procurement.
- b. Pursuant to Act 87, Session Laws of Hawaii 2013, the Administrator of the State Procurement Office shall serve as the Chief Procurement Officer (CPO) for the University for professional services furnished by licensees under Chapter 464, HRS. The Administrator of the State Procurement Office has delegated procurement authority to the President and his/her designees; however, the State Procurement Office (SPO) will provide oversight, assistance, and guidance to the University for all procurement activities conducted by the University relating to this section.

2. Public Notice for Professional Services

- a. Before the beginning of each fiscal year, the University shall give public notice to invite persons engaged in performing designated professional services to submit current statements of qualifications and expressions of interest for services which the University anticipates needing in the performance of its operations during the fiscal year.

- b. Additional public notices inviting persons engaged in providing professional services may be made if the response to the initial notice is not adequate, if the response to the initial notice does not result in an adequate representation of available sources, or if previously unanticipated needs for professional services arise.

3. Review of Submitted Statements of Qualifications

- a. The President or designee shall designate a review committee consisting of a minimum of three persons with sufficient education, training, and licenses or credentials for the type of professional services which may be required. In designating the members of the review committee, the President or designee shall ensure the impartiality and independence of committee members. All members of the review committee shall execute an attestation to their impartiality and independence as provided in Form SPO-024 (**Attachment 246.1**), which shall be maintained in the procurement file. The names of the members of the review committee established shall be placed in the procurement file. The review committee shall review and evaluate all submissions including statements of qualifications and other pertinent information, including references and reports, for the purpose of compiling a list of qualified persons or firms to provide the particular types of services.
- b. Persons or firms included in the qualified list may amend their statements of qualifications as necessary or appropriate and shall immediately inform the University of any change in information furnished which would disqualify the person or firm from being considered for a contract award.

4. Procedure for the Acquisition of Professional Services

- a. If a University program identifies a need to procure professional services, the following procedures shall apply:
 - 1) The President or designee shall designate a selection committee to evaluate the statements of

qualifications and performance data of those persons or firms on the list prepared pursuant to Section 3 along with any other pertinent information including references and reports.

- 2) The selection committee shall consist of at least three persons with sufficient education, training, and licenses or credentials in the area of the services required. In designating the members of the selection committee, the President or designee shall ensure the impartiality and independence of committee members. All members of the selection committee shall execute an attestation to their impartiality and independence as provided in Form SPO-024 (**Attachment 246.1**), which shall be maintained in the contract file. The names of the members of the selection committee shall be placed in the contract file.
- 3) The selection criteria to be employed in descending order of importance shall be:
 - a) Experience and professional qualifications relevant to the project type;
 - b) Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies;
 - c) Capacity to accomplish the work in the required time; and
 - d) Any additional criteria determined in writing by the selection committee to be relevant to the University's needs or necessary and appropriate to ensure full, open, and fair competition, such as the following:
 - 1) Specialized experience, equipment and technical competence to be applied;

- 2) Quality control practices, techniques and methods used;
 - 3) Ability to work effectively with University and user program staff; and
 - 4) Familiarity with and knowledge of all applicable laws, codes and ordinances.
- 4) The selection committee shall evaluate the submissions of the list of qualified persons or firms against the selection criteria. Committee members may use OPRPM Form 153, Individual Evaluation Form for Professional Services, (**Attachment 245.2**), or similar form, for evaluation purposes to be maintained in the contract file. The committee may conduct confidential discussions with any person or firm on the list of qualified professionals regarding the services which are required and the services they are able to provide. In conducting discussions, there shall be no disclosure of any information derived from competing offerors.
- 5) The selection committee shall provide the President or designee with the ranking of a minimum of three persons or firms based on the selection criteria, together with a summary of their qualifications for the ranking of each person or firm on OPRPM Form 134, Evaluation Summary Abstract, (**Attachment 245.1**), or similar form, for the contract file.
- 6) The President or designee shall thereafter seek to negotiate a contract with the first-ranked individual or firm, including a rate of compensation which is fair and reasonable, established in writing, and based upon the estimated value, scope, complexity, and nature of the services to be rendered. If a satisfactory contract cannot be negotiated with the first-ranked individual or firm, such negotiations shall be terminated and negotiations with the other individuals or firms in order of their rankings shall commence.

- 7) If a contract at a fair and reasonable price cannot be negotiated with any of the ranked individuals or firms, the selection committee may be asked to submit the ranking of three (3) additional individuals or firms to the President or designee, to resume negotiations in the same manner provided in these procedures.
 - 8) Upon completion of negotiations, the University program shall forward the following documents to the OPRPM for processing:
 - a) Original fee proposal from selected individual/firm, if applicable;
 - b) The original Individual Evaluation Form for Professional Services for each member of the selection committee, and the Evaluation Summary Abstract;
 - c) Completed OPRPM Form 95, Determination of Cost or Price Reasonableness (**Attachment 285.1**);
 - d) Copy of a KFS purchase order for contract encumbrance purposes; and
 - e) A draft of the proposed contract terms relating to the scope of services, time of performance, and the compensation and payment schedule (see attachment 1 through 3, OPRPM Form 107G, University of Hawaii Agreement for Services, **Attachment 230.3**)
- b. All contracts processed under these professional services procurement procedures shall be submitted to the OPRPM for review and execution, regardless of the dollar amount of the contract.

5. Posting of Awards

All contracts awarded under this section shall be posted electronically on the SPO Professional Services Awards webpage within seven days of the contract award by the OPRPM and shall remain posted for at least one year. Information to be posted shall include, but not be limited to:

- a. The names of the persons or firms ranked by the selection committee;
- b. The name of the person or firm receiving the award;
- c. The dollar amount of the contract;
- d. The name of the University officer making the selection; and
- e. Any relationship of the principals to the officer making the award.

6. Public Inspection

After the contract is awarded, the following information shall be open to public inspection, including but not limited to: the contract; the list of qualified persons; the selection committee's criteria for selection; and the statements of qualifications and related information submitted by the qualified persons, except those portions for which a written request for confidentiality has been made.

7. Debriefing

- a. The purpose of a debriefing is to inform the providers of professional services of the basis for nonselection.
- b. A written request for a debriefing by a non-selected provider shall be made to the President or designee within three working days after the posting of the award of the contract.

- c. Debriefing shall be held by the President or designee, to the maximum extent practicable, within seven working days; provided the President or designee may determine whether or not to conduct individual or combined debriefings.

8. Contract Modifications

Modifications to professional services contracts under this section shall require prior approval of the President or designee when the modification provides for an increase of at least \$25,000 and ten percent or more of the initial contract price.

EXHIBIT N



Solicitation Number: NONE

ID: 2637

Posted by: Deborah Tanaka

Department: University of Hawaii

County/Island(s): Statewide

Category (Select One): Professional Services

Publication Date: 06/26/2013

Due Date: 06/30/2014 - 23:55PM HST

Solicitation Number: NONE

Description: Notice to Professional Services Firms

Contact Name: Maynard Young

Phone Number: (808) 956-7935

E-mail Address: maynardy@hawaii.edu

Comments:

IFB/RFP/RFI,

Professional Svcs., etc. ad-for-notice-to-professional-services-firms.pdf
documents:

Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

Addenda

Amended:

Date Last Amended:

Submission Date: 06/25/2013 - 10:29AM

Last Modified: 06/25/2013 - 10:29AM

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NOTICE TO PROFESSIONAL SERVICES FIRMS

The University of Hawaii is seeking qualified professional firms to provide services in the following areas of disciplines for the fiscal year commencing July 1, 2013: Architecture, Landscape Architecture, Professional Engineering, Planning, Construction Management, Project Management, Cost Estimating, Land Surveying, Aerial Surveying, Real Property Appraisal, Environmental Assessment/Impact Studies, Project Development Reports, Facilities Asset Management Planning, Capital Planning, Commissioning, Traffic Planning, Archaeological Assessment, Third Party Review/Permitting, Community Relations, Space Studies, Design Guidelines, Environmental/Industrial Monitoring, Elevators/Escalators, Asbestos Containing Materials (ACM), Underground Storage Tanks (UST), Lead Containing Paints (LCP) and Hazardous Environmental. Projects will include repair and maintenance projects, capital improvements program projects, and various types of planning projects located at all University of Hawaii campuses statewide, University-owned properties, extension sites, facilities for research, public service, and other institutional programs.

The selection of firms for projects initiated by the University shall be made from the University's List of Qualified Professionals. The list will be established by responses to this request for qualifications.

Professionals interested in being considered for selection must electronically file their qualifications at www.hawaii.edu/oci. **There is no deadline for the filing of qualifications. The University conducts continuous recruitment for the aforementioned professional services.**

Additionally, all firms interested in qualifying for projects dealing with ACM, UST, LCP and Hazardous Environmental, must complete the Supplemental Information - Specialization section. Only those firms filing complete supplemental information and meeting the minimum requirements as specified therein shall be considered for hazardous materials and/or underground storage projects.

Subject to legislative budget appropriation and allotment of funds by the Governor, the University intends to procure architectural/engineering and planning services, including development of construction documents, field/facility investigations, interview, permit approvals, material review, construction review and other related services for the following projects systemwide:

UNIVERSITY OF HAWAII AT MANOA (INCLUDING UNIVERSITY-OWNED PROPERTIES, EXTENSION SITES AND FACILITIES FOR RESEARCH, PUBLIC SERVICE AND OTHER INSTITUTIONAL PROGRAMS), UNIVERSITY OF HAWAII AT HILO, UNIVERSITY OF HAWAII-WEST OAHU, MAUI COLLEGE AND COMMUNITY COLLEGES (HAWAII, HONOLULU, KAPIOLANI, KAUAI, LEEWARD, WINDWARD)

1. Repair/Renovate/Reroof/Various Buildings
2. Repair/Repaint Exterior/Interior, Various Buildings
3. Repair/Resurface/Restripe Parking, Roadways and Walkways
4. Repair/Replace/Upgrade Air Conditioning, Various Buildings
5. Repair/Replace/Upgrade Electrical Systems, Various Buildings
6. Repair/Replace/Upgrade Mechanical Systems, Various Buildings
7. Repair/Replace/Upgrade Maintain/Inspect Elevators/Escalators, Various Buildings
8. Asbestos/Lead Paint Abatement, Various Buildings

9. Removal of Underground Storage Tanks
10. Hazardous Material(s) Assessment & Removal
11. Land/Aerial Surveying
12. Environmental Assessment
13. Landscape Architecture
14. Repair/Renovate Site Utilities
15. Construction of New Structures/Facilities
16. Commissioning and/or Retro-Commissioning
17. Facility Forensic Assessment
18. Repair/Replace Interior Furnishings
19. Master Plan Development
20. Development of Project Development Reports
21. Facilities Asset Management Planning
22. Capital Planning
23. Market and Financial Feasibility Studies
24. Project Management of All Project Phases
25. Community Relations
26. Space Utilization Studies
27. Design Guidelines

All questions pertaining to this solicitation may be directed to the University of Hawaii Office of Capital Improvements at (808) 956-7935.

EXHIBIT O



Solicitation Number: NONE

ID: 4205

Posted by: Karlee Hisashima

Department: University of Hawaii

County/Island(s): Statewide

Category (Select One): Professional Services

Publication Date: 06/13/2014

Due Date: 06/30/2015 - 16:30PM HST

Solicitation Number: NONE

Description: Notice to Providers of Professional Services for Capital Improvement Projects

Contact Name: Maynard Young

Phone Number: 808-956-7935

E-mail Address: maynardy@hawaii.edu

Comments:

IFB/RFP/RFI, Professional Svc., etc. documents: ad-for-professional-services-capital-improvement.pdf

Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

Addenda

Amended:

Date Last Amended:

Submission Date: 06/13/2014 - 04:26PM

Last Modified: 06/13/2014 - 04:26PM

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NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

The University of Hawaii is seeking qualified professional firms to provide services in the following areas of disciplines for the fiscal year commencing July 1, 2014: Architecture, Landscape Architecture, Professional Engineering, Planning, Construction Management, Project Management, Cost Estimating, Land Surveying, Aerial Surveying, Real Property Appraisal, Environmental Assessment/Impact Studies, Project Development Reports, Facilities Asset Management Planning, Capital Planning, Commissioning, Traffic Planning, Archaeological Assessment, Third Party Review/Permitting, Community Relations, Space Studies, Design Guidelines, Environmental/Industrial Monitoring, Elevators/Escalators, Asbestos Containing Materials (ACM), Underground Storage Tanks (UST), Lead Containing Paints (LCP) and Hazardous Environmental. Projects will include repair and maintenance projects, capital improvements program projects, and various types of planning projects located at all University of Hawaii campuses statewide, University-owned properties, extension sites, facilities for research, public service, and other institutional programs.

The selection of firms for projects initiated by the University shall be made from the University's List of Qualified Professionals. The list will be established by responses to this request for qualifications.

Professionals interested in being considered for selection must electronically file their qualifications at www.hawaii.edu/oci. **There is no deadline for the filing of qualifications. The University conducts continuous recruitment for the aforementioned professional services.**

Additionally, all firms interested in qualifying for projects dealing with ACM, UST, LCP and Hazardous Environmental, must complete the Supplemental Information – Specialization section. Only those firms filing complete supplemental information and meeting the minimum requirements as specified therein shall be considered for hazardous materials and/or underground storage projects.

Subject to legislative budget appropriation and allotment of funds by the Governor, the University intends to procure architectural/engineering and planning services, including development of construction documents, field/facility investigations, permit approvals, material review, construction review and other related services for the following projects systemwide:

UNIVERSITY OF HAWAII AT MANOA (INCLUDING UNIVERSITY-OWNED PROPERTIES, EXTENSION SITES AND FACILITIES FOR RESEARCH, PUBLIC SERVICE AND OTHER INSTITUTIONAL PROGRAMS), UNIVERSITY OF HAWAII AT HILO, UNIVERSITY OF HAWAII-WEST OAHU, MAUI COLLEGE AND COMMUNITY COLLEGES (HAWAII, HONOLULU, KAPIOLANI, KAUAI, LEEWARD, WINDWARD)

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12. Environmental Assessment
13. Landscape Architecture
14. Repair/Renovate Site Utilities
15. Construction of New Structures/Facilities
16. Commissioning and/or Retro-Commissioning
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20. Development of Project Development Reports
21. Facilities Asset Management Planning
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23. Market and Financial Feasibility Studies
24. Project Management of All Project Phases
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26. Space Utilization Studies
27. Design Guidelines

All questions pertaining to this solicitation may be directed to the University of Hawaii, Office of Capital Improvements at (808) 956-7935.

David Lassner
Interim President, University of Hawai'i

Posting Date: June 13, 2014

EXHIBIT P

Stay Connected

Solicitation Number: NONE

ID: 5700

Posted by: Karlee Hisashima

Department: University of Hawaii

County/Island(s): Statewide

Category (Select One): Professional Services

Publication Date: 06/29/2015

Due Date: 06/30/2016 - 04:30AM HST

Solicitation Number: NONE

Description: Notice to Providers of Professional Services for Capital Improvement Projects

Contact Name: Maynard Young

Phone Number: 808-956-7935

E-mail Address: maynardy@hawaii.edu

Comments:

IFB/RFP/RFI, Professional
Svcs., etc. documents: ae_professional_services.pdf

Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

Addenda

Amended:

Date Last Amended:

Submission Date: 06/29/2015 - 10:19AM

Last Modified: 06/29/2015 - 10:19AM

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NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

The University of Hawaii is seeking qualified professional firms to provide services in the following areas of disciplines for the fiscal year commencing July 1, 2015: Architecture, Landscape Architecture, Professional Engineering, Planning, Construction Management, Project Management, Cost Estimating, Land Surveying, Aerial Surveying, Real Property Appraisal, Environmental Assessment/Impact Studies, Project Development Reports, Facilities Asset Management Planning, Capital Planning, Commissioning, Traffic Planning, Archaeological Assessment, Third Party Review/Permitting, Community Relations, Space Studies, Design Guidelines, Environmental/Industrial Monitoring, Design-Build Consultation, Elevators/Escalators, Asbestos Containing Materials (ACM), Underground Storage Tanks (UST), Lead Containing Paints (LCP) and Hazardous Environmental. Projects will include repair and maintenance projects, capital improvements program projects, and various types of planning projects located at all University of Hawaii campuses statewide, University-owned properties, extension sites, facilities for research, public service, and other institutional programs.

The selection of firms for projects initiated by the University shall be made from the University's List of Qualified Professionals. The list will be established by responses to this request for qualifications.

Professionals interested in being considered for selection must electronically file their qualifications at www.hawaii.edu/oci. **There is no deadline for the filing of qualifications. The University conducts continuous recruitment for the aforementioned professional services.**

Additionally, all firms interested in qualifying for projects dealing with ACM, UST, LCP and Hazardous Environmental, must complete the Supplemental Information – Specialization section. Only those firms filing complete supplemental information and meeting the minimum requirements as specified therein shall be considered for hazardous materials and/or underground storage projects.

Subject to legislative budget appropriation and allotment of funds by the Governor, the University intends to procure architectural/engineering and planning services, including development of construction documents, field/facility investigations, interview, permit approvals, material review, construction review and other related services for the following projects systemwide:

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6. Repair/Replace/Upgrade Mechanical Systems, Various Buildings
7. Repair/Replace/Upgrade Maintain/Inspect Elevators/Escalators, Various Buildings
8. Asbestos/Lead Paint Abatement, Various Buildings
9. Removal of Underground Storage Tanks
10. Hazardous Material(s) Assessment & Removal
11. Land/Aerial Surveying
12. Environmental Assessment
13. Landscape Architecture
14. Repair/Renovate Site Utilities
15. Construction of New Structures/Facilities
16. Commissioning and/or Retro-Commissioning
17. Facility Forensic Assessment
18. Repair/Replace Interior Furnishings
19. Master Plan Development
20. Development of Project Development Reports
21. Facilities Asset Management Planning
22. Capital Planning
23. Market and Financial Feasibility Studies
24. Project Management of All Project Phases
25. Community Relations
26. Space Utilization Studies
27. Design Guidelines
28. Design Build

All questions pertaining to this solicitation may be directed to the University of Hawaii, Office of Capital Improvements at (808) 956-7935.

David Lassner
President, University of Hawaii

Posting Date: June 29, 2015

EXHIBIT Q

Subject: Fwd: Statement of Qualification Questionnaire FY2015-2016
From: Maynard young <maynardy@hawaii.edu>
Date: 11/5/2015 8:25 AM
To: Karlee Hisashima <karlee@hawaii.edu>

This is the email that I would send to the committee for review and approval.

----- Forwarded Message -----

Subject:Statement of Qualification Questionnaire FY2015-2016
Date:Mon, 19 Oct 2015 10:05:05 -1000
From:Maynard young <maynardy@hawaii.edu>
To:

All

Please go on-line and review/approve the firms on the attached worksheet that have submitted their statement of qualifications questionnaire for the Fiscal Year 2015-2016.
The firms highlighted in green were on the the Fiscal Year 2014-2015 qualified list and those highlighted in red are new.

Thanks
Maynard

--

Maynard G.P. Young
Manager, Facilities Planning and Design
Office of Capital Improvements
1960 East-West Road, Biomedical Sciences, B-102
Honolulu, Hawaii 96822
Phone: (808) 956-7935
Direct Phone: (808) 956-4071
Fax: (808) 956-3175
Cell Phone: (808) 722-4071
Email: maynardy@hawaii.edu

— Attachments: —

Professionals 10.19.15.xls

27 bytes



User: Karlee Hisashima
Roles: q-user

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ADMINISTRATIVE MENU

CONSULTANT QUESTIONNAIRES	FY2014-15	FY2015-16	FY2016-17
PENDING (In the Field)	<u>0</u>	<u>35</u>	<u>4</u>
SUBMITTED (For OCI Review)	<u>1</u>	<u>2</u>	<u>0</u>
ACTIVE	<u>0</u>	<u>139</u>	<u>0</u>
REVISE	<u>1</u>	<u>0</u>	<u>0</u>
INACTIVE (after a Revision)	<u>5</u>	<u>5</u>	<u>0</u>
EXPIRED (at end of FY)	<u>191</u>	<u>0</u>	<u>0</u>
HOLD (By OCI)	<u>0</u>	<u>0</u>	<u>0</u>
VOID (By OCI)	<u>0</u>	<u>0</u>	<u>0</u>
Total	198	181	4

REPORTS

- [Report 1: Consultants](#)
- [Report 2: List of Qualified Consultants](#)

CONSULTANT SEARCH

Questionnaire Status : Submitted

Questionnaire Type : All

Fiscal Year : FY2016-17

Firm ID# :

Firm Name :

Principal (Last, First): ,

Associate (Last, First): ,

Discipline / Specialization : ----- Select All -----

Accessibility
Asbestos
Asphalt Paving
Auditorium

Personnel Type :

----- Select All -----
Acoustical (Key)
Archaeological Assessment (Key)
Architecture (Key)
Capital Planning (Key)

Records per Page : 25

[Search](#)



User: Karlee Hisashima
Roles: q-user

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QUESTIONNAIRE SEARCH RESULTS

Search Criteria

WHERE App Type = Consultant, Fiscal Year = 2015-2016

Page Index: [1 2 3 4 5 6]
139 record(s) found. Displaying [1 to 25]

#	FIRM ID	FIRM NAME	FISCAL YEAR ▼	REVISION	APP TYPE	APPLICATION STATUS	STATUS DATE	EFFECTIVE FROM	EFFECTIVE TO	PDF
1.	1063	Aerial Surveying Inc. dba Pattison Land Surveying Inc.	2015-2016	1	Consultant	ACTIVE	10-07-2015	10-07-2015	06-30-2016	
2.	206	Construction Management & Development - Hawaii, LLC	2015-2016	1	Consultant	ACTIVE	07-20-2015	07-20-2015	06-30-2016	
3.	72	Engineering Partners, Inc.	2015-2016	1	Consultant	ACTIVE	08-13-2015	08-13-2015	06-30-2016	
4.	111	KYA Design Group, Inc.	2015-2016	1	Consultant	ACTIVE	08-06-2015	08-06-2015	06-30-2016	
5.	108	Mitsunaga & Associates, Inc.	2015-2016	1	Consultant	ACTIVE	08-19-2015	08-19-2015	06-30-2016	
6.	191	AECOM Technical Services, Inc. (formerly AECOM)	2015-2016		Consultant	ACTIVE	10-07-2015	10-07-2015	06-30-2016	
7.	124	AK Engineering Services	2015-2016		Consultant	ACTIVE	07-09-2015	07-09-2015	06-30-2016	
8.	768	Alpha Engineers, Inc.	2015-2016		Consultant	ACTIVE	07-20-2015	07-20-2015	06-30-2016	
9.	1006	AM Partners Inc.	2015-2016		Consultant	ACTIVE	08-06-2015	08-06-2015	06-30-2016	
10.	216	Anderson Strickler, LLC	2015-2016		Consultant	ACTIVE	08-13-2015	08-13-2015	06-30-2016	
11.	133	Architects Hawaii Ltd.	2015-2016		Consultant	ACTIVE	07-28-2015	07-28-2015	06-30-2016	
12.	31	Architects Pacific, Inc.	2015-2016		Consultant	ACTIVE	07-31-2015	07-31-2015	06-30-2016	
13.	947	Arup North America Ltd.	2015-2016		Consultant	ACTIVE	07-09-2015	07-09-2015	06-30-2016	
14.	131	Awa & Associates LLC	2015-2016		Consultant	ACTIVE	10-07-2015	10-07-2015	06-30-2016	
15.	978	Ayers Saint Gross	2015-2016		Consultant	ACTIVE	10-07-2015	10-07-2015	06-30-2016	
16.	966	Beall and Associates, Inc.	2015-2016		Consultant	ACTIVE	10-07-2015	10-07-2015	06-30-2016	
17.	23	Belt Collins Hawaii LLC	2015-2016		Consultant	ACTIVE	08-19-2015	08-19-2015	06-30-2016	
18.	196	Benjamin Woo Architects LLC	2015-2016		Consultant	ACTIVE	07-09-2015	07-09-2015	06-30-2016	
19.	141	Bennett Engineers Inc.	2015-2016		Consultant	ACTIVE	07-20-2015	07-20-2015	06-30-2016	
20.	283	Bow Engineering & Development, Inc.	2015-2016		Consultant	ACTIVE	07-20-2015	07-20-2015	06-30-2016	
21.	26	Bowers + Kubota Consulting	2015-2016		Consultant	ACTIVE	07-28-2015	07-28-2015	06-30-2016	
22.	176	Bryce E. Uyehara, A.I.A., Inc.	2015-2016		Consultant	ACTIVE	07-09-2015	07-09-2015	06-30-2016	
23.	204	Chris Hart & Partners, Inc.	2015-2016		Consultant	ACTIVE	07-20-2015	07-20-2015	06-30-2016	
24.	920	Clifford Planning & Architecture, LLC	2015-2016		Consultant	ACTIVE	07-09-2015	07-09-2015	06-30-2016	
25.	999	Colliers International	2015-2016		Consultant	ACTIVE	10-20-2015	10-20-2015	06-30-2016	



User: Karlee Hisashima
Roles: q-user

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QUESTIONNAIRE SEARCH RESULTS

Search Criteria

WHERE App Type = Consultant, Fiscal Year = 2014-2015

Page Index: [1 2 3 4 5 6 7 8]
191 record(s) found. Displaying [1 to 25]

#	FIRM ID	FIRM NAME	FISCAL YEAR ▼	REVISION	APP TYPE	APPLICATION STATUS	STATUS DATE	EFFECTIVE FROM	EFFECTIVE TO	PDF
1.	26	Bowers + Kubota Consulting	2014-2015	1	Consultant	EXPIRED	07-01-2015	08-19-2014	06-30-2015	
2.	62	Fung Associates, Inc.	2014-2015	1	Consultant	EXPIRED	07-01-2015	05-19-2015	06-30-2015	
3.	122	InSynergy Engineering, Inc.	2014-2015	1	Consultant	EXPIRED	07-01-2015	01-16-2015	06-30-2015	
4.	29	Lyon Associates, Inc.	2014-2015	1	Consultant	EXPIRED	07-01-2015	10-01-2014	06-30-2015	
5.	52	Ronald N.S. Ho & Associates, Inc.	2014-2015	1	Consultant	EXPIRED	07-01-2015	01-16-2015	06-30-2015	
6.	1043	AD2 International, Inc	2014-2015		Consultant	EXPIRED	07-01-2015	05-19-2015	06-30-2015	
7.	191	AECOM Technical Services, Inc. (formerly AECOM)	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
8.	124	AK Engineering Services	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
9.	771	Allana Buick & Bers, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
10.	768	Alpha Engineers, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
11.	1006	AM Partners LLC	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
12.	753	AMEL Technologies, Inc	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
13.	139	Anbe, Aruga & Ishizu, Architects, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	
14.	216	Anderson Strickler, LLC	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
15.	595	Arcadia Architecture, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
16.	133	Architects Hawaii Ltd.	2014-2015		Consultant	EXPIRED	07-01-2015	07-09-2014	06-30-2015	
17.	31	Architects Pacific, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	07-18-2014	06-30-2015	
18.	416	Austin Tsutsumi & Associates, inc.	2014-2015		Consultant	EXPIRED	07-01-2015	09-30-2014	06-30-2015	
19.	131	Awa & Associates LLC	2014-2015		Consultant	EXPIRED	07-01-2015	08-11-2014	06-30-2015	
20.	978	Ayers Saint Gross	2014-2015		Consultant	EXPIRED	07-01-2015	08-19-2014	06-30-2015	
21.	23	Belt Collins Hawaii LLC	2014-2015		Consultant	EXPIRED	07-01-2015	08-19-2014	06-30-2015	
22.	1002	Benett Bolek	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
23.	196	Benjamin Woo Architects LLC	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
24.	141	Bennett Engineers Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	06-26-2014	06-30-2015	
25.	283	Bow Engineering & Development, Inc.	2014-2015		Consultant	EXPIRED	07-01-2015	07-01-2014	06-30-2015	

EXHIBIT R

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
771	Allana Buick & Bers, Inc.	ARCH	CM	MENG					112	8	3	9
139	Anbe, Aruga & Ishizu, Architects, Inc.	ARCH	SPEC						13	4	5	1
595	Arcadia Architecture, Inc.	ARCH	MENG	PLAN	PM				7	4	2	2
133	Architects Hawaii Ltd.	ARCH	PM	INT	CM				83	18	13	13
31	Architects Pacific, Inc.	ARCH							12	6	2	7
131	Awa & Associates LLC	ARCH							6	2	1	1
196	Benjamin Woo Architects LLC	ARCH							9	4	1	4
982	Bill Chang Architect, LLC	ARCH							1	1	1	1
176	Bryce E. Uyehara, A.I.A., Inc.	ARCH							5	2	1	1
39	Chapman Desai Sakata, Inc. dba CDS International	ARCH							12	4	3	4
920	Clifford Planning & Architecture, LLC	ARCH	PLAN	INT	PM				42	5	2	8
812	Collaborative Studio LLC	ARCH	INT						6	2	2	1
92	Danilo D. Lopez Associates, Inc.	ARCH							12	1	1	1
107	Design Partners, Inc.	ARCH	CM						51	20	5	8
887	Erskine Architects, Inc.	ARCH							7	3	1	1
106	Excel Designs, Inc.	ARCH							2	1	1	1
961	Ferraro Choi and Associates Ltd	ARCH	INT	CM					17	9	3	6
197	Fleming & Associates, LLC	ARCH							18	3	1	6
897	Francisco Architect	ARCH	PLAN	INT					10	5	2	1
62	Fung Associates, Inc.	ARCH							15	3	1	13
181	Group 70 International, Inc.	ARCH	PLAN	CENG	INT				83	42	16	24
127	GYA Architects, Inc.	ARCH							11	2	2	1
526	Hawaii Architecture LLP	ARCH	INT	PLAN	CX	PM	CM		23	14	2	2
794	HDR Engineering, Inc.	ARCH	CENG	CM	PM	ARCHAEOLOG			6267	3570	5	13
41	HiArch, LLC	ARCH							2	2	2	0
941	HOK	ARCH	PLAN	INT	LAB/LAB SCI	LARCH	FAM		1509	638	4	6
358	INK ARCH, LLC fka INK Architects	ARCH	CM	PM	INT	PDR	PLAN		34	14	1	4
809	Jeffrey Nishi & Associates/Architects	ARCH							1	1	1	0
220	John Hara Associates Inc.	ARCH	INT						11	6	1	6
73	In+Form Design, Inc.	ARCH							12	5	3	1
275	Ken Kajiware, Architects	ARCH							1	1	1	1
230	Kober/Hanssen/Mitchell Architects	ARCH	INT						12	5	3	1
113	Kodama/Okamoto Architects, Inc.	ARCH							7	3	2	4
985	Kukulu LLC	ARCH	CENG	SENG	INT				58	7	1	1
111	KYA Design Group, Inc.	ARCH	INT						23	12	4	3
168	Leo A Daly	ARCH	INT	PLAN	EENG	CENG			23	9	2	7
976	Lionakis	ARCH	SENG	INT					247	76	2	1
200	Lively Architects	ARCH							5	2	1	1
914	Long & Associates AIA, Inc.	ARCH	INT						17	7	1	3
81	Lou Chan & Associates, Inc.	ARCH							10	1	1	1
350	M3 Engineering & Technology Corporation	ARCH	SENG	CENG	EENG	MENG	EST	CM	615	88	8	1
298	Marc Ventura, AIA, LLC	ARCH	PLAN	LARCH	INT	CM	PM		21	9	1	1
913	Mason Architects, Inc.	ARCH							21	8	4	6
322	Media5 Architecture	ARCH	INT						13	6	3	6
633	MGA Architecture LLC	ARCH							14	6	1	6

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
853	Minatoishi Palumbo Architects, Inc.	ARCH	CM	EIS					7	3	1	1
108	Mitsunaga & Associates, Inc.	ARCH	INT	CENG	SENG	PLAN	CM		124	30	4	27
40	Next Design LLC	ARCH							19	6	4	11
164	Nitta Architects, LLC	ARCH							1	1	1	1
832	Noborikawa & Associates, LLC	ARCH							1	1	1	1
114	Obayashi Design Group Inc.	ARCH	INT						8	5	2	1
846	Omizu Architecture, Inc.	ARCH							2	1	1	1
998	PQ Architects Inc.,dba Phillips Quildon Arch, fka SPQ	ARCH	PM	INT	CM				5	3	1	1
83	Pacific Architects, Inc.	ARCH							11	3	3	1
758	Palm's Hawai'i Architecture	ARCH							8	1	1	1
886	Pfeiffer Partners Architects, Inc.	ARCH	PLAN	INT					40	16	9	6
701	Philip K. White & Associates	ARCH							4	2	1	2
938	PLA Designs, Inc.	ARCH							5	0	1	1
66	Riecke Sunnland Kono Architects, Ltd.	ARCH							8	5	3	2
904	RIM Architects, LLC	ARCH	INT	PM					73	34	1	3
227	Shimokawa Nakamura, Inc.	ARCH	LAB SCIENCE						7	4	1	2
877	SmithGroupJJR	ARCH	LAB	MENG	EENG	PM	CM	INT	819	331	5	13
993	Studio E2 Architecture	ARCH							2	1	1	0
949	T. Suzuki Architects, Inc.	ARCH							4	1	1	1
309	The CJS Group Architects, Ltd.	ARCH	INT						6	1	1	3
310	The Estime Group	ARCH	PLAN						3	2	2	1
751	Trinity ERD	ARCH	CM	PM	SENG	CENG	MENG		56	5	1	5
110	Urban Works	ARCH	INT	EST	PLAN	CM	PDR	SPEC	22	8	3	1
280	Ushijima Architect, Inc.	ARCH	INT						9	2	1	5
979	Van Meter Williams Pollack LLP	ARCH							40	11	3	1
218	WATG	ARCH	INT	LARCH					81	13	7	7
214	WCIT ARCHITECTURE	ARCH							23	9	4	5
945	WRNS Studio Hawai'i	ARCH	PLAN	INT					132	33	5	2
42	WTN Architecture, Inc.	ARCH							4	3	1	6
95	YFH Architects, Inc.	ARCH	INT						13	5	4	5
953	Censeo AV+Acoustics LLC	ACOUS							2	1	1	1
285	Cultural Surveys Hawai'i	ARCHAEOLOG							70	70	4	1
406	Haun & Associates	ARCHAEOLOG							5	0	1	3
414	Pacific Legacy, Inc.	ARCHAEOLOG							7	7	1	2
237	Scientific Consultant Services, Inc.	ARCHAEOLOG	PLAN						1	1	3	3
191	AECOM Technical Services, Inc. (formerly AECOM)	CENG	CM	SURV-LAND	TRAFFIC	FAM	PLAN		103	46	5	2
768	Alpha Engineers, Inc.	CENG	CM						3	2	1	1
23	Belt Collins Hawaii Ltd.	CENG	LARCH	PLAN	EIS	SURV-LAND			53	20	6	23
43	Bills Engineering Inc.	CENG							7	4	2	3
283	Bow Engineering & Development, Inc.	CENG							13	1	1	3

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
742	Consolidated Engineering Laboratories	CENG	CM						300	10	1	2
152	Engineering Concepts, Inc.	CENG							19	10	3	1
72	Engineering Partners, Inc.	CENG	MENG	SENG	EENG				25	9	2	12
63	Engineers Surveyors Hawaii, Inc.	CENG	CM	SURV-LAND					16	10	4	12
33	Gray, Hong, Nojima & Associates, Inc.	CENG							12	7	3	4
873	Hida, Okamoto & Associates, Inc.	CENG							8	4	2	1
236	Imata and Associates, Inc.	CENG	SURV-LAND						25	5	4	6
76	Inaba Engineering, Inc.	CENG							11	3	1	5
883	Insight Environmental LLC	CENG							2	1	1	1
789	Kim & Shiroma Engineers, Inc.	CENG							7	3	2	1
755	Kwock Associates, Inc.	CENG							5	2	2	0
29	Lyon Associates, Inc.	CENG	EENG	CM	SENG				112	14	2	22
61	Okahara and Associates, Inc.	CENG	MENG						26	12	3	6
367	PAREN, INC. dba Park Engineering	CENG	SURV-LAND						33	12	5	14
971	Parsons Brinckerhoff, Inc.	CENG	EIS	TRAFFIC					59	16	2	28
44	R.M. Towill Corporation	CENG	SURV-LAND	SURV-AERIAL	EIS	CM	PLAN		96	39	8	62
385	Ronald M. Fukumoto Engineering, Inc.	CENG	SURV-LAND						9	5	2	3
123	Sato & Associates, Inc.	CENG	SENG	ARCH	PM	CM			30	13	7	3
154	Shimabukuro, Endo & Yoshizaki, Inc. dba SEY Engineers	CENG							7	4	1	4
35	The Limtiaco Consulting Group, Inc.	CENG	CM	EIS	PLAN	PM			30	9	4	8
926	Warren S. Unemori Engineering, Inc.	CENG							18	7	3	4
140	Wesley R. Segawa & Associates, Inc.	CENG							33	11	3	13
146	Wilson Okamoto Corporation	CENG	SENG	PLAN	TRAFFIC	ARCH			70	26	6	17
###	Benett Bolek	CM	EST	INT					3	1	1	2
26	Bowers + Kubota Consulting	CM	PM	ARCH	CENG	PLAN	MENG		115	26	2	14
805	CAM Pacific	CM	ARCH						12	5	2	1
27	Community Planning & Engineering, Inc.	CM	CENG						14	6	3	7
206	Construction Management & Development - Hawaii, LLC	CM	PM	EST					22	3	2	8
992	Construction Systems Hawai'i	CM	EST	SENG	PM				7	7	2	1
928	Covenant Painting, LLC	CM							12	1	1	1
109	CPM Solutions LLC	CM							3	0	1	1
759	Environet, Inc.	CM	EST	CENG	EIS	PLAN	EENG		146	14	2	25
199	Griffith Consulting Group	CM							9	7	2	1
916	GSI Pacific Inc.	CM	EST	CENG	ENV-HM	EIS	EENG		17	1	2	13
184	Herbert Chock & Assoc., Inc. dba HCA Consulting Group	CM	PM						8	2	1	4
158	Kokea Construction	CM	SENG						15	1	3	3
965	MOCA Systems	CM	PM	EST	FAM	SPEC	CPLAN	CENG	132	43	6	1
954	Okland Construction Company, Inc.	CM	PM						788	0	4	3
171	Project Management, Inc.	CM	CENG						17	4	3	8
293	TM Designers, Inc.	CM							19	8	1	5
193	Trinity Management Group, LLC	CM	PM	ARCH					6	4	1	3

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
753	AMEL Technologies, Inc.	CX	MENG	GEOTECH					16	4	2	3
865	Commissioning Consultants Hawai'i	CX	MENG						6	4	1	3
294	Facility Dynamics Engineering	CX							70	21	2	20
963	Iconergy	CX	CM	MENG	PM	PDR	CPLAN		54	5	1	4
989	International Commissioning Engineers (West)	CX							24	5	2	6
987	Communitas Design and Development, Inc.	DEVELOP	PLAN	PDR	PM	ARCH			5	5	1	0
405	Jones Lang LaSalle Americas	DEVELOP	PM	PLAN	FAM				3074	317	1	5
141	Bennett Engineers Inc.	EENG							4	2	2	2
222	Douglas Engineering Pacific Inc.	EENG	MENG	CENG					14	5	3	6
30	ECM, Inc.	EENG							14	5	1	1
54	ECS, Inc.	EENG							14	5	4	1
74	H & O - III, Inc.	EENG							5	1	2	1
157	MK Engineers, Ltd.	EENG							14	5	5	12
972	Morikawa & Associates, LLC	EENG							11	3	2	1
165	Nakamura, Oyama and Associates, Inc.	EENG							18	6	1	2
52	Ronald N.S. Ho & Associates Ltd	EENG							41	18	6	3
730	WSP Hawaii Inc.	EENG	MENG						18	7	1	3
137	Cardno TEC Inc.	EIS	PLAN	FAM	ENV-HM	CENG	ARCHAEOL		587	127	5	11
204	Chris Hart & Partners, Inc.	EIS	LARCH	PLAN					9	1	1	6
177	Geometrician Associates, LLC	EIS							1	0	1	1
962	WCP Inc.	EIS	ENV-HM	PLAN	PM				10	0	1	7
960	WHALE Environmental Services LLC	EIS	PM	PLAN	PDR	LARCH			18	0	1	1
871	Elevator Consulting Services, Inc.	ELEV							8	0	1	1
265	EnviroQuest, Inc.	ENV-HM							26	14	2	2
90	EnviroServices & Training Center, LLC	ENV-HM							36	0	4	14
927	Galloway Environmental, Inc.	ENV-HM	EIS	PM					9	4	1	4
974	GSI Americas, Inc.	ENV-HM	EIS	CENG	EENG	PM			12	10	2	6
909	Lehua Environmental Consultants, LLC	ENV-HM							5	2	1	1
68	Cumming	EST	PM	CM					220	24	5	7
###	J.Uno & Associates	EST							8	0	1	4
89	Rider Levett Bucknall	EST	PM	CM					33	2	5	5
311	ISES Corporation	FAM	ARCH	CENG	MENG	EENG			39	6	1	1

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
65	Hirata & Associates, Inc.	GEOTECH							27	8	4	2
404	PSC Consultants, LLC	GEOTECH							8	2	2	2
939	212/Harakawa Inc., dba Two Twelve	GRAPHICS	INT						31	1	2	1
940	Synergy Design Inc.	INT							3	0	2	1
712	Dana Anne Yee, Landscape Architect, LLC	LARCH							1	1	1	1
258	Miyabara Associates, LLC	LARCH							4	1	1	1
238	Murata Landscape Architect/Planner, LLC	LARCH	PLAN						4	3	1	1
919	Walters, Kimura, Motoda, Inc.	LARCH							7	5	3	2
124	AK Engineering Services	MENG							3	1	1	1
966	Beall and Associates, Inc.	MENG							6	3	2	1
995	CB Engineers	MENG	EENG	CX					26	10	3	1
348	Chevron Energy Solutions Company	MENG							85	5	1	14
956	Inatsuka Engineering	MECH							6	2	1	1
122	InSynergy Engineering, Inc.	MENG	EENG	FIRE					60	2	2	8
944	Interface Engineering Inc.	MENG	EENG	CX					54	9	3	1
160	Integrated Engineering Corporation	MENG							5	2	2	4
121	Katayama & Associates, Inc.	MENG	CX						6	3	2	1
102	Lange Motonaga, INC,	MENG							4	2	1	1
70	MCE International, Inc.	MENG							11	4	2	5
774	Mechanical Engineers of Hawaii Corporation	MENG	CX						15	5	2	2
78	Mechanical Enterprises, Inc.	MENG							12	2	2	1
344	Newcomb & Boyd	MENG	EENG	CX	ACOUS				230	48	7	5
847	Newcomb Anderson McCormick, Inc.	MENG	PM	EENG					25	8	7	17
917	Paladino and Company	MENG	ARCH	PM					65	4	2	4
120	Randolph H. Murayama & Associates	MENG							8	5	1	4
125	S. Nakagawa Mechanical Consults	MENG							1	1	1	1
32	Thermal Engineering Corporation	MENG							19	4	4	5
216	Anderson Strickler, LLC	PLAN							5	0	2	2
978	Ayers Saint Gross	PLAN	ARCH	INT	LARCH	SPEC			155	56	3	5
999	Colliers International	PLAN	PDR	FAM					10	6	3	2
970	Hawai'i Planning LLC	PLAN	EIS	PDR					3	3	1	1
180	Helber Hastert & Fee, Planners, Inc.	PLAN							24	3	4	7
253	Ho'okuleana LLC	PLAN							2	0	2	1
85	PBR Hawai'i & Associates, Inc.	PLAN	EIS	LARCH					37	8	5	10

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Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Prncpl	Assoc
	Key to Personnel Type											
	ACOUS - Acoustical											
	ARCHAEOLOG - Archaeological Assessment											
	ARCH - Architecture											
	CPLAN - Capital Planning											
	CX - Commissioning											
	COMM - Community Relations											
	CM - Construction Management											
	EST - Cost Estimating											
	DEVELOP - Development Implementation											
	ELEV - Elevator/Escalators											
	CENG - Engineering-Civil											
	EENG - Engineering-Electrical											
	GEOTECH - Engineering-Geotechnical											
	GRAPHIC - Graphics											
	MENG - Engineering-Mechanical											
	SENG - Engineering-Structural											
	ENV-HM - Environmental-Hazardous Materials											
	EIS - Environmental Impact Studies											
	FAM - Facilities Asset Management											
	INT - Interior Design											
	LAB/LAB SCIENCE - Laboratory Science											
	LARCH - Landscape Architecture											
	PLAN - Planning											
	PDR - Project Development Reports											
	PM - Project Management											
	RP APPRLSL - Real Property Appraisal											
	SPEC - Specifications											
	SURV-AERIAL - Surveying-Aerial											
	SURV-LAND - Surveying-Land											
	TRAFFIC - Traffic Planning											
	3 PARTY REV - 3rd Party Review											

EXHIBIT S

LIST OF QUALIFIED PROFESSIONALS
FY 2015

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
771	Allana Buick & Bers, Inc.	ARCH	CM	MENG					112	8	3	11
1006	AM Partners, LLC	ARCH							6	4	2	3
139	Anbe, Aruga & Ishizu, Architects, Inc.	ARCH	SPEC						15	4	5	1
595	Arcadia Architecture, Inc.	ARCH	MENG	SPEC	PLAN	PM			7	4	2	2
133	Architects Hawaii Ltd.	ARCH	INT	SPEC					128	36	11	14
31	Architects Pacific, Inc.	ARCH							12	6	2	7
131	Awa & Associates LLC	ARCH							12	2	1	1
196	Benjamin Woo Architects LLC	ARCH							13	4	1	6
176	Bryce E. Uyehara, A.I.A., Inc.	ARCH							4	2	1	1
39	Chapman Desai Sakata, Inc. dba CDS International	ARCH							17	5	3	4
920	Clifford Planning & Architecture, LLC	ARCH	PLAN	INT	PM				42	5	2	8
812	Collaborative Studio LLC	ARCH	INT						6	2	2	1
92	Danilo D. Lopez Associates, Inc.	ARCH							12	1	1	1
107	Design Partners, Inc.	ARCH	CM	CENG					50	19	5	8
887	Erskine Architects, Inc.	ARCH							7	3	1	1
106	Excel Designs, Inc.	ARCH							4	1	1	1
961	Ferraro Choi and Associates Ltd	ARCH	INT	CM					19	9	3	6
197	Fleming & Associates, LLC	ARCH	CM						20	5	1	7
897	Francisco Architect	ARCH	PLAN	CM	INT				10	5	2	1
62	Fung Associates, Inc.	ARCH							15	3	1	13
181	Group 70 International, Inc.	ARCH	PLAN	CENG	INT				80	43	16	23
1013	GYA Architects, Inc.	ARCH							9	2	2	3
41	HiArch, LLC	ARCH							4	2	2	1
794	HDR Engineering, Inc.	ARCH	CENG	CM	SENG	EENG	ENV-HM	PLAN	6267	3570	5	10
358	INK ARCH, LLC fka INK Architects	ARCH							20	4	2	2
220	John Hara Associates Inc.	ARCH	INT						11	6	1	6
275	Ken Kajiwara, Architects	ARCH							1	1	1	1
230	Kober/Hanssen/Mitchell Architects	ARCH	INT						9	4	3	1
113	Kodama/Okamoto Architects, Inc.	ARCH							6	3	2	4
111	KYA Design Group, Inc.	ARCH	INT						42	9	4	3
168	Leo A Daly	ARCH	INT	PLAN	EENG	CENG			20	8	3	7
976	Lionakis	ARCH	SENG	INT					248	77	2	1
200	Lively Architects	ARCH							3	1	1	1
855	Loisos + Ubbelohde	ARCH							13	5	2	1
81	Lou Chan & Associates, Inc.	ARCH							10	1	1	1
913	Mason Architects, Inc.	ARCH							40	9	4	5
350	M3 Engineering & Technology Corporation	ARCH	SENG	CENG	EENG	MENG	EST	CM	487	92	8	1
322	M5 Architecture, LLC (dba Media5 Architecture)	ARCH							13	5	4	4
633	MGA Architecture LLC	ARCH							20	7	2	6
108	Mitsunaga & Associates, Inc.	ARCH	INT	CENG	SENG	PLAN	PM	CM	123	30	4	26
40	Next Design LLC	ARCH	INT						18	6	4	11
164	Nitta Architects, LLC	ARCH							1	1	1	1
832	Noborikawa & Associates, LLC	ARCH							1	1	1	1
846	Omizu Architecture, Inc.	ARCH							4	1	1	1
114	Obayashi Design Group Inc.	ARCH	INT						8	6	2	1

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
83	Pacific Architects, Inc.	ARCH							11	3	3	1
758	Palm's Hawai'i Architecture	ARCH							4	1	1	1
1004	Peter Vincent Architects	ARCH							2	2	3	2
1000	Perkins + Will	ARCH	INT						2012	685	1	1
701	Philip K. White & Associates	ARCH							5	2	1	3
1033	Richard Reese Designs LLC dba CineSystems	ARCH	EENG	INT	PM	SPEC			9	1	1	1
66	Riecke Sunnland Kono Architects, Ltd.	ARCH							11	5	3	2
904	RIM Architects, LLC	ARCH	INT	PM					73	34	1	1
91	Sansei Architects, Incorporated	ARCH	EST	ELEV	INT	SPEC			8	5	1	1
227	Shimokawa Nakamura, LLC	ARCH							5	2	1	2
877	SmithGroupJJR	ARCH	LAB	MENG	EENG	PM	CM	INT	819	331	5	10
309	The CJS Group Architects, Ltd.	ARCH							6	1	1	3
751	Trinity ERD	ARCH	CM	PM	SENG	CENG	MENG		56	5	1	5
110	Urban Works	ARCH	INT	EST					24	6	3	2
280	Ushijima Architect, Inc.	ARCH	INT						9	2	1	5
218	WATG	ARCH	INT	LARCH					82	8	7	6
214	WCIT ARCHITECTURE	ARCH	INT						32	10	4	3
945	WRNS Studio Hawai'i	ARCH	PLAN	INT					132	33	5	2
42	WTN Architecture, Inc.	ARCH							6	3	1	5
95	YFH Architects, Inc.	ARCH	INT						12	4	4	5
285	Cultural Surveys Hawai'i	ARCHAEOLOG							80	80	4	1
406	Haun & Associates	ARCHAEOLOG							6	0	1	3
237	Scientific Consultant Services, Inc.	ARCHAEOLOG	PLAN						28	25	3	3
955	D.L. Adams Associates, Ltd.	ACOUS							6	2	1	1
191	AECOM Technical Services, Inc. (formerly AECOM)	CENG	CM	SURV-LAND	TRAFFIC	FAM	PLAN	MENG	219	68	5	2
768	Alpha Engineers, Inc.	CENG	CM						3	2	1	1
416	Austin Tsutsumi & Associates, Inc.	CENG	TRAFFIC	SURV-LAND					66	24	7	16
23	Belt Collins Hawaii LLC	CENG	LARCH	PLAN	EIS	SURV-LAND			50	20	6	22
283	Bow Engineering & Development, Inc.	CENG							11	4	1	4
742	Consolidated Engineering Laboratories	CENG	CM						319	10	1	2
152	Engineering Concepts, Inc.	CENG							19	10	3	1
63	Engineers Surveyors Hawaii, Inc.	CENG	CM	SURV-LAND					37	12	4	12
385	Fukumoto Engineering, Inc.	CENG	SURV-LAND						13	7	2	4
33	Gray, Hong, Nojima & Associates, Inc.	CENG							11	6	2	4
873	Hida, Okamoto & Associates, Inc.	CENG							8	5	2	1
1039	Hollingsworth Engineering, LLC	CENG	GEOTECH	EST	PLAN	PM	SPEC		12	2	1	1
76	Inaba Engineering, Inc.	CENG	SURV-LAND	PLAN					11	3	1	5
892	ITerashima Environmental Services (ITES)	CENG	PM	EIS					12	3	1	5
883	Insight Environmental LLC	CENG							2	1	1	1
789	Kim & Shiroma Engineers, Inc.	CENG							7	3	2	1
755	Kwock Associates, Inc.	CENG							5	2	2	0

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
29	Lyon Associates, Inc.	CENG	EENG	CM	SENG				99	12	4	18
1008	Manthos Engineering, LLC.	CENG	GEOTECH	CM	PM	TRAFFIC			84	22	1	12
61	Okahara and Associates, Inc.	CENG	MENG						26	14	3	6
367	PAREN, INC. dba Park Engineering	CENG	SURV-LAND						30	11	4	17
971	Parsons Brinckerhoff, Inc.	CENG	EIS	TRAFFIC					59	23	1	28
44	R.M. Towill Corporation	CENG	SURV-LAND	SURV-AERIAL	EIS	CM	PLAN	PM	100	40	7	62
105	R.T. Tanaka Engineers	CENG	SURV-LAND						10	4	3	2
123	Sato & Associates, Inc.	CENG	SENG	ARCH	PM	CM			29	14	7	2
154	Shimabukuro, Endo & Yoshizaki, Inc. dba SEY Engineers	CENG							7	4	1	4
35	The Limtiaco Consulting Group, Inc.	CENG	CM	EIS	PLAN	PM			30	9	4	8
926	Warren S. Unemori Engineering, Inc.	CENG							19	7	3	4
146	Wilson Okamoto Corporation	CENG	EIS	PLAN	TRAFFIC				65	28	6	19
1002	Benett Bolek	CM	EST	INT					3	1	1	2
26	Bowers + Kubota Consulting	CM	PM	ARCH	CENG	PLAN	MENG		133	29	6	32
805	CAM Pacific	CM	ARCH						9	5	2	1
27	Community Planning & Engineering, Inc.	CM	CENG	ARCH					20	5	3	8
206	Construction Management & Development - Hawaii, LLC	CM	PM						39	2	1	5
992	Construction Systems Hawai'i	CM	EST	SENG	PM				7	7	2	1
109	CPM Solutions LLC	CM							4	0	1	1
21	GMR LLC	CM	PM	DEVELOP	PDR				14	1	1	4
199	Griffith Consulting Group	CM							9	7	2	1
184	Herbert Chock & Assoc., Inc. dba HCA Consulting Group	CM	PM	CENG	MENG				5	1	1	4
158	Kokea Construction	CM	SENG						15	1	3	3
171	Project Management, Inc.	CM	PM	CENG					17	4	4	10
193	Trinity Management Group, LLC	CM	PM						8	2	2	4
140	Wesley R. Segawa & Associates, Inc.	CM	PM	CENG	SENG				45	13	4	18
753	AMEL Technologies, Inc.	CX	MENG	GEOTECH	CM				21	4	2	5
865	Commissioning Consultants Hawai'i	CX	MENG						5	3	1	2
294	Facility Dynamics Engineering	CX							74	21	2	20
1030	Green Building Services, Inc.	CX	ARCH						5	5	2	2
141	Bennett Engineers Inc.	EENG							4	2	2	1
222	Douglas Engineering Pacific Inc.	EENG	MENG						19	4	3	11
30	ECM, Inc.	EENG							12	4	1	3
54	ECS, Inc.	EENG							14	5	4	2
144	Electech Hawai'i, Inc.	EENG							15	2	3	1
1023	EMeC Consulting Engineers	EENG	MENG						5	3	2	0
72	Engineering Partners, Inc.	EENG	SENG	SURV-LAND	MENG	CENG			32	12	3	17
74	H & O - III, Inc.	EENG							5	1	2	1
876	Michael Wall Engineering, Inc.	EENG							34	8	3	1
157	MK Engineers, Ltd.	EENG							14	5	5	12
898	Network Power Solutions, Inc.	EENG	PM						13	2	1	1

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
52	Ronald N.S. Ho & Associates Inc.	EENG	CM						40	12	6	6
730	WSP Hawaii Inc.	EENG	MENG						19	6	2	2
204	Chris Hart & Partners, Inc.	EIS	LARCH	PLAN					9	1	1	4
1022	Triple H S, Inc. dba H.T. Harvey & Associates	EIS	LARCH						116	2	4	5
962	WCP Inc.	EIS	ENV-HM	PM					9	0	1	6
960	WHALE Environmental Services LLC	EIS	PM	PLAN	PDR	LARCH			18	0	1	1
871	Elevator Consulting Services, Inc.	ELEV							9	0	1	2
1044	HKA Elevator Consulting, Inc.	ELEV							21	7	1	1
265	EnviroQuest, Inc.	ENV-HM							26	14	2	1
90	EnviroServices & Training Center, LLC	ENV-HM							36	0	4	14
909	Lehua Environmental, Inc.	ENV-HM	SPEC	EIS					12	6	1	1
1037	Myounghee Noh & Associates, LLC	ENV-HM	EIS	PPLAN					18	8	1	3
1007	Quinn Consultants, Inc.	ENV-HM							2	1	2	1
68	Cumming	EST	PM	CM					250	28	5	7
311	ISES Corporation	FAM	ARCH	CENG	MENG	EENG			39	6	1	1
65	Hirata & Associates, Inc.	GEOTECH							29	4	4	2
712	Dana Anne Yee, Landscape Architect, LLC	LARCH							1	1	1	1
258	Miyabara Associates, LLC	LARCH							4	1	1	1
238	Murata Landscape Architect/Planner, LLC	LARCH	PLAN	SPEC	PM				4	3	1	1
1019	Sasaki Associate Inc.	LARCH	PLAN	CENG	ARCH	INT			255	142	3	2
919	Walters, Kimura, Motoda, Inc.	LARCH							7	4	3	1
124	AK Engineering Services	MENG							3	1	1	1
348	Chevron Energy Solutions Company	MENG							85	5	1	14
568	Coffman Engineers	MECH	EENG	SENG	CENG	Cx	PM	CM	303	131	6	11
122	InSynergy Engineering, Inc.	MENG	EENG	CX					66	35	2	9
160	Integrated Engineering Corporation	MENG							5	2	2	4
944	Interface Engineering Inc.	MENG	EENG	CX					59	15	3	2
121	Katayama & Associates, Inc.	MENG	CX						6	3	2	1
102	Lange Motonaga, INC,	MENG							4	3	1	2
70	MCE International, Inc.	MENG							10	3	2	4
774	Mechanical Engineers of Hawaii Corporation	MENG	CX						34	8	2	5
78	Mechanical Enterprises, Inc.	MENG							12	4	2	1
1021	Nagamatsu Engineering, LLC	MENG							1	1	1	1
847	Newcomb Anderson McCormick, Inc.	MENG	PM	CENG					26	8	4	12
344	Newcomb & Boyd	MENG	EENG	CX	ACOUS				264	50	7	5
120	Randolph H. Murayama & Associates	MENG	CX						7	5	1	4

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
125	S. Nakagawa Mechanical Consults	MENG							1	1	1	1
1018	Salas O'Brien Engineers, Inc. DBA Salas O'Brien	MENG	EENG	CM	ARCH				64	20	6	1
32	Thermal Engineering Corporation	MENG							20	4	4	6
216	Anderson Strickler, LLC	PLAN							5	0	2	2
978	Ayers Saint Gross	PLAN	ARCH	INT	LARCH	SPEC	INT		199	65	4	5
180	Helber Hastert & Fee, Planners, Inc.	PLAN	LARCH	EIS					37	3	5	8
253	Ho'okuleana LLC	PLAN							2	0	2	1
711	Nelson/Nygaard Consulting Associates	PLAN	ARCH	TRAFFIC	CENG	CPLAN			102	4	29	20
85	PBR Hawai'i & Associates, Inc.	PLAN	EIS	LARCH					40	10	5	9
890	SMS Research & Marketing Services, Inc.	PLAN	EIS						84	0	2	1
178	Peter Boucher, P.E.	PM	CENG	CM					3	3	1	1
34	SSFM International, Inc.	PM	CENG	SENG	PLAN	TRAFFIC	EIS	PDR	178	62	12	53
985	Kukulu LLC	PM	ARCH	CENG	SENG	INT	CM		58	6	1	1
89	Rider Levett Bucknall	PM	CM	EST	ARCH	CENG			34	6	6	6
761	John Child & Company	RP APPRLSL							4	3	2	1
267	Yamaguchi & Yamaguchi, Inc.	RP APPRLSL							2	2	1	1
361	Engineering Design Group, Inc.	STRUCT							1	1	1	0
142	KAI Hawaii, Inc.	SENG							32	15	2	13
97	Martin & Chock, Inc.	SENG							6	4	3	3
28	Nagamine Okawa Engineers	SENG							23	7	3	4
922	Reid Middleton, Inc.	SENG	CENG	SURV-LAND	SPEC				90	44	2	3
866	Wiss, Janney, Elstner Associates, Inc.	SENG	ARCH	LAB	CENG	GEOTECH			515	233	3	3
1034	Division Seven Consulting of Hawai'i	SPEC							3	0	1	1
69	ControlPoint Surveying, Inc.	SURV-LAND							94	9	2	5
1027	O'Brien & Company LLC	SUST							12	0	3	4
1028	Kittelson & Associates, Inc.	TRAFFIC	PLAN	ENG					139	93	1	1

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Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
	TRAFFIC - Traffic Planning											
	3 PARTY REV - 3rd Party Review											

EXHIBIT T

FY 2016

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Prncpl	Assoc
1006	AM Partners, LLC	ARCH	INT						6	5	2	3
133	Architects Hawaii Ltd.	ARCH	INT	SPEC					167	43	10	16
31	Architects Pacific, Inc.	ARCH							12	6	3	4
131	Awa & Associates LLC	ARCH							12	2	1	1
196	Benjamin Woo Architects LLC	ARCH							18	5	1	6
176	Bryce E. Uyehara, A.I.A., Inc.	ARCH							4	2	1	1
920	Clifford Planning & Architecture, LLC	ARCH	INT	PLAN	PM				45	6	3	4
1061	Cooper Robertson	ARCH							45	15	5	2
92	Danilo D. Lopez Associates, Inc.	ARCH							12	1	1	1
107	Design Partners, Inc.	ARCH	CM	CENG					53	16	5	8
1029	Fermata Consulting	ARCH	PM						3	1	1	3
961	Ferraro Choi and Associates Ltd	ARCH	INT						22	11	3	6
197	Fleming & Associates, LLC	ARCH	CM						20	4	1	8
897	Francisco Architect	ARCH	PLAN	CM	INT				8	2	2	1
62	Fung Associates, Inc.	ARCH							17	3	1	12
181	Group 70 International, Inc.	ARCH	PLAN	CENG	INT				99	50	16	27
41	HiArch, LLC	ARCH							4	2	2	1
1064	HOK	ARCH	INT	PLAN	LAB	SENG	MENG	EENG	2903	630	9	6
1057	In+Form Design, Inc.	ARCH							24	4	4	2
358	INK ARCH, LLC fka INK Architects	ARCH							22	4	2	2
1074	James M. McKeague, Architect & Associates	ARCH							2	1	1	1
220	John Hara Associates Inc.	ARCH	INT						9	4	1	4
275	Ken Kajiware, Architects	ARCH							1	1	1	1
113	Kodama/Okamoto Architects, Inc.	ARCH							6	3	2	4
111	KYA Design Group, Inc.	ARCH	INT						40	14	3	4
168	Leo A Daly	ARCH	INT	PLAN	EENG	CENG			19	8	3	6
855	Loisos + Ubbelohde	ARCH							13	5	2	1
81	Lou Chan & Associates, Inc.	ARCH							10	1	1	4
350	M3 Engineering & Technology Corporation	ARCH	SENG	CENG	EENG	MENG	EST	CM	468	109	7	1
913	Mason Architects, Inc.	ARCH							21	9	4	6
633	MGA Architecture LLC	ARCH							21	8	4	8
853	Minatoishi Palumbo Architects, Inc.	ARCH							7	1	1	2
108	Mitsunaga & Associates, Inc.	ARCH	INT	CENG	SENG	PLAN	PM	CM	123	30	4	26
164	Nitta Architects, LLC	ARCH							1	1	1	1
832	Noborikawa & Associates, LLC	ARCH							1	1	1	1
114	Obayashi Design Group Inc.	ARCH	INT						8	6	2	1
846	Omizu Architecture, Inc.	ARCH							4	1	1	1
83	Pacific Architects, Inc.	ARCH							11	3	3	1
1046	Pacific Atelier International, LLC	ARCH							2	1	2	1
758	Palm's Hawai'i Architecture	ARCH							4	1	1	1
1000	Perkins + Will	ARCH	INT	PLAN	LAB				3167	707	1	2
701	Philip K. White & Associates	ARCH							6	3	1	4
904	RIM Architects, LLC	ARCH	INT	PM					73	34	1	1
227	Shimokawa Nakamura, LLC	ARCH							5	3	2	2
1060	Solomon Cordwell Buenz	ARCH	INT	PLAN					245	104	13	6

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Prncpl	Assoc
751	Trinity / ERD	ARCH	CM	PM	SENG	CENG	MENG		53	4	1	4
280	Ushijima Architect, Inc.	ARCH	INT						10	4	1	6
42	WTN Architecture, Inc.	ARCH							7	3	1	6
95	YFH Architects, Inc.	ARCH	INT						12	4	4	5
955	D.L. Adams Associates, Ltd.	ACOUS							6	2	1	1
191	AECOM Technical Services, Inc. (formerly AECOM)	CENG	CM	SURV-LAND	TRAFFIC	FAM	ARCH	MENG	208	58	6	2
768	Alpha Engineers, Inc.	CENG	CM						3	2	1	1
23	Belt Collins Hawaii LLC	CENG	LARCH	PLAN	EIS				52	18	4	22
283	Bow Engineering & Development, Inc.	CENG							14	5	1	6
152	Engineering Concepts, Inc.	CENG							19	10	3	1
1070	Fukunaga & Associates, Inc.	CENG	MENG						26	12	3	10
1039	Hollingsworth Engineering, LLC	CENG							1	1	1	1
883	Insight Environmental LLC	CENG							2	1	1	1
789	Kim & Shiroma Engineers, Inc.	CENG							6	2	2	1
29	Lyon Associates, Inc.	CENG	EENG	CM	SENG				100	11	4	20
61	Okahara and Associates, Inc.	CENG	MENG						29	13	3	5
44	R.M. Towill Corporation	CENG	SURV-LAND	SURV-AERIAL	EIS	CM	PLAN	PM	100	40	7	62
105	R.T. Tanaka Engineers	CENG	SURV-LAND						10	4	3	2
123	Sato & Associates, Inc.	CENG	SENG	ARCH	PM	CM			26	13	6	3
154	Shimabukuro, Endo & Yoshizaki, Inc. dba SEY Engineers	CENG							7	4	1	4
146	Wilson Okamoto Corporation	CENG	EIS	PLAN	TRAFFIC				65	26	6	31
367	PAREN, INC. dba Park Engineering	CENG	SURV-LAND						32	13	4	18
35	The Limtiaco Consulting Group, Inc.	CENG	CM	EIS	PLAN	PM			29	12	4	9
26	Bowers + Kubota Consulting	CM	PM	ARCH	CENG	PLAN	MENG		141	28	6	29
27	Community Planning & Engineering, Inc.	CM	CENG	ARCH					20	5	3	8
206	Construction Management & Development - Hawaii, LLC	CM	PM						26	4	1	6
109	CPM Solutions LLC	CM							3	0	1	1
916	GSI Pacific	CM	EST	CENG	ENV-HM	EIS	PM		81	3	2	14
158	Kokea Construction	CM	SENG						15	1	3	3
1008	Manthos Engineering, LLC.	CM	CENG	GEOTECH	PM	TRAFFIC			90	22	1	12
171	Project Management, Inc.	CM	PM	CENG					17	4	4	10
1054	TELACU Construction Management	CM	PM	PLAN	CPLAN				168	168	1	2
1055	TM Designers, Inc.	CM							28	8	1	6
193	Trinity Management Group, LLC	CM	PM						12	2	2	4
140	Wesley R. Segawa & Associates, Inc.	CM	PM						41	13	4	16

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
759	Environet, Inc.	CPLAN	CENG	PM					125	4	4	10
865	Commissioning Consultants Hawaii	CX	MENG						7	2	1	4
294	Facility Dynamics Engineering	CX							74	21	2	18
1030	Green Building Services, Inc.	CX	ARCH						5	5	2	2
141	Bennett Engineers Inc.	EENG							3	2	2	1
222	Douglas Engineering Pacific Inc.	EENG	MENG						15	3	4	10
30	ECM, Inc.	EENG							11	4	1	1
54	ECS, Inc.	EENG							14	5	4	2
72	Engineering Partners, Inc.	EENG	SENG	SURV-LAND	MENG	CENG			43	11	4	27
74	H & O - III, Inc.	EENG							5	1	2	1
157	MK Engineers, Ltd.	EENG							16	5	4	10
1059	Power System Designs & Services, LLC	EENG							2	1	1	1
52	Ronald N.S. Ho & Associates Inc.	EENG	CM						42	13	6	7
204	Chris Hart & Partners, Inc.	EIS	LARCH	PLAN					11	1	1	4
962	WCP Inc.	EIS	ENV-HM	PLAN	PM				8	0	1	5
960	WHALE Environmental Services LLC	EIS	CM	PM	COMM	PLAN	LARCH	PDR	21	0	1	1
871	Elevator Consulting Services, Inc.	ELEV	SPEC	PM	Cx				43	0	4	2
90	EnviroServices & Training Center, LLC	ENV-HM							40	0	4	10
265	EnviroQuest, Inc.	ENV-HM	SPEC						12	12	2	1
909	Lehua Environmental, Inc.	ENV-HM	SPEC	EIS					12	6	1	1
1058	Muranaka Environmental Consultants, Inc.	ENV-HM							5	3	1	1
1007	Quinn Consultants, Inc.	ENV-HM							2	1	2	1
68	Cumming	EST	PM	CM					350	28	5	8
311	ISES Corporation	FAM	ARCH	CENG	MENG	EENG			39	6	1	1
65	Hirata & Associates, Inc.	GEOTECH							28	4	4	2
712	Dana Anne Yee, Landscape Architect, LLC	LARCH							1	1	1	1
258	Miyabara Associates, LLC	LARCH							4	1	1	1
1019	Sasaki Associate Inc.	LARCH	PLAN	CENG	ARCH	INT			257	70	4	2
919	Walters, Kimura, Motoda, Inc.	LARCH							7	4	3	1

Firm ID	FIRM	PERSONNEL TYPE/PRIORITY							EMPLOYEES			
									TI Personnel	Licensed	Princpl	Assoc
124	AK Engineering Services	MENG							3	1	1	1
947	Arup North America Ltd	MENG	CENG	SENG	EENG	GEOTECH	Cx	PLAN	469	112	4	10
966	Beall and Associates, Inc.	MENG							4	2	2	1
72	Engineering Partners, Inc.	MENG	EENG	SENG	CENG	LAND-SURV	CM		43	11	4	27
122	InSynergy Engineering, Inc.	MENG	EENG	CX					71	37	3	8
160	Integrated Engineering Corporation	MENG							5	2	2	4
121	Katayama & Associates, Inc.	MENG	CX						6	3	2	1
102	Lange Motonaga, INC,	MENG							3	2	1	1
70	MCE International, Inc.	MENG							10	4	2	4
774	Mechanical Engineers of Hawaii Corporation	MENG							27	4	2	1
78	Mechanical Enterprises, Inc.	MENG							11	5	2	3
120	Randolph H. Murayama & Associates	MENG	CX						7	5	1	4
125	S. Nakagawa Mechanical Consultants	MENG							1	1	1	1
32	Thermal Engineering Corporation	MENG							18	5	4	5
730	WSP Parsons Brinckerhoff	MENG	EENG	CENG					22	9	2	1
216	Anderson Strickler, LLC	PLAN							6	0	2	3
978	Ayers Saint Gross	PLAN	ARCH	INT	LARCH	SPEC			243	65	4	5
999	Colliers International	PLAN	RP APPRLSL	PDR	FAM				12	8	3	2
253	Ho'okuleana LLC	PLAN							2	0	2	1
711	Nelson/Nygaard Consulting Associates	PLAN	ARCH	TRAFFIC	CENG	CPLAN			102	4	29	20
85	PBR Hawai'i & Associates, Inc.	PLAN	EIS	LARCH					40	10	6	8
985	Kukulu LLC dba Kukulu AE	PM	CENG	ARCH	TRAFFIC	CM	FAM		58	6	1	1
34	SSFM International, Inc.	PM	CENG	SENG	PLAN	TRAFFIC	EIS	PDR	178	62	19	59
97	Martin & Chock, Inc.	SENG							7	5	3	4
28	Nagamine Okawa Engineers	SENG							21	7	3	4
866	Wiss, Janney, Elstner Associates, Inc.	SENG	ARCH	LAB	CENG				586	244	3	4
1063	Aerial Surveying Inc. dba Pattison Land Surveying Inc.	SURV-LAND							3	1	2	1
69	ControlPoint Surveying, Inc.	SURV-LAND							94	9	2	5
1047	Line of Sight, LLC	SURV-LAND							16	2	1	1

3 PARTY REV - 3rd Party Review

Subject: Updated List of Qualified Professionals for FY2015-2016

From: Maynard young <maynardy@hawaii.edu>

Date: 10/20/2015 8:39 AM

To: Colleen Ueda <cueda@hawaii.edu>, Todd Kanja <tkanja@hawaii.edu>, Bruce Teramoto <brucet@hawaii.edu>, Karlee Hisashima <karlee@hawaii.edu>, Loli Chih <loli@hawaii.edu>, Denise Yoshimori-Yamamoto <dfyoshim@hawaii.edu>, Lynn Toma <lynnt@hawaii.edu>, Blake Araki <blakea@hawaii.edu>, Teri Wong <tkanechi@hawaii.edu>, Mark Nishimoto <marknish@hawaii.edu>, Hugh McKenzie <hugh@hawaii.edu>, Stephen Meder <smeder@hawaii.edu>, Trudy Nojiri <nojirit@hawaii.edu>, Shannon Suzuki <stsuzuki@hawaii.edu>, Donna Kiyosaki <donnaafay@hawaii.edu>, Hiram Pajo <hpajo@hawaii.edu>

Updated List for your reference.

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Maynard G.P. Young
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Office of Capital Improvements
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Honolulu, Hawaii 96822
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Email: maynardy@hawaii.edu

Attachments:

List of Qualified Professionals 10.19.15.xls

77.0 KB

EXHIBIT U

Other Participating Organizations/Personnel who attended at least one UH Site Visit

- Paul Tateishi, Construction Engineer from Community Planning and Engineering, Inc.
- Patrick Gomes, Construction Manager from Community Planning and Engineering, Inc.
- Ryan Nakamura, Construction Manager from Design Partners Inc.
- Tracy Taoka, Construction Manager from CPM Solutions LLC
- Kane Tamashiro, Construction Manager from Paradigm Construction, LLC
- Shannon Suzuki, Mechanical Engineer from UH Manoa's Facilities Management Office
- Teri Wong, Electrical Engineer from UH Manoa's Facilities Management Office
- Lo-Li Chih, Director of Facilities Planning at UH Hilo
- Theodore "Ted" LeJeune, Project Manager of Facilities Planning at UH Hilo
- Alan Tarumoto, Architect from UH Manoa's Facilities Management Office
- Matthew Moy, Project Manager from UH Manoa's Facilities Management Office
- Maynard Young, Manager from UH System's Facilities, Planning, and Design
- Shawn Kodani, Architect for UH System's Community Colleges
- Ray Teramae, Architect for UH System's Community Colleges
- Denise Yoshimori-Yamamoto, Architect for UH System's Community Colleges
- Sandy Maeda, Auxiliary & Facility Services Manager at Leeward Community College (LCC)
- Grant Okamura, Assistant Auxiliary & Facility Services Officer at LCC
- Zhi "Andy" Li, Physical Plant Manager at Windward Community College (WCC)
- Stephen "Steve" Meder, Interim Assistant Vice Chancellor for UH Manoa's Planning and Facilities
- Kirk Yuen, Architect from UH Manoa's Facilities Management Office
- Teri Chang, Assistant Athletic Director at UH Manoa

UH Site Visits and Desktop Reviews, in lieu of site visits: (as of September 25, 2015)

Site Visit No.	SPO Tracking No., if applicable	Solicitation Project No.	Title of Solicitation	Scope of Work	Site Visit Date	Location	Awarded \$ Amount	Awarded Contractor	DAGS-PWD Attendance (Yes/No)	Remarks
1	UH 14-014	UHM 10-541-245	Repair/Replace Air Conditioning System, Wist-Everly Halls, University of Hawaii at Manoa	<u>Everly Hall Mechanical Room</u> : consist of removal of existing condenser less chillers, air cooled condensing unit, chilled water pumps, expansion tank, chilled water piping, refrigerant piping, insulation and chemical treatment system. Install new concrete pads for new equipment. Provide new DOC controls for the buidings. Paint new and damaged surfaces, etc. <u>Everly Hall</u> : Remove the existing ceiling, lighting, fire alarm devices and communication systems as shown on plans for ground and second floors. Provide new FCUs, VAV terminal units, chilled water piping, condensed draining piping, controls, disconnects, wiring and conduit. Provide new VFD on the fan motors in the FCUs with variable air volume flow, etc. <u>Wist Hall Mechanical Room</u> : consist of the removal of the existing chillers, cooling towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. Install new concrete floor, plumbing and pads for new equipment. Extend exterior enclosure of new pumps. Provide new chillers, cooing towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. New exhaust fan and ductwork, etc. <u>Wist Hall</u> : remove the existing ceiling, lighting and fire alarm devices to access existing AHUs for gound and second floors. Provide new AHUs, Duct silencers, chilled water piping, condensate drain piping, controls, disconnects, wiring and conduit. Provide new duct smoke detectors, and outside air modulating dampers, etc.	11/20/2014	University of Hawaii at Manoa	\$ 3,768,083.00	American Piping & Boiler Co.	Yes	Reference SPO Site Visit Report #1. "No comments" from DAGS-PWD, as per 11/20/2014 @ 7:20pm email from James "Jimmy" Kurata.
2	UH 14-018	UHH-2011-118	Campus Security Improvements Phase 1, University of Hawaii Hilo Campus	Consists of implementation of a new video surveillance system (VSS), and emergency call station (ECS) for the main campus grounds, parking lots, and 34 buildings and related work.	12/5/2014	University of Hawaii at Hilo	\$ 4,584,750.00	Yamada Paint Contracting, Inc. dba GW Construction	No	Reference SPO Site Visit Report #2. <i>NOTE: Only Sarah Allen attended this site visit as she would already be in Hilo, Hawaii for another meeting.</i> No comments from DAGS-PWD.
3	UH 14-031	UHM-11-541-601	Renovation of Building 171F, Cener on Disability Studies, University of Hawaii at Manoa	Demolition work consists of, but is not limited to, removal and disposal of concrete, walls, floors, doors, windows, portions of roof, mechanical equipment and miscellaneous items, etc.; new work consists of, but is limited to, installation or application of licensed arborist to oversee tree, shrubbery, and plant trimming and relocation; site demolition and clearing; sewer line; structural excavation and backfill, etc.; as called for in the plans and technical specifications.	2/20/2015	University of Hawaii at Manoa	\$ 1,874,000.00	Alan Shintani, Inc.	Yes	Reference SPO Site Visit Report #3; and DAGS-PWD Feedback (site observations) for Center on Disability Studies Renovation Building 171F at UH Manoa.
4	UH 14-025 <i>Phase 3</i>	UH MA 12-304A.4 <i>Phase 4 not 3</i>	General Repairs - Physical Education/Athletics Complex - Auditoriums, Classrooms, & Office Repairs	The project shall in general consist of but not be limited to partial demolition of existing stud walls, moveable partition, millwork,, doors, wall treatments, and auditorium seating, ceiling, flooring, electrical devices, light fixtures, partial HVAC ceiling devices and ducts and fire alarm devices. New work shall consist of but not limited to stud wall, ceiling fixture replacement, a moveable partition, millwork, doors, auditoriu seating replacements, ceiling systems, wall treatments, wood flooring work, acoustical ceiling treatments, wood flooring work, acoustical ceiling treatments, graphics, signage, painting, HVAC work, fire alarm work, electrical work, and related work, as called for on the Plans and Technical Specifications.	2/27/2015	University of Hawaii at Manoa	\$ 1,508,000.00	CC Engineering & Construction, Inc.	Yes	Reference SPO Site Visit Report #4; and DAGS-PWD Feedback (site observations) for General Repairs to PE. Athletics Complex, Phase 4 at UH Manoa.
5	UH 14-036	SW-11-2238	Repair/Replace AC Chiller, Pumps, AHU Building 6939 Kopiko, Kapiolani Community College	Remove part of existing chiller enclosure and its structural members on Building A. Remove existing chillers and DX air cooled condensing units on roof, DX fan coil units in ceilings, expand the existing chiller enclosure to fit two new chillers, provide new enclosure panels and chiller structural supports, etc., as called for in the plans and technical specifications.	3/30/2015	Kapiolani Community College	\$ 2,412,101.00	Economy Plumbing & Sheet Metal dba Economy Plumbing Air Conditioning	Yes	Reference SPO Site Visit Report #5; and DAGS-PWD Feedback (site observations) for Repair replace AC Chiller, pumps and ahus at Kapiolani CC.

6	Not on any Log(s)	SW-12-4293	Repair/Replace Moss Rock Walls and Outdoor Benches, Leeward Community College	The project in general shall consist of: installing soil anchors to stabilize selected existing retaining walls near Campus Center; removing sealant from selected existing cracks and expansion joints in the deflected portion of elevated floor slab outside the MS building, and replacing with new material, installing overlay bonding agent and topping to the slab surface and replacing the existing expansion joint cover plate; removing landscape features and vegetation, clean, repair, and waterproof the existing planters at Campus Main Stairway, reinstalling landscape features and vegetation in exact same orientation and design as what currently exists; cleaning of deteriorated soffit beneath leaking planters, spall and crack repair, and staining of concrete at Campus Main Stairway; replacing missing moss rock veneer in existing retaining walls at lower level at various location at Campus Main Stairway; removing existing moss rock veneer from interior surface of second level openings at TWO (2) locations, and replacing with a lightweight concrete in-fill and stucco surfacing; and miscellaneous related work necessary to complete the project, as called for in the Plans and Technical Specifications.	3/31/2015	Leeward Community College	\$	824,500.00	Hawaii Works, Inc.	No	Reference SPO Site Visit Report #6. <i>NOTE: This was also the day, the Zipmobiles broke down and caused a lot of traffic; aka the "ZIPLOCK."</i> No comments from DAGS-PWD.
7	UH 14-018 <i>Desktop Review</i>	UHH-2011-118	UH Hilo Campus Security Improvements Phase I	Consists of implementation of a new video surveillance system (VSS), and emergency call station (ECS) for the main campus grounds, parking lots, and 34 buildings and related work.	N/A	University of Hawaii at Hilo	\$	4,584,750.00	Yamada Paint Contracting, Inc. dba GW Construction	No	Reference SPO Site Visit Repot #7. <i>NOTE: In lieu of April 2015 site vists (due to scheduling conflicts), a desktop review of an outer island project was completed on 6/16/2015; Documents to be reviewed were received from UH on 6/5/2015.</i> No comments from DAGS-PWD.
8	UH 15-010 <i>Desktop Review</i>	UHH-2012-202	Renovate and Repair Old Gym and Various Buildings, University of Hawaii at Hilo	Remove all existing mechanical equipment (chillers, cooloing towers, water heaters, exhaust fans, structural steel framing, concrete pads), etc. New work shall include structural steel work for cooling tower support, enlarging existing concrete equipment pads, miscellaneous painting, etc. Provide and install new mechanical equipment (chillers, pumps, water heaters), etc.	N/A	University of Hawaii at Hilo	\$	1,730,000.00	BCP Construction of Hawaii, Inc.	No	Reference SPO Site Visit Repot #8. <i>NOTE: In lieu of April 2015 site vists (due to scheduling conflicts), a desktop review of an outer island project was completed on 6/16/2015; Documents to be reviewed were received from UH on 6/5/2015.</i> No comments from DAGS-PWD.
9	UH 14-014	UHM 10-541-245	Repair/Replace Air Conditioning System, Wist-Everly Halls, University of Hawaii at Manoa	<u>Everly Hall Mechanical Room</u> : consist of removal of existing condenser less chillers, air cooled condensing unit, chilled water pumps, expansion tank, chilled water piping, refrigerant piping, insulation and chemical treatment system. Install new concrete pads for new equipment. Provide new DOC controls for the buidings. Paint new and damaged surfaces, etc. <u>Everly Hall</u> : Remove the existing ceiling, lighting, fire alarm devices and communication systems as shown on plans for ground and second floors. Provide new FCUs, VAV terminal units, chilled water piping, condensed draining piping, controls, disconnects, wiring and conduit. Provide new VFD on the fan motors in the FCUs with variable air volume flow, etc. <u>Wist Hall Mechanical Room</u> : consist of the removal of the existing chillers, cooling towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. Install new concrete floor, plumbing and pads for new equipment. Extend exterior enclosure of new pumps. Provide new chillers, cooing towers, pumps, chilled water piping, condensed water piping, insulation and chemical treatment systems. New exhaust fan and ductwork, etc. <u>Wist Hall</u> : remove the existing ceiling, lighting and fire alarm devices to access existing AHUs for gound and second floors. Provide new AHUs, Duct silencers, chilled water piping, condensate drain piping, controls, disconnects, wiring and conduit. Provide new duct smoke detectors, and outside air modulating dampers, etc.	5/21/2015	University of Hawaii at Manoa	\$	3,768,083.00	American Piping & Boiler Co.	Yes	Reference SPO Site Visit Report #9; and DAGS-PWD Feedback (site observations) for Wist Everly at UH Manoa.

10	UH 14-017	UHM 10-541-201	Repair/Replace Central Plant System, HVAC Equipment and Controls, St. John Plant Science Laboratory Complex	Remove all existing mechanical equipment (chillers, cooling towers, water heaters, exhaust fans, structural steel framing, concrete pads), etc. New work shall include structural steel work for cooling tower support, enlarging existing concrete equipment pads, miscellaneous painting, etc. Provide and install new mechanical equipment (chillers, pumps, water heaters), etc.	5/21/2015	University of Hawaii at Manoa	\$	433,750.00	Economy Plumbing & Sheet Metal, Inc. dba Economy Plumbing & Air Conditioning	Yes	Reference SPO Site Visit Report #10; and DAGS-PWD Feedback (site observations) for St. John Plant Sci Lab at UH Manoa.
11	UH 15-036 <i>Bid Opening</i>	UHM 07-541-415C	Upgrade Metering, Phase II, University of Hawaii at Manoa	The project in general shall consist of removing existing kilowatt-hour meter systems and providing advanced electronic programmable kilowatt-hour meter systems, painting, lead- containing paint control measures, and miscellaneous work at the various buildings as called for in the Plans and Technical Specifications.	6/10/2015	University of Hawaii at Manoa	\$	784,400.00	Pacific Power Electrical Contracting, LLC	Yes	Reference SPO Site Visit Observations #11. <i>NOTE: In lieu visiting an actual project site, SPO observed how UH conducts its bid openings.</i> No comments from DAGS-PWD.
11	UH 15-037 <i>Bid Opening</i>	UHM 13-536M	Albizia Tree Removal, Phase II, Lyon Arboretum, University of Hawaii at Manoa	The project shall in general consist of the removal of mature Albizia (Falcataria moluccana) trees and disposal of the resulting green waste at the site as called for in the Plans and Technical Specifications.	6/10/2015	University of Hawaii at Manoa	\$	300,000.00	Imua Landscaping, Inc.	Yes	Reference SPO Site Visit Observations #11. <i>NOTE: In lieu visiting an actual project site, SPO observed how UH conducts its bid openings.</i> No comments from DAGS-PWD.
12	UH 15-010 <i>Desktop Review</i>	UHH-2012-202	Renovate and Repair Old Gym and Various Buildings, University of Hawaii at Hilo	The project in general consists of selective demolition, concrete work, steel work, wood work, insulation, metal roofing, wood doors, finish hardware, jalousie windows, ceramic tile work, athletic flooring, painting, louvers, security screens, metal lockers, mechanical work, electrical work, and all miscellaneous incidental and related work as called for in the Plans and Technical Specifications.	N/A	University of Hawaii at Hilo	\$	1,730,000.00	BCP Construction of Hawaii, Inc.	No	Reference SPO Site Visit Repot #12. <i>NOTE: In lieu of 2nd June 2015 site vist (due to scheduling conflicts), a desktop review of an outer island project was completed on 8/13/2015; Documents to be reviewed were received from UH on 7/12/2015.</i> No comments from DAGS-PWD.
13	UH 15-009	SW-11-6224	Renovate Building, 5983 Naauao, Windward Community College	The project in general shall consist of, but not be limited to, selective demolition, asbestos abatement, removal and disposal of fluorescent light ballasts and lamps, lead in construction measure, concrete work, chemical stain, steel work, railings and handrails, carpentry, clay tile roofing, etc., as called for in the Plans and Technical Specifications.	7/14/2015	Windward Community College	\$	3,057,000.00	Paradigm Construction, LLC	Yes	Reference SPO Site Visit Report #13; and DAGS-PWD Feedback (site observations) for WCC, Reno Naauao at Windward CC.
14	Not on any Log(s)	UHM 09-302	Construction services for Clarence T.C. Ching Complex, University of Hawaii at Manoa	Provide construction services for the Clarence T.C. Ching Complex; excluding certain portions of the Air Conditioning and Ventilation work; due to insufficient funds available for the project.	7/28/2015	University of Hawaii at Manoa	\$	14,331,467.14	T. Iida Contracting, Ltd.	Yes	Reference SPO Site Visit Report #14; and DAGS-PWD Feedback (site observations) for Clarence T.C. Ching Complex at UH Manoa.

EXHIBIT W

SPO FINDINGS OF MISSING ITEMS FROM SPO'S CHECKLIST(S): (July 1, 2013 to June 30, 2015 Data)

	IFB	RFQ	PROFESSIONAL SERVICES	TOTAL
OAHU PROJECT LOCATIONS				
University of Hawaii at Manoa, 2500 Campus Road, Honolulu, HI 96822	22	5	20	47
John A. Burns School of Medicine, 651 Ilalo Street, Honolulu, HI 96813	1	0	2	3
Culinary Institute of the Pacific at Diamond Head, 4500 Diamond Head Road, Honolulu, HI 96816	2	0	0	2
Kapiolani Community College, 4303 Diamond Head Road, Honolulu, HI 96816	5	0	0	5
Coconut Island, Kaneohe, HI 96744	2	0	2	4
Lyon Arboretum, 3860 Manoa Road, Honolulu, HI 96822	1	0	1	2
Sand Island Parcels, Honolulu, HI 96819	0	0	2	2
Honolulu Community College, 874 Dillingham, Boulevard, Honolulu, HI 96817	0	0	1	1
Waikiki Aquarium, 2777 Kalakaua Avenue, Honolulu, HI 96815	0	1	0	1
Cancer Center, 701 Ilalo Street, Honolulu, HI 96813	0	0	2	2
Leeward Community College, 96-045 Ala Ike, Pearl City, HI 96782	3	0	0	3
Leeward Community College, Waianae Coast Campus, 87-380 Kula`aupuni Street, Maili, HI 96792	1	0	0	1
Windward Community College, 45-720 Keaahala Road, Kaneohe, HI 96744	3	0	1	4
Pearl City Urban Garden Center, 955 Kamehameha Highway, Pearl City, HI 96782	0	0	1	1
University of Hawaii at West Oahu, 91-1001 Farrington Highway, Kapolei, HI 96707	1	0	2	3
TOTAL OAHU PROJECTS	41	6	34	81

HAWAII PROJECT LOCATIONS				0
University of Hawaii at Hilo, 2500 West Kawili Street, Hilo, HI 96720	4	0	5	9
Hawaii Community College, 200 W Kawaili Street, Hilo, HI 96720	2	0	1	3
Mauna Kea, Island of Hawaii	0	0	2	2
TOTAL HAWAII PROJECTS	6	0	8	14
KAUAI PROJECT LOCATIONS				
Kauai Community College, 3-1901 Kaumualii Highway, Lihue, HI 96766	3	0	2	5
TOTAL KAUAI PROJECTS	3	0	2	5
MAUI PROJECT LOCATIONS				
Maui Agricultural Research Center, 424 Mauna Place, Kula, Maui 96790	0	0	1	1
University of Hawaii Maui College * 310 West Kaahumanu Avenue, Kahului, HI 96732 (UH 14-019) w/Molokai Education Center	1	0	0	1
TOTAL MAUI PROJECTS	1	0	1	2
MOLOKAI PROJECT LOCATIONS				
Molokai Education Center * 375 Kamehameha V Highway, Kaunakakai, HI 96748 (UH 14-019) w/UH Maui College	1	0	0	1
TOTAL MOLOKAI PROJECTS	1	0	0	1
TOTAL	52	6	45	103

* Total # of projects should be 102. SPO Tracking No. UH 14-019's IFB included construction at two different outer island locations: UH Maui College and Molokai Education Center.

* Total # of IFBS should be 52. SPO Tracking No. UH 14-019's IFB included construction at two different outer island locations: UH Maui College and Molokai Education Center.

SPO 2012-2015 TABLE OF UH CONSTRUCTION PROCUREMENT PROTESTS: (as of July 24, 2015)

* PO - Procurement Officer
** CPO - Chief Procurement Officer
*** DCCA/OAH- Department of Commerce and Consumer Affairs/The Office of Administrative Hearings

SPO (UH)														
SPO Protest Tracking No.	Tracking No., if applicable	UH Solicitation Project No.	Title of Solicitation	Date of Protest	Procurement Method	Protest Type	Protest Category	Basis of Protest	*PO	Reason for PO	Outcome of PO Response	Est. \$ Amount	Remarks	Outcome of DCCA, OAH,
UH 13-030	N/A	13-0231	Reroof Maintenance Shop Building 4469, Kauai Community College	5/10/2013	IFB	Protest of Award	construction	Subcontractor list: Low bidder listed a subcontractor who did not possess appropriate contractor's license to perform speciality work indicated on subcontractor listing in the bid.	Denied	No award made to low bidder at time the protest was submitted. Low bidder was disqualified for listing an unlicensed subcontractor in its bid. Issues raised in protest were rendered moot.	Proceeded with award	TBD	Dept is continuing to review remaining bids for purpose of award. No request for administrative review requested with DCCA. Award pending.	N/A
UH 14-003	N/A	13-0006	Reroof & Refurbish Exterior Wall Panels, Bldg. 2223 (Automotive), Maui College	4/23/2013	IFB	Prior to Award	construction	Subcontractor list: Protest of NOA to low bidder on grounds that low bidder failed to list a C-52/C-44 subcontractor in its subcontractor listing to perform ventillation work and listed a C-1 subcontractor w/expired license to perform insulation work.	Other	Notice of Award rescinded when low bidder failed to respond to request for documentation regarding its intended subcontractors for project. Low bidder, disqualified, thereby rendering issues raised in protest moot.	Proceeded with award	TBD	An amended NOA for the Project will be posted. No request for administrative review requested with DCCA. Award pending.	N/A
UH 14-011	N/A	13-0400	Renovate Existing Science Building 2221, University of Hawaii Maui College, Kahului, Hawaii	7/29/2013	IFB	Prior to Award	construction	Other: Protest of apparent low bidder on grounds that a Letter of Corporate Authority was not submitted with the bid and the bidder failed to include a C-27 subcontractor in the subcontractor listing submitted with the bid.	Denied	1) Protest was untimely since it was not submitted within te required five working days; 2) It was within the rights reserved by the University in the IFB and in its best interest to waive the omission of a Letter of Corporate Authority in the low bid due to the existence of other documentation in the bid, such as a surety bond; and 3) it was within the rights of the University to waive the low bidder's failure to list a C-27 subcontractor in its bid since the value of such subcontracted work was less than one percent of the total bid amount.	Proceeded with award	TBD	No request for administrative review requested with DCCA. Award pending.	N/A
UH 14-041	UH 14-010	SW-12-4303	Erosion Study and Mitigation, Leeward Community College, University of Hawaii, Project No. SW-12-4303	10/28/2013	IFB	Prior to Award	construction	Other: Protesting bidder maintained that the low bidder should be disqualified for submitting duplicate bid pages with its bid which contained different bid amounts.	Denied	The general provisions in the IFB expressly provide that if more than one bid is offered by a firm for the same work, only the lowest priced bid may be considered and all other bids submitted by that firm will be automatically rejected. Both of the bid amounts included in the low bidder's bid package were lower than the bid submitted by the next bidder who filed the protest.	Other: The University is continuing to evaluate the lowest priced bid submitted by the low bidder.	\$ 125,770.00	No request for administrative review of the decision was filed by the protesting bidder. Award pending.	N/A
UH 14-071	14-022	14-0156	Construct Replacement Substation M, University of Hawaii at Manoa	1/15/2014	IFB	Prior to Award	construction	Other: Protest of apparent low bid on ground that bidder failed to meet all the requirements to be afforded the apprenticeship agreement bid preference provided under HRS 103-55.6 for bid evaluation purposes. Specifically, protest maintained that low bidder was not a party to registered apprenticeship programs for each of the apprenticeable trades that it would be employing for the project as required by HRS 103-55.6.	Denied	The protest was denied on the grounds that the low bidder was a party to the appropriate apprenticeship programs since it was using multi-skilled employees able to perform work in more than one trade pursuant to guidelines issued by the State Comptroller	Proceeded with Award	TBD	No request for administrative review of the decision was filed by the protesting bidder. Award pending.	N/A
UH 14-072	UH 14-043	14-0523	Photovoltaic Array, University of Hawaii at West Oahu	6/4/2014	IFB	Prior to Award	construction	Subcontractor list: Protest of apparent low bid on grounds that bidder failed to include a C-60 subcontractor (Solar Power Systems) in the subcontractor listing submitted with the bid.	Denied	The protest was denied on the grounds that the low bidder listed a C-13 subcontractor and the Contractor Licensing Rules provide that the C-13 specialty classification expressly includes the work of both the C-15 electrical systems contractor and the C-60 solar power systems contractor.	Proceeded with Award	TBD	No request for administrative review of the decision was filed by the protesting bidder. Award pending.	N/A
No SPO-043	UH 14-023 cancelled	UH 03-B42	Culinary Institute of the Pacific at Diamond Head - Phase I, Kapiolani Community College	1/30/2014	IFB	Prior to Award	construction	Non-compliance of solicitation requirements: Protest received from Kiewit involved whether the first four (4) apparent low bidders: (i) Jacobsen Construction; (ii) 57 Builders Ltd; (iii) Nan, Inc.,; and (iv) Hensel Phelps, were a responsive bidders for failing to comply with requirements for the contract's Technical Specifications, Section 11400-Food Service Equipment, Part 1.03.A Quality Assurance, that requires each bidder to submit with its bid equipment and fixtures to be provided for the project.	Other	After review of the bid results and the available funds for the project, UH determined to reduce the scope fo the proeject to fit available funds and will rebid the project. It was determined to cancel the IFB for the project due to insufficient funds to award on 3/7/2014; and the solicitation was cancelled on 4/22/2014. As a result, the protest was denied as moot.	Solicitation cancelled	\$ 31,922,131.00	Two protests were received for this project. This is for the protest UH received from Kiewit Building Group Inc., "Kiewit." Procurement cancelled and will be resolicited.	N/A

No SPO-043	UH 14-023 cancelled	UH 03-B42	Culinary Institute of the Pacific at Diamond Head - Phase I, Kapiolani Community College	1/30/2014	IFB	Prior to Award	construction	Non-compliance of solicitation requirements: Protest received from Nan involved the first two (2) apparent low bidders: (i) Jacobsen Construction; and (ii) 57 Builders Ltd, were a non-responsive bidders for failing to comply with the IFB requirements and for deviating from the material requirements of the project.	Other	After review of the bid results and the available funds for the project, UH determined to reduce the scope fo the proejct to fit available funds and will rebid the project. It was determined to cancel the IFB for the project due to insufficient funds to award on 3/7/2014; and the solicitation was cancelled on 4/22/2014. As a result, the protest was denied as moot.	Solicitation cancelled	\$	31,922,131.00	Two protests were received for this project. This is for the protest UH received from Nan Inc., "Nan." Procurement cancelled and will be resolicited.	N/A
No SPO-043	UH 14-017	UHM 10-541-201	Repair/Replace Central Plant System, HVAC Equipment and Controls, St. John Plant Science Laboratory Complex, University of Hawaii at Manoa	12/12/2013	IFB	Prior to Award	construction	Subcontractor list: Protest of apparent low bid on grounds that bidder failed to include a C-55 subcontractor (Waterproofing) in the subcontractor listing submitted with the bid.	Denied	The protest was denied on the grounds that the C-55 waterproofing work on the designated floors by the subcontractor constituted less than 1% of project cost. In accordance with HRS Section 103D-302(b), subcontractors do not have to be listed for these portions of the work.	Proceeded with award	\$	2,577,050.00	No request for administrative review of the decision was filed by the protesting bidder. Contract was awarded to Economy Plumbing & Sheet Metal, Inc. on 4/8/2014.	N/A
No SPO-043	UH 14-025	UH MA 12-304A.3	General Repairs, Physical Education/Athletics Complex Phase 2: Meeting, Training Rooms, Coaches' Rooms, University of Hawai at Manoa	1/22/2014	IFB	Prior to Award	construction	Subcontractor list: Protest of first six (6) apparent low bidders on grounds that bidders failed to include a C-14 subcontractor (Signage) in the subcontractor listings submitted with the bids.	Denied	The protest was denied on the grounds that the C-14 subcontractor specialty license for fabrication of the signage constituted less than 1% of project cost. In accordance with HRS Section 103D-302(b), subcontractors do not have to be listed for these portions of the work.	Proceeded with award	\$	3,393,892.00	No request for administrative review of the decision was filed by the protesting bidder. Contract was awarded to CC Engineering & Construction, Inc. on 3/19/2014.	N/A
No SPO-043	UH 14-046 rebid of project	UHM 000-017-12	Coconut Island, Utility Rehabilitation/Replacement, University of Hawaii at Manoa	6/18/2014	IFB	Prior to Award	construction	Subcontractor list: Protest of apparent low bid on grounds that bidder failed to include a C-68HD subcontractor (Horizontal Directional Drilling) in the subcontractor listing submitted with the bid.	Other	After UHM Facilities technical review of the apparent low bidder's bid, it was determined that the low bidder DID NOT have the proper license and was disqualified. Third low bidder displaced the second low bidder due to apprenticeship preference. Original apparent low bidder challenged UH's disqualification (via protest letter) on the basis that they felf the C-68HD specialty license was not required for the project; based on a prior ruling from the Contractors License Board for a City and County Project. Third apparent low bidder (now second low bidder - using apprenticeship preference) protested potential award to original apparent low bidder.	Contractor's License Board guidance and review was requested by UH for this project	\$	5,324,952.00	<i>NOTE: This is the rebid of UHM 000-017-12 (SPO Tracking No. UH 14- TBD 040 cancelled) since prior IFB was cancelled on 5/7/2014 due to insufficient funds to award the project. Negotiations to try to reduce the IFB results with Jas W. Glover, Ltd. were also unsuccessful; UH to change specifications and the time schedule before project is rebid.</i> Three protests were received for this project. This is for the protest UH received from Island Mechanical Corporation. Protest stay was ordered. Pending guidance from Contractor's License Board on C-68DH license required for this project; Pending Lift of protest stay; and Award pending.	TBD
No SPO-043	UH 14-046 rebid of project	UHM 000-017-12	Coconut Island, Utility Rehabilitation/Replacement, University of Hawaii at Manoa	6/30/2014	IFB	Prior to Award	construction	Subcontractor list: Protest of apparent low bid on grounds that bidder failed to include a C-68HD subcontractor (Horizontal Directional Drilling) in the subcontractor listing submitted with the bid.	Other	After UHM Facilities technical review of the apparent low bidder's bid, it was determined that the low bidder DID NOT have the proper license and was disqualified. Third low bidder displaced the second low bidder due to apprenticeship preference. Original apparent low bidder challenged UH's disqualification (via protest letter) on the basis that they felf the C-68HD specialty license was not required for the project; based on a prior ruling from the Contractors License Board for a City and County Project. Third apparent low bidder (now second low bidder - using apprenticeship preference) protested potential award to original apparent low bidder.	Contractor's License Board guidance and review was requested by UH for this project	\$	5,324,952.00	<i>NOTE: This is the rebid of UHM 000-017-12 (SPO Tracking No. UH 14- TBD 040 cancelled) since prior IFB was cancelled on 5/7/2014 due to insufficient funds to award the project. Negotiations to try to reduce the IFB results with Jas W. Glover, Ltd. were also unsuccessful; UH to change specifications and the time schedule before project is rebid.</i> Three protests were received for this project. This is for the protest UH received from Frank Coluccio Construction Co. Protest stay was ordered. Pending guidance from Contractor's License Board on C-68DH license required for this project; Pending Lift of protest stay; and Award pending.	TBD
No SPO-043	UH 14-046 rebid of project	UHM 000-017-12	Coconut Island, Utility Rehabilitation/Replacement, University of Hawaii at Manoa	7/1/2014	IFB	Prior to Award	construction	Subcontractor list: Protest of apparent low bid on grounds that bidder failed to include a C-68HD subcontractor (Horizontal Directional Drilling) in the subcontractor listing submitted with the bid.	Other	After UHM Facilities technical review of the apparent low bidder's bid, it was determined that the low bidder DID NOT have the proper license and was disqualified. Third low bidder displaced the second low bidder due to apprenticeship preference. Original apparent low bidder challenged UH's disqualification (via protest letter) on the basis that they felf the C-68HD specialty license was not required for the project; based on a prior ruling from the Contractors License Board for a City and County Project. Third apparent low bidder (now second low bidder - using apprenticeship preference) protested potential award to original apparent low bidder.	Contractor's License Board guidance and review was requested by UH for this project	\$	5,324,952.00	<i>NOTE: This is the rebid of UHM 000-017-12 (SPO Tracking No. UH 14- TBD 040 cancelled) since prior IFB was cancelled on 5/7/2014 due to insufficient funds to award the project. Negotiations to try to reduce the IFB results with Jas W. Glover, Ltd. were also unsuccessful; UH to change specifications and the time schedule before project is rebid.</i> Three protests were received for this project. This is for the protest UH received from Goodfellow Bros, Inc. "GBI"'s Attorney, Chee Markham & Feldman Attorney at Law. Protest stay was ordered. Pending guidance from Contractor's License Board on C-68DH license required for this project; Pending Lift of protest stay; and Award pending.	TBD