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| JOSH GREEN, M.D. GOVERNOR  Ke Kiaʻāina | **A picture containing logo  Description automatically generated** | KEITH A. REGAN COMPTROLLER  Ka Luna Hoʻomalu Hana Laulā  **MEOH-LENG SILLIMAN**  DEPUTY COMPTROLLER  Ka Hope Luna Hoʻomalu Hana Laulā |
|  | **STATE OF HAWAIʻI | KA Mokuʻāina o Hawaiʻi**  **DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA ʻOihana LOIHELU A LAWELAWE Laulā**  P.O. BOX 119, HONOLULU, HAWAII 96810-0119  **Enhanced 911 Board Meeting**  **Thursday, April 13, 2023**  **9:00 am – 12:00 pm** |  |

**MEETING MINUTES**

**Board Members Present:** Stephen Courtney (C&C of Honolulu), Liz Gregg (ATT), Lisa Hiraoka (Consumer Advocate Designee), E. Kalani Ke (KPD), Todd Omura (CIO Designee), Rebecca Lieberman (Charter), Gregg Okamoto (MPD), Corey Shaffer (Verizon), Keola Tom (MPD)

**Board Members Not Present:** Francis Alueta (HT), Nani Blake (T-Mobile), Thalia Burns (HPD)

**Staff:** Royce Murakami (E911), Stella Kam (AG)

**Guests:** Frannie Chung (EMS), Stacy Domingo (HIPD), Robert Fujitake (HIPD), Vern Hara (HIFD), Everett Kaneshige (DOD), Matthew Kurihara (HPD), Glenn Kobashigawa (HT), Shawn Kuratani (HFD), Kurt Lager (OSL), Patrick Leddy (LCC), Reed Mahuna (HIPD), Lorrin Okumura (EMS), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Valerie Taylor (Intrado), Kenison Tejada (FirstNet), Miranda Winn (NGA), Norman Skorge (OSL)

1. Call to Order, Public Notice

**The meeting was called to order by the Vice Chair. Public notice was given.**

1. Public Testimony Will Be Taken on All Agenda Items as Those Items Occur During the Meeting
2. Roll Call, Quorum

**A roll call was taken quorum was present for the Board.**

1. Review and Approval of March’s Meeting Minutes

**Vice Chair stated that a revision needs to be made to the title of this agenda item should say “March’s Meeting Minutes” not “February’s Meeting Minutes”. Stephen Courtney motioned to approve the March 2023 Meeting Minutes. Elliott K. Ke seconded the motion. A voice vote was taken, and the motion was approved unanimously.**

1. Committee Updates by Committee Chairs
   1. Communications Committee – Davlynn Racadio
      1. Update National Telecommunicators Week April 9-15, 2023; Volunteer Agency Needed to Draft the Proclamation for the Governor’s Signature.

**Davlynn Racadio stated no further comments. Please see Joint Committee Minutes.**

* 1. Technical Committee – Shawn Kuratani
     1. Hawaii Police Department Requesting Funding for Reed Mahuna to attend Hearing for Confirmation to the Enhanced 911 Board Total of $175.

**Shawn Kuratani stated no further comments. Please see Joint Committee Minutes.**

* + - 1. Advisory Committee – Everett Kaneshige
         1. HB 1398 – Status
         2. HCR 61 - Status
         3. HGEA Newsletter & Police Chief Comments
         4. Appointment of Joe Wassel as CEO of FirstNet Authority

**Everett Kaneshige stated no further comments. Please see Joint Committee Minutes.**

* 1. Finance Committee – Lisa Hiraoka
     1. Review of Monthly Y-T-D (Year to Date) Cash Flow
     2. Hawaii Police Department Requesting Funding for Reed Mahuna to attend Hearing for Confirmation to the Enhanced 911 Board Total of $175

**Lisa Hiraoka stated no further comments. Please see Joint Committee Minutes.**

1. Public Service Answering Point Status Updates on Recruitment and other Personnel Issues
   1. Kauai Police Department – Ariel Ramos
      1. Update on Recruitment Process/Strategies and Personnel Training
      2. Update on Personnel Issues and Vacancies

**Elliott K. Ke stated no further comments. Please see Joint Committee Minutes.**

* 1. Oahu Police Department – Aaron Farias
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Matthew Kurihara stated no further comments. Please see Joint Committee Minutes.**

* 1. Oahu Fire Department – Shawn Kuratani
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Shawn Kuratani stated no further comments. Please see Joint Committee Minutes.**

* 1. Oahu Emergency Medical Services – Lorrin Okumura, Diana Chun, Frannie Chung
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Lorrin Okumura stated no further comments. Please see Joint Committee Minutes.**

* 1. Maui Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further comments. Please see Joint Committee Minutes.**

* 1. Molokai Police Department – Davlynn Racadio
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Davlynn Racadio stated no further comments. Please see Joint Committee Minutes.**

* 1. Hawaii Police Department – Robert Fujitake
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Robert Fujitake stated no further comments. Please see Joint Committee Minutes.**

* 1. Hawaii Fire Department – Vern Hara
     1. Update on Recruitment Process/Strategies and Personnel Training
     2. Update on Personnel Issues and Vacancies

**Stacy Domingo stated no further comments. Please see Joint Committee Minutes.**

1. Executive Director’s Report
   1. Executive Director Status Update

**Vice Chair stated that the Executive Director position is currently vacant and that there is no update at the time. An update will be given in the next meeting.**

1. Items for Discussion, Consideration, and Action
   1. 911 Timeline Update (Akimeka)
      1. Status Report on All Counties
   2. Hawaii Police Department Requesting Funding for Reed Mahuna to attend Hearing for Confirmation to the Enhanced 911 Board Total of $175

**Agenda item was deferred to next month’s meeting due to Finance Committee not having quorum.**

* 1. Update on Bank Transition
     1. Clearing Outstanding Checks

**Royce Murakami stated that he met with John Hulihee from Central Pacific Bank on April 11, 2023. All forms have been submitted to open the new account and should be set up by the end of next week and will transfer some funds from First Hawaiian Bank. As a reminder to all the agencies Royce Murakami stated to clear all outstanding checks as soon as possible as it will be vital in closing out the account at First Hawaiian Bank.**

* 1. Additional Items Proposed by Meeting Attendees.

1. Announcements
   1. Future Virtual Meeting Dates/Times (9:00AM-12:00PM)
      1. Thursday, May 11, 2023 (Combined Meeting)
      2. Thursday, June 8, 2023 (Combined Meeting)
   2. Future Conference Dates (3 Months of Advanced Approval Required)
      1. Navigator Conference April 18-20th, Denver, CO
      2. Pictometry/EagleView, April 24-27th, San Antonio, TX
      3. NENA (National Emergency Number Association) Conference & Expo, June 17-22nd, Grapevine, TX
      4. APCO (Association of Public-Safety Communications Officials) Conference & Expo, August 6-9th, Nashville, TN
   3. Additional Announcements from Meeting Attendees
2. Open Forum: Public comment on issues not on the Board Meeting Agenda

**There was no public comment on issues not on the agenda.**

1. Executive Session
   1. The E911 Board anticipates the need to meet in executive session pursuant to section 92-5(a)(2) and (4), HRS, to discuss personnel matters and to consult with the Board's attorney on questions and issues pertaining to the Board's powers and duties.
2. Adjournment

**Rebecca Lieberman motioned to adjourn the meeting. Stephen Courtney seconded the motion. A voice vote was taken, and the adjournment was unanimously approved. The meeting was adjourned.**