



## STATE OF HAWAII

### Enhanced 911 Board Meeting Virtual Meeting – Microsoft Teams Thursday, July 8, 2021 9:00 am – 12 noon

### MINUTES

**Board members present:** E. Kalani Ke (KPD) Chair, Ken Bugado (HiPD); Thalia Burns (HPD); Mark Wong (DIT); Kiman Wong (Charter); Corey Shaffer (Verizon); Arnold Kishi (CIO Designee); John Jakubczak (MPD); Francis Alueta (HawTel); and Jeffrey Riewer (AT&T).

**Board members absent:** Nani Blake (T-Mobile/Sprint); Clyde Holokai (MPD); and Lisa Hiraoka (Consumer Advocate Designee).

**Staff members present:** Courtney Tagupa (E911)

**Guests:** Everett Kaneshige (DoD); Aaron Farias (HPD); Tony Velasco (DIT); Davlynn Racadio (MPD); Tony Ramirez (Akimeka); Lavina Taovao (KPD); Kenison Tejada (FirstNet); Liz Gregg (AT&T); Kurt Lager (OSL); Patrick Leddy (LCC); Ah Lan Leong (HPD); Joseph Trinidad (HPD); Karen Bugado (HiFD); Edward Fujioka (EMS); and Robert Fujitake (HiPD).

#### **I. Call to Order, Public Notice**

The meeting was brought to order by Chair, Ke.

#### **II. Public testimony on all agenda items**

No one came forward to testify.

#### **III. Roll Call, Quorum.**

The Chair requested a roll call, and a quorum was present.

#### **IV. Review and approval of last month's meeting minutes**

Jeffrey Riewer motioned to approve the minutes of last month's meeting. John Jakubczak seconded the motion. A roll call vote was taken, and the vote was unanimous from all the board members present.

#### **V. Committee Updates by Committee Chairs**

- a. Communications Committee – Davlynn Racadio  
There was nothing further to report.
- b. Technical Committee – Thalia Burns

- i. Educational Investigative Committee update – Jeffrey Riewer  
There was nothing further to report.
- ii. ICTE Investigative Committee- Everett Kaneshige  
There was nothing further to report.
- c. Finance Committee – Kiman Wong
  - i. Review of monthly and Y-T-D Cash Flow  
There was nothing further to report.

## **VI. PSAP Status Updates**

- a. Kauai PSAP – Kalani Ke  
There was nothing further to report.
- b. Oahu HPD – Aaron Farias  
There was nothing further to report.
- c. Oahu HFD – Shawn Chong  
There was nothing further to report.
- d. Oahu EMS – Edward Fujioka  
There was nothing further to report.
- e. Maui/Molokai PD – John Jakubczak  
There was nothing further to report.
- f. Hawaii PD – Kenneth Bugado, Jr.  
There was nothing further to report.
- g. Hawaii FD – Ian Smith  
There was nothing further to report.

## **VII. Executive Director's Report**

- a. Postmortem on the FY 2022-26 Strategic Budget Plan.  
The ED mentioned three items that should be part of the policies and procedures for the annual Strategic Budget Planning process:
  1. Both the Finance Committee and the PSAPs should hold the initial meeting of the Strategic Budget Planning session to reach a consensus and recommend to the Board to provide funding for the SBP.
  2. The policies and procedures should also include a list of unallowable items that should not be included in the Strategic Budget Plan.
  3. Lastly, there should be an explanation of the requirements necessary to encumber board-approved expenses in the Strategic Budget Plan.

Both Thalia Burns and Davlynn Racadio volunteered to assist with this vital project.

## **VIII. Items for Discussion, Consideration, and Action**

- a. 911 Timeline update  
Board Chair, Ke requested that the timeline updates continue to be submitted to the ED.
- b. FirstNet update – Kenison Tejada  
Kenison Tejada announced that the August 5 emergency meeting would be covering FirstNet during the pandemic and wildfires. He will be sending out the registration material as soon as possible.
- c. Requests for funding approval:
  1. HiPD – Mapflex Upgrade \$1,466.  
Thalia Burns noted that the wording of the CAD upgrade should be amended by the Board to Mapflex Upgrade \$1,466.

John Jakubczak motioned to amend the request for funding for the Mapflex upgrade. Francis Alueta seconded the motion. A roll call vote was taken, and the amendment was approved by the board members present.

John Jakubczak motioned to approve the funding for the Mapflex upgrade. Thalia Burns seconded the motion. A roll call vote was taken, and the motion was approved by the board members present.

2. HiPD - Spillman Go-Live Acceptance Payment -\$5,095.  
John Jakubczak motioned to approve. Mark Wong seconded the motion. A roll call vote was taken, and a majority of the board members present approved the motion.
3. HPD - Dell Precision 3440 Small Form Factor - \$22,600.  
John Jakubczak motioned to approve. Ken Bugado seconded the motion. A roll call vote was taken, and the motion was approved by the board members present.
4. HPD – HP USB PS2 Washable Keyboards/Mouse - \$4,922.  
John Jakubczak motioned to approve. Arnold Kishi seconded the motion. A roll call vote was taken, and the motion was approved by the board members present.

## **IX. Announcements**

### **a. Future Virtual meeting dates (9 am – 12:00 pm).**

- i. Thursday, August 12, 2021 (Combined meeting)
- ii. Thursday, September 9, 2021 (Combined meeting)
- iii. Thursday, October 14, 2021 (Combined meeting)
- iv. Wednesday, November 10, 2021 (Combined meeting)
- v. Thursday, December 9, 2021 (Combined meeting)
- vi. Thursday, January 13, 2022 (Combined meeting)

### **b. Future Conference Dates (3 months of advanced approval required):**

- i. NENA Conference, July 24-29, 2021, Columbus, OH.
- ii. APCO 2021, August 15-18, 2021, San Antonio, TX.
- iii. Deccan Conference, Sept. 7-10, 2021, San Diego, CA.

### **c. Others- none**

## **X. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.**

No one came forward to testify.

## **XI. Adjournment.**

John Jakubczak motioned to adjourn. Arnold Kishi seconded the motion. The Board Chair, hearing no objections, adjourned the meeting.