



STATE OF HAWAII

Enhanced 911 Board Meeting Virtual Meeting – Microsoft Teams Call in: 808-829-4853; Phone Conf. ID: 105 884 149# Thursday, December 10, 2020 9:00 am – 12 noon

MINUTES

Board members present: Vice-Chair Kenneth Bugado, Jr. (HiPD); John Jakubczak (MPD); Thalia Burns (HPD); Arnold Kishi (CIO designee); Jeffrey Riewer (ATT); Corey Shaffer (Verizon); Lisa Hiraoka (DCCA designee); Clyde Holokai (Molokai MPD); Kiman Wong (Charter); and Mark Wong (DIT).

Board members absent: Francis Alueta (HawTel); Nani Blake (T-Mobile/Sprint); and E. Kalani Ke (KPD)

Staff members present: Stella Kam (AG) and Courtney Tagupa (E911)

Guests: Liz Gregg (AT&T); Everett Kaneshige (DoD); Glenn Kobashigawa (HawTel); Stacey Perreira (KPD); Kazuo Todd (HiFD); Henrietta Helms (MPD Molokai); Rob Fujitake (HiPD); Ollie Galam (NG911); Ah Lan Leong (HPD); Ruth Zipfel (EagleView); Patrick Leddy (LCC); Shawn Kuratani (HFD); Ah Lan Leong (HPD); Kenison Tejada (FirstNet); and Wendy-Liz Tancayo-Mebille (Molokai MPD).

I. Call to Order, Public Notice

The meeting was called to by Vice-Chair Bugado.

II. Public testimony on all agenda items

Public notice was issued.

III. Roll Call, Quorum.

A roll call took place, and there was a quorum for the Board meeting.

IV. Review and approval of last month's meeting minutes

Vice-Chair Bugado called for any additions or corrections to the prior meeting minutes, and none were offered. John Jakubczak motioned to approve, and Mark Wong seconded the motion. A voice vote approved the motion of all board members present.

V. Committee Updates by Committee Chairs

a. Communications Committee – Davlynn Racadio

There was nothing to report.

b. Technical Committee – Thalia Burns

There was nothing to report.

- i. Educational Investigative Committee update – Jeffrey Riewer
- ii. ICTE Investigative Committee- Everett Kaneshige
- c. Finance Committee – Kiman Wong
 - i. Review of monthly and Y-T-D Cash Flow.
There was nothing to report.

VI. PSAP Status Updates

- a. Kauai PSAP – Kalani Ke
There was nothing to report.
- b. Oahu HPD – Aaron Farias
There was nothing to report.
- c. Oahu HFD – Reid Yoshida
- d. There was nothing to report.
- e. Oahu EMS – Edward Fujioka
There was nothing to report.
- f. Molokai – Clyde Holokai
There was nothing to report.
- g. Maui – John Jakubczak
There was nothing to report.
- h. Hawaii PD – Kenneth Bugado, Jr.
There was nothing to report.
- i. Hawaii FD – Kazuo Todd
There was nothing to report.

VII. Executive Director's Report

- a. Discussion on Conference Travel for the balance of the fiscal year.
Due to COVID-19, a poll requesting the PSAPs to disclose their conference travel plans for the fiscal year's balance. The inquiry was to use any canceled travel plans to increase the reserve for future emergencies.
Mark Wong motioned to approve the change in reserve due to conference travel cancellations with the provision that there be an audit trail of the changes. Arnold Kishi seconded the motion. A voice vote by the board members approved the motion.

VIII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update
The Vice-Chair requested that any timeline updates should be referred to the Executive Director.
- b. FirstNet update – Kenison Tejada
Kenison advised that in late January or early February, a Joint FirstNet update with AT&T and Everett Kaneshige will take place. Kenison will advise the board when the date is known. A recording will be available for NextGen 911 for all, especially IT personnel. Kenison will advise the board of its availability. The purpose is to advise the legislature of the need to appropriate funds for NG911.
- c. Request funding approval to exercise the contractual option to extend the audit period through FY 2020-21 at the cost of \$14,000 (budgeted for FY 2020-21).
Thalia Burns motioned to approve the year four extension at the cost of \$14,000. Lisa Hiraoka seconded the motion. A voice vote by the board members approved the motion.
- d. Request funding approval for:
 - i. HFD UPS -\$5,233.50

Mark Wong motioned to approve. John Jakubczak seconded the motion. A voice vote by the board approved the motion.

- ii. HFD LiveMUM Annual Maintenance - \$502.84.
Thalia motioned to approve. Lisa Hiraoka seconded the motion. A voice vote by the board approved the motion.
- iii. HPD external drive for CAD - \$55,000.
Mark Wong motioned to approve. Arnold Kishi seconded the motion. A voice vote by the board members approved the motion.

IX. Announcements

a. Future Virtual meeting dates (9 am – 12:00 pm).

- iv. Thursday, January 14, 2021 (Combined meetings)
- v. Thursday, February 11, 2021 (Combined meetings)
- vi. Thursday, March 11, 2021 (Combined meetings)
- vii. Thursday, April 8, 2021 (Combined meetings)
- viii. Thursday, May 13, 2021 (Combined meetings)
- ix. Thursday, June 10, 2021 (Combined meetings)

b. Future Conference Dates (3 months of advanced approval required):

- i. NENA CONFERENCE, June 26-July 1, 2020, Columbus, OH.

c. Others

X. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.

XI. Adjournment.

John Jakubczak motioned to adjourn the meeting. Mark Wong seconded the meeting. The motion to adjourn was approved.