



STATE OF HAWAII

Enhanced 911 Board Meeting Virtual Meeting – Microsoft Teams Thursday, October 14, 2021 9:00 am – 12 noon

MEETING MINUTES

Board members present: E. Kalani Ke (KPD) Chair; Thalia Burns (HPD); Arnold Kishi (CIO Designee); Corey Shaffer (Verison); Kiman Wong (Charter); Mark Wong (DTS); Lisa Hiraoka (Consumer Advocate Designee); Francis Alueta (HT); Ken Bugado (HiPD); and John Jakubczak (MPD)

Board members absent Nani Blake (T-Mobile), Clyde Holokai (MPD): and Jeffrey Riewer (AT&T).

Staff members present Courtney Tagupa (E911) and Stella Kam (AG)

Guests: Everett Kaneshige (DoD); Robert Fujitake (HiPD); Liz Gregg (AT&T); Ian Smith (HiFD); Glenn Kobashigawa (HT); Kurt Lager (OSL); Patrick Leddy (LCC); Wayne Hirasa (HT); Ruth Zipfel (EagleView); Ollie Galam (NG911); Eric Moller (KPD); Tony Ramirez (Akimeka); Davlynn Racadio (MPD); Ian Smith (HiFD); (Shawn Kuratani (HFD); and Edward Fujioka (EMS)

I. Call to Order, Public Notice

Chair Kalani Ke called the meeting to order. Public notice was made.

II. Public testimony on all agenda items

No one came forward to testify.

III. Roll Call, Quorum.

A roll call was taken, and a quorum was present.

IV. Review and approval of last month's meeting minutes

Mark Wong motioned to approve. Francis Alueta seconded the motion.

The board chair requested a voice vote to approve the motion, and the vote was unanimous.

V. Committee Updates by Committee Chairs

a. Communications Committee – Davlynn Racadio
There was nothing to report.

b. Technical Committee – Thalia Burns
There was nothing to report.

i. Educational Investigative Committee update – Jeffrey Riewer

ii. ICTE Investigative Committee- Everett Kaneshige

iii. Advisory Committee – Everett Kaneshiro

- c. Finance Committee – Kiman Wong
There was nothing further to report.
 - i. Review of monthly and Y-T-D Cash Flow

VI. PSAP Status Updates

- a. Kauai PSAP – Kalani Ke
Nothing further to report.
- b. Oahu HPD – Aaron Farias
Nothing further to report.
- c. Oahu HFD – Shawn Kuratani
Nothing further to report.
- d. Oahu EMS – Edward Fujioka
Nothing further to report.
- e. Molokai – Clyde Holokai
Nothing further to report
- f. Maui PD – John Jakubczak
Nothing further to report.
- g. Hawaii PD – Kenneth Bugado, Jr.
Nothing further to report.
- h. Hawaii FD – Ian Smith
Nothing further to report.

VII. Executive Director's Report

- a. Discussion on Act 220 (eff. January 1, 2022) regarding permanent changes to the Sunshine Law to allow remote meetings.
A summary of the new sunshine laws regarding Virtual Meetings is attached.

VIII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update
- b. FirstNet update – Kenison Tejada
Liz Gregg acknowledged that she was available for calls and presentations.
There was nothing further to report.
- c. Request for funding approval:
 - 1. EMS- Central Square CAD License - \$51,000.
Kiman Wong motioned to amend the agenda to increase the amount of the CAD License from \$51,000 to \$51,240. The Board Chair requested a voice vote to approve the amendment, and the amendment was unanimously approved.

Thalia Burns motioned to approve funding for the CAD License for \$15,240. Lisa Hiraoka seconded the motion. The board chair requested a voice vote, and the motion was unanimously approved.

IX. Announcements

- a. **Future Virtual meeting dates (9 am – 12:00 pm).**
 - i. Wednesday, November 10, 2021 (Combined meeting)
 - ii. Thursday, December 9, 2021 (Combined meeting)
 - iii. Thursday, January 13, 2022 (Combined meeting)
 - iv. Thursday, February 10, 2022 (Combined meeting)
 - v. Thursday, March 10, 2022 (Combined meeting)
 - vi. Thursday, April 14, 2022, (Combined meeting)
- b. **Future Conference Dates (3 months of advanced approval required):**
 - i. NENA Standards & Best Practices Conference, Jan 17-20, 2022, San Diego, CA.

- ii. E911 GTW, February 13-16, 2022, Wash. DC.
- iii. NENA Conference, June 11-16, 2022, Louisville, KY.

c. Others

X. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's board agenda.

There was no public comment on issues not on the agenda for consideration for the next meeting's board agenda.

XI. Adjournment.

John Jakubczak motioned to adjourn. Mark Wong seconded the motion, and the board chair requested a voice vote, and the motion was unanimously approved, and the meeting was adjourned.

Sunshine Law Amendments Allowing Remote Meetings

NEW MEETING OPTION: REMOTE MEETING

1. Boards will be given the option under the Sunshine Law to hold remote meetings so the members of the board and the public may participate from their homes, workplaces, or other locations without having to show up in person at a physical meeting site.
2. The Board must also provide at least one mandated physical location, with guaranteed connection via ICT (interactive conference technology). The board may also provide convenience additional physical locations, but without being required to terminate the meeting if connectivity is interrupted or lost to those courtesy sites.
3. If ICT connection for the mandated physical location is lost, the meeting must recess until the connection is restored. If the audio is restored the meeting can proceed as audio, assuming the notice adequately access the reconvened meeting, but the board cannot act on items involving visual aids unless those are shared with all participants, and all speakers must state their name when making remarks.
4. If the connection cannot be restored within 30 minutes, the board must either continue the meeting to a reasonable date and time as previously set out in the notice or terminate the meeting.
5. For transparency, board members who are participating remotely from their homes or other private locations must announce who is at the private location with them. The board must also announce the names of participating members at the beginning of the meeting, and voting must be by roll call except where a vote is unanimous.
6. A quorum of board members must be visible online, except when full visibility cannot be restored after a connection problem, or during executive sessions closed to the public when board members need only be audible.
7. To ensure confidentiality for the executive session, the names of authorized participants must be announced, and the participants must confirm that no unauthorized person is present, and if the online meeting platform is one that shows who is connected, the person running the meeting must confirm that only the authorized participants are connected.

CURRENT MEETING OPTION AS REVISED: MULTI-SITE MEETING

1. Boards will have the option to hold a multi-site meeting, in which the meeting is held across two or more physical locations connected by ICT. For this option, all meeting locations must be open to the public and listed on the notice, and board members can participate only from the noticed locations. Only a member hampered by a disability may can participate remotely from a private location after announcing who else is present with the member.
2. Boards will not have to automatically terminate a meeting if ICT connectivity is lost between the official meeting sites. Boards will have 30 minutes to restore connectivity between the official meeting sites before having to either terminate or, with adequate notice, continue the meeting to a reasonable time and place.
3. These requirements, however, do not apply to the additional locations where no board members will be present and which OIP formerly referred to as "courtesy" sites. Boards may

choose to expand convenient public access by setting up additional locations where, with advance notice to the public, an interruption in connectivity will not cause the termination or continuance of the official meeting.

NEW REQUIREMENT FOR MEETING NOTICE

1. For all types of meetings, a board's notice must now include its electronic and postal contact information for the public to submit testimony before the meeting.