



STATE OF HAWAII

**Enhanced 911 Board Meeting
Virtual Meeting-Microsoft Teams
Thursday, August 13, 2020
9:00 am-Noon**

Minutes

Board members present Kalani Ke (KPD) Chair; Kenneth Bugado, Jr. (HiPD) Vice-Chair; Thalia Burns (HPD); Lisa Hiraoka (Consumer Advocate Designee); John Jakubczak (MPD); Dean Rickard (MPD Molokai); Arnold Kishi (CIO Designee), Francis Alueta (HawTel), Corey Shaffer (Verizon), Mark Wong (DIT), Jeffrey Riewer (AT&T) and Kiman Wong (Spectrum)

Board members absent Nani Blake (T-Mobile)

Staff members present Stella Kam (AG), Courtney Tagupa (E911).

Guests Aaron Farias (HPD); Edward Fujioka (EMS); Geoffrey Shon (EMS); Liz Gregg (AT&T); Melvin Kaku (DTS); Everett Kaneshige (DoD); Glenn Kobashigawa (HawTel); Shawn Kuratani (HFD); Tony Velasco (DIT); Stacey Perreira (KPD); Kazuo Todd (HiFD); Mark Wong (DIT); Karen Bugado (HiFD), Henrietta Helms (MPD Molokai); Rob Fujitake (HiPD); Davlynn Racadio (MPD); Tony Ramirez (Akimeka); Kenison Tejada; and Reid Yoshida (HFD).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair Kalani Ke at 9:00 am.
- B. Public Notice was issued.
- C. A roll call took place, and there was a quorum for all committees.

II. Public testimony on all agenda items

Chair Kalani Ke asked if anyone wished to provide testimony on any agenda item, to come forward, please. No one came along to testify.

III. Review and approval of last month's meeting minutes

Chair Kalani Ke called for any additions or corrections to the prior meeting minutes. None were offered. There was a motioned to adopt and was seconded. The motion was approved by voice vote by all board members present.

IV. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
- B. Technical Committee –Thalia Burns
Nothing further.
 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.

- C. Finance Committee – Kiman Wong
Review of monthly cash flow report.
Nothing further.

V. PSAP Status Updates

- A. Kauai – Stacy Perreira for Kalani Ke.
Nothing further.
- B. Oahu HPD – Aaron Farias.
Nothing further.
- C. Oahu HFD – Reid Yoshida
Nothing further.
- D. Oahu EMS – Edward Fujioka
Nothing further.
- E. Molokai – Henrietta Helm for Dean Rickard
Nothing further.
- F. Maui – Davlynn Racadio for John Jakubczak:
Nothing further.
- G. Hawaii County PD – Robert Fujitake for Ken Bugado
Nothing further.
- H. Hawaii County FD – Kazuo Todd
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland (not in attendance)

VI. Executive Director's Report

- A. The Executive Director reviewed the FY 2021-25 Strategic Budget Plan with the Board. The following issues were discussed with the Board during the review:
 - i. The cash flow for the 5-year strategic plan is estimated to remain flat.
 - ii. The Board should consider its support of HB 1680 for the next legislative session.
 - iii. The non-recurring and recurring costs for the transition to NG911 was the average of the high end and the low end estimated cost provided by Winbourne Consulting.
 - iv. The start of the transition to NG911 will be delayed for one year due to insufficient time to gather enough information to support an increase in the legislative ceiling and provide an analysis of whether there is adequate cash flow to proceed with the transition without a surcharge fee increase.
 - v. Thalia Burns questioned that HPD's MSAG actual cost was understated for FY 2020. The Executive Director responded, saying the low amount was an encumbrance for the remaining two months of MSAG expenses for FY 2020.
 - vi. There was a discussion on the allowability required overtime payments for the training of telecommunicators. Stella Kam stated that §138-5, HRS included reasonable costs associated with training and the Board may vote to include overtime payments as part of the reasonable costs for training. Thalia Burns motioned to include overtime payments as a reimbursable cost associated with the training of PSAP personnel. Mark Wong seconded, and the motion was approved by voice vote of all board members present.

VII. Items for Discussion, Consideration, and Action

- A. 911 Timeline update.
Chair Ke requested to refer any timeline updates to Executive Director for processing.
- B. FirstNet Update: Kenison Tejada provided an update of FirstNet activities for the previous month.
- C. Request for Approval of the FY 2020-21 Strategic Budget Plan

Chair Kalani Ke asked for a motion to approve the FY 2020-21 Strategic Budget Plan with the following amendments:

1. The Hawaii PSAP increased funding for the equipment and console furniture for its new Dispatch center and existing ADC with an estimated completion date of FY 2022-23. The additional funding requested is \$865,976.
2. The Kauai PSAP requested a CAD monitor and cabling totaling \$12,005. Thalia Burns moved to approve the FY 2021-25 Strategic Budget Plan with the amendments. Mark Wong seconded, and the motion was approved by a voice vote of all board members present.

VIII. Announcements

A. Future meeting dates:

All meetings will be virtual starting at 9:00 am and concluding at noon.

1. Thursday, August 13, 2020 (Combined meetings)
2. Thursday, September 10, 2020 (Combined meetings)
3. Thursday, October 9, 2020 (Combined meetings)
4. Thursday, November 13, 2020 (Combined meetings)
5. Thursday, December 11, 2020 (Combined meetings)

B. Future Conference Dates (3-months of advanced approval required):

1. 911 GTW Conference, Wash. DC. February 2021.

C. Others-none

IX. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Chair Kalani Ke requested that any member of the public who wished to comment on issues not on the agenda for consideration for the board meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

There being no further business, Chair Kalani Ke requested a motion to adjourn.

The motion to adjourn was seconded and approved by voice vote by all board members present.