



## STATE OF HAWAII

**Communications, Technical, and Finance Meeting  
(Combined Meeting)  
Virtual Meeting -Microsoft Teams  
Call-In: 808-829-4853; Phone Conf ID: 584 967 640#  
Thursday, January 13, 2022  
9:00 am – 12:00 pm**

### Meeting Minutes

**Communications Committee members present** Davlynn Racadio (MPD) Chair; Thalia Burns (HPD); Lavina Taovao (KPD).

**Communications Committee absent:** none.

**Technical Committee members present** Thalia Burns (HPD) Chair; David Miyasaki (KPD); Tony Ramirez (Akimeka); Kenison Tejada (FirstNet); and Tony Velasco (DIT).

**Technical Committee members absent:** Shawn Kuratani (HFD); and Jeffrey Riewer (ATT).

**Finance Committee members present** Ken Bugado (HiPD); Aaron Farias (HPD); Edward Fujioka (EMS); Lisa Hiraoka (Consumer Advocate Designee); and Arnold Kishi (ETS).

**Finance Committee members absent:** Clyde Holokai (MPD).

**E911 Staff:** Courtney Tagupa (E911) and Stella Kam (AG).

**Guests:** Stephen Courtney (DIT); Lt. Oshima (HPD); Cindy Alderete (Winbourne); Francis Alueta (HT); Nani Blake (T-Mobile/Sprint); Sean Chun (HFD); Robert Fujitake (HiPD); Liz Gregg (ATT); Vern Hara (HiFD); Julie Heimkes (Winbourne); Jon Holland (ATT); Everett Koneshige (DoD); E. Kalani Ke (KPD); Glenn Kobashigawa (HT); Kurt Lager (OSL); Patrick Leddy (LCC); Ah Lan Leong (HPD); Shelby Lewis (ATT); Stacy Perreira (KPD); Andrew Reece (Winbourne); Corey Shaffer (Verizon); Ruth Zipfel (EagleView); and Kiman Wong (Guest).

#### **I. Call to Order, Public Notice**

Public notice was given.

#### **II. Public testimony on all agenda items**

No public testimony was requested.

#### **III. Roll Call, Quorum**

Roll Call was taken, and all three committees had a quorum present.

#### **IV. Review and approval prior meeting minutes.**

Thalia Burns requested to amend the meeting minutes to acknowledge that the Advisory Committee will be absorbing the responsibilities of the Legislative Committee. Arnold Kishi motioned to approve the minutes with the aforementioned amendment. The motion was seconded by Tony Ramirez, and the motion was approved unanimously.

#### **V. Winbourne Consulting, LLC Update – Andrew Reece, Cindy Alderete, Julie Heimkes:**

- a. Status Report on Legislative items.
  - i. Video sent to Advisory Committee for review.
  - ii. Messaging
    1. Decision Makers Meetings-need these completed first
    2. Work with Advisory Committee to develop an educational message.
      - Obtain their support for bringing NG911 to Hawaii.
      - These are the steps of a multi-phase plan.
        - Education and support
        - Procurement
        - Legislative Changes
        - Implementation
  - iii. Logistics
    1. Work with Advisory Committee on meeting logistics.
  - iv. Deliverable 6 ESInet Implementation Plan.
    1. We need the decisions from the Decision Makers to complete Deliverable 6.
    2. Highlights of Implementation Plan:
      - Meeting state and federal standards
      - Cost analysis
      - The final recommendation for hosted or on-premise services
      - Logistical & achievable timeline
- b. Summary of decision maker's meetings.
  - i. Hawaii County-Met with them on November 2.
  - ii. Honolulu County-Met with them on January 10.
  - iii. Maui County-Waiting to schedule a meeting date and time.
  - iv. Kauai County- Waiting to schedule a meeting date and time.
- c. Next Steps
  - i. January- Winbourne will continue to reach out to the remaining counties to set up an online meeting with the County decision-makers to determine a path forward for the implementation of the ESInet, and messaging for the Legislative meetings.
  - ii. February – Based on the Decisions made by the Counties, finalize and present Deliverable 6 to the Board in February.
- d. February 2022 Board Meeting Agenda
  - i. Summary of Decision Makers Meetings.
  - ii. Update on Legislative items
  - iii. Deliverable 6 overview- ESInet Implementation Plan.

#### **VI. Committee Updates by Committee Chairs**

- a. Communications Committee – Davlynn Racadio
  - i. Status of 911GTW and our PSAPs

There was no agenda from NENA, which leads us to believe that 911 Goes to Washington may be canceled. Maui has decided not to go.

- ii. Updates on the effort to get our Maui Legislators to support HB73.  
Rep. Justin Woodson was contacted regarding the change of job descriptions of its telecommunicators. He acknowledged that he supports the bill and will be contacting Rep. Nadine Nakamura and DHRD for further information on the bill. Rep. Woodson and Rep. Nakamura agreed on what should be done for the telecommunicators.

b. Technical Committee – Thalia Burns

- i. Educational Investigative Committee – Jeffrey Riewer

Discussion on the estimated costs for all telecommunicators state-wide to take the APCO PST 7 course and be recertified every two years.

Summary of Cost Estimate to Enroll all telecommunicators State-wide in the APCO PST7 Course over 5 Years							
	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL	
PSAP	284,061.20	137,691.12	142,011.12	137,691.12	142,011.12	843,465.68	
HPD	284,061.20	137,691.12	142,011.12	137,691.12	142,011.12	843,465.68	
KPD	38,641.64	19,779.36	20,409.36	19,779.36	20,409.36	119,019.08	
Maui	44,655.88	28,038.84	31,326.60	33,324.36	36,612.12	173,957.80	
HFD	80,598.76	49,904.28	50,444.28	49,904.28	50,444.28	281,295.88	
EMS	9,916.00	5,040.00	5,160.00	5,040.00	5,160.00	30,316.00	
HiPD	16,903.80	24,295.20	32,700.84	41,101.44	48,359.48	163,360.76	
Total	474,777.28	264,748.80	282,052.20	286,840.56	302,996.36	1,611,415.20	

The total cost over 5-years amounts to \$1.6M.

The costs included 40 hours O/T for the initial certification and tuition of \$379.00 per student. Recertification is at 24 hours O/T per year with a \$30 per individual every two years.

- ii. Advisory Committee- Everett Kaneshige

1. Status of DHRD Telecommunicator Reclassification Report

- The advisory committee was disappointed with the report.
- The report did acknowledge that telecommunicators are unique and not the same as non-emergency dispatchers.
- However, the focus of the DHRD report was salary instead of job reclassification, which was the bill's original intent.
- DHRD appeared not to use any of the documentation that the Advisory Committee sent.
- The report provided a 4-part tool kit for a successful reclassification strategy.
- Stacy Perreira will contact Rep. Nakamura for the next step.
- Tony Ramirez took a historical perspective on the bill in that the telecommunicator classification should have evolved with the advancement of technology as it is today.

2. Comments on NG911 Video from Winbourne

- Too generic.
- Did not state why NG911 is essential to the telecommunicators, first responders, and the public.

- There should be a plan before going to the legislature.
- The plan may not require consensus from the PSAPs but could be put together with alternative strategies from which the PSAPs may choose.
- The Advisory Committee recommends that the board postpone any presentation to the legislature this legislative session.

**c. Finance Committee – TBD**

i. Report on Monthly and Y-T-D Cash Flow

The Executive Director reviewed the December results with the committee. The report's main focus was that the PSAPs are behind on their expenditures and will have to play "catch-up," which will complicate the closing of the fiscal year.

**VII. PSAP Status Updates on Recruitment and other Personnel Issues.**

a. Kauai KPD – Stacy Perreira for E. Kalani Ke

Staffing is currently at 19 with only one vacancy, with a high probability of being filled by a former dispatcher.

b. Oahu HPD – Aaron Farias

25% vacancy with sworn; another 25% vacancy for PCO and 25% for the ERO. We believe that this is a pervasive problem recruiting state-wide and nation-wide. Covid has been well contained.

c. Oahu HFD – Sean Chun

Admin Capt position will be taken by Sean Chun, thereby leaving one vacancy.

d. Oahu EMS – Edward Fujioka

One worker tested positive but with no infection. EMS has one vacancy with only two applicants. We are attempting to add four positions for the next fiscal year.

e. Maui MPD – Davlynn Racadio

Maui had one person test positive. The telecommunicators were moved to the Kihei site for safety.

f. Molokai MPD –Clyde Holokai

One person tested positive, and another was on sick leave. So Maui continues to pick up the slack in the workforce shortage.

g. Hawaii PD – Kenneth Bugado, Jr.

Lost one trainee and vacancies are up to 14. 2 workers tested positive for COVID. As a result, HiPD will not be going to the 911 GTW Conference.

h. Hawaii FD – Vern Hara

Only 6 FRDs are working on the floor. We have four trainees, with one returning from pregnancy leave.

**VIII. Items for Discussion, Consideration, and Action**

a. 911 Timeline update.

b. Others

**IX. Announcements**

a. Future Virtual Meeting dates/time (9:00 am – 12 noon):

- i. Thursday, February 10, 2022 (Combined Meeting)
- ii. Thursday, March 10, 2022 (Combined Meeting)
- iii. Thursday, April 14, 2022 (Combined Meeting)
- iv. Thursday, May 12, 2022 (Combined Meeting)
- v. Thursday, June 9, 2022 (Combined Meeting)
- vi. Thursday, July 14, 2022 (Combined Meeting)

b. Future Conference Dates (**3 months of advanced approval required**):

- i. 911 GTW, March 15-18, 2022, Wash. DC.

- ii. IWCE, March 21-24, 2022, Las Vegas, NV
  - iii. Central Square, March 27-30, 2022, Orlando, FL
  - iv. Navigator Conference, April 27-29, Nashville, TN
  - v. NENA Conference, June 11-16, 2022, Louisville, KY.
  - vi. APCO Conference, August 7-10, 2022, Anaheim, CA
- c. Others

**X. Open Forum: Public comment on issues not on the agenda for the Committee meeting agenda at the next meeting.**

There was no public testimony.

**XI. Adjournment.**

Tony Ramirez motioned to adjourn the Committee meetings. Ken Bugado seconded the motion. The Board Chair adjourned the meeting at 10:27 am.