



STATE OF HAWAII

Communications, Technical, and Finance Meeting (Combined Meeting) Virtual Meeting-Microsoft Teams Thursday, June 10, 2021 9:00 am – 12:00 pm

MINUTES

Communications Committee members present Davlynn Racadio (MPD) Chair, Lavina Taovao, and Thalia Burns (HPD).

Communications Committee members absent None

Technical Committee members present Thalia Burns (HPD) Chair; John Jakubczak (MPD); Tony Velasco (DIT); Jeffrey Riewer (AT&T); Shawn Kuratani (HFD); Tony Ramirez (Akimeka); David Miyasaki (KPD); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members were absent. none

Finance Committee members present Kiman Wong (Charter) Chair; Lisa Hiraoka (DCCA); Arnold Kishi (ETS); Ken Bugado (HiPD); Edward Fujioka (ESD); Clyde Holokai (MPD); and Aaron Farias (HPD).

Finance Committee members absent none

Staff members present Courtney Tagupa (E911) and Stella Kam (AG)

Guests Everett Kaneshige (DoD); Stacey Perreira (KPD); Corey Shaffer (Verizon); Cindy Alderete (Winbourne); Julie Heimkes (Winbourne); Andrew Reece (Winbourne); Glenn Kobashigawa (HT); Ruth Zipfel (Eagleview); Megan Reilly (Eagleview); Natasha Reece (AMR); Victoria Fan (Hawaii Cares); Frances Alueta (HT); Kalani Ke (KPD); and Mark Wong (DIT).

I. Call to Order, Public Notice

The Joint Committee meeting was called to order by E. Kalani Ke, Chair, at 9:00 am. The meeting notice was posted as required.

II. Public testimony on all agenda items

No one came forward to testify.

III. Roll Call, Quorum

The Chair requested a roll call, and a quorum was present by all three committees.

IV. Review and approval prior meeting minutes.

John Jakubczak motioned to approve the meeting minutes of the last meeting. Jeffrey Riewer seconded the motion. There was a roll call vote taken, and the vote was unanimous by the committee members present.

V. Nationwide abbreviated telephone dialing code “988” – Victoria Fan.

- Hawaii CARES- a coordinated access resources entry system.
- Collaborates among agencies such as DOH/BHA/UH as well as other service providers statewide.
- Connects people with mental health conditions to treatment and housing resources.
- Connects people with substance abuse disorders to treatment and recovery services.
- Works with a state network of providers that covers every aspect of behavioral health care.
- “988” routing.
 - FCC announced the 988 number for psychiatric emergencies will go live in July 2022.
 - The number will route to the National Suicide Prevention Line.
 - The routing is based on area code and not geographic location.
 - Hawaii CARES identifies collaboration with 911 in terms of:
 - referral from 911 to Hawaii CARES
 - referral from Hawaii Cares to 911.

VI. Update on Kauai Transition to NG911 meeting – Kalani Ke.

Kalani Ke had nothing to report at this time.

VII. Winbourne Consulting, LLC Update – Andrew Reece, Cindy Alderete, Julie Heimkes

1. Agenda
 - i. Review discussion document.
 - ii. Discuss next steps.
 - iii. GAP Analysis
 1. What does each PSAP need to do before the NG911 Solution can be put in place?
Prior to the implementation of the NG911 Solution, each PSAP will have to update or replace their current Intrado CPE with i3 compliant equipment.
 2. What will each PSAP have to do after the selection of the NG911 Solution vendor?
After selecting the vendor, each PSAP will also need to work with Akimeka and the selected provider to commence the GIS data normalization activities in advance of the initial load to a NG911 system.
 - iv. Decision factors
 1. Costs
 2. Trusted entities
 3. Technical capabilities of each PSAP.
 4. Hawaiian Telcom’s ability to leverage existing Certificate of Convenience and Necessity as the Carrier of Last Resort.

- v. Decision Responsibility
 - 1. Who has the authority within the state to make the decisions regarding the State's NG911 Solution strategy.
- vi. Decision Timeframe.
- vii. Decision Matrix
 - 1. NG911 Solutions Provider Procurement Strategy
 - 2. NG911 Solution Infrastructure Management.
 - 3. NG911 Procurement Alternatives.
 - 4. NG911 Administration and Support
 - 5. NG911 Administrator Salary Source.
 - 6. NG911 Organizational Alignment.
- viii. Winbourne Next Steps
 - 1. Obtain ROM Costs array to provide a cost range for the various options discussed.
 - 2. Validate with each PSAP the findings of the server and or telco room for their ability to support NG911 requirements.
 - 3. Request from each PSAP a list of possible Trusted Entities that they would like to see included in the NG911 Solution.
 - 4. Will develop recommendations for each item listed, and these recommendations will be included with Deliverable 5.
 - 5. Follow up with Hawaiian Telcom to see if they have found a legal answer to the question if they can procure utilizing Certificate of Convenience and Necessity.
- ix. Board/Committee Next Steps
 - 1. Determine who is the decision-maker to procure an NG911 system.
 - 2. Follow up on the Board's ability to provide funding for an NG911 administrator's salary.
 - 3. If there was an NG911 administrator as described earlier, can the Board receive and approve their recommendations?

VIII. Committee Updates by Committee Chairs

- a. Communications Committee – Davlynn Racadio
- b. Technical Committee – Thalia Burns

Comments on Dare to be Great Conference. Rep. Kahele was asked to be a sponsor for the 911 saves act. No one from Hawaii's Congressional team is a sponsor. HB 73 has not yet been signed by the Governor.

 - i. Educational Investigative Committee – Jeffrey Riewer

Maui's students are enjoying classes.
HFD has also been enjoying the classes.
HPD is gathering good information from the classes.
KPD training is going well as well and is a great program.
 - ii. ICTE Investigative Committee- Everett Kaneshige
 - 1. Comments on the APCO Nexus Virtual Conference.
 - iii. Request approval for:
 - 1. MPD- Additional GET CAD Upgrade amount - \$53,707.03.
Tony Ramirez motioned to approve the additional amount. Jeffrey Riewer seconded the motion. A roll call vote was requested, and the motion was approved by a majority of the Technical Committee members present.
 - 2. HiPD- EagleView Imagery 2nd Project-\$152,703.19.
Jeffrey Ramirez motioned to approve. Kenison Tejada seconded the motion. A roll call vote was requested, and it was unanimously approved by all Technical Committee members present.

- c. Finance Committee – Kiman Wong
 - i. Report on Monthly and Y-T-D Cash Flow
 - ii. Request funding approval for:
 - 1. MPD- GET Tax on CAD Upgrade - \$53,707.03.
Ken Bugado motioned to approve. Arnold Kishi seconded the motion. A roll call vote was taken, and it was approved by majority vote of the Finance Committee members present.
 - 2. HiPD- EagleView Imagery 2nd Project-\$152,703.19.
Arnold Kishi motioned to approve. Eddie Fujioka second the motion. A roll call vote was called and the motion was approved by majority vote by all Finance Committee members present.
 - 3. Strategic Plan Budget Plan – The Executive Director reviewed the Strategic Plan with the Finance Committee.
Eddie Yoshioka motioned to approve the SBP with the amendments to the HiPD budget. Aaron Farias seconded the motion. A roll call vote was taken, and the motion was unanimously approved by all Finance Committee members present.

IX. PSAP Status Updates

- a. Kauai KPD – Stacey Perreira for E. Kalani Ke
Staffing: two openings. One in training. Open recruitment and testing dates are to be established.
- b. Oahu HPD – Aaron Farias
Vacancies: 25 vacancies and the PC class started and we are enrolling people as fast as possible.
- c. Oahu HFD – Shawn Kuratani.
One transfer will fill an existing vacancy due to a promotion.
- d. Oahu EMS – Edward Fujioka
12 EMPs are going through testing. Unfortunately, travel restrictions have not yet been lifted, and there is a possibility that EMS will not be traveling to NENA, Navigator, or APCO unless the Mayor changes his directive regarding restrictions on travel.
- e. Maui/Molokai MPD – Davlynn Racadio for John Jakubczak
Maui has been going back and forth with Kihei. Five applicants in the final stages of the application process. Molokai down to 3 people, and Wailuku is still supporting Molokai.
- f. Hawaii PD – Kenneth Bugado, Jr.
Six trainees in the classroom. One dispatcher to become a police officer with another going to the fire department.
- g. Hawaii FD – Ian Smith.
Nothing to report.

X. Items for Discussion, Consideration, and Action

- a. 911 Timeline update.
Please continue to send your timelines to the ED.
- b. Others – none.

XI. Announcements

- a. Future Virtual Meeting dates/time (9:00 am – 12 noon):
 - i. Thursday, June 10, 2021 (Combined Meetings)
 - ii. Thursday, July 8, 2021 (Combined Meetings)
 - iii. Thursday, August 12, 2021 (Combined Meeting)
 - iv. Thursday, September 9, 2021 (Combined Meeting)

- v. Thursday, October 14, 2021 (Combined Meeting)
- vi. Wednesday, November 10, 2021 (Combined Meeting)
- vii. Thursday, December
- b. Future Conference Dates (**3 months of advanced approval required**):
 - i. Navigator Conference, July 13-15, 2021, Las Vegas, NV
 - ii. Hexagon Conference, June 15-18, 2021, Las Vegas, NV (**Postponed until June 2022**)
 - iii. NENA Conference, July 24-July 29, 2021, Columbus, OH.
 - iv. APCO 2021, August 15-18, San Antonio, TX.
 - v. Deccan Conference, September 7-10, 2021, San Diego, CA.
- c. Others- none

XII. Open Forum: Public comment on issues not on the agenda for the Committee meeting agenda at the next meeting.

No one came forward to testify.

XIII. Adjournment.

The Board Chair, hearing no objections, adjourned the meeting.