



STATE OF HAWAII

Communications, Technical, and Finance Meeting (Combined Meeting) Virtual Meeting-Microsoft Teams Thursday, July 8, 2021 9:00 am – 12:00 pm

MINUTES

Communications Committee members present Davlynn Racadio (MPD) Chair, Lavina Taovao, and Thalia Burns (HPD).

Communications Committee members absent None

Technical Committee members present Thalia Burns (HPD) Chair; John Jakubczak (MPD); Tony Velasco (DIT); Jeffrey Riewer (AT&T); Tony Ramirez (Akimeka); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members were absent. Shawn Kuratani (HFD) and David Miyasaki (KPD).

Finance Committee members present Kiman Wong (Charter) Chair; Arnold Kishi (CIO Designee); Ken Bugado (HiPD); Edward Fujioka (ESD); and Aaron Farias (HPD).

Finance Committee members absent Lisa Hiraoka (Consumer Advocate Designee) and Clyde Holokai (MPD).

Staff members present Courtney Tagupa (E911)

Guests Everett Kaneshige (DoD); Corey Shaffer (Verizon); Cindy Alderete (Winbourne); Julie Heimkes (Winbourne); Robert Fujitake (HiPD); Liz Gregg (AT&T); Glenn Kobashigawa (HT); Frances Alueta (HT); Kalani Ke (KPD); Kurt Lager (OSL); Patrick Leddy (LCC); Ah Lan Leong (HPD); Wayne Hirasa (HT); Ken Schulte (Tritech); John Holland (AT&T); Karen Bugado (HiFD); and Mark Wong (DIT).

I. Call to Order, Public Notice

The Joint Committee meeting was called to order by E. Kalani Ke, Chair, at 9:00 am. The meeting notice was posted as required.

II. Public testimony on all agenda items

No one came forward to testify.

III. Roll Call, Quorum

The Chair requested a roll call, and a quorum was present by all three committees.

IV. Review and approval prior meeting minutes.

John Jakubczak motioned to approve the meeting minutes of the last meeting. Jeffrey Riewer seconded the motion. There was a roll call vote taken, and the vote was unanimous in favor of the motion to approve by the committee members present.

V. Update on Kauai Transition to NG911 meeting – Kalani Ke.

Kalani Ke had nothing to report at this time.

VI. Winbourne Consulting, LLC Update –Cindy Alderete, Julie Heimkes

a. Agenda

i. Review Deliverable 5.

1. Examine Use of Existing Commercial and or Communications Infrastructure.
 - a. HIWIN.
 - b. Hawaiian Telcom
2. Evaluate Hosted Versus On-Premise Services
3. Data Gathering to Determine Optimal Design.
4. Applications Beyond 911.
5. Redundancy & Diversity.
6. NENA i3 Compliance
7. CPE Solutions & Integrations.

ii. Discuss Next Steps

1. Continue working on the Decision Document.
2. Respond to request sent to PSAPs regarding procurement.
3. Respond to request sent to PSAPs for decision-maker information.
4. Winbourne will complete Deliverable 6 based on feedback from Deliverable 5.
5. Winbourne to provide an updated CPE information sheet.

iii. August 2021 911 Technical Committee Meeting Agenda

1. Review Updated Decision Document.
2. Deliverable 6 Report.

VII. Committee Updates by Committee Chairs

a. Communications Committee – Davlynn Racadio

HB 73 has an Act #, and DHRD will prepare a report for the Governor.

MPD had some positive comments about the APCO training.

b. Technical Committee – Thalia Burns

i. Educational Investigative Committee – Jeffrey Riewer

Both training and O/T with APCO were approved.

There were very positive responses to the APCO training experience from all participating PSAPs.

ii. ICTE Investigative Committee- Everett Kaneshige

1. Comments about HB 73. Everett recommends forming a small group to brief DHRD on HD 73 to facilitate their required report for the Governor.

The Radio dispatch class will return, and DoD will support travel to and from the class location.

iii. Request approval for:

1. HiPD – Mapflex update \$1,466.

Jeffrey Riewer motioned to approve. Tony Ramirez seconded the motion. A roll call vote was taken, and the vote was unanimous in favor of the motion to approve from all Committee members present.

2. HiPD - Spillman Go-Live Acceptance Payment - \$5,095.

John Jakubczak motioned to approve. Jeffrey Riewer seconded the motion.

There was a roll call vote taken, and the vote was unanimous in favor of the motion to approve by all the committee members present.

3. HPD - Dell Precision 3440 Small Form Factor - \$22,600.

John Jakubczak motioned to approve. Tony Ramirez seconded the motion. A roll call vote was taken, and the vote was unanimous, approving the motion by the committee members present.

4. HPD - HP USB PS2 Washable Keyboard/mouse - \$4,922.

Tony Ramirez motioned to approve. John Jakubczak seconded the motion.

A roll call vote was taken, and there was a unanimous decision approving the motion by the committee members present.

a. Finance Committee – Kiman Wong

- i. Report on Monthly and Y-T-D Cash Flow

The Finance Chair reviewed the monthly cash flow statement.

- ii. Request funding approval for:

1. HiPD - Mapflex update \$1,466.

Arnold Kishi motioned to approve. Aaron Farias seconded the motion. A roll call was taken, and there was a majority decision by the Finance Committee in favor of the motion.

2. HiPD - Spillman Go-Live Acceptance Payment - \$5,095.

Arnold Kishi motioned to approve. Chief Fujioka seconded the motion.

A roll call vote was taken, and there was a majority decision to approve by the Finance Committee members present.

3. HPD - Dell Precision 3440 Small Form Factor - \$22,600.

Arnold Kishi motioned to approve. Chief Fujioka seconded the motion.

A roll call vote was taken, and there was a majority decision to approve by the Finance Committee members present.

4. HPD - HP USB PS2 Washable Keyboard/mouse - \$4,922.

Arnold Kishi motioned to approve. Ken Bugado seconded the motion.

A roll call vote was taken, and there was a majority decision in favor of the motion to approve by the Finance Committee members present.

5. PSAP Status Updates

a. Kauai KPD – Lavina for E. Kalani Ke

Staffing: There are two openings. One is in training. There are eighteen staffers total.

b. Oahu HPD – Aaron Farias

There are twenty-five vacancies and 22 in the PC officers group. Class started, and we are enrolling people as fast as possible. Classes start every eight weeks.

c. Oahu HFD – Shawn Chong.

There was nothing to report.

d. Oahu EMS – Edward Fujioka

Back down to 2 recruits. 12 EMPs are going through testing. We also had a favorable response regarding the APCO class from the one person who attended from EMS.

e. Maui/Molokai MPD – Davlynn Racadio for John Jakubczak

There are two recruits undergoing training. Maui is still supporting Molokai due to its labor shortage.

f. Hawaii PD – Kenneth Bugado, Jr.

One recruit was a loss due to retirement, thereby leaving six trainees in the classroom. We are still facing shortages and still looking to hire more. We are 11 short.

g. Hawaii FD – Ian Smith.

There was nothing to report.

6. Items for Discussion, Consideration, and Action

- a. 911 Timeline update.
Would you please continue to send your timelines to the ED?
- b. Others – none.

7. Announcements

- a. Future Virtual Meeting dates/time (9:00 am – 12 noon):
 - i. Thursday, August 12, 2021 (Combined Meeting)
 - ii. Thursday, September 9, 2021 (Combined Meeting)
 - iii. Thursday, October 14, 2021 (Combined Meeting)
 - iv. Wednesday, November 10, 2021 (Combined Meeting)
 - v. Thursday, December 9, 2021 (Combined Meeting)
 - vi. Thursday, January 13, 2022 (Combined Meeting)
- b. Future Conference Dates (**3 months of advanced approval required**):
 - i. Navigator Conference, July 13-15, 2021, Las Vegas, NV
 - ii. Hexagon Conference, June 15-18, 2021, Las Vegas, NV (**Postponed until June 2022**)
 - iii. NENA Conference, July 24-July 29, 2021, Columbus, OH.
 - iv. APCO 2021, August 15-18, San Antonio, TX.
 - v. Deccan Conference, September 7-10, 2021, San Diego, CA.
- c. Others- none

8. Open Forum: Public comment on issues not on the Committee meeting agenda at the next meeting.

No one came forward to testify.

9. Adjournment.

The Board Chair, hearing no objections, adjourned the meeting.