



STATE OF HAWAII

**Communications, Technical, and Finance Meeting
(Combined Meeting)
Virtual Meeting-Microsoft Teams
Thursday, March 11, 2021
9:00 am – 12:00 pm**

MINUTES

Communications Committee members present. Davlynn Racadio (MPD) Chair; Lavina Taovao; and Thalia Burns (HPD).

Communications Committee members absent None

Technical Committee members present Thalia Burns (HPD) Chair; John Jakubczak (MPD); Tony Ramirez (Akimeka); Jeffrey Riewer (ATT); Tony Velasco (DIT); David Miyasaki (KPD); Shawn Kuratani (HFD), and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members were absent. None

Finance Committee members present Kiman Wong Chair (Spectrum) Chair; Lisa Hiraoka (DCCA); Edward Fujioka (HESD); Arnold Kishi (ETS); Ken Bugado (HiPD); and Aaron Farias (HPD).

Finance Committee members absent Dean Rickard (MPD Molokai).

Staff members present Courtney Tagupa (E911) and Stella Kam (AG).

Guests Stacey Perreira (KPD); Patrick Leddy (LCC); Francis Alueta (HT); E. Kalani Ke (KPD); Rob Fujitake (HiPD); Nani Blake (T-Mobile); Corey Shaffer (Verizon); Cindy Alderete (Winbourne); Glenn Kobashigawa (HT); Geoffrey Shon (EMS); Julie Heimkes (Winbourne); Andrew Reece (Winbourne); Clyde Holokai (MPD); Liz Gregg (ATT); Ah Lan Leong (HPD); Kimberly Lee (HPD); Ruth Zipfel (EagleView); Tim Scanlon (APCO); and Mark Wong (DIT).

I. Call to Order, Public Notice

The meeting was called to order by Chair Kalani Ke at 9:00 am.

II. Public testimony on all agenda items

Public notice was issued.

III. Roll Call, Quorum

A roll call took place, and there was a quorum for all committee meetings.

IV. APCO PST1 Course Presentation – T. Scanlon, Ed.D.

Dr. Scanlon provided the following information regarding the curriculum:

- i. History of APCO
- ii. Standards for Public Safety Telecommunicators.
- iii. Curriculum covering the 14 modules, including NG911

- iv. Graphic illustrations
- v. Open book exercises
- vi. Practice Guidecards
- vii. Glossary
- viii. Major Features: Index
- ix. APCO Institute Online
- x. Course resources included audio, video, and manual. Adjunct professors conducted them.
- xi. Recertification begins after two years. There is flexibility and requires 24 CDE per year.
- xii. Training Central used to manage recertification
- xiii. APCO Institute Public Safety Telecommunicators Students
- xiv. PSC Magazine

V. Rapid Deploy Presentation

- 1. Jonathan Holland - Introductions
- 2. Update on AT&T and FirstNet
- 3. Market Success Stories of Rapid Deploy (Radius product) – California, Kansas, and Arizona.
- 4. Time for statewide deployment is minimal compared to other competitors.
- 5. Demonstration of Rapid Deploy
 - i. Mapping Capability
 - ii. Location accuracy
 - iii. Live video streaming
 - iv. GIS updates are in real-time.
 - v. Live traffic feeds.
 - vi. On-Star integration

VI. Winbourne Consulting, LLC Update – Andrew Reece, Cindy Alderete, Julie Heimkes:

- i. March Meeting Agenda
 - a. Deliverable 4 Report Update Inter-Island Interoperability
 - i. Statewide strategic vision for interoperability and radio data communications systems
 - ii. Supports Hawaii Wireless Interoperability Network (HIWIN), statewide land mobile radio network connected by State's avenue microwave network.
 - iii. Supports FirstNet
 - b. Kauai Update – Kalani Ke
 - i. Kauai will hold two meetings, one with procurement; and another with IT.
 - ii. To ensure that Kauai procurement and IT are on board with the anticipated transition to NG911.
 - c. April 2021 Technical Committee Meeting Agenda
Update on Kauai's progress – Kalani Ke.

VII. Review and approval of last meeting minutes.

Mark Wong motioned to approve. Arnold Kishi seconded the motion. A roll call vote was taken, and the minutes were approved by all committee members present.

VIII. Committee Updates by Committee Chairs

- a. Communications Committee – Davlynn Racadio

Davlynn summarized HB 73 HD2 that will recognize dispatchers as emergency workers.

- b. Technical Committee – Thalia Burns
 - i. Educational Investigative Committee – Jeffrey Riewer
Jeffrey reported that he would be putting together a meeting with the PSAPs to determine what are the next steps.
 - ii. ICTE Investigative Committee- Everett Kaneshige
 - 1. APCO Nexus Conference-May 18-19, 2021 (Tentative)
APCO Nexus Conference has changed from face-to-face to virtual.
 - i. Request approval for:
 - 1. KPD MapFlex/Pictometry Data S/W Update: \$1,465.97 (non-recurring)
 - 2. KPD CAD Station Status Lights Integration: \$12,500 (\$2,500 per console x 5 consoles)

Tony Ramirez motioned to approve the two requested items above. Jeffrey Riewer seconded the motion. A roll call vote was taken, and the motion was approved by all the Technical Committee members present.

- c. Finance Committee – Kiman Wong
 - i. Report on Monthly and Y-T-D Cash Flow
The Finance Chair reviewed the monthly cash flow with the Finance Committee.
 - ii. Discussion with ASO Business Mgr. regarding budgeting expenses.
If an expense was budgeted for the current fiscal and if it was not to be used in the fiscal year, can it be used in the next fiscal year as in the NENA Conference? The ASO Mgr. replied that it couldn't be done since the current fiscal year's budget must be used in the current year, or it will lapse. The board should authorize in advance the use of next year's budget for the NENA Conference in July 2021.
 - iii. Request Funding for FY 2022 NENA Conference, July 24-29, 2021.
The following PSAPs requested attendance at the NENA Conference: HPD-4; EMS-3; KPD-3; MPD-3; HiPD-3; DIT-1; and HFD-3 total 20. - \$59,500.

Arnold Kishi motioned to approve the funding for the NENA Conference. Lisa Hiraoka seconded the motion, and a roll call vote was taken, and the motion was approved by all the Finance Committee members present.

Please note that the total funding approved was short \$10,500. The shortfall will be addressed in the agendas during the April 8, 2021 meetings.

- iv. Request funding approval for:
 - 1. KPD MapFlex/Pictometry Data S/W Update: \$1,465.97 (non-recurring).

Arnold Kishi motioned to approve funding for the MapFlex Pictometry Data S/W update. Lisa Hiraoka seconded the motion. A roll call vote was taken, and the motion was approved by all the Finance Committee members present.

2. KPD CAD Station Status Lights Integration: \$12,500 (\$2,500 per console x 5 consoles)

Arnold Kishi motioned to approve funding for the CAD Station Status Lights Integration. Lisa Hiraoka seconded the motion. A roll call vote was taken, and the motion was approved by all the Finance Committee members present.

IX. PSAP Status Updates

- a. Kauai KPD – Stacey Perreira for E. Kalani Ke
Down to one opening. One new hire and another to begin shortly.
Construction will be ongoing, and activity will be at the ADC.
- b. Oahu HPD – Aaron Farias
The City's hiring freeze did exempt the police dept. There are three openings, and I will be applying for an exception to the hiring freeze. Twenty-one vacancies exist.
Four districts converted to P25.
- c. Oahu HFD – Shawn Kuratani
There was one retirement. A transferee is expected to fill that vacancy.
- d. Oahu EMS – Edward Fujioka
EMD call-taking training will begin next week. 9 EMDs to be trained.
- e. Maui/Molokai MPD – Davlynn Racadio for John Jakubczak
Henrietta Helm retired. Workforce down to 3 people.
Maui will take care of Molokai's communications temporarily.
HawTelcom also assisted in this quick transition.
Maui had significant storm damage that closed roads.
- f. Hawaii PD – Kenneth Bugado, Jr.
We interviewed 23 people for the 14 vacancies. There are three new hires on the radio training.
- g. Hawaii FD – Kazuo Todd
Nothing to report.

X. Items for Discussion, Consideration, and Action

- a. 911 Timeline update should be referred to the ED.
- b. Others.

XI. Announcements

- a. Future Virtual Meeting dates/time (9:00 am – 12 noon):
 - i. Thursday, February 11, 2021 (Combined Meetings)
 - ii. Thursday, March 11, 2021(Combined Meetings)
 - iii. Thursday, April 8, 2021 (Combined Meetings)
 - iv. Thursday, May 14, 2021 (Combined Meetings)
 - v. Thursday, June 10, 2021 (Combined Meetings)
 - vi. Thursday, July 8, 2021 (Combined Meetings)
- b. Future Conference Dates (3 months of advanced approval required):
 - i. Central Square User Virtual Conf., April 2021.
 - ii. Hexagon Conference, June 15-18, 2021, Las Vegas. (Postponed until June 2022)
 - iii. NENA Conference, June 26-July 1, 2021, Columbus, OH.
 - iv. APCO 2021, August 15-18, San Antonio, TX.
 - v. Deccan Conference, Sept. 7-10, 2021, San Diego, CA.
 - vi. Others

XII. Open Forum: Public comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting.

No one came forward to testify.

XIII. Adjournment.

John Jakubczak motioned to adjourn, and Tony Ramirez seconded the motion, and the Joint Committees were adjourned without discussion.