



STATE OF HAWAII

Communications, Technical, and Finance Meeting (Combined Meeting) Virtual Meeting-Microsoft Teams Thursday, February 11, 2021 9:00 am – 12:00 pm

MINUTES

Communications Committee members present: Davlynn Racadio (MPD) Chair; Lavina Taovao; and Thalia Burns (HPD).

Communications Committee members absent None

Technical Committee members present Thalia Burns (HPD) Chair; John Jakubczak (MPD); Tony Ramirez (Akimeka); Jeffrey Riewer (ATT); Tony Velasco (DIT); David Miyasaki (KPD); Shawn Kuratani (HFD) and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members were absent. None

Finance Committee members present Kiman Wong Chair (Spectrum) Chair; Lisa Hiraoka (DCCA); Edward Fujioka (HESD); Arnold Kishi (ETS); and Aaron Farias (HPD).

Finance Committee members absent Dean Rickard (MPD Molokai); and Kenneth Bugado (HiPD).

Staff members present Courtney Tagupa (E911) and Stella Kam (AG).

Guests Everett Kaneshige (DoD); Stacey Perreira (KPD); Rob Fujitake (HiPD); Cindy Alderete (Winbourne); Julie Heimkes (Winbourne); Andrew Reece (Winbourne); Clyde Holokai (MPD); Ollie Galam (NG911); Ah Lan Leong (HPD); Ruth Zipfel (EagleView); Patrick Leddy (LCC); Kimberly Lee (HPD); and Mark Wong (DIT).

I. Call to Order, Public Notice

The meeting was called to order by Chair Kalani Ke at 9:00 am.

II. Public testimony on all agenda items

Public notice was issued.

III. Roll Call, Quorum

A roll call took place, and there was a quorum for all committee meetings.

IV. Review and approval prior meeting minutes.

Jeffrey Riewer motioned to approve the meeting minutes for the prior month. Mark Wong seconded the motion. The majority of the roll call vote of committee members present did not approve the motion.

Stella Kam recommended that the ED and Kiman Wong consult with the ASO Business Mgr to verify the procedure to be used.

Also, Thalia Burns requested that the minutes reflect that the ED did not obtain board approval when he moved the canceled 2021 NENA Conference budget to the reserve. However, the December 2020 minutes (sec. VII) recorded the board's approval for the ED to transfer canceled conferences due to COVID-19 to the reserve account for emergency use by other PSAPs.

V. Winbourne Consulting, LLC Update – Andrew Reece, Cindy Alderete, Julie Heimkes:

1. February Meeting Agenda
 - a. Deliverable 4 Requirements
 - i. Identify Gaps for unified public safety communications network.
 - ii. Deployment models.
 - iii. Evaluate inter-island interoperability.
 - iv. Evaluate Kari's Law & Ray Baum Act for compliance recommendations
 - v. Ensure CSRIC compliance with best practices
 - b. Gaps to Migration to NG911
 - i. Next Gen Core Services
 - ii. i3 ESInet
 - iii. i3 Compatible Call Handling Equipment
 - c. Deployment Models
 - i. Current Environment.
 - ii. Each PSAP has ability to procure NG911 independently of each other.
 - iii. Turnkey may be optimal considering PSAP resources.
 - d. Inter-Island Interoperability
 - i. Current Environment
 - ii. IP Technology across a common NG911 and ESInet has potential for increased interoperability.
 - iii. Everett Kaneshige added additional information on inter-island interoperability with other agencies.
 - e. Federal Activities Impacting NG911
 - i. Federal Legislation and Oversight Activities.
 - ii. Communication Security, Reliability, and Interoperability (CSRIC) Reports
 - f. Next Steps-ESInet Detailed Design Document
 - i. Requires a decision regarding procurement method to procure NG911 services in alignment with Hawaii's procurement rules.
 - ii. Requires a decision regarding turn-key deployment model.
 - iii. The goal is a common platform which allows each PSAP to:
 - a. Establish requirements best suited to their needs.
 - b. Maximizes interoperability
 - c. Reduces costs with shared overhead.
 - g. March 911 Committee Meeting Agenda
 - i. Finalize Procurement Method
 - ii. Decision on deployment model

VI. Committee Updates by Committee Chairs

- a. Communications Committee – Davlynn Racadio
Davlynn summarized HB 73 that will recognize dispatchers as emergency workers.
- b. Technical Committee – Thalia Burns
 - i. Educational Investigative Committee – Jeffrey Riewer
Both Patrick and Courtney reviewed the costs to conduct the dispatchers' certification classes and agreed that the APCO sponsored classes were a better choice than the plan to offer similar classes through LCC. More information from APCO will be forthcoming.
 - ii. ICTE Investigative Committee- Everett Kaneshige
 - 1. APCO Nexus Conference-May 18-19, 2021 (Tentative)
 - i. 10 attendees at \$35,000 to attend.
Tony Ramirez motioned to approve the \$35,000 for 10 attendees to the APCO Nexus Conference on May 18-19, 2021. Lisa Hiraoko seconded the motion, and a roll call vote of the Technical Committee approved the motion.
 - ii. CISA Webinar on 5G on March 10, 2021.
 - iii. Request approval for:
 - 1. HiPD Viper (non-recurring) - \$27,259.52.
 - 2. HiPD Viper (recurring monthly) - \$3,852.47.

Jeffrey Riewer motioned to approve the three items requested. John Jakubczak seconded the motion. A roll call vote by the technical committee members present approved the items requested.

- c. Finance Committee – Kiman Wong
 - i. Report on Monthly and Y-T-D Cash Flow
 - ii. Request funding approval for:
 - 1. HiPD Viper (non-recurring) - \$27,259.52.
 - 2. HiPD Viper (recurring monthly) - \$3,852.47.

Arnold Kishi motioned to approve the funding requested. Lisa Hiraoka seconded the motion. A voice-vote by the finance committee members present approved the funding request.

- 3. All PSAPs APCO Nexus Conference-May 18-19, 2021 for ten attendees for \$35,000.

Arnold Kishi motioned to approve the funding requested. Lisa Hiraoka seconded the motion. A voice-vote by the finance committee members present approved the funding request.

VII. PSAP Status Updates

- a. Kauai KPD – Stacey Perreira for E. Kalani Ke
We lost (1) staff but gained two more, leaving one opening left to be filled shortly. COVID-19 vaccinations for KPD - 50% rate.
- b. Oahu HPD – Aaron Farias
All P25 Trained. Transition to take place shortly.
- c. Oahu HFD – Reid Yoshida
FCC fully staffed. Reid will undergo a laterally transfer on Friday to the fire prevention bureau. Capt. Kuratani is the acting B/C.

- d. Oahu EMS – Edward Fujioka
EMS is undergoing a reimplementation of call taking system by developing policies and procedures to address the process.
- e. Maui MPD – Davlynn Racadio for John Jakubczak
MPD is doing well in recruitment. Four recruits are in training.
- f. Molokai MPD – Undergoing transitioning of call handling to Maui temporarily until support personnel is hired.
- g. Hawaii PD – Kenneth Bugado, Jr.
HiPD Trainees are undergoing radio training. There were twenty-six applicants for the police radio dispatcher positions.
- h. Hawaii FD – Kazuo Todd
There was nothing to report.

VIII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update should be referred to the ED.
- b. Others.

IX. Announcements

- a. Future Virtual Meeting dates/time (9:00 am – 12 noon):
 - i. Thursday, February 11, 2021 (Combined Meetings)
 - ii. Thursday, March 11, 2021(Combined Meetings)
 - iii. Thursday, April 8, 2021 (Combined Meetings)
 - iv. Thursday, May 14, 2021 (Combined Meetings)
 - v. Thursday, June 10, 2021 (Combined Meetings)
 - vi. Thursday, July 8, 2021 (Combined Meetings)
- b. Future Conference Dates (3 months of advanced approval required):
 - i. Central Square User Virtual Conf., April 2021.
 - ii. Hexagon Conference, June 15-18, 2021, Las Vegas. (Postponed until June 2022)
 - iii. NENA Conference, June 26-July 1, 2021, Columbus, OH.
 - iv. APCO 2021, August 15-18, San Antonio, TX.
 - v. Deccan Conference, Sept. 7-10, 2021, San Diego, CA.
 - vi. Others

X. Open Forum: Public comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting.

No one came forward to testify.

XI. Adjournment.

John Jakubczak motioned to adjourn, and Tony Ramirez seconded the motion, and the Joint Committees were adjourned without discussion.