



STATE OF HAWAII

Enhanced 911 Joint Committee Virtual Meeting – Microsoft Teams Thursday, October 8, 2020 9:00 am – 12 noon

Minutes

Communications Committee members present Davlynn Racadio (MPD) Chair and Thalia Burns (HPD).

Communications Committee members absent Lavina Taovao, (KPD)

Technical Committee members present Thalia Burns (HPD) Chair; John Jakubczak (MPD); Tony Ramirez (Akimeka); Shawn Kuratani (HFD); Tony Velasco (DIT); David Miyasaki (KPD); Jeffrey Riewer (ATT); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee member absents None.

Finance Committee members present Kiman Wong Chair (Charter) Chair; Kenneth Bugado (HiPD) Vice-Chair; Lisa Hiraoka (Consumer Advocate Designee); Aaron Farias (HPD); and Arnold Kishi (CIO Designee).

Finance Committee members absent Edward Fujioka (HESD); Dean Rickard (MPD Molokai).

Staff members present Stella Kam (AG) and Courtney Tagupa (E911).

Guests E. Kalani Ke (KPD); Wayne Hirasa (Alakaina); Liz Gregg (AT&T); Everett Kaneshige (DoD); Stacey Perreira (KPD); Kazuo Todd (HiFD); Henrietta Helms (MPD Molokai); Wendy-Liz Tancayo-Mebille (MPD); Ah Lan Leong (HPD); Cindy Alderete (Winbourne); Julie Heimkes (Winbourne); Andrew Reece (Winbourne); and Reid Yoshida (HFD).

I. **Call to Order, Public Notice, Quorum**

- a. The meeting was called to order by Chair Kalani Ke at 9:00 am.
- b. Public Notice was issued.
- c. A roll call took place, and there was a quorum for all committees.

II. **Public testimony on all agenda items**

Chair Kalani Ke asked if anyone wished to provide testimony on any agenda item to come forward, please. No one came along to testify.

III. **Review and approval of last month's meeting minutes**

Chair Kalani Ke called for any additions or corrections to the prior meeting minutes, and none were offered. Dean Rickard motioned to adopt and was seconded by Ken Bugado. The motion was approved by voice vote by all board members present.

IV. Winbourne Consulting Update – J. Heimkes, C. Alderete, A. Reece.

- a. October 911 Board Meeting Agenda
 - i. Follow up on September Action Items
 1. Workshops were conducted for Kauai, Maui, and Honolulu.
 2. Is there a need for more workshops?
 3. Schedule Legislative Committee meeting.
An email will be sent out to determine dates for legislative committee meetings.
 - ii. Board Role in IP Technology-Decisions to be made on the three options.
 1. Option 1 – End-to-End Turnkey Solution- from sole-source providers. Motorola, ATT, and HT examples of providers. May impact billing to PSAPs.
 2. Option 2 – RFP for Next-Gen Core Services (NGCS). Keep existing HT ESInet and CHE. HT may need to file for new tariffs.
 3. Option 3 - Separate NGCS/ESInet/CHE. Most flexibility.
 4. The pricing Model for NG911 is different.
 5. Deployment & Contract Considerations.
 - a. Contracts usually for five years-can have additional five 1-year options.
 - b. Need to start re-negotiation of services for options or new contract at least One year before expiration.
 - c. NG911 services are far more flexible than legacy 911 service.
- b. Comments from Finance Chair, K. Wong
 - i. Each county is "home-rule," and the state does not have the authority for a statewide procurement.
 - ii. The current statutes do not allow a statewide procurement, and the current state legislation would have to be changed and possibly on the county level as well.
 - iii. Stella Kam has been tasked with determining what will be necessary as far as legislative changes are required for each of the options Winbourne is proposing.
 - iv. According to Winbourne, HT is the current vendor and systems administrator, and existing legislation limits just one vendor.
 - v. Winbourne has been requested to provide the board with the i3 standards necessary to bring the counties compliant.

V. Committee Updates by Committee Chairs

- a. Communications Committee – Davlynn Racadio
 - i. Davlynn queried the counties if they had participated in the NENA conference. Both Maui and Hawaii counties participated in the training provided. I just finished Intrado training as well.
- b. Technical Committee –Thalia Burns
 - i. Educational Investigative Committee update – Jeffrey Riewer
 1. Patrick Leddy was not available to join the committee this month.
 - ii. ICTE Investigative Committee – Everett Kaneshige
 1. STIR/SHAKEN SURVEY QUESTIONS were sent to PSAPs and the major service providers.
 - iii. Lisa Hiraoka motioned to add a discussion regarding Sandwich Island Communications' ability to provide 911 service to the Hawaiian Homelands. Thalia Burns seconded the motion, and a roll vote was taken, and the motion was approved. Wayne Hirasa provided commentary on Sandwich Isles as a former employee. Thalia Burns volunteered to contact Sandwich Isles.
- c. Finance Committee – Kiman Wong

- i. The Finance Chair reported on the monthly and year-to-date actual costs.

VI. PSAP Status Updates

- a. Kauai – Stacy Perreira
We are down to three in terms of manpower. We are continuing the interview process and anticipate 45 applicants. Remodeling is going well with two items left. It will be completed in about two weeks. We are in the last certifications for EMD, Fire, and Police certification for all dispatchers. ADC problems exist with the non-emergency line, and we are trying to find the root of the problem with HT, and it has been resolved.
- b. Oahu HPD – Aaron Farias.
Police comm officer class just started October 6. Current class of five finishing classroom training. Eight PCO vacancies exist.
- c. Oahu HFD –Reid Yoshida
HFD is fully staffed with a couple of vacancies and transitioning to P25.
- d. Oahu EMS – Edward Fujioka
There is nothing to report.
- e. Molokai PD– Personnel who were on leave are back. HT to install UPS shortly. COVID-19 has delayed installation.
- f. Maui – Davlynn Racadio
Recruitment is better than last year—low sick leave. Recruitment continues.
- g. Hawaii County PD – Robert Fujitake for Ken Bugado.
Five new trainees call-taker training doing well.
Our new furniture consoles will be in place by November 2020.
- h. Hawaii County FD – Kazuo Todd
We are undergoing call-taker training.

VII. Items for Discussion, Consideration, and Action

- a. 911 Timeline update.
Chair Ke requested to refer any timeline updates to the Executive Director for processing.
- b. Other

VIII. Announcements

- a. Future meeting dates:
All meetings will be virtual, starting at 9:00 am and concluding at noon
 - i. Thursday, December 10, 2020 (Combined meetings)
 - ii. Thursday, January 14, 2021 (Combined meetings)
 - iii. Thursday, February 11, 2021 (Combined meetings)
 - iv. Thursday, March 12, 2021 (Combined meetings)
 - v. Thursday, April 8, 2021 (Combined meetings)
 - vi. Thursday, May 13, 2021 (Combined meetings)
- b. Future Conference Dates (3 months of advanced approval required):
 - i. 911 Goes to Washington DC, February 21-25, 2021
- c. Others - None

IX. Open Forum: Public comment on issues not on the agenda for consideration for the next meeting's committee agenda.

Chair Kalani Ke requested that any public member who wished to comment on issues not on the agenda for consideration for the Joint Committee agenda at the next meeting would please testify. No one came forward.

X. Adjournment

There being no further business, Chair Kalani Ke requested a motion to adjourn. John Jakubzak motioned to adjourn and was seconded by Francis Alueta. The meeting was, therefore, adjourned.