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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

June 25, 2021

SPECIAL DISTRIBUTION MEMORANDUM NO. 2021-07

TO: Selected Heads of Departments and Agencies

Administrative and Fiscal Officers

FROM: Curt T. Otaguro, Comptroller

SUBJECT: Financial Information for the State's 2021 Single Audit Report –
Due August 31, 2021

In accordance with Section 40-4, Hawaii Revised Statutes and OMB Uniform Guidance, we are requesting financial information to assist in the preparation of the State's Single Audit Report for the fiscal year ended June 30, 2021.

The following financial information are requested:

1. FY 2021 Department SEFA Data Sheet Package – See 2021 DAGS SEFA Preparation Instructions.
2. Status of Prior Year's Audit Findings' Corrective Action Plan.
3. Written communications with Federal agencies that oversee expenditures or copies be made available to ACFR/Single Audit auditors, Accuity, LLP.

The financial information requested should be submitted electronically to bobet-uriel.obedoza@hawaii.gov by **August 31, 2021**. The 2021 DAGS SEFA Preparation Instructions, 2021 Department SEFA Data Sheet Package Template, and Status of Prior Year's Audit Findings' Corrective Action Plan Template may be found at the Accounting Division's web page at <http://ags.hawaii.gov/accounting>.

If you have any questions, please contact Lenora D. Fisher, Accounting System Administrator, at 586-0600 or e-mail at lenora.d.fisher@hawaii.gov.

Attachments