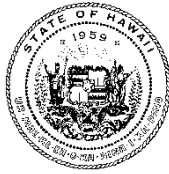


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STATE OF HAWAII'
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

KING KAMEHAMEHA CELEBRATION COMMISSION
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

King Kamehameha Celebration Commission Meeting Minutes

Date: Tuesday, September 8, 2020

Time: 6:00 p.m. – 8:00 p.m.

Place: Sunshine Law has been suspended due to COVID-19; therefore, the meeting took place via Zoom.

Commissioners who attended via phone: **Kainoa Daines** (Royal Order of Kamehameha), **Gerry Miyamoto** (Daughters of Hawaii'i), **Louise Alina** ('Ahahui Ka'ahumanu), **Kēhau Pe'a** (Assn. of Hawaiian Civic Clubs), **Moanike'ala Whittle-Wagner** (Island of Maui), **Kauhi Ahana** (Kamehameha Schools Alumni Association), **Desiree Moana Cruz** (Island of Hawaii'i), **Heli Silva** (Island of Moloka'i) and **Puake'ala Mann** (Daughters & Sons of Hawaiian Warriors, Māmakakaua). Not present: **Ian Custino** (Hale 'O Nā Ali'i), **Kimo Alama Keaulana** (Kapahulu Music Club), **Lionel Wright** (Papakōlea Community Association), **Lyah Kama-Drake** (Island of Kaua'i), **Darlene Endrina** (Island of Lāna'i). **Vacant** (Waimānalo Hawaiian Homestead Association), **Leonani Puailihau**, (CNHA). Also in attendance: **Clint Kalaola**, Tidal Wave Productions (Volunteer Parade Vice-Chair/Ho'olaule'a Chair) and **Bev Lee**, (Volunteer Equestrian Chair).

Call to Order -- Meeting called to order at 6:02 p.m. by Kainoa Daines, Chair. Quorum was established.

- I. **Review and approve minutes of previous meeting(s)** – August Meeting minutes were approved.
- II. **Executive Director's Report** -- Performed required DAG's administrative tasks: preparing quarterly fiscal inventory and wall to wall annual inventories, prepared organizational chart, prepared plans for 10%, 15% and 20% budget cuts and provided detailed organizational operational plans for each reduction scenario for both the personnel and trust fund budgets, met with and reviewed draft CNHA agreement, created meeting agenda, updated meeting minutes and posted to DAGS website, executed Program Review Adjustment Forms and Program Operational Inventory Forms, prepared quarterly and fiscal Uniform Information Practices Act forms, renewed Telework Agreement, attended Program Operational Reduction Training class, reviewed and revised Commission Term Limits, prepared Department

Position Review form, completed Capital Asset Purchases & Reconciling FY2020 4th Quarter FAMIS (Fiscal Annual Management Information System) Expenditures report.

III. **Marketing and Communications** -- Nothing to report.

IV. **KKCC Business**

a. **Executive Committee Report** -- Nothing to report.

V. **Financial Update (Leonani Puailihau, CNHA)** – Leonani was not able to attend the meeting however, she advised that no changes were made to last month’s report with a current balance of \$13,578.99. The Executive Committee is reviewing a memorandum of agreement with CNHA regarding the provision of fiscal services for O’ahu, Moloka’i, Kaua’i, and Hilo. On the other hand, Maui, Kohala and Kona normally work independently with their own fiscal sponsors. Once the draft is finalized it will be distributed to the commission for review.

VI. **Commissioner reports/updates non-island specific representatives**

a. Louise -- They are having regular board meetings, nothing new to report.

b. Ian -- Nothing to report.

c. Puake’ala -- Nothing to report.

d. Gerry -- Palace was opened briefly but it closed again, they are having regular meetings via Zoom.

e. Kēhau -- Nothing to report.

f. Kauhi -- The next KSAA General Meeting is scheduled for October 8. Kauhi will distribute a flyer with the details.

g. Kimo -- Nothing to report.

h. Waimānalo Hawaiian Homestead Association -- Bev has contacted the organization and is awaiting a response regarding a potential candidate.

i. Papakōlea Community Association -- Bev has contacted the organization and their representative has passed along an invitation for a potential candidate.

VII. **Kaua’i Report** (Lyah Kama-Drake) -- Nothing to report.

VIII. **O’ahu Report** (Kainoa Daines) -- Parade theme for 2021 will be “Nā ‘Āina Ho’opulapula: Celebrating a Century of Prince Kūhiō’s Legacy”, highlighting Hawaiian Homestead Lands.

IX. **Moloka’i Report** (Heli Silva) -- Heli is awaiting permission from the Department of Hawaiian Homelands regarding access to Kapuāiwa near Kamehameha’s summer home where the parade is scheduled to end.

X. **Maui Report** (Moanike’ala Whittle-Wagner) -- June 19, 2021 has been confirmed for the Maui Parade date. A parade meeting was held with the pā’ū queen and her pā’ū princesses who are eager to get the 2021 parade plans underway. One question that emerged was if restrictions are still in place and we can’t hold the parade in 2021, at what point do we cancel? It was noted that the permits for street closures must be secured no less than 90 days out, which is a good guideline. The Maui Committee brainstormed a few ideas of potential activities that could be incorporated either island specific or statewide as many of the restrictions are specific to each island. It was suggested that back-up plans should be discussed in case next year’s festivities don’t happen due to COVID-19. Desiree commented to have a plan B in place that would include virtual educational experiences, even while traditional events are occurring. Desiree also commented that Kumu Kahua Theatre recently did a play, the Conversion of Ka’ahumanu, virtually where character readings in costumes were

done. She proposed that every island share their stories of Kamehameha and/or of Prince Kūhiō's virtually. Everyone agreed that sharing stories virtually would be a good method to educate the community. If anyone has ideas or suggestions for potential activities, please forward them to Amy to consolidate a list for consideration.

- XI. **Lāna'i Report** (Darlene Endrina) – Darlene provided the contact information for Diane Preza, however, Diane was not interested in serving but advised that she would assist to search for a potential Lāna'i candidate. It was suggested that Kainoa contact Makani Tabura and he agreed. Kainoa then set a goal to have all of the commission seats filled by end of December 2020.
- XII. **Hawai'i Island Report** (Desiree Moana Cruz) -- Nothing to report.
- XIII. **Commission Reports**
- a. **Legislative** (Kēhau Pe'a) – There was an email regarding virtual meetings and Amy concluded that it dealt with the Sunshine Law soliciting input for a potential bill, however, nothing else surfaced to how this bill may evolve. Basically they are looking to maintain and improve transparency as well as operate with best practices.
 - b. **Statuary** (Desiree Moana Cruz) – Desiree has a meeting with the Kohala event organizers on Thursday in Waimea to review and determine best practices. Nothing new to report regarding the statue in Hilo.
 - c. **Retention** (Gerry Miyamoto) – An updated list of the terms for each commissioner was provided to Sharon Ibarra for review and are awaiting a response. Bev will follow up with Sharon tomorrow.
 - d. **Fundraising Committee** (Ian Custino) -- Amy reported that she followed up with the Hawaii State Foundation on Culture and the Arts regarding potential funding for 2021. This year we worked with them to allocate funds earmarked for the O'ahu and Kohala Lei Draping statue ceremonies. Please advise Amy of potential sponsorship opportunities for the upcoming 2021 events.
 - e. **State Archives** – Nothing to report.
 - f. **(2022) 150th Kamehameha Day Celebration Committee** -- Kainoa is working on a variety of activities for the celebration and intends to invite a diverse group of additional community leaders to assist the committee in planning the 2022 activities. Desiree, Bev and Kēhau have already volunteered to participate and Kainoa plans to start having meetings soon.
- XIV. **Public Testimony** -- None.
- XV. **Miscellaneous**
- a. Kainoa will check his schedule and a doodle survey will be distributed with suggested meeting dates to review the commission's Roles and Responsibilities draft document.
- XVI. **Upcoming meeting** – Tuesday, October 13, 2020
- XVII. **Adjourn** – Meeting adjourned at 6:44 p.m.