

STATE PLAN POLICY COUNCIL

1975-1991

**Prepared
December 2001**

**Hawaii State Archives
Iolani Palace Grounds
Honolulu Hawaii 96813**

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STATE PLAN POLICY COUNCIL

INTRODUCTION

The State Plan Policy Council existed from 1975 to 1991. It was concerned primarily with monitoring and coordinating the development of the Hawaii State Plan and its component functional plans per Chapter 226, Hawaii Revised Statutes. The records consist primarily of agendas and minutes of council meetings, supplemented by reports dealing with their activities.

Access is unrestricted.

ADMINISTRATIVE HISTORY

Established: By Act 189, SLH 1975, as the Policy Council. It became generally known as the State Plan Policy Council, and used that title in its official publications and correspondence.

Dates: June 2, 1975 - April 30, 1991.

Predecessor Agency: None.

Organization: An independent executive agency with membership specified in statute. Initially, it was composed of the four county planning directors and the heads of eight state agencies. It was expanded by the Hawaii State Planning Act (Act 100, SLH 1978, which became Chapter 226, HRS) to include heads of five more state agencies and nine members of the public. A 14th state agency head was added by Act 336, SLH 1987. Organizational relations were not defined in statute. The Council was provided with "assistance and staff services" by the Department of Planning and Economic Development until 1987 and thereafter by the Office of State Planning.

Functions: The functions of the Council listed in Act 189, SLH 1975 continued throughout its existence. However, to reflect the concepts of the unified planning system mandated in the State Planning Act the functions were reoriented and restated in 1978 as follows:

- Provide a forum for the discussion of conflicts between and among (1) the Hawaii State Planning Act, (2) State functional plans and programs, and (3) county general plans;
- Transmit to the Governor, State Legislature, mayors and county legislative bodies its findings and recommendations on the resolution of all such conflicts;
- Review and evaluate State functional plans for conformance with the Hawaii State Planning Act, seek to resolve any conflicts, and submit findings and

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recommendations to the State Legislature at the time of the submission of the plans for legislative approval;

- Review and advise the State Legislature on the Hawaii State Planning Act, including its overall theme, policies, guidelines and goals; and
- Prepare and publish guidelines for the development of State functional plans.

Disestablished: By Act 76, SLH 1991, because it did not function as mandated.

Successor Agency: None.

References: Hawaii Revised Statutes: Chapter 226 (1985 compilation)
Session Laws of Hawaii: Act 189, SLH 1975; Act 100, SLH 1978; Act 336, SLH 1987; Act 76, SLH, 1991
Annual [Biennial] Reports of the SPPC, 1975-1991
Legislative Reference Bureau, Guide to Government in Hawaii, 1980; 1989
Legislature, Regular Session, 1991, House Standing Committee Report 650

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SERIES DESCRIPTION

Series Number: 482 **Series Title:** Records of the State Plan Policy Council (SPPC)

Date Range: 1977-1991

Quantity: 0.96 cubic foot in one 7.5-inch and one 5-inch boxes

Creator: Created or collected by the Department of Planning and Economic Development until 1987, and thereafter by the Office of State Planning as a part of their function to provide administrative support to the SPPC

Physical Characteristics/Condition: Paper records: notepad, letter-, legal- and folded oversize; manuscript and typescript; originals and xerox and diazo copies; and a small quantity of published material. The records are in good condition although some have glue stains from "cut-and-paste" corrections and rust stains from fasteners.

Content Description: Consists mostly of agendas and minutes of Policy Council meetings, supplemented by several reports. Also includes letters appointing members to the Council and a small amount of general correspondence. The minutes often include attached materials, such as copies of letters, memoranda, flow charts and tabulated data. The reports are progress reports to the Legislature on the State Plan as well as in-house reports dealing with planning issues, e.g., reports summarizing and analyzing the results of public informational meetings and public hearings. The records contain information on many issues, such as the organizational structure, membership, policies and processes of the Council. However, beginning in the late 1970's and continuing until it was disestablished in 1991, the primary theme of the records is the Council's carrying out its primary function to review the State Plan and its component functional plans. Activities related to this function included various agencies' presentation of their functional plans to the Council, and the collection of public reaction to the plans. For example: the minutes of the January 12, 1981 meeting propose a timetable for review of the State plan and the functional plans; the creation of a permanent advisory committee for each functional plan is recommended in a resolution attached to the minutes of the December 19, 1983 meeting; and input received at public hearings held across the State in October and November is analyzed in a December, 1985 report.

Arrangement: By record type in the following order: agendas and minutes of Council meetings; letters appointing members to the Council; correspondence; and reports. Thereunder, records are in chronological order.

Notes: 1. Meetings were numbered 1-21 in 1975-1978. After the SPPC was enlarged in 1978, subsequent meetings were once again numbered from 1.

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2. Minutes of the meetings of November 26, 1984 (meeting no. 65), June 25, 1990 (no. 93), and January 29, 1991 (no. 95), are not in file. No agenda is in file for the meeting of September 24, 1990 (no. 94).

For Additional Information See: the Archives Library for Annual [or Biennial] Progress Reports [or "Review and Report"] of the SPPC, 1978-1990, as well as for copies of the State Plan and the functional plans.

Access: Access is unrestricted.

Prepared by: A. Hoof

Date Completed: December 13, 2001

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RECORDS CONTAINER LIST

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482-2-6	Report to the Legislature on the Hawaii State Plan, January, 1977
482-2-7	Report to the Legislature on a Planning Clearinghouse Process, January, 1977
482-2-8	Public Informational Meeting Summaries, April 30-May 16, 1985
482-2-9	Summary of Comments Received on Hawaii State Plan Revisions, June, 1985
482-2-10	Summary Report on Public Hearings Relating to Proposed Revisions to the Hawaii State Plan, November, 1985

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