

**RECORDS**

of the

**DEPARTMENT of LABOR**

**and INDUSTRIAL**

**RELATIONS**

**1915-1983**

Revised May 2001

Hawaii State Archives  
Iolani Palace Grounds  
Honolulu Hawaii 96813

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL REALTIONS

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RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
1915-1983

INTRODUCTION

The Department of Labor and Industrial Relations Record Group is organized into four subgroups.

The records of the Workmen's Compensation Bureau were created during the administration of insurance programs intended to protect workers from hardships caused by on-the-job injuries. Included are records of the predecessor industrial accident boards.

The Office of Employment and Training Administration's records are the product of the administration of federal and state programs designed to provide job training and employment opportunities for the economically disadvantaged. They include records of the predecessor Office of Manpower Planning.

The records of the Division of Industrial Safety reflect the division's function to promote and enforce standards to protect the lives and safety of workers.

The Bureau of Research and Statistics subgroup consists of questionnaires used to collect data about the spending habits of workers in the mid-1940's.

The records consist of boxed and foldered paper documents of various kinds, bound volumes, including oversized (folio) volumes, and microfilm.

Access to some records is restricted under HRS §92F-14, as indicated on the Container List.

AGENCY HISTORY

The Department of Labor and Industrial Relations was created by Act 1, 2nd Special Session, 1959 (the Reorganization Act), as one of the executive departments of the new state government. It took over the functions of the territorial department of the same name, the Apprenticeship Council and the Hawaii Employment Relations Board. HRS §26-20 directs the department to administer programs designed to increase the economic security, physical and economic well being, and productivity of workers, and to achieve good labor management relations, including the administration of the workers' compensation, employment security, apprenticeship training, wage and hour, and industrial relations laws. HRS §371 details the organization and functions of the department.

## RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

The department has undergone numerous reorganizations since its territorial predecessor was established in 1939, all intended to produce the most efficient administration of the functions assigned to the department. Those functions, originally carried out by the four bureaus of unemployment compensation, workmen's compensation, research and statistics and labor law enforcement, have been expanded to include the administration of programs designed to improve job opportunities through job training and placement.

To manage the job training and placement programs, including administration of federal grants, the Office of Manpower Planning was established. It was renamed the Office of Employment and Training Administration before being amalgamated into the new Workforce Development Division.

**Sources:** SLH, 1939, Act 237  
SLH, 2nd Special Session 1959, Act 1  
SLH, 1976, Act 14  
HRS, 1993, §26-20  
HRS, 1993, §371

### SCOPE AND CONTENT NOTE

The records of the Department of Labor and Industrial Relations described in this finding aid provide information about four of the functions of the department: administering the worker's compensation program; managing the industrial safety program; managing federal and state job training and employment assistance programs; and collecting, analyzing and publishing labor-related information. The records have been organized by the offices that created the records.

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

BUREAU OF WORKMEN'S COMPENSATION

1915-1944

The first worker's compensation laws covering industrial accidents were enacted in Europe in the late 1800's and in the United States beginning in 1911. Prior to the enactment of these laws in the United States, the only legal recourse for employees injured on the job was through court action under the common law. Employers often prevailed in these cases by relying on a number of defenses available under the common law. There was widespread dissatisfaction with this system, and workers' compensation laws spread across the United States during this period, providing uniform and predictable methods of compensation for employees injured while on the job.

Modeled after uniform legislation, Hawaii's Workmen's Compensation Law was signed into law as Act 221, Session Laws of Hawaii, 1915. The act mandated payments by the employer to employees suffering personal injury by accident arising out of and in the course of their employment. Payments were made based upon a stated benefits schedule and covered medical costs, lost wage replacement and certain death benefits.

From 1915 until 1939, the administration of the Act was effected by industrial accident boards set up for each county. From January 1, 1940, pursuant to Act 237, SLH, 1939, the functions of the four boards were assumed by the newly created Bureau of Workmen's Compensation, Department of Labor and Industrial Relations.

In 1961 the bureau was redesignated as a division within the Department of Labor and Industrial Relations. In 1974, the Workmen's Compensation Division was disestablished. Since then, the program has operated within the Disability Compensation Division. Finally, by Act 41, SLH 1975, the title of the program was changed from Workmen's Compensation to Worker's Compensation.

The records in this sub-group were created both by the predecessor agencies, the industrial accident boards, and by the Bureau of Workmen's Compensation itself. The records are not complete for any one board or for the bureau, but together comprise a cross section of records including correspondence, minutes, statistical registers and case files for both employee claims and delinquent employers which provide information on the history, enforcement and evolution of the workmen's compensation law. The records also reveal information on working conditions along with detailed statistics on wages, nationality, job categories, and types of injuries.

## RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

### SEE ALSO:

#### Subject Index:

- Industrial Accident Awards
- Industrial Accident Boards
- Workmen's Compensation

#### Government Publications:

- Department of Labor & Industrial Relations

#### Attorney General Records:

- Opinions
- Correspondence: Industrial Accident Boards; Opinions;  
Legislature

#### Records of the Governors of Hawaii:

- Territorial Departments
- Legislative

### Records of the Industrial Accident Boards

The Industrial Accident Boards for the counties of Maui, Kauai, and Hawaii and the City and County of Honolulu had general powers to determine all questions arising under Act 221, SLH 1915. Appointed by the Governor, the boards were composed of five members, who served without salary and attended regular meetings about once a month. The bulk of the daily business and record keeping was done by a salaried secretary for each board.

The main functions of the boards, discussed further below, were: to monitor and ensure employer compliance with maintaining adequate security for payments, reporting injuries and paying out proper benefits per schedule; to hold hearings and render awards in disputed or complex cases; and to keep statistical records of the operation of the act.

Benefits were funded by the employers who were required to provide security for compensation. The boards were responsible for reviewing self insurance applications, and for monitoring compliance with security requirements; were empowered to hold hearings to determine delinquency and assess penalties; and if necessary could refer delinquencies to the county attorneys for prosecution. In furtherance of these duties, the boards had the right to inspect establishments of all employers in the Territory. Upon the occurrence of an injury, it was a board's duty to make sure reports were filed and procedures followed. The majority of the injury claims were settled by agreement

## RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

between the employer and employee, subject to filing of a final report which was reviewed and approved by the Board. Disputed or more complex cases were heard before the boards. The members had the power to subpoena witnesses, administer oaths and examine books and records of the parties, and issue an award.

There was correspondence and dialogue between the various boards facilitating uniformity, but each board rendered its own independent rulings and awards. The award was final and enforceable by court decree unless stated procedures for appeal to the respective Circuit Courts were instituted. The Boards kept detailed statistical summaries of the injuries and claims and were required to make annual reports to the governor concerning the operation of the Act.

The records of the industrial accident boards have been organized into eleven series. In some cases the records in the series carry over to the period of the Bureau of Workmen's Compensation.

### Series Descriptions

031 MINUTES. 1915-1941. 31.75 lin. inches, including 13 vols.

Organized into Minutes of the City and County of Honolulu Industrial Accident Board/Bureau of Workmen's Compensation, 1915-1941 and Minutes of the Hawaii County Industrial Accident Board, 1915-1929. Thereunder arrangement is chronological.

The minutes of the meetings of the Honolulu board run from its inception in 1915 through 1939, when its functions were taken over by the Bureau of Workmen's Compensation. Regular weekly hearings of the Bureau are included from 1940 through 1941. There is a six-month gap in 1917 when the board's activities were suspended pending a court ruling on the constitutionality of the law.

These records are contained in the 13 bound volumes, comprising 31 linear inches, and include fairly detailed summaries of claims before the boards, their disposition and awards, and names of parties present; rulings on the scope and extent of the law; definitions and interpretations of the law; procedural guidelines; rulings on forms of insurance policies; actions taken on self-insurance applications and delinquencies; entries on protests and appeals; notes on opinions solicited from the City & County attorney; notes on correspondence; early news clippings; some statistical data; and internal business matters, such as personnel and funding, etc. Records created after the functions of the Honolulu board were taken over by the Workmen's Compensation Bureau are less detailed. Also includes copies of

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the first and second annual reports bound in vol. 1 for the six months ending Dec. 1915 and year ending 1916.

The minutes of the meetings of the Hawaii County board include notes on all cases and hearings, parties present, and issues, facts and findings. Also includes notations on self insurance applications and delinquent employers. Other matters noted include correspondence and discussion on procedural inquiries and administration. Monthly vouchers and accounts payable are listed. These records are much less detailed than the Honolulu board minutes and are contained in one folder of .75 linear inches.

**032 RULINGS.** 1915-1927. 1 folder, 20 leaves.

Arranged chronologically by date of ruling; includes alphabetic subject index.

Rulings excerpted from the minutes of the Honolulu board interpret the law and its operations, and cover such matters as determination of average weekly wage; coverage for employees of sub-contractors; required forms of policies; lump sum payments; etc. Includes sample forms referred to in the rulings.

**033 CORRESPONDENCE.** 1915-(bulk 1924-1929)-1931; 1935; 1938. 6.0 lin. inches.

Arranged alphabetically by employer, insurer, government office or subject, in reverse chronological order thereunder.

Limited to the Hawaii County board. Correspondence with employers on such matters as insurance policies and self insurance and on specific claims and reports; with Territorial offices on personnel, budget and inventory; with various state and national organizations, reviewing legislation, experience and procedures; and with the U.S. Employees Compensation Commission. Also includes legal opinions on topics such as average weekly wage determination, benefits to nonresident dependents and definition of casual laborers. Of interest are reports of the Hawaiian Sugar Planters covering job safety and job injuries on the plantations.

**034 LEGISLATIVE RECORDS.** 1925; 1932-1934; 1936-1940. 1.0 lin. inch.

Arranged in chronological order.

Contains the Honolulu board's draft bills for proposed changes to Act 221 along with correspondence, research memos, surveys, reports and recommendations. Subject areas include second injury and rehabilitation programs, broadening of coverage and extension of benefits to employees not previously covered and changing the definition of dependents.

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- 035 **REPORTS.** 1915-1929. 0.75 lin. inch.  
Arranged by type of report: monthly, annual, fiscal year and ten-year, and thereunder chronologically.  
Limited to the Hawaii County board. Monthly reports from 1925 to 1929 from the secretary to the board list totals of first and final reports, lost work days and fatalities, brief information on particular claims and a list of monthly bills.  
The annual, 1915-1928 and fiscal July to June reports, 1915-1928, in letter form to the Governor, provide statistical summaries of the year's operations with number of accidents, fatalities, lost work days, compensation payments, etc. There is a brief discussion of cases of note. Administrative matters such as operating expenses are also covered.  
The ten-year report for 1915 to 1925 summarizes operations and comments on the board's experience with employers and developments in the law during this time. Attached are statistical exhibits on accidents, nationality of employees, lost work days and compensation paid.
- 036 **RECORDS CONCERNING DELINQUENT EMPLOYERS.** 1920-1934; 1938-1939. 7.5 lin. inches.  
Arranged in chronological order.  
Records limited to Honolulu board. Contains files on delinquent employers, i.e., those who failed to obtain or renew policies or provide alternate security. Typical files include delinquent employer cards with summary case information, notice letters, subpoenas and transcripts of board hearings. Unresolved cases were referred to the City and County Attorney and include copies of further legal proceedings. The files are not complete, having been sampled during initial processing in the late 1980's, but include samples of various types of employers including taxi companies, dance halls, newspaper distributors, building contractors and various small businessmen such as grocers, launderers, plumbers, etc.
- 037 **CASE FILES.** 1915-1939. 46.0 lin. inches.  
Arranged alphabetically by employer.  
Contains Maui board cases only. Sampled claim files include major employers in sugar, ranching, railroads and canneries along with some smaller employers. Within these sample employers are all 1915 cases, cases involving disability or death and cases documenting precedent. Files contain, at a minimum, first and final reports. More involved cases include correspondence, doctor's reports, hearing transcripts, awards and payment receipts.

**Restriction:** Case files less than 75 years old containing physicians reports are restricted pursuant to Act 262, SLH 1988.

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

- 038 INDEX TO CONSECUTIVE HEARINGS. 1915-1944. 3 vols. 10.0 lin. inches.

Arranged alphabetically by both employer and employee and thereunder chronologically by order of hearings. Limited to City and County of Honolulu Industrial Accident Board/Bureau of Workmen's Compensation. Consists of listing of employers and employees who had cases heard or reviewed by the board (and later the bureau, 1940-1944). Each entry shows the consecutive hearing number, the employer or employee and file number.

- 039 STATISTICAL SUMMARIES OF ACCIDENTS. 1915-1941. 27.5 lin. inches, including 12 volumes and 4 reels of 16mm microfilm.

Organized into records of the City and County of Honolulu Industrial Accident Board/Bureau of Workmen's Compensation, 1915-1941 and records of the Hawaii County Industrial Accident Board, 1915-1929.

The Honolulu records are arranged chronologically 1915-1930 and alphabetically by employer 1931-1941 and consist of registers giving detailed statistical summaries of the claims; including employer, type of business, security, employee name, occupation, age, nationality, and marital status, date of accident and disability period, the nature and extent of the injury, and wages and compensation paid.

Five volumes covering 1915-1927 are titled "Classified Summary". Three volumes covering 1928-1930 are titled "General Statistical Record." Records for 1931-1941 are on microfilm (MFL-68, Workmen's Compensation Employer Records).

The Hawaii County records are arranged chronologically. They consist of four volumes for 1915-1925 titled "Accident Register".

- 040 EMPLOYER'S REPORT OF ACCIDENTS. 1915-1927; 1931-1933; 1936-1938. 5 vols. 12.75 lin. inches.

Arranged chronologically by date accident report filed.

Limited to City and County of Honolulu. Consists of registers by file number, assigned consecutively upon receipt of accident report, and including names of employer and employee and date of accident. The three registers covering the years 1915 - 1927 are titled "Record of Consecutive Numbers of Accidents and/or Disabilities." The two volumes covering 1931-1933 and 1936-1938 are titled "Employers's Reports of Accidents."

- 041 LEDGER. 1929-1939. 1 vol. 1.25 lin. inches.

Arranged by biennium.

Limited to City and County of Honolulu. Contains a record of appropriations and expenditures by biennium, by various categories such as personal services, current expenses, etc.

## RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

### Records of the Bureau of Workmen's Compensation

In 1940, administration of the workmen's compensation law was brought under the Bureau of Workmen's Compensation within the Department of Labor and Industrial Relations. The Director of the Department appointed an Assistant Director over the Bureau, and also county agents for Hawaii, Maui and Kauai. A Labor and Industrial Appeals Board was set up for the City and County of Honolulu to hear appeals from the Director's decisions. Appeals from the other counties were heard by County Industrial Accident Boards.

Although still designated as industrial accident boards, these boards after 1940 met only to hear appeals from the Director's decisions for cases in their jurisdiction, with further appeals to the circuit courts. The day to day operations which the boards had handled before 1940 were carried on by the Assistant Director and staff in Honolulu and the county agents in the other counties.

The county agents corresponded directly with employers and employees in their jurisdictions, made sure proper reports were filed, reviewed voluntary agreements, monitored compliance requirements, reported delinquencies and made regular statistical reports to the Director. If a claim was disputed, they conducted investigations, held hearings and submitted their recommendation for award to the Assistant Director. The Director was responsible to advise and instruct the county agents as to procedure in all matters and they were to refer all questions of a technical or legal nature to Honolulu.

Note: Some of the records of the bureau are included in the records of the Industrial Accident Boards. See: Series 031, Minutes; Series 038, Index to Consecutive Hearings, and Series 039, Statistical Summaries of Accidents.

### Series Descriptions

042 OUTGOING LETTERS. 1940-1944. 7.5 lin. inches.

Arranged by county and in reverse chronological order thereunder.

Outgoing letters of the county agents for Hawaii, Maui and Kauai, copied to the Bureau, and correspondence with the Bureau. The letters cover routine operations in each county, under the guidance and review of the bureau. Most of the letters are to employers and include such matters as inquiries on reports due, errors in benefit calculations, notices of hearings and delinquencies on security and inquiries on specific cases.

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Correspondence with the bureau includes questions and directives on administration of the law in general and on non-routine cases.

There are also monthly statistical reports and some blank forms. Kauai and Maui correspondence runs through 1941 only.

043 INDEX TO APPEALS FROM DECISIONS OF DIRECTOR. 1940-1945. 1 folder, 7 leaves.

Arranged chronologically.

Lists case name and date of accident and notes disposition of appeals from decisions of the Director to the Appeals Board and Circuit Court; whether affirmed, reversed or modified.

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

OFFICE OF EMPLOYMENT AND TRAINING ADMINISTRATION

1974-1983

**Predecessor Agency:** Office of Manpower Planning (OMP)

**Established:** By renaming predecessor agency, 1983

**Successor Agency:** Incorporated into Workforce Development Division, 1996

**Functions:** Established to administer various employment and training programs including the federal Comprehensive Employment and Training Act (CETA), the State Comprehensive Employment and Training (SCET) Program, and Title V of the federal Older Americans Act. These programs were planned, developed, implemented and controlled by OMP. In addition, the office provided staff support to the State Manpower Services Council (SMSC), later renamed the State Employment and Training Council (SETC), and local employment and training planning councils in the neighbor counties. The functions of the original agency, OMP, devolved on its successors basically unchanged, just as the purposes of the jobs programs remained unchanged despite changes in the enabling legislation. SCET was created as a part of the State Program for the Unemployed (SPU) by Act 151, SLH, 1975, and was operational by October, 1975. It ended June 30, 1981, through failure of the legislature to extend the program into FY-1982. SMSC, its successor SETC, and their county-level counterparts were mandated by CETA and the Emergency Jobs and Unemployment Assistance Act (EJUAA, P.L. 93-567). If a state wished to participate in CETA or EJUAA, i.e., obtain a share of the funding available under either act, that state had to have a SMSC/SETC, with membership as specified in CETA/EJUAA, appointed by the governor, to propose programs for which grant applications would be prepared and submitted. Under the JPTA (Job Training Partnership Act; see below), the SETC was replaced by the Hawaii Job Training Coordinating Council (HJTCC), which is also federally-mandated, and which performs the same functions under the JPTA as the SETC did under CETA.

**Information on Programs:** CETA, enacted in 1973 (P.L. 93-203), was intended to assist the economically disadvantaged, unemployed and underemployed by teaching them job skills and providing them with employment opportunities. The federal government approved, and provided block grants to fund, projects proposed by the several states. The projects were managed at the state level. SCET, which predated CETA, had similar purposes. In 1983, CETA was

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superseded by the JPTA, P.L. 97-300. The JPTA remains in effect, and the successor agency continues to have the function to administer the act at the state level.

**Records:** The records of the Office of Employment and Training Administration are arranged in two series: Minutes of the Employment and Training Councils; and Records of the State Comprehensive Employment and Training Program.

**References:** HRS §371, 1993  
Guide to Government in Hawaii, 1980-1996

**See Also:** Government Publications  
Department of Labor and Industrial Relations  
Commission on Manpower and Full Employment  
Hawaii Job Training Coordinating Council  
State Employment and Training Council

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

Series Number: 458      Series Title: Minutes of the Employment and Training Councils

Date Range: 1974-1983

Quantity: 1.25 cubic feet in two 7.5-inch boxes

Creator: Created by the State Manpower Services Council, its successor the State Employment and Training Council, or by the county manpower planning councils or their successors, the county employment and training planning councils of the neighbor island counties. Collected in the Office of Employment and Training Administration, DLIR, or its predecessor, the Office of Manpower Planning.

Physical Characteristics/Condition: Consists of manuscript or typescript original, xerographic or carbon copy, and mimeograph letter- and legal-size materials, as well as printed materials in various formats up to and including legal size, in good to excellent condition, and three audiocassettes.

Content Description: Contains agendas and minutes, as well as attachments to the minutes, such as by-laws, correspondence, notes, memoranda, comments, statistical program summaries and reports. Documents the origin, composition and operations of the councils. Includes information on programs administered pursuant to the federal Comprehensive Employment and Training Act (CETA) and the State Comprehensive Employment and Training (SCET) program.

Arrangement: Organized into four sub-series, viz., Minutes of the State Employment and Training Council; Minutes of the Hawaii County Employment and Training Planning Council; Minutes of the Kauai County Employment and Training Planning Council; and Minutes of the Maui County Employment and Training Planning Council. Within sub-series, arrangement is chronological by meeting date.

Notes: 1. Received in two accessions in 1981 and 1987.  
2. Each sub-series includes the minutes of each council under both its original and subsequent name.  
3. The Hawaii County sub-series includes minutes of the Hawaii County Manpower Youth Council.  
4. The minutes of the City and County of Honolulu Employment and Training Planning Council are not part of this series.

Access: Unrestricted.

Prepared by: A. Hoof

Date: March 24, 2000

RECORDS OF THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

Series Number: 459      Series Title: Records of the State  
Comprehensive Employment and  
Training Program

Date Range: 1975-1981

Quantity: 0.75 cubic foot in two 5-inch boxes

Creator: Created or compiled in the Office of Manpower Planning,  
the original name of the Office of Employment and Training  
Administration, DLIR.

Physical Characteristics/Condition: Consists of manuscript or  
typescript original, xerographic or carbon copy, and mimeograph  
letter- and legal-size materials, printed materials in various  
formats up to and including folded oversize, photographs and maps  
in good to excellent condition.

Content Description: Contains correspondence, memoranda, notes,  
procedures and guidelines, reports and evaluations, statistical  
tables, minutes, brochures, contracts, press releases, a slide  
presentation, and program forms with instructions. Documents the  
origins, evolution, administration and termination of the SCET  
Program, including information on the purposes and attainments of  
specific projects funded by the program.

Arrangement: By type of record. Procedures and guidelines in  
chronological order. Next, project files in order: State On-  
the-Job Training program, Senior Citizens' Activity Program and  
State Displaced Homemaker Program. Third, FY-1977 project  
evaluations by sponsoring agency as follows: state agencies in  
order: Office of the Governor; Office of the Lieutenant Governor;  
executive departments in alphabetical order; the Judiciary;  
county governments in order: City and County of Honolulu, Hawaii  
County, Kauai County, and Maui County; and non-profit  
organizations. Last, FY-1981 final evaluations.

Notes: 1. Received in 1981.  
2. Publicity materials and other program-related items  
attached to program evaluations were sampled.

Access: Unrestricted.

Prepared by: A. Hoof

Date: March 31, 2000

## DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

### DIVISION HISTORY

#### Division of Industrial Safety

**Established:** By Act 64, Session Laws of Hawaii (SLH) 1947, ultimately codified as Chapter 376, Hawaii Revised Statutes.

**Predecessor Agency:** None.

**Dates:** 1947-1973.

**Organizational Relations:**

1947-1960 division in the Workmen's Compensation Bureau of DLIR (Act 64 SLH 1947).  
1960-1973 separate division in DLIR (Act 1, 2<sup>nd</sup> Special Session, 1959, and Governor's Executive Order no. 1 dated January 5, 1960).

**Functions:** The division was empowered to:

- Inspect places of employment and machines, devices and apparatus, and equipment for the purpose of ensuring adequate protection to the life and safety of workers;
- Enforce all rules and regulations made by the Director of Labor and Industrial Relations for the protection of life, health and safety of employees;
- Investigate the cause of all industrial injuries resulting in disability or death which occurred in any employment or place of employment and make reasonable orders and recommendations with respect to the cause of the injuries;
- Disseminate through exhibitions, moving pictures, lectures, pamphlets, and any other means of publicity, information to employers, employees and the general public regarding the causes and prevention of industrial accidents;
- Inspect at least semiannually all mechanical or electrically operated devices considered as major rides and used as amusement rides at a carnival, circus, fair, or amusement park for the purpose of protecting the safety of the general public.

**Disestablished:** Authorized by Act 57 SLH 1972 and effected by the Governor's approval on December 3, 1973, of a request by DLIR for organizational change.

**Successor Agency:** 1973-[present], Occupational Safety and Health Division, DLIR (Act 57, SLH 1972).

**References:** Hawaii Revised Statutes, 1968, Chapter 376  
Session Laws of Hawaii  
1947, Act 64  
1955, Act 27  
1959, 2<sup>nd</sup> Special Session, Act 1  
1972, Act 57

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

Series Number: 470      Series Title: General Files of the Division of Industrial Safety

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Date Range: 1943-1970

Quantity: 0.42 cubic feet in one 5-inch box

Creator: Created or collected in the Division of Industrial Safety

**Physical Characteristics/Condition:** Consists of letter- and legal-size original and carbon copy typescript leaves, mimeograph materials, photostats, folded oversize blueprints and diazos, and photographs.

**Content Description:** Consists of correspondence; memoranda; telegrams; notes; agendas and minutes of advisory and other committees; inspection, injury, visit and trip reports; speeches and official statements; press releases; schedules and programs of meetings and conferences; historical monographs; an interim safety manual; sketches and maps of work sites, including harbors; and charts, graphs and tables of data and statistics. A few non-permanent records, such as accident and inspection reports, have been retained as examples of function and process. The minutes include those of the Boiler Code Advisory Committee and the Industrial Safety Code Advisory Committee whose members, from government, private industry and labor, advised the Division on safety matters.

**Arrangement:** Alphabetical by file folder title; within folders in reverse chronological order.

**Access:** Unrestricted.

**Prepared by:** A. Hoof

**Date Completed:** April 26, 2001

# DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

## DIVISION HISTORY

### Bureau of Research and Statistics

**Established:** By Act 237, Session Laws of Hawaii (SLH) 1939.

**Dates:** 1939-1960.

**Predecessor Agency:** None.

**Organizational Relations:** Bureau within DLIR.

**Functions:** Originally, the Bureau was tasked to collect and assemble statistics relating to labor and industrial relations. Specifically, it was to "investigate and gather data regarding the wages, hours and other conditions and practices of employment in the Territory. . . [and] investigate, collect and publish information relating to the cost of living." Act 135, SLH 1957 expanded the Bureau's functions to include giving assistance to employers and employees interested in setting up plans for group life insurance, hospitalization and health insurance, and pension and retirement. The Bureau was empowered to study the feasibility of such plans, negotiate with insurance companies, draft contracts and agreements, and solicit participants to improve the feasibility of proposed plans.

**Disestablished:** By omission of the Bureau from DLIR upon reorganization, and transfer of its functions to the Administrative Services Office (ASO) of DLIR, per Governor's Executive Order no. 1 of January 5, 1960, and DLIR Reorganization Order approved February 27, 1961.

**Successor Agencies:** 1960-1964, ASO, DLIR  
1964-[present], Office of Research and Statistics, DLIR.

**References:** RLH, 1945, §4105(c) and §4117; 1955 §88-6(c) and §88-18.  
Hawaii Revised Statutes, 1968 §371-11  
Session Laws of Hawaii, 1939, Act 237; 1957, Act 135; 1959 2<sup>nd</sup>, Act 1 §27  
Governor's Executive Order no. 1, January 5, 1960, with attached DLIR  
Reorganization Order approved February 27, 1961 [Series 266]  
DLIR Reorganization Proposal of August 7, 1964, approved August 12, 1964  
[Series 292]

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

Series Number: 471 Series Title: Survey Questionnaires

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**Date Range:** 1943-1945

**Quantity:** 112 questionnaires; 1.21 cubic feet in two 7.5-inch boxes

**Creator:** Created or collected in the Bureau of Research and Statistics

**Physical Characteristics/Condition:** Consists of letter-size mimeograph leaves on low quality acidic paper with pencil and ink manuscript annotations. They are generally in poor to fair condition. All are dirty and embrittled. Many are torn, frayed, flaking or damaged from repeated stapling. Some have glue or rust stains from cellophane tape, staples, pins and paper clips. Many of the annotations are illegible.

**Content Description:** Consists of completed questionnaires, titled "EXPENDITURES OF FAMILIES OF WAGE EARNERS AND LOWER-SALARIED CLERICAL WORKERS IN HONOLULU, T.H." A few questionnaires have amplifying information appended. The questionnaires are from two separate surveys. One was conducted in Honolulu in 1943. The 43 questionnaires from that survey have the U.S. Department of Labor, Bureau of Labor Statistics (USDOL/BLS) letterhead. The other survey, despite having the same title on its questionnaires, was conducted on the neighbor islands in 1945. Its 69 questionnaires have the Territory of Hawaii Department of Labor and Industrial Relations, Bureau of Research and Statistics (DLIR/BR&S) letterhead. The 28-page questionnaires contain raw demographic and economic data, such as family size, ages, ethnicity, employment, income, and expenses for various items of food and clothing. The data were analyzed and statistics were compiled. The results of the 1943 survey were published by the USDOL/BLS, in the April, 1944, issue of their "Monthly Labor Review." This serial is available at several libraries in the University of Hawaii system. The results of the 1945 survey were published by the DLIR/BR&S, as its Bulletin no. 18, *Family Income and Expenditures on the islands of Hawaii-Maui-Kauai, 1944*. A copy of this bulletin is available in the Archives library.

- Notes:**
1. Information in Bulletin no. 18 reveals that the 69 questionnaires in this series from the 1945 survey are the complete set from which the statistics in the bulletin were compiled.
  2. The title of Bulletin no. 18 uses the date 1944 rather than 1945 because the 1945 survey collected and analyzed December, 1944, income and expense information.

**Arrangement:** Chronological, 1943 questionnaires followed by 1945. Thereunder arrangement is alpha/numeric by census tract number and thereunder alphabetical by name of individual or ethnic group.

**DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS**

**Series Number:** 471 **Series Title:** Survey Questionnaires

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**Access:** On page 2 of a majority of questionnaires are the names of individuals surveyed. Access to these pages is restricted under HRS §92F-14. Restrictions are removed, under HRS §94-7, effective July 27, 2023 for the 1943 questionnaires and effective May 1, 2025 for the 1945 questionnaires.

**Prepared by:** A. Hoof

**Date Completed:** April 23, 2001

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Haiku Fruit & Packing Co., Ltd., 1919-1929

037-2      County of Maui  
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Arranged and described by N. Beckel, 1990/8; revised by J.  
Nakamatsu, 1992/7; additions by A. Hoof, 2000/4

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Arranged and described by N. Beckel, 1990/8; revised by J. Nakamatsu, 1992/7; additions by A. Hoof, 2000/4 and 2001/5