



STATE OF HAWAII'
**DEPARTMENT OF ACCOUNTING AND GENERAL
SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

KING KAMEHAMEHA CELEBRATION COMMISSION
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

King Kamehameha Celebration Commission Meeting Minutes

Date: Monday, July 2, 2018

Time: 6:00 p.m. – 8:15 p.m.

Place: Kamehameha Schools, Pauahi Administration Building Lānai Conference Room
1887 Makuakāne Street, Honolulu, HI 96817

Attended: **Kainoa Daines** (Royal Order of Kamehameha), **Beverly Lee** (Kapehulu Music Club), **Lu Favorito** (Island of Moloka'i), **Mele Cordeiro** (Hale O Nā Ali'i), **Kathleen Moniz** (Māmakakaua), **Kēhau Pe'a** (Assn. of Hawaiian Civic Clubs), **Lionel Wright** (Papakōlea Community Association), **Geanine Gomes** ('Ahahui Ka'ahumanu)

- I. *Call to Order*. Meeting called to order at 6:00 p.m. Quorum was established.
- II. KKCC Business
 - a. *Executive Committee report*
 - i. State budget approved and signed by the governor on June 18, 2018.
 - ii. Bill signing for SB2581 must be completed before July 10, 2018.
 1. Most commissioners are available for Bill signing on July 9, 2018.
 2. Suggestion to have the signing in front of the King Kamehameha statue.
 - iii. Review and edit Arts Program Specialist/Executive Director Jon description.
 1. Safety and cleanliness of location was discussed.
 2. Equipment upgrades were discussed.
 3. Changes to the job description.
 - a. Basic understanding of Microsoft office suite is a must.
 - b. Must have excellent writing skills.
 - c. Able to update and maintain Department of Accounting and General Services' website.
 - d. Maintain social media accounts (need to check with DAGS for guidelines).
 - e. Maintain Historical records, protocol.
 - f. ED cannot be a commissioner.

- g. Change the required Hawai'i driver's license to valid driver's license.

CHANGES BY SECTION

- h. III A-1 add film and images remove parade add statewide festivities.
- i. III A-2 add investigative committee.
- j. III A-3 uses a binder to orient and acquaint new members and committees with their responsibilities.
- k. III C-3 remove rental of horses replace with etc.
- l. III D add marketing skills, solicits corporate sponsorships from local, national, and international companies, grant writing (samples of grant writing must be submitted).
- m. VI B delete Hawaiian groups from third line add grant writing.
- n. VI C Minimum educational requirement graduation from an accredited college or university with a baccalaureate degree. Preferred degree in marketing or business.
- o. Kainoa will work on drafting the changes and submit to board at the next meeting for discussion and approval.

b. Finance Committee Report

- i. Huge discrepancy found in the latest update to the lei draping budget expenses.
 - 1. Kainoa formed a financial investigative committee.
 - a. Members include Lu, Kathleen, and Geanine
 - b. A sit-down meeting with Kekuni to discuss the mishandling of the KKCC budget by Hawai'i Maoli employee, Maile Alau.
 - c. Maile Alau submitted a letter of resignation to commence on July 13, 2018.

c. Next meeting to discuss parade route from the beginning to the end.

III. Commission Reports

- i. Retention* – Mele Cordeiro (Hale O Nā Ali'i) has successfully completed her term on the commission. Hale O Nā Ali'i has selected a new member to fill her vacancy.

IV. Public Testimony – Anastazia McIntosh was in attendance. No statement.

V. Adjourn – Meeting adjourned at 8:15 p.m.