



**STATE OF HAWAII'
DEPARTMENT OF ACCOUNTING AND GENERAL
SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

KING KAMEHAMEHA CELEBRATION COMMISSION
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

King Kamehameha Celebration Commission Meeting Minutes

Date: Wednesday, June 20, 2018

Time: 5:30 p.m. – 8:00 p.m.

Place: Kamehameha Schools, held in the Nāpu‘umai‘a room of Ka‘iwakīloumoku –
Hawaiian Cultural Center 1887 Makuakāne Street, Honolulu, Hawaii‘i 96817

Attended: **Kainoa Daines** (Royal Order of Kamehameha), **Geanine Gomes** (‘Ahahui Ka‘ahumanu), **Mele Cordeiro** (Hale O Nā Ali‘i O Hawai‘i), **Kathleen Moniz** (Māmakakaua), **Kalei‘āina Lee** (Kamehameha Schools Alumni Association), **Lionel Wright** (Papakōlea Community Association), **Kēhau Pe‘a** (Assn. of Hawaiian Civic Clubs), **Lu Faborito** (Island of Moloka‘i), **Beverly Lee** (Kāpahulu Music Club), **Kamakana Aquino** (Waimānalo Homestead Association), **Kekūpa‘a Silva** (Royal Order of Kamehameha I), Daughter of Geanine, wife of Kalei‘āina, Pule: Kēhau, AOHCC

- I. *Call to Order*. Meeting called to order at 5:55 p.m. Quorum was established.
- II. *Review and approve minutes of previous meeting(s)*. May 26th meeting minutes were taken by Kamakana, approved by Aunty Mele and seconded by Geanine; previous meeting minutes approved: Dec 2, 2017; still need submission and approval of June 3, 2017’s meeting minutes and one more meeting minutes in between Dec 2nd and May 26th.

III. KKCC Business

a. *Executive Committee report*

- i. *Staffing update regarding SB2580* – this bill died.
- ii. *Commission seat update regarding SB2581* – Julie Watson - Daughters of Hawai‘i – new commissioner. Still in search of island of Lāna‘i commissioner, candidate suggestions are welcomed.
- iii. *Review/edit Arts Program Specialist/Executive Director job description* – Elevate Arts Program Specialist’s name to Executive Director (ED) - Take home pay is \$47,000 – kuleana nui: run the

O'ahu parade and oversee all King Kamehameha Celebration events.

- iv. *Vote on a finalized job description* – Ask key people in each respective organization for kōkua with verbiage – to possibly supplement ED's pay with grant monies: see POSITION DESCRIPTION October 28, 2003, section III D., MAJOR DUTIES AND RESPONSIBILITIES, page 3 and section VI B., Skills/Abilities, page 5.
 1. Vote to be tabled at the next meeting: July 2, 2018.
- b. *Finance Committee report* – Maile Alau, Hawai'i Maoli to report - not present to report, the Commission has asked for clarity on admin fees and more detail of the budget (who do we owe and how much money do we have?), yet no response was given.
 - i. *HTA 2018 contract update review*- Usually grants a lump sum of money, \$250,000 for example, to be distributed throughout the state to celebrate and honor our ali'i nui.
 - ii. *Discuss and review Hawai'i Maoli* - vendors from 2016-17 events were finally paid.
 - iii. *Discuss potential replacement fiscal sponsors* - KKCC will continue to work with a fiscal sponsor because we don't have procurement capabilities.
 1. Pōhai O Kamehameha (intended to support KKCC but doesn't have 501C3 status capabilities, unable to accept \$50,000 + total in-kind donations and would have to have a CPA), Kekūpa'a spoke to the commission about how the Royal Order of Kamehameha I runs Pōhai O Kamehameha and will bring our situation to their attention at their next meeting.
 2. HARA (Hawai'i Academy of Recording Arts) with Ku'uipo Kumukahi showing interest for the Commission to work together with Kintetsu and the Pan Pacific Parade.
 3. Akamai Foundation with Paulene Nāmau'u
- c. *Statuary Committee report* – none to report of recent event as a result of past KKCC experiences. How can we strengthen Hilo's lei draping ceremony and to drape lei more efficiently at Ali'iōlani Hale?
- d. *Commission Retention report* - Bev distributed a paper that contained the terms for each commissioner – term is determined by consecutive years, not cumulative years. To clarify: a commissioner is able to serve eight consecutive years. Serving in one organization and then in another organization is acceptable.
 - i. Procedure to show intent to continue with KKCC:
 1. Send a letter from your org that you will continue - Submit letter to Sharon Ibara, head of Boards and Commissions.
 2. Directory on the website will be updated by Bev.
- e. *Legislative Committee report* - SB 2580 died and SB 2581 still exists. Additional commission seats: Lāna'i and Daughters of Hawai'i. The ED position will be available as early as July 2018.
- f. *Vote to establish additional Investigative Committee(s)* -
 - i. *Curatorial/Historian* – keep track of commission business
Kalei'āina motioned to create this committee with Bev as the chair – Kathleen seconded the motion.

- ii. *O'ahu Festivities* – ability to talk about parade, lei draping and Ho'olaule'a without quorum – Kalei'āina motioned to create this committee with Kainoa as chair – Aunty Mele seconded the motion.
- iii. *Employment* – Commission's evaluation on ED's performance and the perpetuity of honoring King Kamehameha's life.
- g. *O'ahu Events Committee report*:
 - i. *Lei Draping* – Geanine distributed a report of monies spent for the event and discovered a need to increase the amount of plumeria to purchase next year. must determine KKCC's own protocol at lei draping ceremony.
 - ii. *Ho'olaule'a* - spent less money on the event than previous year. There was an overall success with Kapi'olani Park parking for everyone, including horse trailers.
 - iii. *Parade* – 'Ōlelo TV broadcasted the event. Parade walkers volunteered to tighten the parade, yet some volunteers forgot their kuleana and acted as parade participants.
- h. *Moloka'i events report* – the upcoming King's Lū'au on June 23rd will honor past Moloka'i commissioner, Rose Mae Enos, who passed away in 2009. Lu projected \$3,140 to be reimbursed to her, budget was previously shared with KKCC.
- i. *Kaua'i events report* – Nothing to report. Heard that pā'ū riders didn't wear pā'ū, instead they wore kīpola with jeans.
- j. *Maui events report* – Nothing to report.
- k. *Hawai'i Island events report* – Nothing to report.

IV. *Upcoming meeting date* - July 2, 2018 – at Ka'iwakīloumoku Hawaiian Cultural Center.

V. *Adjourn* – Meeting adjourned at 8:38 p.m.