



**STATE OF HAWAII'
DEPARTMENT OF ACCOUNTING AND GENERAL
SERVICES**

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

KING KAMEHAMEHA CELEBRATION COMMISSION
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

King Kamehameha Celebration Commission Meeting Minutes

Date: Saturday, October 7, 2017

Time: 9:00 a.m. – 12:00 p.m.

Place: King Kamehameha Celebration Commission Office, Annex Building, 333 N.
King St, Honolulu, HI 96817

Attended: **Beverly Lee** (Kapahulu Music Club), **Daryl Fujiwara** (Island of Maui), **Lu Faborito** (Island of Moloka'i), **Lionel Wright** (Papakōlea Community Association), **Noe Galea'i** (Waimānalo Hawaiian Homestead Association), **Shannon Galea'i** (Waimānalo Hawaiian Homestead Association), **Kēhau Pe'a** (Assn. of Hawaiian Civic Clubs), **Desiree Moana Cruz** (Island of Hawai'i), **Linda Chock** ('Ahahui Ka'ahumanu), **Kainoa Daines** (Royal Order of Kamehameha), **Kathleen Moniz** (Daughters & Sons of Hawaiian Warriors), **Mele Cordeiro** ('Aha Wahīka'ahu'ula), **Vanessa Spake** (Hale O Nā Ali'i), **Kerry Yoneshige** (DAGS), **Renee Tavares** (Hale O Nā Ali'i O Hawai'i)

- I. *Call to Order.* Meeting called to order at 9:16 a.m. Quorum was established.
- II. *Review and approve minutes of previous meeting(s).* Table the meeting minutes of June 3rd.
- III. *Welcome and Introduction of Commissioners* -- Reviewed the history of KKCC. This is Kainoa's 10th year of involvement. BJ Allen left in 2009 and Niniau Simmons came in her stead for about a year. Kainoa and Kathleen were commissioners at the time. Steve was the parade chairperson and had passed away in September. The 200th anniversary of King Kamehameha Celebration was held in 2010. At that time the parade began at Fort De Russey and ended at 'Iolani Palace. Niniau moved back to Hilo. Meanwhile, Kainoa became the Program Specialist in April 2011 and Lehua Kalima took over shortly thereafter.
- IV. KKCC Business
 - a. *Guest Speaker, Mr. Kerry Yoneshige, Business Management Officer, DAGS*
 - i. *DAGS overview - Sunshine Law – important component of all commissions*

1. Governor Cayetano ordered the Program specialist to be paid, but it didn't continue due to lack of funds. In 2003, a letter was drafted– see Excerpts from Attorney General's Letter dated May 1, 2003.
2. DAGS' kuleana – make sure administrative and hiring processes are followed and to also make sure the board of commission follows the procurement laws, etc.
3. Three key components – DAGS can't control the boards and commissions, they make sure the policies are being followed, and that the budget flows to the government agency. In order to obtain procurement staff, (s)he must be a state employee.
4. Requirement: take at least 18-19 classes – it can be another agency like OHA to be a funding mechanism. However, no money to pay someone and no money to procure.
5. The problem is that there are over 200 boards and commissions yet only 1-2 people handling them systemwide.
 - a. Lu questioned: is everyone sworn in? yes, Stacy Clayton is no longer a commissioner.
6. Sunshine Law Review - The Sunshine Law (SL) is Hawai'i's open meetings' law. It governs the way all State and County boards must conduct their official business. The Office of Information Practices (OIP) has been the agency in charge of administering the SL since 1998. The SL is codified as part 1 of Chapter 92, Hawai'i Revised Statutes. The SL allows the public to weigh-in on decisions after commissions meet and make decisions at their hālāwai (meeting).
7. Sunshine Law Highlights (corresponding with PowerPoint presentation)
 - a. Boards and commissions (B&C) can form investigative committees (IC) and standing committees (SC).
 - b. Procedure - IC and SC provide a report; B&C vote, make decisions and approve minutes; minutes are posted onto the website for public perusal.
 - c. Only order of agenda may be revised, no additions or changes are allowed.
 - d. Executive sessions are allowed for personnel decisions (pay raises, hiring decisions), legal issues (solicitation for huge contract, evaluation), review of executive director performance.
 - e. Outer island teleconferencing is permissible if it's in a public place to welcome people to attend and is indicated on the agenda. Otherwise votes don't count.
 - f. The SL's Purpose – protect public's right to know.
 - g. Accepting testimony – board may establish rules on the public testimony.

- h. Minutes must have a summary of testimonies – identify people by their name & credible organization.
 - i. May distribute information via e-mail but not permitted when weighing-in on the issue at hand.
 - j. Serially is defined as calling someone about an idea and then the recipient calls another.
 - k. Reasons for a closed meeting must be announced.
 - l. Public can attend at any location. All interested persons may present and/or write testimony on an agenda item.
 - m. Posts on State calendar and has now become law.
 - n. If help is needed, Attorney of the Day (AOD) is available, Monday to Friday.
8. What does the law speak to SC? – Similar to an IC who has an objective, brings report to the board, then the board votes. Once objective is fulfilled, SC (& IC) can be dissolved.
 9. DAGS adds us to the budget, yet it's been rejected – DAGS is supportive of us asking private organizations for funding.
 10. Since 2003, we tried to get funding for the Arts Program Specialist position, yet unsuccessful – got funding, however, from Office of Hawaiian Affairs (OHA) and Hawai'i Tourism Authority (HTA) – an easier avenue to receive funding.
 11. HTA sends their checks to DAGS, we are not necessarily attached to DAGS – they cannot control or supervise.
 12. Valuable ha'awina (lesson) for Kerry – address the King by his name, King Kamehameha.
 13. The commission's relationship with DAGS is much better now.

Break taken, resumed at 10:44 a.m.

- b. *Financial Report* - refer to Kamehameha Day Celebration Budget 2017 as of 10/6/17
 - i. Finances – no budget for 5 years. Are we unable to fill and maintain Arts Program Specialist position? No staff – contracted with Hawai'i Maoli (HM) – funding goes to them, then HM pays our bills for now. Maile Alau – not present, on vacation – projected budget attached to HTA and we're waiting for final payment of \$16,000.
 1. With HTA – they're spending money on advertising, procurement rules and laws are different as they are now under DAGS. Being under DAGS is making it more difficult.
 2. Requesting money - marketing tools for them – newspaper ads – some money goes to marketing.
 3. Be proactive in seeking funds.
 - a. Lu found \$10,000 via Matson.

4. How can we capitalize funds in order to continue to honor King Kamehameha?
 5. \$12,000 – checks are to be written to HM instead of KKCC.
 6. We cannot make promises to companies for funding as the individual is being held responsible.
 7. Donate and make detail – HM can take in a lot of money, Pōhai o Kamehameha cannot accept as much as HM.
 8. T-shirt sales income not yet inputted in the financial report.
 9. Parade participants – fee: \$25 non-profit, \$50 all others
- c. *Ho‘olaule‘a – revenue opportunity*
- i. Kamakana mentioned that he may not do it next year, which means it will be someone else’s kuleana.
 1. 2009 - 2010 – kicked off at the palace – Ho‘olaule‘a – Waimānalo inherited it and worked hard all of these years.
 2. Considering hiring a production agency and we only manage the money.
 - a. Request For Proposal (RFP) for people to bid on, hire the best group to run the Ho‘olaule‘a at the park.
 - b. Must have 3 commissioners in IC
 - i. DTL does the marketing.
 - ii. HM does the financial part.
 3. If you have the contact, work with putting a sponsorship package together, introduce to us, decisions will be made
- d. *Commission Reports* – Kamehameha Schools Alumni Association – need to fill seat.
- e. *SB601* – 2 purposes – we are bound by statute and comptroller testimony.
- i. general funds – need for staff positions.
 - ii. want to change the bill’s structure – need Lāna‘i, Daughters of Hawai‘i (they used to have a seat in the commission) agreed to rejoin but needs to pass legislation.
 - iii. Willing to intro a bill – 2 separate bills funding and seats – does it make sense for your organization? Why or why not? – submit an information packet to be aware and prepared – time frame – Jan. 2018.
 - iv. Need to draft an initial bill.
 - v. Companion bill – which senators and reps make sense to author the bills – DeCoite is sitting on financial – co-sponsor the bill, read the bill – it’s the statute – edits (Senator Espero is in the intro) take it back to your organizations and ask your head people for their mana‘o (thoughts, feedback) – it’s an act of Congress.
 - vi. Kainoa needs more backup – we need the buy-in – Leimomi Khan – ma‘a (is accustomed to) at bill writing – people sitting on the committee don’t have to be commissioners.
 - vii. Propose a separate meeting to draft a bill – bill submitted before was opposed by DAGS – we need to be supported by DAGS.
 - viii. Body of 601 separated into 2 bills: seeking funds and additional commissioner seats.

- ix. Copy and paste – and sign, support letters from every organization, bill won't be finalized until Jan – lobbyists are in force.
- x. Oral testimonies count also, speak to the district reps as well – Sylvia Luke – with Papakōlea.
- xi. Funding is necessary
- xii. SHAW – represent another voice – commission started in 1939 - Oahu focused.
- xiii. Timeline – e-mail Kainoa.

f. Vote to Establish IC

i. Election of Commission Officers/Executive Committee

- 1. Vice chair – runs meeting in Kainoa's absence, involved with DAGS. Daryl nominated Bev, Bev accepted - Vice Chair.
- 2. Finance Chair – oversees the books with HM. Bev nominated Daryl, Daryl accepted - Finance Chair.
- 3. Executive Committee
 - a. To be comprised of the Chair, Vice Chair and Finance Chair.
 - b. Kainoa, Bev and Daryl.
- 4. Finance committee – Daryl, Lu, Linda
 - a. Primarily keep the KKCC finances afloat.
- 5. Statuary Committee – Desiree (Statuary Chair), Lu, Linda, Mele, Kathleen Durrant – serve as an ADHOC member Kohala and Honolulu – Hilo.
 - a. DAGS owns property in Oahu, we have jurisdiction over it.
 - b. KS Māmalahoa owns the statue in Hilo and we pay the insurance for it. Have the transition for us to own it in Hilo, and to get a statue built in Maui.
- 6. Commission retainer – Bev accepted the position. The role sustains healthy commission status by keeping track of commissioners' terms and the transitioning of incoming and outgoing commissioners.
- 7. Legislative committee – Kēhau (chair) and Lionel work with the senators and the reps.

ii. Discussion of and creation of other potential committees

- 1. Curator – historian – Bev accepted the position. The role is to make copies of everything, compile articles, acts as a resource center.
 - a. Hire a graduate student to digitize everything – commission becomes a repository.
- 2. Educational community outreach – To inform and connect our 'ōpio to Kamehameha – engaging the next generation. How do we make an impact for our people?
- 3. 150th year commemorative celebration committee - In the year 2022, 150th anniversary – celebrate Kamehameha statewide – concerts – event falls on Saturday, plan and prepare for a great celebration.

- a. Working committee will need to develop a 5-year strategic plan – 3-year strategic plan to overlap into 5-year plan - Invite the heads of the organization to the next meeting.
4. Advertisement Committee - Work with K5, HI News Now, Star Advertiser – produce attractive sponsorship packages.

V. Upcoming meeting dates: Establish calendar for remainder of year and 2018. Next meeting date is Pō‘aono, Kekemapa 2, 2017. Location and time TBD. In preparation for the December 2 meeting, prepare a report on how to proceed as a committee and kuleana of committee. Any relevant agenda items need to be e-mailed to Kainoa (before November 25th).

VI. Adjourn – Meeting adjourned at 11:53 a.m.