



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, December 12, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio (MPD), Chair; Thalia Burns (HPD); and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns (HPD), Chair; John Jakubczak (MPD); Kim Kitagawa (HPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members absent: Tony Velasco (DIT).

Finance Committee members present: Kenneth Bugado, Jr. (HiPD); Edward Fujioka (HESD); Gerald Kaneshiro (HPD); and Arnold Kishi (CIO).

Finance Committee members absent: Kiman Wong (Spectrum), Chair; Lisa Hiraoka (DCCA); and Dean Rickard (MPD Molokai).

Staff members present: Courtney Tagupa (E911) and Brandon Sekiya (E911).

Guests: Francis Alueta (HawTel), Robert Fujitake (HiPD), Henrietta Helm (MPD Molokai), Mel Kaku (DTS), Everett Kaneshige (DOD), Kalani Ke (KPD), Glenn Kobashigawa (HawTel), Andrew Merrill (Carbyne 911), Etta Moiha (HPD), Dave Peck (EagleView), Stacy Pereira (KPD), Corey Shaffer (Verizon), Elizabeth Songvilay (AT&T), Wendy-Liz Tancayo-Mebille (MPD Molokai), Mark Wong (DIT), William Yang (DIT), and Reid Yoshida (HFD).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the November 14, 2019 meeting minutes. None were offered. Jeffrey Riewer motioned to adopt. Kalani Ke seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee –Davlynn Racadio

AT&T outage on 12/10/19

- Davlynn Racadio
 - MPD was notified by HPD at around 11:15 a.m.
- Glenn Kobashigawa
 - Accident in Waiialua caused disruption in service
 - AT&T service was rerouted to another carrier's system
 - Problem resolved overnight
 - Alarms do and did go off to alert technicians of outage
 - Delay in notification was due to trying to determine issue and circuits affected
- Thalia Burns
 - Mobile units alerted dispatch center of outage
 - Notification of PSAPs should be quicker
 - Roughly 20 calls affected by outage
- Everett Kaneshige
 - Recurring issue of disruptions of service
 - Looking into possibility of statewide notification system
 - Wireless, landline, cable companies will need to work together
- Mark Wong
 - Honolulu has centralized notification system for its own agencies
- Elizabeth Songvilay
 - Outage lasted approximately from 10:45 a.m. til noon
 - Kauai was not affected

Reclassification of dispatchers as first responders

- National Defense Authorization Act for Fiscal Year 2020 removed verbiage about dispatchers
- Board should continue to pursue county and State reclassification

B. Technical Committee – Thalia Burns

Thalia Burns motioned to amend the agenda to establish an investigative committee under the Technical Committee. David Miyasaki seconded. The motion passed and the Interoperability Communications Training and Exercise Committee was established. Everett Kaneshige was appointed Chair. John Jakubczak requested a member from each PSAP.

1. Educational Investigative Committee update –Jeffrey Riewer
 - Meeting with UH representatives after Board meeting
 - Reiterated that everything ties into education
 - Need commitment from members
 - Continue to work in a timely manner
2. Request Approval for KPD:
 - a. Cabling and mounting brackets for computer monitors- \$5,500.00.
 - b. PowerPhone software upgrade-\$54,000.00.
 - c. Security Management System upgrade-\$10,000.00.
 - d. PowerPhone Dispatcher Training-Police & Fire Certifications-\$6,800.00.
 - e. Total Amount - \$76,300.00
 - f. Please note: ADC Relocation Phase 1 budget of \$300,000.00 has been canceled.

Stacy Pereira:

- Needs have changed due to cancellation of ADC plans

Thalia Burns:

- Card key access system may not qualify for reimbursement by the Board
- Suggested to approve requests a,b, and d

Thalia Burns motioned to approve a,b, and d. Jeffrey Riewer seconded. The motion passed.

C. Finance Committee – Courtney Tagupa for Kiman Wong

In the process of bringing back Kiman Wong as a Board member. Will need letters of recommendation.

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	898,318
Interest Income	33,931

New & Emerging Technology Training	(39,797)
Non-Recurring Expenses	(2,618)
Recurring Expenses: Administration	(35,519)
Maintenance	0
Telecommunications	(118,488)
Other	0

Net Bank Balance	27,023,251
Outstanding Encumbrances/Accruals	(13,335,936)
Unencumbered Cash Balance	13,687,315

2. Request Request Approval for KPD:
 - a. Cabling and mounting brackets for computer monitors- \$5,500.00.
 - b. PowerPhone software upgrade-\$54,000.00.
 - c. ~~Security Management System upgrade \$10,000.00.~~
 - d. PowerPhone Dispatcher Training-Police & Fire Certifications-\$6,800.00.
 - e. Total Amount - \$76,300.00
 - f. Please note: ADC Relocation Phase 1 budget of \$300,000.00 has been canceled.

Courtney Tagupa requested a motion to approve a, b, and d. Arnold Kishi motioned. Corey Shaffer seconded. The motion passed.

VI. PSAP Status Updates

- A. Kauai PD – Stacy Pereira for Kalani Ke:
 - Lost 1 dispatcher
 - 1 new hire begins in January
 - 6 vacancies
- B. Oahu HPD – Gerald Kaneshiro:
 - Class of 6 trainees begins December 16, 2019
 - Projected to move into JTMC during 1st quarter of 2020
 - CAD RMS should go live in summer 2020
- C. Oahu HFD – Reid Yoshida for Shawn Kuratani:
 - Fully staffed
- D. Oahu ESD – Edward Fujioka:
 - Will be offering 1-year contracts to 4 dispatchers
 - Projected to go live in JTMC on January 13, 2020 alongside Ocean Safety
 - December 4, 2019 JBPHH incident
 - RDC tried to give location, but maps of secure areas of JBPHH are not available
 - Due to security, cell phones are restricted or banned in certain areas for military personnel
 - Civilian workers are not permitted to have cell phones at work
- E. Molokai PSAP – Henrietta Helm:
 - 1 dispatcher transferred from Maui

- 1 vacancy
 - 2 dispatchers can assist in call overflow from Maui
- F. Maui County – Davlynn Racadio:
- Large dispatcher shortage
 - Molokai continues to assist
 - MPD officers continue to assist in call-taking
 - SureTel VoIP admin phones returned to Hawaiian Telcom
- G. Hawaii County PD – Robert Fujitake:
- Class of 4 trainees begins soon
 - Will put out bid for furniture for dispatch center
 - December 11, 2019 MapFlex incident
 - Entrado upgrade cancelled previous updates
 - Hawaiian Telcom notified Akimeka and worked with Entrado
 - Upgrade was revised to give PSAPs use of last update
 - CAD systems were not affected
- H. Hawaii County FD – Kazuo Todd
(not present)
- I. Hickam-Pearl Harbor RDC – Vic Freeland
(not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Others.

VIII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
1. Thursday, January 9, 2020 (Combined meetings)
 2. Thursday, February 6, 2020 (**Early schedule due to 911 GTW**)
 3. Thursday, March 12, 2020 (Combined meetings)
 4. Thursday, April 9, 2020 (Combined meetings)
 5. Thursday, May 14, 2020 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
1. NENA NG9-1-1 Standards & Best Practices Conference: January 20-23; Austin, TX.
 2. 911 Goes to Washington Conference: February 12-15; Washington, DC.
 3. FutureView 2020: March 9-12; Phoenix, AZ.
 4. CentralSquare 2020: March 17-20; Las Vegas, NV.
 5. Rave Summit: March 23-24; New Orleans, LA.
 6. Navigator Conference: April 28-30; Orlando, FL.
 7. HxGN Live Conference: June.
 8. NENA Conference: June 13-18; Long Beach, CA.

9. APCO Conference: August 2-5; Orlando, FL.
 10. Spillman/Motorola: September; Orlando, FL.
- C. Others.
Mark Wong will work with HPD and DTS to try to arrange a limited tour of JTMC ahead of January 13, 2020 opening. John Jakubczak asked Courtney Tagupa to email people for a head count once/if approval for a tour is granted.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Mark Wong seconded. Motion was carried. The meeting was adjourned at 11:00 a.m.

DRAFT