



**STATE OF HAWAII**  
**E911 Joint Communications, Technical**  
**and Finance Committee Meetings**  
**Kalanimoku Building, Room 132**  
**1151 Punchbowl St., Honolulu**  
**Thursday, January 9, 2020**  
**10:00 a.m. – 1:00 p.m.**

**Minutes**

**Communications Committee members present:** Davlynn Racadio (MPD), Chair; Thalia Burns (HPD); and Lavina Taovao (KPD).

**Technical Committee members present:** Thalia Burns (HPD), Chair; John Jakubczak (MPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

**Technical Committee members absent:** Kim Kitagawa (HPD), Jeffrey Riewer (AT&T), and Tony Velasco (DIT).

**Finance Committee members present:** Kiman Wong (Spectrum), Chair; Kenneth Bugado, Jr. (HiPD); Lisa Hiraoka (DCCA); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).

**Finance Committee members absent:** Edward Fujioka (HESD) and Gerald Kaneshiro (HPD).

**Staff members present:** Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

**Guests:** Francis Alueta (HawTel), Karen Bugado (HiFD), Robert Fujitake (HiPD), Liz Gregg (AT&T), Henrietta Helm (MPD Molokai), Wayne Hirasu (Hookui Solutions), Everett Kaneshige (DOD), Glenn Kobashigawa (HawTel), Stacy Perreira (KPD), Corey Shaffer (Verizon), Elizabeth Songvilay (AT&T), Wendy-Liz Tancayo-Mebille (MPD Molokai), and Mark Wong (DIT).

**I. Call to Order, Public Notice, Quorum**

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

## II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

## III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

## IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the December 12, 2019 meeting minutes. None were offered. Dean Rickard motioned to adopt. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

### A. Communications Committee – Davlynn Racadio

Please send a head count to Davlynn Racadio for 911 Goes to Washington attendees.

### B. Technical Committee – Thalia Burns

No updates.

1. Educational Investigative Committee update – Thalia Burns for Jeffrey Riewer  
No meeting after Board meeting due to JTMC tour.
2. Presentation on Dispatchable locations – Tony Ramirez  
Deferred until February to accommodate JTMC tour.
3. Request Approval for HFD:  
Purchases of CAD switch, CAD laptops and related equipment (keyboards, mice, Ethernet switch, etc.) - \$60,000
  - Ethernet switch: \$40,000
  - Mobile CAD solution: \$20,000
  - Most equipment currently at Fasi Municipal Building
  - Migration and interconnectivity with JTMC
  - Mobile CAD product moveable within JTMC

Thalia Burns requested a motion to approve. John Jakubczak motioned. Tony Ramirez seconded. The motion passed.

### C. Finance Committee – Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection

935,922

Interest Income	30,520
New & Emerging Technology Training	(9,766)
Non-Recurring Expenses	0
Recurring Expenses: Administration	(17,856)
Maintenance	(85)
Telecommunications	(185,436)
Other	0
Net Bank Balance	27,420,221
Outstanding Encumbrances/Accruals	(13,012,036)
Unencumbered Cash Balance	14,408,184

2. Request Approval for HFD:  
Purchases of CAD switch, CAD laptops and related equipment (keyboards, mice, Ethernet switch, etc.) - \$60,000

Courtney Tagupa noted that there are sufficient reserves to cover this expenditure.

Kimman Wong requested a motion to approve. Arnold Kishi motioned. Dean Rickard seconded. The motion passed.

## VI.

### PSAP Status Updates

- A. Kauai PD – Stacy Perreira for Kalani Ke:
  - 1 new hire begins in January
  - 5 vacancies
- B. Oahu HPD – Thalia Burns for Gerald Kaneshiro:
  - Will operate out of Alternate Dispatch Center from Sunday, January 12
  - Will operate out of JTMC beginning Monday, February 10
- C. Oahu HFD – Shawn Kuratani:
  - Nothing to report
- D. Oahu ESD – Edward Fujioka:
  - (not present)
- E. Molokai PSAP – Henrietta Helm:
  - Nothing to report
- F. Maui County – Davlynn Racadio:
  - Nothing to report
- G. Hawaii County PD – Robert Fujitake:
  - Losing 1 dispatcher
  - Power outages on January 8 due to high winds
- H. Hawaii County FD – Karen Bugado for Kazuo Todd
  - Nothing to report
- I. Hickam-Pearl Harbor RDC – Vic Freeland
  - (not present)

## VII. **Items for Discussion, Consideration and Action**

- A. 911 Timeline update.  
Please continue to refer any timeline updates to the Executive Director.
- B. Others.

## VIII. **Announcements**

- A. Future Meeting dates:  
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
  - 1. Thursday, February 6, 2020 (**Early schedule due to 911 GTW**)
  - 2. Thursday, March 12, 2020 (Combined meetings)
  - 3. Thursday, April 9, 2020(Combined meetings)
  - 4. Thursday, May 14, 2020 (Combined meetings)
  - 5. **Wednesday**, June 10, 2020 (day early due to Kamehameha Day) **Room 322B**
  - 6. Thursday, July 9, 2020 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
  - 1. NENA NG9-1-1 Standards & Best Practices Conference: January 20-23; Austin, TX.
  - 2. 911 Goes to Washington Conference: February 11-14; Washington, DC.
  - 3. FutureView 2020: March 9-12; Phoenix, AZ.
  - 4. CentralSquare 2020: March 17-20; Las Vegas, NV.
  - 5. Rave Summit: March 23-24; New Orleans, LA.
  - 6. Navigator Conference: April 29-May 1; Orlando, FL.
  - 7. HxGN Live Conference: June 11-14; Las Vegas, NV.
  - 8. NENA Conference: June 13-18; Long Beach, CA.
  - 9. APCO Conference: August 2-5; Orlando, FL.
- C. Others.

## IX. **Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.**

Chair John Jakubczak requested that any member of the public who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

## X. **Adjournment**

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Dean Rickard seconded. Motion was carried. The meeting was adjourned at 10:20 a.m.