



STATE OF HAWAII

Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Thursday, December 12, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Thalia Burns (HPD); Kalani Ke (KPD); Arnold Kishi (CIO); Jeffrey Riewer (AT&T); Corey Shaffer (Verizon); and Mark Wong (DIT).

Board members absent: Nani Blake (Sprint), Lisa Hiraoka (DCCA), and Dean Rickard (MPD Molokai).

Staff members present: Courtney Tagupa (E911) and Brandon Sekiya (E911).

Guests: Eddie Fujioka (HESD), Robert Fujitake (HiPD), Henrietta Helm (MPD Molokai), Mel Kaku (DTS), Everett Kaneshige (DOD), Gerald Kaneshiro (HPD), Kim Kitagawa (HPD), Glenn Kobashigawa (HawTel), Shawn Kuratani (HFD), Andrew Merrill (Carbyne 911), David Miyasaki (KPD), Etta Moiha (HPD), Dave Peck (EagleView), Stacy Pereira (KPD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Elizabeth Songvilay (AT&T), Wendy-Liz Tancayo-Mebille (MPD Molokai), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), William Yang (DIT), and Reid Yoshida (HFD).

I. **Call to Order, Public Notice, Quorum**

- A. The meeting was called to order by Chair John Jakubczak at 11:11 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. **Public testimony on all agenda items**

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. **Introductions**

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes

Chair John Jakubczak called for any additions/corrections to the November 14, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Arnold Kishi seconded. The motion was approved by voice vote by all Board Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – John Jakubczak for Davlynn Racadio
Nothing further.
- B. Technical Committee – Thalia Burns
Nothing further.
 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
- C. Finance Committee – Courtney Tagupa for Kiman Wong
Nothing further.
 1. Review of monthly cash flow report.
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Stacy Pereira:
Nothing further.
- B. Oahu HPD – Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – Reid Yoshida for Shawn Kuratani:
Nothing further.
- D. Oahu EMS – Edward Fujioka:
Nothing further.
- E. Molokai – Henrietta Helm:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Robert Fujitake:
Nothing further.
- H. Hawaii County FD – Kazuo Todd:
(Not present)
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
(Not present)

VII. Executive Director's Report

- A. RFP Update.
 - Process going well
 - 4 evaluators
 - 5 vendors submitted proposals

- Still in selection phase; will recommend a vendor at January 9, 2020 Board meeting
- B. 911 Training Grant update.
- C. Other

VIII. Items for Discussion, Consideration and Action

- A. 911 Timeline update
- B. FirstNet update – Kenison Tejada
 - Visited Maui and Molokai in November
 - Will visit Kauai, Guam, and Saipan in January
 - Conducting data capture for Guam FD
 - FirstNet failure during AT&T outage is not acceptable
 - FirstNet is monitoring and responding to but not in charge of investigation into failure to prevent recurrences
- C. Request Approval for KPD:
 1. Cabling and mounting brackets for computer monitors- \$5,500.00.
 2. PowerPhone software upgrade-\$54,000.00.
 3. ~~Security Management System upgrade-\$10,000.00.~~
 4. PowerPhone Dispatcher Training-Police & Fire Certifications-\$6,800.00.
 5. Total Amount - \$76,300.00
 6. Please note: ADC Relocation Phase 1 budget of \$300,000.00 has been canceled.

Chair John Jakubczak requested a motion to approve 1, 2, and 4. Mark Wong motioned. Arnold Kishi seconded. The motion passed.

IX. Announcements

- A. Future meeting dates:
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, January 9, 2020 (Combined meetings)
 2. Thursday, February 6, 2020 (**Early schedule due to 911 GTW**)
 3. Thursday, March 12, 2020 (Combined meetings)
 4. Thursday, April 9, 2020 (Combined meetings)
 5. Thursday, May 14, 2020 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. NENA NG9-1-1 Standards & Best Practices Conference: January 20-23; Austin, TX.
 2. 911 Goes to Washington Conference: February 12-15; Washington, DC.
 3. FutureView 2020: March 9-12; Phoenix, AZ.
 4. CentralSquare 2020: March 17-20; Las Vegas, NV.
 5. Rave Summit: March 23-24; New Orleans, LA.
 6. Navigator Conference: April 28-30; Orlando, FL.
 7. HxGN Live Conference: June.
 8. NENA Conference: June 13-18; Long Beach, CA.
 9. APCO Conference: August 2-5; Orlando, FL.

- 10. Spillman/Motorola: September; Orlando, FL.
- C. Others

X. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Chair John Jakubczak requested that any member of the public who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

XI. Adjournment

There being no further business, Chair John Jakubczak requested a motion to adjourn. Jeffrey Riewer motioned. Thalia Burns seconded. The motion passed, and the meeting was adjourned at 11:37a.m.

DRAFT