



STATE OF HAWAII

**Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Thursday, January 9, 2020
10:00 a.m. – 1:00 p.m.**

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Thalia Burns (HPD); Lisa Hiraoka (DCCA); Arnold Kishi (CIO); Dean Rickard (MPD Molokai); Corey Shaffer (Verizon); and Mark Wong (DIT).

Board members absent: Nani Blake (Sprint), Kalani Ke (KPD), and Jeffrey Riewer (AT&T).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Karen Bugado (HiFD), Robert Fujitake (HiPD), Liz Gregg (AT&T), Henrietta Helm (MPD Molokai), Wayne Hirasa (Hookui Solutions), Everett Kaneshige (DOD), Glenn Kobashigawa (HawTel), Shawn Kuratani (HFD), David Miyasaki (KPD), Stacy Perreira (KPD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Elizabeth Songvilay (AT&T), Wendy-Liz Tancayo-Mebille (MPD Molokai), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), and Kiman Wong (Spectrum).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:20 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes

Chair John Jakubczak called for any additions/corrections to the December 12, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Board Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Thalia Burns for Jeffrey Riewer
Nothing further.
- C. Finance Committee – Kiman Wong
Nothing further.
 - 1. Review of monthly cash flow report.
Nothing further.

VI. Election of Board Chair and Board Vice-Chair

Chair John Jakubczak nominated Kalani Ke as Chair. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Board Members present.

Chair John Jakubczak nominated Kenneth Bugado, Jr. as Vice Chair. Dean Rickard seconded. The motion was approved by voice vote by all Board Members present.

Chair John Jakubczak thanked Courtney Tagupa, Stella Kam, and Everett Kaneshige for their guidance and assistance.

VII. PSAP Status Updates

- A. Kauai – Stacy Perreira:
Nothing further.
- B. Oahu HPD – Thalia Burns for Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – Shawn Kuratani:
Nothing further.
- D. Oahu EMS – Edward Fujioka:
(not present)
- E. Molokai – Henrietta Helm:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Robert Fujitake:
Nothing further.
- H. Hawaii County FD – Karen Bugado for Kazuo Todd:
Nothing further.

- I. Hickam-Pearl Harbor RDC – Vic Freeland:
(Not present)

VIII. Executive Director's Report

- A. RFP Update.
Will discuss final vendor selection during Executive Session.
- B. 911 Training Grant update.
Report to the National Highway Traffic Safety Administration submitted.
Will work with PSAPs in February.
- C. Other
DAGS had informational briefings with House Committee on Finance and Senate Committee on Ways and Means on Wednesday, January 8. Nothing was asked of the Board.

IX. Items for Discussion, Consideration and Action

- A. 911 Timeline update
- B. FirstNet update – Kenison Tejada
- Recently met with Kauai Police

Liz Gregg:

- Change of role: FirstNet consultant for Hawaii and U.S. territories
- Will continue to be a resource to the Board

Everett Kaneshige:

- Discussions with DCCA re: cable outages and FCC requirements
- In information gathering stage; then develop procedures
- 911.gov Next Generation 911 Self-Assessment Tool
https://www.911.gov/project_ng911tool.html

- C. Request Approval for HFD:
Purchases of CAD switch, CAD laptops and related equipment (keyboards, mice, Ethernet switch, etc.) - \$60,000
Chair John Jakubczak requested a motion to approve. Arnold Kishi motioned.
Francis Alueta seconded. The motion passed.

X. Announcements

- A. Future meeting dates:
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
1. Thursday, February 6, 2020 (**Early schedule due to 911 GTW**)
 2. Thursday, March 12, 2020 (Combined meetings)
 3. Thursday, April 9, 2020 (Combined meetings)
 4. Thursday, May 14, 2020 (Combined meetings)

5. **Wednesday**, June 10, 2020 (day earlier due to Kamehameha Day) **Room 322B**
 6. Thursday, July 9, 2020 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
1. NENA NG9-1-1 Standards & Best Practices Conference: January 20-23; Austin, TX.
 2. 911 Goes to Washington Conference: February 11-14; Washington, DC.
 3. FutureView 2020: March 9-12; Phoenix, AZ.
 4. CentralSquare 2020: March 17-20; Las Vegas, NV.
 5. Rave Summit: March 23-24; New Orleans, LA.
 6. Navigator Conference: April 29-May 1; Orlando, FL.
 7. HxGN Live Conference: June 11-14; Las Vegas, NV.
 8. NENA Conference: June 13-18; Long Beach, CA.
 9. APCO Conference: August 2-5; Orlando, FL.
- C. Others

XI. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Chair John Jakubczak requested a motion to move to Executive Session. Francis Alueta motioned. Corey Shaffer seconded. The motion passed, and the meeting was adjourned at 10:31 a.m. and resumed at 11:03 a.m.

XII. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Chair John Jakubczak requested that any member of the public who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

XIII. Adjournment

There being no further business, Chair John Jakubczak requested a motion to adjourn. Thalia Burns motioned. Francis Alueta seconded. The motion passed, and the meeting was adjourned at 11:08 a.m.