



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, October 10, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Lavina Taovao (KPD).

Communications Committee members present: Davlynn Racadio (MPD), Chair; and Thalia Burns (HPD).

Technical Committee members present: John Jakubczak (MPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Tony Velasco (DIT).

Technical Committee members absent: Thalia Burns (HPD), Chair; Kim Kitagawa (HPD); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Finance Committee members present: Kiman Wong (Spectrum), Chair; Kenneth Bugado, Jr. (HiPD); Edward Fujioka (HESD); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).

Finance Committee members absent: Gerald Kaneshiro (HPD).

Staff members present: Courtney Tagupa (E911) and Brandon Sekiya (E911).

Staff members absent: Stella Kam (AG).

Guests: Karen Bugado (HiFD), Robert Fujitake (HiPD), Joe Garcia (DOT Harbors), Henrietta Helm (MPD Molokai), Lisa Hiraoka (DCCA), Melvin Kaku (DTS), Everett Kaneshige (DOD), Glenn Kobashigawa (HawTel), Dave Peck (Pictometry), Stacy Pereira (KPD), Corey Shaffer (Verizon), and Wendy-Liz Tancayo-Mebille (MPD Molokai).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees except for Communications.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the September 12, 2019 meeting minutes. None were offered. Tony Ramirez motioned to adopt. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – John Jakubczak for Davlynn Racadio

- PIG meeting went well.; RFP was well written
- Intrado (West Corp.):
 - most attendees from Hawaii could not get seating for training sessions on first and last days.
 - attended classes which were great and showed where Intrado (West Corp.) are headed
 - Hawaii attendees brought up issues PSAPs are having with Intrado (West Corp.) which need to be resolved or Hawaiian Telcom should reevaluate

First responder bill/resolution

- Corey Shaffer
 - Texas House Bill 1090
 - Texas had a definition of a "first responder"
 - Working with State Senator Wakai
- Stacy Pereira
 - KPD working with State Representative Nakamura
 - Hawaii Revised Statutes (HRS) §707-700 defines "Emergency worker"
- Tony Ramirez
 - §138-1, HRS has definitions for "Public safety agency" and "Public safety answering point"

1. Comments from Intrado (West Corp.) and Motorola Conferences

Stacy Pereira:

- 3 KPD staff members attended Motorola/Spillman Conference

- 2000 attendees; 170 classes
- Motorola PremierOne and Spillman Flex products
- Requested that Motorola/Spillman visit Kauai to do a demonstration

B. Technical Committee – Thalia Burns

Nothing.

1. Educational Investigative Committee update –Jeffrey Riewer
Meeting with UH representatives after Board meeting
Encourage everyone to stay

C. Finance Committee – Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	880,770
Interest Income	40,016
New & Emerging Tech. Training	(14,193)
Non-Recurring Expense	(325,300)
Recurring Expenses: Administration	(10,958)
Maintenance	(22,643)
Telecommunications	(21,198)
Other	0
Net Bank Balance	26,165,723
Outstanding Encumbrances/Accruals	(14,002,737)
Unencumbered Cash Balance	12,162,986

VI. PSAP Status Updates

A. Kauai PD – Stacy Pereira:

- Had Spillman training for all dispatchers recently
- 1 new hire in training
- 1 dispatcher attended tactical training
- Completed Higher Ground update; recorder is up and running

B. Oahu HPD – Gerald Kaneshiro:
(not present)

C. Oahu HFD – Shawn Kuratani:

- Nothing to report

D. Oahu ESD – Edward Fujioka:

- 3 communications supervisors attended tactical training
- Attending upcoming quality assurance training to ensure compliance with national standards

E. Molokai PSAP – Dean Rickard:

- Congratulated and introduced Henrietta Helm, new dispatch supervisor
- Vacancy will be filled soon
- Thanked Wendi-Liz Tancayo-Mebille for service, will help Henrietta with transition

- F. Maui County – John Jakubczak for Davlynn Racadio:
 - Several recent exercises
 - Active shooter exercise in high school
 - Working to recruit dispatchers and retain current staff
- G. Hawaii County PD – Robert Fujitake:
 - 4 new hires starting call-taking training
 - 9 vacancies
 - 16 interviews next week
 - 2 dispatchers attended tactical training
- H. Hawaii County FD – Karen Bugado for Kazuo Todd
 - 2 new hires finished EMD training and started live call-taking
 - Recruitment to start beginning of 2020
- I. Hickam-Pearl Harbor RDC – Vic Freeland (not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Others.

VIII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, November 14, 2019 (Combined meetings)
 2. Thursday, December 12, 2019 (Combined meetings)
 3. Thursday, January 9, 2020 (Combined meetings)
 4. Thursday, February 6, 2020 (**Early schedule due to 911 GTW**)
 5. Thursday, March 12, 2020 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. NENA NG9-1-1 Standards & Best Practices Conference: January 20-23; Austin, TX.
 2. 911 Goes to Washington Conference: February 15-20; Washington, DC.
 3. FutureView 2020: March 9-12; Phoenix, AZ.
 4. CentralSquare 2020: March 17-20; Las Vegas, NV.
 5. Rave Summit: March 23-24; New Orleans, LA.
 6. Navigator Conference: April 28-30; Orlando, FL.
 7. HxGN Live Conference: June.
 8. NENA Conference: June 13-18; Long Beach, CA.
 9. APCO Conference: August 2-5; Orlando, FL.
 10. Future View Conference: August.
- C. Others.
None.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Dean Rickard seconded. Motion was carried. The meeting was adjourned at 10:29 a.m.

DRAFT