



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, August 8, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); John Jakubczak (MPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); and Tony Velasco (DIT).

Technical Committee members absent: Kim Kitagawa (HPD), Jeffrey Riewer (AT&T), and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Finance Committee members present: Kiman Wong, Chair (Spectrum); Edward Fujioka (HESD); Gerald Kaneshiro (HPD); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).

Finance Committee members absent: Kenneth Bugado, Jr. (HiPD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Francis Alueta (HawTel), Jack Breiteil (Carbyne), Andrew Chyterbok (Motorola), Robert Fujitake (HiPD), Wayne Hirasa (Hookui Solutions), Melvin Kaku (DTS), Kalani Ke (KPD), Andrew Merrill (Carbyne 911), Alan Nagata (HPD), Lorrin Okumura (HESD), Stacy Pereira (KPD), Jason Samala (HFD), Corey Shaffer (Verizon), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), Kazuo Todd (HiFD), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:07 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the July 11, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Dean Rickard seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

HPD: department been busy with CAD project.

MPD:

- fiber optic lines burned by brushfires
- Molokai took over dispatch
- Worked with Hawaiian Telcom and resumed operations the next day

B. Technical Committee – Thalia Burns

Nothing.

1. Educational Investigative Committee update – Courtney Tagupa for Jeffrey Riewer
No meeting after Board meeting.

2. Request approval: HFD to procure:

a. Tritech Inform CAD Routing Server (Production Site) - \$36,376.29

- Required for CAD upgrade.
- For HFP & EMS/ESD

Thalia Burns requested a motion to approve procurement of the routing server. Tony Ramirez motioned. Francis Alueta seconded. The motion passed.

b. Tritech LiveMUM Annual Support - \$30,900.00

- Annual recurring cost for CAD support
- Required for CAD upgrade.
- For HFP & EMS/ESD

Thalia Burns requested a motion to approve procurement of annual support. Tony Ramirez motioned. Francis Alueta seconded. The motion passed.

C. Finance Committee – Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	893,783
Interest Income	44,185
New & Emerging Tech. Training	(9,298)
Non-Recurring Expense	0
Recurring Expenses: Administration	(86,015)
Maintenance	(3,413)
Telecommunications	(23,208)
Other	0
Net Bank Balance	26,201,811
Outstanding Encumbrances/Accruals	(14,909,703)
Unencumbered Cash Balance	11,292,108

2. Request approval: HFD to procure:

Not in budget. Taken from reserve. \$1.3M

Central Square/TriTech

a. TriTech Inform CAD Routing Server (Production Site) - \$36,376.

Kimman Wong requested a motion to approve procurement of routing server. Arnold Kishi motioned. Dean Rickard seconded. The motion passed.

b. TriTech LiveMUM Annual Support - \$30,900.00

Kimman Wong requested a motion to approve procurement of annual support. Arnold Kishi motioned. Dean Rickard seconded. The motion passed.

VI. PSAP Status Updates

A. Kauai PD – Stacy Pereira:

- 2 dispatchers attended APCO conference
- 14 of 21 slots filled
- 1 new dispatcher
- 2 currently in training
- 3 hires in progress
- On August 7, KPD experienced an issue with a VoIP call:
 - Burglary in progress
 - Routed out of Chicago
 - KPD successfully transferred call to Chicago PD after Googling number
 - Physical address was not updated by customer

B. Oahu HPD – Gerald Kaneshiro:

- CAD RMS project is ongoing

- Working with HPD Human Resources to reach out at job, high schools and colleges
 - 4 trainees working on the floor
 - 4 potential candidates for August class
 - Operating out of Kapolei for the week of August 5
- C. Oahu HFD – Jason Samala:
- Meeting with HESD and HPD for CAD to CAD integration
- D. Oahu ESD – Edward Fujioka:
- Meeting with HFD and HPD for CAD to CAD integration
 - Working on final migration to JTMC
 - 99% of hardware acquired
- E. Molokai PSAP – Dean Rickard:
- 2 interviews scheduled for August 19 for ESD supervisor position
- F. Maui County – Davlynn Racadio:
- Lost 1 trainee out of a class of 5
 - 5 interviews scheduled for the week of August 12
- G. Hawaii County PD – Robert Fujitake:
- 3 new hires now working solo
 - 4 new trainees out of classroom
 - 20 interested candidates from job fair; hoping to hire 5
- H. Hawaii County FD – Kazuo Todd
- Fully staffed
 - 2 sets of trainees
 - 3 trainees working on the floor
- I. Hickam-Pearl Harbor RDC – Vic Freeland
- (not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Others.
Francis Alueta noted that West Safety has been rebranded as Intrado.

VIII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 132, from 10:00 a.m. to 1:00 p.m. unless specified.
1. Thursday, September 12, 2019 (Combined meetings)
 2. Thursday, October 10, 2019 (Combined meetings)
 3. Thursday, November 14, 2019 (Combined meetings)
 4. Thursday, December 12, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
1. APCO: August 11-14, 2019, Baltimore, MD.
 2. Intrado (West Safety): September 16-19, 2019, Denver, CO.

3. Motorola Solutions' Annual Users' Conference: September 30-October 3, 2019, Salt Lake City, UT.
- C. Others.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Corey Shaffer seconded. Motion was carried. The meeting was adjourned at 11:25 a.m.