



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, July 11, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD); and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); John Jakubczak (MPD); Kim Kitagawa (HPD); David Miyasaki (KPD); Tony Ramirez (Akimeka); and Tony Velasco (DIT).

Technical Committee members absent: Shawn Kuratani (HFD), Jeffrey Riewer (AT&T), and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Finance Committee members present: Kiman Wong, Chair (Spectrum); Kenneth Bugado, Jr. (HiPD); Edward Fujioka (HESD); and Dean Rickard (MPD Molokai).

Finance Committee members absent: Gerald Kaneshiro (HPD) and Arnold Kishi (CIO Designee).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Francis Alueta (HawTel), Robert Fujitake (HiPD), Joe Garcia (DOT Harbors), Wayne Hirasa (Hookui Solutions), Melvin Kaku (DTS), Kalani Ke (KPD), Stacy Pereira (KPD), Jason Samala (HFD), Wendy-Liz Tancayo-Mebille (MPD), Kazuo Todd (HiFD), Darold Whitmer (NGA 911), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:03 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the June 6, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Dean Rickard seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

1. Comments from Hexagon and NENA Conference attendees.

Francis Alueta:

- GIS classes were very good
- Got to meet with vendors
- Good to learn about California's plans which include military bases

Edward Fujjoka:

- Good conference overall
- Met with Lexicon and RapidSOS

Robert Fujitake:

- Grateful for opportunity for dispatchers to attend
- Networking was very valuable
- Learned that PSAPs of all sizes experience the same issues
- Training and break-out sessions were excellent
- Americans with Disabilities Act (ADA) session was very informative

John Jakubczak:

- Good information regarding Next Generation 911 (NG911)
- Break-out sessions with personnel from PSAPs already in transition
- Wellness classes for dispatchers were great

Stacy Pereira:

- Great for networking
- Training and break-out sessions were excellent
- Learned that PSAPs of all sizes experience the same issues

Davlynn Racadio:

- Met with Nathan Lee from the Denise Amber Lee Foundation and the families of Kari Hunt (Kari's Law) and Kyle Plush

Tony Ramirez:

- Best conference in 12 years
- Good information about NG911 and GIS

Courtney Tagupa:

- Well-organized
- Huge venue
- Excellent speakers kept attention of attendees

Kazuo Todd:

- Very fruitful to attend
- Great for working relationships

B. Technical Committee – Thalia Burns

Nothing.

1. Educational Investigative Committee update – Courtney Tagupa for Jeffrey Riewer
Courtney Tagupa spoke with Laurie Flaherty, Coordinator of the National 911 program, who said she is still awaiting grant approvals.

C. Finance Committee – Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	885,488
Interest Income	48,260
New & Emerging Tech. Training	(160,445)
Non-Recurring Expense	(772,104)
Recurring Expenses: Administration	(788,694)
Maintenance	(1,552,882)
Telecommunications	(2,145,844)
Other	0
Net Bank Balance	27,208,413
Outstanding Encumbrances/Accruals	(17,944,907)
Unencumbered Cash Balance	9,263,506

Kimman Wong:

- Last month of State fiscal year
- Fund is in a good financial position
- Encumbered funds were spent

Courtney Tagupa:

- Interest amount is due, in part, to renegotiated rate at First Hawaiian Bank
- Revenues from postpaid and VoIP wireless have decreased slightly

VI. PSAP Status Updates

A. Kauai PD – Stacy Pereira:

- 13 dispatchers
- 6 vacancies
- 1 in training
- 1 new hire
- 2 in background check phase
- Thanks to Tony Ramirez and Akimeka for mile markers
- Taking over 911 calls for Pacific Missile Range Facility/Barking Sands base
- Working with County on Alternate Dispatch Center site
- All procurements for dispatch center renovations complete and under budget with work to commence in the coming quarter
- Thanks to the Board for funding

B. Oahu HPD – Thalia Burns:

- Nothing to report

C. Oahu HFD – Jason Samala:

- Updated map address points which will be helpful in complexes and areas like Waikiki

D. Oahu ESD – Edward Fujioka:

- Air Canada incident the morning of the meeting provided live training opportunity for new 2 contract hires

E. Molokai PSAP – Dean Rickard:

- Nothing to report

F. Maui County – Davlynn Racadio:

- 4 trainees
- 5 applicants offered positions
- 14 vacancies
- During last month's active shooter exercise, found text-to-911 not working which may have been a carrier-specific failure to transmit to West Safety

G. Hawaii County PD – Robert Fujitake:

- 2 trainees
- 4 in classes
- 8 vacancies
- Recruitment beginning soon

H. Hawaii County FD – Kazuo Todd

- Fully staffed
- 2 in classes
- 3 just hired
- 2 consoles went down during power outages due to high winds
- Rerouting wires and power

- I. Hickam-Pearl Harbor RDC – Vic Freeland
 - (not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Discussion on Overview of Cloud Based NG911 Core Services – Darold Whitmer (NGA 911 LLC).
 - PSAPs/users and NGA monitor activity
 - MIS and ECATS reports
 - i3 Compliant
 - Federal Level Cybersecurity
 - 24/7 support
 - Company works with carriers and FCC
 - Ability to handle voice, text, SMS
- C. Others.

VIII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 132 from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, August 8, 2019 (Combined meetings)
 2. Thursday, September 12, 2019 (Combined meetings)
 3. Thursday, October 10, 2019 (Combined meetings)
 4. Thursday, November 14, 2019 (Combined meetings)
 5. Thursday, December 12, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. APCO: August 11-14, 2019, Baltimore, MD.
 2. West Safety: September 16-19, 2019, Denver, CO.
 3. Motorola Solutions' Annual Users' Conference: September 30-October 3, 2019, Salt Lake City, UT.
- C. Others.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. **Adjournment**

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Kenneth Bugado, Jr. seconded. Motion was carried. The meeting was adjourned at 11:25 a.m.

DRAFT