



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, June 6, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD) and Lavina Taovao (KPD).

Communications Committee members absent: Thalia Burns (HPD).

Technical Committee members present: John Jakubczak (MPD); Kim Kitagawa (HPD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter).

Technical Committee members absent: Thalia Burns, Chair (HPD); Shawn Kuratani (HFD); and Tony Velasco (DIT).

Finance Committee members present: Kenneth Bugado, Jr. (HiPD); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).

Finance Committee members absent: Kiman Wong, Chair (Spectrum); Edward Fujioka (HESD); and Gerald Kaneshiro (HPD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Francis Alueta (HawTel), Robert Fujitake (HiPD), Wayne Hirasa (Hookui Solutions), Melvin Kaku (DTS), Everett Kaneshige (DOD), Kalani Ke (KPD), Glenn Kobashigawa (HawTel), Andrew Merrill (Carbyne 911), Etta Moiha (HPD), Bradon Ogata (HPD), Lorrin Okumura (HESD), Dave Peck (EagleView), Stacy Pereira (KPD), Robert Perreira (HiFD), Jason Samala (HFD), Corey Shaffer (Verizon), Wendy-Liz Tancayo-Mebille (MPD), Doug Tonnemacher (Pictometry), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.

C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes.

Chair John Jakubczak called for any additions/corrections to the May 9, 2019 meeting minutes. None were offered. Francis Alueta motioned to adopt. Cory Shaffer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

911Saves bill in U.S. House and Senate:

- House bill: 74 cosponsors; no movement
- Senate bill: 18 cosponsors

Request the Board approve travel for PSAP staff to attend West Safety training session in Colorado from September 16-19, 2019

- Offered every 2 years
- Training only; no sales
- Cover current & future products
- Opportunities for PSAP staff to voice concerns, offer suggestions

Chair John Jakubczak requested a motion to approve travel for 1 person from each PSAP to attend the West Safety training session. Tony Ramirez motioned. David Miyasaki seconded. The motion was approved by voice vote by all Committee Members present and was forwarded to the Board.

B. Technical Committee – Jeffrey Riewer for Thalia Burns

Nothing.

1. Educational Investigative Committee update – Jeffrey Riewer
No Subcommittee meeting. The Board is awaiting a response regarding the grant application.
2. Investigative Committee – Everett Kaneshige
The Investigative Committee's duty to gather information about procuring a consultant for the State's NG911 plan has been completed. Chair John Jakubczak requested a motion to dissolve the Committee. Tony Ramirez motioned. Kenison Tejada seconded. The motion was approved by voice vote by all Committee

Members present. Chair John Jakubczak noted that he would create a Permitted Interaction Group during the Board meeting.

C. Finance Committee –Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	\$903,192
Interest Income	47,044
New & Emerging Tech. Training	(17,460)
Non-Recurring Expense	(128,643)
Recurring Expenses: Administration	(20,911)
Maintenance	(246)
Telecommunications	(212,714)
Other	(7,200)
Net Bank Balance	26,842,224
Outstanding Encumb./Accruals	(13,092,498)
Unencumbered Cash Balance	13,749,726

VI. PSAP Status Updates

A. Kauai PD – Kalani Ke:

- 13 dispatchers
- 8 vacancies
- 1 in training
- 1 applicant being processed
- Currently procuring/contracting for dispatch center remodel

B. Oahu HPD – Bradon Ogata for Gerald Kaneshiro:

- Nothing to report

C. Oahu HFD – Jason Samala:

- May 13 conducted exercises with HPD and HESD for FirstNet officials to see processes from call-taking to response
- Opportunity to demonstrate how current technology is used and what can be enhanced

D. Oahu ESD – Lorrin Okumura:

- Will be interviewing candidates for 2 vacancies Monday, June 10

E. Molokai PSAP – Dean Rickard:

- Reorganizing
- Dispatcher center moving from Uniformed Services Bureau to Support Services Bureau
- Looking to fill dispatch supervisor position by end of July

F. Maui County – Davlynn Racadio:

- 18 applicants; hoping to hire 10
- 1 currently in training

- 4 in classes
- G. Hawaii County PD – Robert Fujitake:
 - 6 trainees in different stages
 - 4 trainees in classes
 - 8 vacancies
 - Upgraded recording system
- H. Hawaii County FD – Robert Perreira
 - 2 trainees
 - 3 applicants hired on April 16
 - Working on new joint HiFD-HiPD dispatch center design & plans
- I. Hickam-Pearl Harbor RDC – Vic Freeland
 - (not present)

VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Others.

VIII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 132 from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, July 11, 2019 (Combined meetings)
 2. Thursday, August 8, 2019 (Combined meetings)
 3. Thursday, September 12, 2019 (Combined meetings)
 4. Thursday, October 10, 2019 (Combined meetings)
 5. Thursday, November 14, 2019 (Combined meetings)
 6. Thursday, December 12, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. Hexagon Conference: June 11-14, Las Vegas, NV.
 2. NASNA: June 14-15, 2019; Orlando, FL.
 3. NENA Conference: June 16-20, 2019; Orlando, FL.
 4. APCO Conference: August 11-14, 2019; Baltimore, MD.
- C. Others.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. **Adjournment**

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Francis Alueta seconded. Motion was carried. The meeting was adjourned at 11:09 a.m.

DRAFT