



STATE OF HAWAII

Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Thursday, June 6, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Kalani Ke (KPD); Arnold Kishi (CIO); Dean Rickard (MPD); Jeffrey Riewer (AT&T); Corey Shaffer (Verizon); and Mark Wong (DIT).

Board members absent: Nani Blake (Sprint), Thalia Burns (HPD), and Kiman Wong (Spectrum).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Robert Fujitake (HiPD), Wayne Hirasa (Hookui Solutions), Melvin Kaku (DTS), Everett Kaneshige (DOD), Kim Kitagawa (HPD), Glenn Kobashigawa (HawTel), Andrew Merrill (Carbyne 911), David Miyasaki (KPD), Etta Moiha (HPD), Bradon Ogata (HPD), Lorrin Okumura (HESD), Dave Peck (EagleView), Stacy Pereira (KPD), Robert Perreira (HiFD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Wendy-Liz Tancayo-Mebille (MPD), Lavina Taovao (KPD), Kenison Tejada (FirstNet & APCO/NENA Pacific Chapter), and Doug Tonnemacher (Pictometry).

I. **Call to Order, Public Notice, Quorum**

- A. The meeting was called to order by Chair John Jakubczak at 11:21 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. **Public testimony on all agenda items**

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. **Introductions**

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes

Chair John Jakubczak called for any additions/corrections to the May 9, 2019 meeting minutes. None were offered. Kenneth Bugado, Jr. motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Board Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
- B. Technical Committee – Jeffrey Riewer for Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
 - 2. Investigative Committee – Everett Kaneshige.
The Investigative Committee's duty to gather information about procuring a consultant for the State's NG911 plan has been completed and the Committee was dissolved. Chair John Jakubczak established a Permitted Interaction Group (PIG) to investigate the Board's options in procurement processes, including the role of other State agencies that can provide assistance to the Board in this procurement.
- C. Finance Committee – Courtney Tagupa for Kiman Wong
 - 1. Review of monthly cash flow report.
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Kalani Ke:
Nothing further.
- B. Oahu HPD – Thalia Burns:
Nothing further.
- C. Oahu HFD – Jason Samala:
Nothing further.
- D. Oahu EMS: Lorrin Okumura:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Robert Fujitake:
Nothing further.
- H. Hawaii County FD – Robert Perreira:
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
(not present)

VII. Executive Director's Report

A. Review of 911 Grant Program Application.

The Board is awaiting a response regarding the grant application.

B. Review of FY 2012-24 Strategic Budget Plan.

Challenges:

1. Cash position will remain positive through FY 2024.
2. Cash position will continue to escalate, and consideration should be given to a surcharge rate reduction.
3. Will engage the services of a Consultant to develop our NG911 State Plan. We are estimating \$16M for the cost of the transition to NG911.
4. Revenue receipts are anticipated to stay flat through 2024.
5. JTMC building completion date will be in the first half of FY 2020.
6. Training budget will average \$395K for FYs 2020-24.
7. Central Services Assessment of 5% will remain unchanged through FY 2024.
8. Hawaii PSAP has been appropriated funding for a new building. Efforts shall begin to provide funding for much needed furniture and equipment.
9. With our approved NG911 State Plan in hand, we will once again attempt to pass prepaid legislation.
10. Will engage a consultant to assist the Board to refresh the Public Education of 911 and Text-to-911.

VIII. Items for Discussion, Consideration and Action

A. 911 Timeline update.

B. FirstNet update – Everett Kaneshige and Kenison Tejada

- HESD, HFP, HPD, Ocean Safety exercises provided insight for FirstNet officials to understand the processes from call-taking to response.
- Deployable mobile cell sites:
 - Oahu: at Pearl Harbor
 - Maui: unit being shipped from the East Coast to Kahului warehouse with costs being paid for by AT&T
 - Kauai: currently in the works

C. Request approval for: FY 2020-24 Strategic Budget Plan

Chair John Jakubczak noted the flexibility and cushion in the budget and thanked the PSAPs and Courtney Tagupa for their work. Chair John Jakubczak requested a motion to approve the FY 2020-24 Strategic Budget Plan. Mark Wong motioned. Cory Shaffer seconded. The motion was approved by voice vote by all Board Members present.

D. Request approval for: Travel for 1 staff member from each PSAP to attend the West Safety training session in September 2019.

Dean Rickard motioned to approve. Arnold seconded. The motion was approved by voice vote by all Board Members present.

IX. Announcements

A. Future meeting dates:

All meetings in Kalanimoku Building, Room 132 from 10:00 a.m. to 1:00 p.m. unless specified.

1. Thursday, July 11, 2019 (Combined meetings)
2. Thursday, August 8, 2019 (Combined meetings)
3. Thursday, September 12, 2019 (Combined meetings)
4. Thursday, October 10, 2019 (Combined meetings)
5. Thursday, November 14, 2019 (Combined meetings)
6. Thursday, December 12, 2019 (Combined meetings)

B. Future Conference Dates (**3 months advanced approval required**):

1. Hexagon Conference: June 11-14, 2019, Las Vegas, NV.
2. NASNA: June 14-15, 2019, Orlando, FL.
3. NENA Conference: June 16-20, 2019, Orlando, FL.
4. APCO Conference: August 11-14, 2019, Baltimore, MD.

C. Others Nothing.

X. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

XI. Adjournment

There being no further business, Chair John Jakubczak requested a motion to adjourn. Cory Shaffer motioned. Jeffrey Riewer seconded. The motion passed, and the meeting was adjourned at 12:23 p.m.