



STATE OF HAWAII  
E911 Joint Communications, Technical  
and Finance Committee Meetings  
Kalanimoku Building, Room 132  
1151 Punchbowl St., Honolulu  
Thursday, May 9, 2019  
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); Thalia Burns (HPD) and Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); Kenison Tejada (APCO/NENA Pacific Chapter); and Tony Velasco (DIT)  
Technical Committee members absent: John Jakubczak (MPD), Kim Kitagawa (HPD), and Shawn Kuratani (HFD).

Finance Committee members present: Kiman Wong, Chair (Spectrum); Kenneth Bugado, Jr. (HiPD); Edward Fujioka (HESD); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).  
Finance Committee members absent: Gerald Kaneshiro (HPD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Nani Blake (Sprint), Karen Bugado (HiFD), Robert Fujitake (HiPD), Liz Gregg (AT&T), Wayne Hirasa (Hookui Solutions), Jim Howe (HESD), Jon Itomura (Consumer Advocate), Melvin Kaku (DTS), Everett Kaneshige (DOD), Kalani Ke (KPD), Glenn Kobashigawa (HawTel), Lorrin Okumura (HESD), Todd Omura (ETS), Dave Peck (EagleView), Stacy Pereira (KPD), Jason Samala (HFD), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), and Mark Wong (DIT).

- I. **Call to Order, Public Notice, Quorum**
  - A. Vice Chair Kenneth Bugado, Jr. called the meeting to order at 10:00 a.m.
  - B. Public Notice was posted.
  - C. Quorum was present for all Committees.

## II. Public testimony on all agenda items

Vice Chair Kenneth Bugado, Jr. asked if anyone had testimony to submit. No one came forward to testify.

## III. Introductions

Introductions were made by everyone present, at the request of Vice Chair Kenneth Bugado, Jr.

## IV. Review and approval of last month's meeting minutes.

Vice Chair Kenneth Bugado, Jr. called for any additions/corrections to the April 15, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

## V. Committee Updates by Committee Chairs

### A. Communications Committee – Davlynn Racadio

Davlynn Racadio thanked Glenn Kobashigawa (HawTel) for his assistance in resolving earlier issues.

### B. Technical Committee – Thalia Burns

Nothing.

#### 1. Educational Investigative Committee update –Jeffrey Riewer

No Subcommittee meeting. The Board is awaiting a response regarding the grant application.

#### 2. Investigative Committee –Everett Kaneshige

Recommend that the Board approve ETS to assist in the procurement of a consultant for the development of the NG911 State Plan.

Todd Omura (ETS):

- ETS and the Subcommittee met on April 30, 2019
- The Board's needs mesh well with ETS procurement section
- RFP process estimated to take 5-6 months

Kenison Tejada:

- Seems the most effective route
- Personnel already have the skillset and expertise

Thalia Burns:

- ETS will bring to the table what is needed
- Support in place

Courtney Tagupa:

- ETS route will not require the Governor's approval

Thalia Burns requested a motion to approve working with ETS for the procurement of a consultant. Jeffrey Riewer motioned. Kenneth Bugado, Jr. seconded. The motion passed.

C. Finance Committee –Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	916,038
Interest Income	48,964
New & Emerging Tech. Training	(46,401)
Non-Recurring Expense	(247,656)
Recurring Expenses: Administration	(30,725)
Maintenance	287
Telecommunications	(189,471)
Net Bank Balance	26,515,392
Outstanding Encumb./Accruals	(13,318,555)
Unencumbered Cash Balance	13,196,838

2. Will have a meeting for the PSAPs to review their inputs to the 5-year Strategic Budget Plan following the Board meeting.

VI. PSAP Status Updates

A. Kauai PD – Stacy Perreira:

- Testing for 5 dispatchers; 2 passed
- 1 currently in training; will start on consoles in ~2 weeks
- Working on Alternate Dispatch Center

B. Oahu HPD – Thalia Burns:

- Nothing to report

C. Oahu HFD – Jason Samala:

- 5 vacancies
- 2 start the week of May 13
- May 13 exercises with HPD and HESD for FirstNet officials to see processes from call-taking to response

D. Oahu ESD – Edward Fujioka:

- 2 vacancies
- 2 applicants, currently being vetted by HR and will be interviewed
- Probation policy change from 6 months to 1 year with prerequisites prior to the start of probation period

E. Molokai PSAP – Dean Rickard:

- Nothing to report

F. Maui County – Davlynn Racadio:

- 4 in training
  - MPD officers continue in call-taking while on light duty
- G. Hawaii County PD – Robert Fujitake:
- 7 vacancies
  - 6 trainees to start soon
  - 6 currently in radio training
- H. Hawaii County FD – Karen Bugado
- 2 trainees
  - New class of trainees start on May 16
- I. Hickam-Pearl Harbor RDC – Vic Freeland
- (not present)

## VII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.  
Please continue to refer any timeline updates to the Executive Director.
- B. Others.  
Mark Wong (DIT) announced that JTMC is slated to receive Certificate of Occupancy on June 5, with DTS and HESD moving in soon after and HPD moving in in 2020.

## VIII. Announcements

- A. Future Meeting dates:  
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
1. Thursday, June 6, 2019 (Combined meetings) **\*note earlier date**
  2. Thursday, July 11, 2019 (Combined meetings)
  3. Thursday, August 8, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
1. Navigator: April 24-26, 2019; National Harbor, MD.
  2. Hexagon Conference: June 11-14, Las Vegas, NV.
  3. NASNA: June 14-15, 2019; Orlando, FL.
  4. NENA Conference: June 16-20, 2019; Orlando, FL.
  5. APCO Conference: August 11-14, 2019; Baltimore, MD.
- C. Others.

## IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Vice Chair Kenneth Bugado, Jr. requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. **Adjournment**

There being no further business, Vice Chair Kenneth Bugado, Jr. requested adjournment. Thalia Burns motioned. Dean Rickard seconded. Motion was carried. The meeting was adjourned at 10:26 a.m.

DRAFT