I. Call to Order, Public Notice, Quorum
   A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
   B. Public Notice was posted.
C. Quorum was present for all Committees.

II. Public testimony on all agenda items
Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions
Introductions were made by everyone present, at the request of Chair John Jakubczak.

Chair John Jakubczak recognized and thanked dispatchers throughout the State for their work and dedication.

IV. Review and approval of last month’s meeting minutes.
Chair John Jakubczak called for any additions/corrections to the March 14, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Corey Shaffer seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs
A. Communications Committee – Davlynn Racadio
   Thanks for recognition of dispatchers’ work.

   Maui & Hawaii counties having issues with PowerOps not working
   - Honolulu & Kauai not affected
   - Davlynn Racadio spoke with Glenn Kobashigawa (HawTel)
   - If issues are not resolved by June 1, would like software pulled
   - System has been down for 1 ½ months
   - Glenn Kobashigawa will update Davlynn Racadio

B. Technical Committee – Thalia Burns
   1. Educational Investigative Committee update – Courtney Tagupa for Jeffrey Riewer
      Grant application has been submitted.
      Will go over grant and education/certification budget during Board meeting.

   2. Investigative Committee –Everett Kaneshige
      ETS (Office of Enterprise Technology Services) will work with the Enhanced 911 Board regarding procurement of consultant.
      a. ETS consultant procurement assistance for NG911 State Plan – Douglas Murdock
         - ETS already has procurement staff in place
         - Auditor report highlights need for self-sufficiency
• Issue transferring funds to General Fund raised by Department of Budget & Finance (B&F)
• B&F mentioned using ETS
• The Board requested the investigative committee to meet with ETS to finalize the procurement arrangements.

3. Vesta Presentation – Andrew Chyterbok
   Motorola Solutions
   Update on 911 call taking
   Easier to use tools
   Vesta is a call-taking tool
   Horizontal redundancy with multiple geographic data
   Vertical redundancy using multiple servers; different systems; multiple ethernet
   No statewide outages due to many states having multiple redundancies
   Ability to transfer texts
   Locating via TCC
   RapidSOS integration for location
   Smart911 personal data integrated
   System will be able to be integrated into Hawai‘i’s current setup
   Voice & text data stored in Vesta Analytics
   Mobile availability on rugged laptop connected via VPN over Wi-Fi
   Upgrades based on login credentials

4. Request approval:
   a. 1 HPD personnel to attend NENA in June 2019 at a cost of $3,500.
      HPD will use $3,000 originally approved and allotted for DIT. Requesting an increase of $500
      John Jakubczak motioned to approve. Davlynn Racadio seconded. The request was forwarded to the Finance Committee.

C. Finance Committee – Kiman Wong

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enhanced 911 Surcharge Collection</td>
<td>854,015</td>
</tr>
<tr>
<td>Interest Income</td>
<td>43,452</td>
</tr>
<tr>
<td>New &amp; Emerging Tech. Training</td>
<td>(13,718)</td>
</tr>
<tr>
<td>Non-Recurring Expenses</td>
<td>0</td>
</tr>
<tr>
<td>Recurring Expenses: Administration</td>
<td>(46,112)</td>
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<tr>
<td>Maintenance</td>
<td>499</td>
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<tr>
<td>Telecomcommunications</td>
<td>(299,404)</td>
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<tr>
<td>Net Bank Balance</td>
<td>25,505,040</td>
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<tr>
<td>Outstanding Encumb./Accruals</td>
<td>(13,999,511)</td>
</tr>
<tr>
<td>Unencumbered Cash Balance</td>
<td>12,541,102</td>
</tr>
</tbody>
</table>
2. Request funding for:
   a. 1 HPD personnel to attend NENA in June 2019 at a cost of $3,500. HPD will use $3,000 originally approved and allotted for DIT. Requesting an increase of $500
   Dean Rickard motioned to approve. John Jakubczak seconded. The request was forwarded to the Board.

VI. PSAP Status Updates
   A. Kauai PD – Stacy Perreira:
      • 1 new trainee
      • 1 trainee lost
      • 5 applicants to be tested
      • Telecommunicators ceremony on Tuesday
      • Lunch on Wednesday
   B. Oahu HPD – Alan Nagata:
      • KITV segment on dispatch center operations and job openings aired 4/10/19
   C. Oahu HFD – Jason Samala:
      • Nothing
   D. Oahu ESD – Edward Fujioka:
      • Call-taking training
      • Updating operating policies
      • Stressed that call-taking is the first step in emergency medical care
   E. Molokai PSAP – Dean Rickard:
      • 5 dispatchers on job
      • Expressed appreciation for the work of dispatchers throughout the State
   F. Maui County – Davlynn Racadio:
      • 15 dispatchers on job
      • 1 in CTO program; scheduled to complete in 4 months
      • 4 in training
      • 19 total staff; 19 vacancies
      • 2 officers in dispatch center on light-duty
         o 1 officer from Lanai overwhelmed by call-taking
         o Good for relationship between dispatchers & officers
      • Open house in May
      • During the week of April 7, a boat experienced trouble off of Molokai
         o Tracked via RapidSOS
         o Maui Fire was first on scene
   G. Hawaii County PD – Kenneth Bugado, Jr.:
      • Luncheon & ceremony morning of April 15
      • Currently 6 trainees, down from 8
      • 7 vacancies
      • 14 applicants; 8 submitted all required documents
      • Asking county for 5 additional dispatcher positions & 1 supervisor
   H. Hawaii County FD – Karen Bugado
- 2 trainees
- 10 positions filled
- 3 possible candidates
- During Telecommunicators Week, something every day for staff

I. Hickam-Pearl Harbor RDC – Vic Freeland
- Construction ahead of schedule
- Targeted completion: September 2019
- Since October, 11 offered positions; 4 hired

VII. Items for Discussion, Consideration and Action
A. 911 Timeline update.
   Please continue to refer any timeline updates to the Executive Director.
B. Others.
   Nothing.

VIII. Announcements
A. Future Meeting dates:
   All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
   1. Thursday, May 9, 2019 (Combined meetings)
   2. Thursday, June 6, 2019 (Combined meetings) **note earlier date**
   3. Thursday, July 11, 2019 (Combined Meetings)
B. Future Conference Dates (3 months advanced approval required):  
   1. Navigator: April 24-26, 2019; National Harbor, MD.
   2. NASNA: June 14-15, 2019; Orlando, FL.
   3. NENA Conference: June 16-20, 2019; Orlando, FL.
   4. APCO Conference: August 11-14, 2019; Baltimore, MD.
C. Others.

IX. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.
Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

X. Adjournment
There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned. Dean Rickard seconded. Motion was carried. The meeting was adjourned at 11:13 a.m.