



STATE OF HAWAII

Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Monday, April 15, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Thalia Burns (HPD); Kalani Ke (KPD); Arnold Kishi (CIO); Dean Rickard (MPD); Corey Shaffer (Verizon); Kiman Wong (Spectrum); and Mark Wong (DIT).

Board members absent: Nani Blake (Sprint) and Jeffrey Riewer (AT&T).

Staff members present: Courtney Tagupa (E911) and Brandon Sekiya (E911).

Guests: Karen Bugado (HiFD), Andrew Chyterbok (Motorola), John Foster (MPD), Vic Freeland (RDC CNRH), Eddie Fujioka (HESD), Liz Gregg (AT&T), Jon Itomura (DCCA), Melvin Kaku (DTS), Miriam Kanaeholo (HiPD), Everett Kaneshige (DOD), Kim Kitagawa (HPD), Sterling Kiyota (MPD), Glenn Kobashigawa (HawTel), Shawn Kuratani (HFD), Chris Lentz (Motorola), Chris Lodge (Motorola), Fred Miller (Motorola), Etta Moiha (HPD), Allan Nagata (HPD), Lorrin Okumura (HESD), Dave Peck (Pictometry), Stacy Pereira (KPD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Kathy Ragrahole (KPD), Jason Samala (HFD), Anthony Signorelli (Motorola), Elizabeth Songvilay (AT&T), Wendy-Liz Tancayo-Mebille (MPD), Kenison Tejada (APCO/NENA Pacific Chapter), and Tony Velasco (DIT).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 11:27 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and approval of last month's meeting minutes

Chair John Jakubczak called for any additions/corrections to the March 14, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Mark Wong seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Educational Investigative Committee to convene after Board meeting.
 - 2. Investigative Committee – Everett Kaneshige.
Nothing further.
- C. Finance Committee – Kiman Wong
Thanks to Telecommunicators in the State.
Recently called 911 for family emergency.
Noted professionalism & efficiency.
 - 1. Review of monthly cash flow report.
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Kalani Ke:
Nothing further.
- B. Oahu HPD – Alan Nagata:
Nothing further.
- C. Oahu HFD – Jason Samala:
Nothing further.
- D. Oahu EMS: Edward Fujjoka:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Kenneth Bugado, Jr.:
Nothing further.
- H. Hawaii County FD – Karen Bugado:
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
Nothing further.

VII. Executive Director's Report

A. Review of 911 Grant Program Application.

- Period of 3 years
- Curriculum development plan required in Grant Program
- PSAPs will be directly involved in curriculum development
- First year will be development of curriculum and certification program
- Funds have already been allotted for certification program
- Hope to have a response from Grant Program office by the end of April

Thalia Burns: reiterated that current staff should be certified first.

VIII. Items for Discussion, Consideration and Action

A. 911 Timeline update.

B. FirstNet update – Everett Kaneshige

- Deployable mobile cells
 - Hawaii and Honolulu currently have
 - Kauai and Maui slated to get cells soon
- DHS approved incident tactical dispatch training for operations away from base camp
 - Hostage situations
 - Search & rescue
 - Active shooter or bomber
 - Training will likely be in Honolulu
 - Office will pay for Hawaii, Kauai, Maui personnel to attend
 - Maximum of 20 with ~5 per county
 - Hope to conduct before the end of Federal fiscal year end September 30
- Kenison Tejada, FirstNet representative for Hawaii-Guam-Samoa-CNMI region
 - Thanked Everett Kaneshige for taking on FirstNet responsibilities

C. Request approval for:

1. 1 HPD personnel to attend the NENA conference in June 2019 at a cost of \$3,500.
HPD will use \$3,000 originally approved and allotted for DIT. Requesting an increase of \$500.
Dean Rickard motioned to approve. Mark Wong seconded. The motion was approved by voice vote by all Board Members present.

IX. Announcements

A. Future meeting dates:

All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.

1. Thursday, May 9, 2019 (Combined meetings)
2. Thursday, June 6, 2019 (Combined meetings) ***note earlier date**
3. Thursday, July 11, 2019 (Combined meetings)

4. Thursday, August 8, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. NASNA: June 14-15, 2019, Orlando, FL.
 2. NENA Conference: June 16-20, 2019, Orlando, FL.
 3. APCO Conference: August 11-14, 2019, Baltimore, MD.
- C. Others
Nothing.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Not necessary.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None were offered.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned to adjourn. Corey Shaffer seconded. The motion passed, and the meeting was adjourned at 11:56 a.m.