

**OFFICE OF CHILDREN
AND YOUTH**

1939-1996

**Prepared
April 2002**

**Hawaii State Archives
Iolani Palace Grounds
Honolulu Hawaii 96813**

Table of Contents

<u>Section</u>	<u>Page</u>
Introduction	1
Administrative History	1
Series Descriptions	
Series 488 - Minutes of the Commission and Advisory Council	4
Series 489 - General Files of the Commission	6
Records Container List	
Series 488 - Minutes of the Commission and Advisory Council	C-1
Series 489 - General Files of the Commission	C-2

OFFICE OF CHILDREN AND YOUTH

INTRODUCTION

The Office of Children and Youth existed from 1976 to 1996, but its records include those of its predecessor agency and date from 1939. It was concerned primarily with the development and coordination of plans, policies and activities for children and youth.

The records are in two series, the Minutes of the Commission and Advisory Council (Series 488) and the General Files of the Commission (Series 489).

The records in these two series contain information on the many subjects with which the Commission and then the Advisory Council became involved, such as child abuse, juvenile delinquency, literacy, unwed mothers and youth corrections.

Access is unrestricted.

ADMINISTRATIVE HISTORY

Established: By Act 207, SLH 1976. Placed within the Office of the Governor.

Dates: July 1, 1976-June 30, 1996.

Predecessor Agencies:

[Territorial Conference on Juvenile Delinquency]. (May [?], 1948-January [?], 1949). No reference to the conference has been located in statute or in the Governor's records, however reference to its final report (although not the report itself) has been found in newspaper reports and per Act 294, SLH 1949, it was explicitly superseded, and its duties were taken over, by the Territorial Commission on Children and Youth.

[Governor's Citizens' Steering Committee on Juvenile Delinquency]. (ca. March 25, 1948-May 16, 1949). Newspaper reports indicate that it was appointed by Governor Stainback to prepare a program to combat juvenile delinquency. No reference to it has been located in statute or in the Governor's records however, per Act 294, SLH 1949, it was superseded, and its duties were taken over, by the Territorial Commission on Children and Youth.

Commission on Children and Youth. (May 17, 1949-June 30, 1976). Established by Act 294, SLH 1949 as the Territorial Commission on Children and Youth. Renamed and placed within the Department of Budget and Review by Act 1, 2nd Special SLH 1959. Transferred to the Office of the Governor by Act 107, SLH 1971. Had a minimum of 15 and a maximum of 21 members, including at least one member from each of the neighbor island counties, appointed to four year terms by the Governor. Ex-officio members included the Superintendent of Public

OFFICE OF CHILDREN AND YOUTH

Instruction, the President of the Board of Health, the Director of Public Welfare and the Judge of the Juvenile Court of the First Circuit. County committees on children and youth, mandated by Act 294, served as sub-committees of the Territorial Commission. The Commission was to study the needs of children and youth; review legislation dealing with children and youth, and propose changes and additions as necessary; appraise the availability, adequacy and accessibility of services for children and youth; encourage and foster local community action on behalf of children and youth; and develop and promote programs to prevent juvenile delinquency.

Office of Youth Affairs, Office of Information and Youth Affairs. (July 1, 1971-June 30, 1976). Established by Act 106, SLH 1971 and placed in the Office of the Governor. Included representatives from each county and was mandated to serve as a major communication link between youth, the community and government.

Organization: A separate office of three divisions within the Office of the Governor. In practice, the existing Council on Children and Youth was renamed the Advisory Council for Children and Youth, assigned greater responsibilities and provided with a full-time staff.

Functions: The primary purposes of the Office were to conduct research, ensure coordination among and between programs and services, and assure proper evaluation of programs and services relating to children and youth. Specific functions and duties included:

- Serving as the principal office in state government solely responsible for the coordination of programs and services on behalf of children and youth;
- Establishing statewide goals and objectives relating to children and youth;
- Planning, evaluating and coordinating children and youth programs ;
- Developing a statewide service delivery network;
- Assessing the policies and practices of other agencies' programs that impacted children and youth;
- Conducting advocacy efforts on behalf of children and youth;
- Advising the Governor and Legislature on new legislation, programs and policy initiatives and conducting liaison necessary to implement them; and
- Serving as a referral agency for complaints regarding services to children and youth, and investigating those complaints.

Disestablished: By Act 298, SLH 1996. Its direct service functions ("programs") and personnel were transferred to other government [line] agencies. Its policy, planning and evaluation functions ("activities") and personnel were transferred "directly" to the Office of the Governor.

Successor Agency: None. Although not provided for in statute, or reflected on any official organization chart, records in the collection reveal that the Advisory Council continued as an ad hoc entity in the Office of the Governor at least through October, 1996. Initially it was called the "[Governor's] Child and Family Blue Ribbon Task Force," but it was almost immediately renamed the "Governor's Advisory Group on Children and Families."

OFFICE OF CHILDREN AND YOUTH

References: Revised Laws of Hawaii: 1955, Ch 334.
Hawaii Revised Statutes: §26-8 (1968), Chapter 581 (1968, 1976, 1985, 1993, 2000 Supp).
Session Laws of Hawaii: Act 294, SLH 1949; Act 1, 2nd Spl SLH 1959; Acts 106 and 107, SLH 1971; Act 207, SLH 1976; Act 298, SLH 1996.
Legislative Reference Bureau, Guide to Government in Hawaii, 1966; 1973; 1978; 1993.
Library Collection: Report of the Governor of the Territory of Hawaii to the Secretary of the Interior, 1952-1955, 1958-1959. Call no. J87 .H31 [year].
Records in the collection.

OFFICE OF CHILDREN AND YOUTH

SERIES DESCRIPTIONS

Series Number: 488 **Series Title:** Minutes of the Commission and Advisory Council

Date Range: 1949-1996

Quantity: 1.67 cubic feet in two 7.5-inch and one 5-inch boxes

Creator: Created by the Office of Children and Youth (OCY) or its predecessor, the Commission on Children and Youth.

Physical Characteristics/Condition: Paper records: notepad, letter-, legal- and folded oversize; manuscript and typescript; originals and mimeograph, stencil, carbon and xerox copies. The records are in fair to good condition. Some acidification and embrittlement is present in the poorer grades of paper and some papers have been stained by glue from cellophane tape or rust from staples, "acco" fasteners and paper clips.

Content Description: Consists of minutes of the general meetings of the Commission and Advisory Council, and of their executive committees. The minutes of several meetings are not in file. Most minutes are copies; some dated 1985 and later are original. The minutes of the Commission normally include agendas and attached material. The latter are mainly reports: from departments involved with children and youth; from study committees of the Commission; and from the separate county committees. In a few cases, minutes of meetings of those committees are included. The Commission and Advisory Council selected topics related to Children and Youth, and formed committees to study them. From the minutes of one meeting to the next, the reports from the study (as well as county) committees contain continuing threads of information on adoption, child abuse, juvenile delinquency, family court, learning disabilities, residential change for youthful offenders, sex education, unwed mothers, White House conferences on children and youth and youth corrections. The attached materials occasionally include correspondence, memos, legislative testimony, lists and tables concerning the organization and functions of the Commission or the Advisory Council, their recommendations to the Governor on measures introduced in the legislature, as well as budgeting and staffing. The minutes of the Advisory Council may include reports from the OCY on the status of projects and studies. There are minutes of one meeting of an ad hoc successor to the Advisory Council, which referred to itself as both the "Child and Family Blue Ribbon Task Force" and the "Governor's Advisory Group for Children and Families." These minutes post-date the disestablishment of the OCY on June 30, 1996.

Arrangement: Chronological. Executive committee minutes are interfiled in order with the minutes of the Commission and the Advisory Council.

OFFICE OF CHILDREN AND YOUTH

SERIES DESCRIPTIONS

Series Number: 488 **Series Title:** Minutes of the Commission and Advisory Council

For Additional Information See: Government Records: Files of Governors Stainback, Long, King, Quinn, Burns, Ariyoshi and Waihee
Library collection: Reports of the Commission on Children and Youth, nos. 1-39, 1950-1975 [Call no. HV 742 .H3 A257]

Access: Access is unrestricted.

Prepared by: A. Hoof

Date Completed: March 21, 2002

OFFICE OF CHILDREN AND YOUTH

SERIES DESCRIPTIONS

Series Number: 489 Series Title: General Files of the Commission

Date Range: 1939, 1947-1970

Quantity: 1.88 cubic feet in three 7.5-inch boxes

Creator: Collected or created by the Commission on Children and Youth.

Physical Characteristics/Condition: Paper records: mostly letter- and legal-size with a few folded oversize; manuscript and typescript; originals and carbon, mimeograph and stencil copies; and a small quantity of published material. The records are in fair to good condition, although there is a lot of discoloration and embrittlement from acidification in the generally poorer grades of paper which make up the bulk of the records. A few leaves are curled or creased as a result of earlier improper storage; some are stained from cellophane tape, paper clips and other fasteners.

Content Description: Consists of correspondence and publicity materials of the Commission as well as agendas, minutes, correspondence, reports and publicity materials of several associated committees, including attachments such as charts, questionnaires and tabulated data. Contains information on a wide variety of subjects studied by the Commission including adoption, child abuse, divorce, drop-outs, emotionally-disturbed children, illegitimacy, juvenile delinquency, truancy, unwed mothers and youth corrections. Titles of some subjects varied with time. For example, "juvenile detention" in the 1950's became "youth corrections" in the 1960's. "Mentally retarded," "mentally handicapped," "mentally deficient" and "feeble-minded" were all used to describe a single general condition, as were "gifted children" and "exceptional children." The records also contain information on the organization and functions of the Commission, including the few annual reports of the Commission, filed under "Governor of Hawaii;" and on Hawaii's participation in three decennial White House Conferences on Children and Youth.

Arrangement: Alphabetical by folder title, and therein chronologically. Folders are titled by subject, agency or record type.

For Additional Information See: Government Records: Files of Governors Stainback, Long, King, Quinn, Burns, Ariyoshi and Waihee
Library collection: Reports of the Commission on Children and Youth, nos. 1-39, 1950-1975 [Call no. HV 742 .H3 A257]

Access: Access is unrestricted.

Prepared by: A. Hoof

Date Completed: April 5, 2002

OFFICE OF CHILDREN AND YOUTH

RECORDS CONTAINER LIST

Series Number: 488

Series Title: Minutes of the Commission and Advisory Council

<u>Box & Folder</u>	<u>Contents</u>
	<u>Territorial Commission on Children and Youth</u>
488-1-1	December 19, 1949 - November 13, 1953
488-1-2	February 19, 1954 - October 4, 1956
488-1-3	July 10, 1957 - November 24, 1958
488-1-4	March 16 - July 20 & 21, 1959
	<u>State Commission on Children and Youth</u>
	November 23 & 24, 1959 - March 7 & 8, 1960
488-1-4	May 23 & 24, 1960 - July 25 & 26, 1960
488-1-5	October 24 & 25, 1960
488-1-6	January 30 & 31, 1961 - May 9, 1961
488-1-7	July 20 & 21, 1961 - November 16 & 17, 1961
488-1-8	February 8 & 9, 1962 - April 12 & 13, 1962
488-1-9	July 12 & 13, 1962 - October 11 & 12, 1962
488-1-10	January 31 & February 1, 1963 - April 22 & 23, 1963
488-1-11	July 18, 1963 - November 21 & 22, 1963
488-1-12	February 27 & 28, 1964 - May 21 & 22, 1964
488-2-1	July 23, 1964 - December 3, 1964
488-2-2	January 28 & 29, 1965 - April 29 & 30, 1965
488-2-3	July 28, 1965
488-2-4	November 18 & 19, 1965 - May 26 & 27, 1966
488-2-6	July 28, 1966 - February 23 & 24, 1967
488-2-7	May 25 & 26, 1967 - December 20, 1967
488-2-8	January 25 & 26, 1968 - July 25 & 26, 1968
488-2-9	November 21, 1968 - November 21 & 22, 1968
488-2-10	February 27 & 28, 1969 - January 15, 1971
488-2-11	April 8, 1971 - October 8, 1976
	<u>Advisory Council for Children and Youth</u>
488-2-12	June 16, 1977 - May 16, 1980
448-2-13	July 18, 1980 - November 17, 1982
488-3-1	January 19, 1983 - November 15, 1984
488-3-2	January 16, 1985 - December 20, 1985
488-3-3	January 15, 1986 - October 17, 1986
488-3-4	November 19, 1986 - May 19, 1988
488-3-5	September 2, 1988 - February 27, 1991
488-3-6	March 13, 1991 - March 17, 1993
488-3-7	April 28, 1993 - January 11, 1995
488-3-8	March 15, 1995 - May 21, 1996
	<u>Governor's Advisory Group for Children and Families ("Blue Ribbon Task Force")</u>
	July 31, 1996 - October 30, 1996

OFFICE OF CHILDREN AND YOUTH

RECORDS CONTAINER LIST

Series Number: 489

Series Title: General Files of the Commission

<u>Box & Folder</u>	<u>Contents</u>
489-1-1	1950 White House Conference, 1939, 1947-1951
489-1-2	1960 Hawaii "Little White House" Conference, 1960-1961
489-1-3	1960 Hawaii "Little White House" Conference - Youth Delegation, 1960-1961 1960 White House Conference
489-1-4	1958-1960
489-1-5	Sub-Committee on Values and Ideals, 1959-1960
489-1-6	Delegate Reports, 1960 1960 White House Conference Follow-up
489-1-7	1960-1964
489-1-8	Agency Replies, 1961 Minutes
489-1-9	1961-1962
489-1-10	1963
489-1-11	1970 White House Conference, 1967, 1970
489-1-12	Adoption and Related Matters, 1964-1969 Budget and Legislative Advisory Committee
489-1-13	1960
489-1-14	1961
489-1-15	Child Abuse, 1963-1969
489-1-16	Drop-outs, 1959-1960, 1962, 1965-1967
489-1-17	Emotionally Disturbed Children, 1952, 1956-1962
489-1-18	Exceptional Children, 1962-1963
489-1-19	Family Life Education, 1955-1958 Family Life and Youth, Laws Affecting
489-2-1	1961-1962
489-2-2	1963-1964
489-2-3	Gifted Children, 1956-1957
489-2-4	Governor of Hawaii, 1951-1956
489-2-5	Hard-to-Reach Youth, Pilot Program on, 1959-1961
489-2-6	Hawaii Civilian Conservation Corps, 1959-1962
489-2-7	Hawaii County Committee on Children and Youth, 1955, 1956, 1961, 1965
489-2-8	Hawaii Territorial Guard, Reactivation, 1956-1957
489-2-9	Health, Department of, 1952, 1955, 1957, 1964-1965
489-2-10	History, Mission, Organization and Functions of the Commission, 1950-1951, 1954, 1956, 1961, 1963, 1967
489-2-11	Housing, 1961-1962
489-2-12	Illegitimacy, 1953-1956, 1964
489-2-13	Juvenile Delinquency, 1959-1967
489-2-14	Juvenile Delinquency - Oahu Health Council, 1948-1950

OFFICE OF CHILDREN AND YOUTH

RECORDS CONTAINER LIST

Series Number: 489

Series Title: General Files of the Commission

<u>Box & Folder</u>	<u>Contents</u>
489-2-15	Juvenile Detention Facilities, 1954-1955, 1963
489-2-16	Kauai County Committee on Children and Youth, 1958, 1961
489-2-17	Labor and Industrial Relations, Department of, 1959-1961
489-2-18	Learning Disabilities, 1966, 1969
489-2-19	Legislative Committee, 1953, 1955, 1957, 1959, 1960, 1963, 1966
489-2-20	Legislature, 1951-1955, 1960, 1962, 1965, 1967
489-2-21	Maui County Committee on Children and Youth, 1952, 1956, 1961, 1966
489-2-22	Medical Care, Consent of Minors for, 1967-1969
489-2-23	Mentally Deficient/Handicapped/Retarded, 1952-1956, 1967
489-2-24	Narcotics Control, Citizens Committee on, 1951-1953
489-3-1	Narcotics Prevention and Education Study, 1951
489-3-2	National Committee for Children and Youth, 1961, 1964
489-3-3	National Conferences on Children and Youth, 1963-1966
489-3-4	National Conference on Problems of Rural Youth, 1963 Oahu County Committee on Children and Youth
489-3-5	1950-1958
489-3-6	1959-1961
489-3-7	1962-1964
489-3-8	1965-1966
489-3-9	1967-1968
489-3-10	Housing Projects, 1957-1959
489-3-11	Press Releases and Newsletters, 1950-1957, 1960-1965
489-3-12	Program Planning, 1951-1957
489-3-13	Public Instruction/Education, Department of, 1952, 1954, 1957, 1960, 1964-1965
489-3-14	Public Relations, 1950-1955
489-3-15	Public Welfare/Social Services, Department of, 1957, 1964-1966
489-3-16	Residential Change for Youthful Offenders, 1969
489-3-17	School Fees, 1952-1953
489-3-18	Sex Education, 1968
489-3-19	Training Schools and Parole Releases, 1952-1957
489-3-20	Truancy, 1952, 1954, 1963
489-3-21	University of Hawaii, 1953, 1965
489-3-22	Unwed Mothers 1962, 1964-1971
489-3-23	Vocational Training, 1953-1955
489-3-24	Youth Advisory Councils, 1969-1970
489-3-25	Youth Corrections, 1966-1968