



STATE OF HAWAII
E911 Joint Communications, Technical
and Finance Committee Meetings
Kalanimoku Building, Room 132
1151 Punchbowl St., Honolulu
Thursday, March 14, 2019
10:00 a.m. – 1:00 p.m.

Minutes

Communications Committee members present: Davlynn Racadio, Chair (MPD); and Thalia Burns (HPD).
Communications Committee members absent: Lavina Taovao (KPD).

Technical Committee members present: Thalia Burns, Chair (HPD); John Jakubczak (MPD); Shawn Kuratani (HFD); David Miyasaki (KPD); Tony Ramirez (Akimeka); Jeffrey Riewer (AT&T); and Kenison Tejada (APCO/NENA Pacific Chapter).

Technical Committee members absent: Kim Kitagawa (HPD) and Tony Velasco (DIT).

Finance Committee members present: Kiman Wong, Chair (Spectrum); Kenneth Bugado, Jr. (HiPD); Gerald Kaneshiro (HPD); Arnold Kishi (CIO); and Dean Rickard (MPD Molokai).

Finance Committee members absent: Edward Fujioka (HESD).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Nani Blake (Sprint), Kiley Breitling (AT&T), Dory Clisham (AMR), Jeff Cushman (AT&T), Reinhard Ekl (RapidDeploy), Vic Freeland (RDC CNRH), Robert Fujitake (HawaiiPD), Liz Gregg (AT&T), Jonathan Holland (AT&T), Jon Itomura (Consumer Advocate), Justin Jensen (RapidDeploy), Melvin Kaku (DTS), Everett Kaneshige (DOD), Kalani Ke (KPD), Glenn Kobashigawa (HawTel), Shelby Lewis (AT&T), Dave Peck (EagleView), Stacy Pereira (KPD), Sally Pestana (Kapiolani Community College), Natasha Reece (AMR), Corey Shaffer (Verizon), Geoffrey Shon (HESD), Elizabeth Songvilay (AT&T), Kazuo Todd (HiFD), Doug Tonnemacher (EagleView), and Mark Wong (DIT).

I. Call to Order, Public Notice, Quorum

- A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
- B. Public Notice was posted.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. Introductions

Introductions were made by everyone present, at the request of Chair John Jakubczak.

Review and Approval of Last Month's Meeting Minutes

Chair John Jakubczak called for any additions/corrections to the February 7, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

IV. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

Team did well representing the State and Counties at 911 Goes to Washington. Congressman Ed Case joined the 911 caucus.

911 SAVES Act

- Introduced by Representative Norma Torres introduced the in House
- cosponsored by Tulsi Gabbard
- seeks to reclassify dispatcher positions as Protective Service Occupations

Met with Senators Hirono and Schatz

Had contact with Offices of Representatives Case and Gabbard

Tony Ramirez: Promotion of supplemental data by carriers
Almost whole Hawaii team attended post-conference course
Hawaii is well-situated for NG911

Everett Kaneshige: Thanks to Davlynn for organizing visits
Hawaii is progressing well
Enjoyed the Pentagon tour arranged by Joe Wassel

Kalani Ke: first 911 Goes to Washington
Great to meet elected officials
Noticed that instructor was surprised that Hawaii is so ahead
Thanks to the Board

Courtney Tagupa: good to communicate with legislators
Never appreciated legislators' staff until seeing how active they are
NENA meetings made clear what NENA does
Thanks to Davlynn for organizing visits

Gerald Kaneshiro: appreciated legislative staff who are clearly influential
Appreciate NENA

John Jakubczak: Thanks to Senator Schatz's staff for tour of Capitol
All attendees gave input about respective counties

B. Technical Committee – Thalia Burns

Nothing.

1. Educational Investigative Committee update – Jeffrey Riewer
Educational Investigative Committee to convene after
Board meeting.
Patrick Leddy (UHCC) will give an update.
2. Investigative Committee –Everett Kaneshige
Still working on process with DAGS ASO.

Courtney Tagupa:

- Doug Murdock, new State CIO and newest E911 Board member, relayed that he would like to be involved in procurement of consultant due to his legal and contracting background; thinks that the Board should consider working through ETS rather than Public Works

Request an item be added to future agenda to invite the Comptroller and CIO to discuss how they can assist procurement. John Jakubczak motioned to add the item to a future agenda. Corey Shaffer seconded. On hold until Board meets with Comptroller and CIO.

3. Request approval:
 - a. 1 Technical Committee member to attend NENA in June 2019 at a cost of \$3,500.
Jeffrey Riewer motioned to approve. Corey Shaffer seconded.
The request was forwarded to the Finance Committee.
 - b. 1 Hawaii County Fire personnel to attend NENA in June 2019 at a cost of \$3,500.
Jeffrey Riewer motioned to approve. Corey Shaffer seconded.
The request was forwarded to the Finance Committee.

C. Finance Committee –Kiman Wong

1. Review of Monthly Cash Flow & Budget Financial Reports.

Enhanced 911 Surcharge Collection	876,984
Interest Income	50,241

New & Emerging Tech. Training	(6,369)
Non-Recurring Expenses	(379,591)
Recurring Expenses: Administration	(17,226)
Maintenance	0
Telecommunications	(37,908)
Net Bank Balance	26,409,195
Outstanding Encumb./Accruals	(14,415,567)
Unencumbered Cash Balance	11,993,628

Increase of interest due to renegotiated First Hawaiian Bank agreement/rates.

2. Request funding for:
 - a. 1 Technical Committee member to attend NENA in June 2019 at a cost of \$3,500.
Arnold Kishi motioned to approve. Dean Rickard seconded. The request was forwarded to the Finance Committee.
 - b. 1 Hawaii County Fire personnel to attend NENA in June 2019 at a cost of \$3,500.
Arnold Kishi motioned to approve. Dean Rickard seconded. The request was forwarded to the Finance Committee.

V. PSAP Status Updates

- A. Kauai PD – Stacy Perreira:
 - 1 new hire doing well
 - 1 potential hire to start in April pending clearance
 - Remodel progressing well
 - Hoping to have everything encumbered
- B. Oahu HPD – Gerald Kaneshiro:
 - 3 new hires doing well
 - Preparing declarations from Mayor and Governor for Telecommunicators Week
 - KITV looking to do a segment on dispatch operations; working with HPD media
- C. Oahu HFD – Jason Samala:
 - Lost 1 staffer to promotion; hoping to fill soon
- D. Oahu ESD – Edward Fujioka:
 - Nothing to report.
- E. Molokai PSAP – Dean Rickard:
 - Nothing to report.
- F. Maui County – Davlynn Racadio:
 - Had to evacuate primary dispatch center due to smoking battery; moved to alternate site
 - Worked with Maui FD
 - Enlightening; department will make sure Standard Operating Procedures are current

- 2 MPD officers will be call-taking, currently observing
- 4 hires in training
- G. Hawaii County PD – Robert Fujitake:
 - Replaces Lt. Alan Kimura
 - 6 trainees now in solo call-taking
- H. Hawaii County FD –Kazuo Todd
 - Completed computer pre-testing for 5 hires
 - Currently interviewing and will hire up to 3
 - 2 hires in training; set to become full-fledged dispatchers in October
 - Applied for RapidSOS boundaries
- I. Hickam-Pearl Harbor RDC – Vic Freeland
 - Construction ahead of schedule
 - Since October, 11 offered positions; 7 accepted

VI. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
Please continue to refer any timeline updates to the Executive Director.
- B. Others.
Nothing.

VII. Announcements

- A. Future Meeting dates:
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, April 11, 2019 (Combined meetings) ***possibly moving date to 18th due to conferences on Oahu/Kauai**
 2. Thursday, May 9, 2019 (Combined meetings)
 3. Thursday, June 6, 2019 (Combined meetings) ***note earlier date**
 4. Thursday, July 11, 2019 (Combined Meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
 1. Tricon: March 17-20, 2019; San Antonio, TX.
 2. Navigator: April 24-26, 2019; National Harbor, MD.
 3. NASNA: June 14-15, 2019; Orlando, FL.
 4. NENA Conference: June 16-20, 2019; Orlando, FL.
 5. APCO Conference: August 11-14, 2019; Baltimore, MD.
- C. Others.

VIII. Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.

Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

IX. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Thalia Burns seconded. Motion was carried. The meeting was adjourned at 10:46 a.m.

DRAFT