I. Call to Order, Public Notice, Quorum
   A. Chair John Jakubczak called the meeting to order at 10:00 a.m.
   B. Public Notice was posted.
   C. Quorum was present for all Committees.
II. **Public testimony on all agenda items**

Chair John Jakubczak asked if anyone had testimony to submit. No one came forward to testify.

III. **Introductions**

Introductions were made by everyone present, at the request of Chair John Jakubczak.

Review and Approval of Last Month’s Meeting Minutes

Chair John Jakubczak called for any additions/corrections to the February 7, 2019 meeting minutes. None were offered. Thalia Burns motioned to adopt. Jeffrey Riewer seconded. The motion was approved by voice vote by all Committee Members present.

IV. **Committee Updates by Committee Chairs**

A. Communications Committee – Davlynn Racadio

Team did well representing the State and Counties at 911 Goes to Washington. Congressman Ed Case joined the 911 caucus.

911 SAVES Act

- Introduced by Representative Norma Torres introduced the in House
- cosponsored by Tulsi Gabbard
- seeks to reclassify dispatcher positions as Protective Service Occupations

Met with Senators Hirono and Schatz

Had contact with Offices of Representatives Case and Gabbard

Tony Ramirez: Promotion of supplemental data by carriers

Almost whole Hawaii team attended post-conference course

Hawaii is well-situated for NG911

Everett Kaneshige: Thanks to Davlynn for organizing visits

Hawaii is progressing well

Enjoyed the Pentagon tour arranged by Joe Wassel

Kalani Ke: first 911 Goes to Washington

Great to meet elected officials

Noticed that instructor was surprised that Hawaii is so ahead

Thanks to the Board

Courtney Tagupa: good to communicate with legislators

Never appreciated legislators’ staff until seeing how active they are

NENA meetings made clear what NENA does

Thanks to Davlynn for organizing visits
Gerald Kaneshiro: appreciated legislative staff who are clearly influential
Appreciate NENA

John Jakubczak: Thanks to Senator Schatz’s staff for tour of Capitol
All attendees gave input about respective counties

B. Technical Committee – Thalia Burns
Nothing.

1. Educational Investigative Committee update – Jeffrey Riewer
   Educational Investigative Committee to convene after
   Board meeting.
   Patrick Leddy (UHCC) will give an update.

2. Investigative Committee – Everett Kaneshige
   Still working on process with DAGS ASO.

   Courtney Tagupa:
   - Doug Murdock, new State CIO and newest E911 Board member, relayed
     that he would like to be involved in procurement of consultant due to his
     legal and contracting background; thinks that the Board should consider
     working through ETS rather than Public Works

     Request an item be added to future agenda to invite the Comptroller and
     CIO to discuss how they can assist procurement. John Jakubczak
     motioned to add the item to a future agenda. Corey Shaffer
     seconded. On hold until Board meets with Comptroller and CIO.

3. Request approval:
   a. 1 Technical Committee member to attend NENA in June 2019 at
      a cost of $3,500.
      Jeffrey Riewer motioned to approve. Corey Shaffer seconded.
      The request was forwarded to the Finance Committee.

   b. 1 Hawaii County Fire personnel to attend NENA in June 2019 at a
      cost of $3,500.
      Jeffrey Riewer motioned to approve. Corey Shaffer seconded.
      The request was forwarded to the Finance Committee.

C. Finance Committee – Kiman Wong

   | Enhanced 911 Surcharge Collection | 876,984 |
   | Interest Income                  | 50,241  |
New & Emerging Tech. Training (6,369)
Non-Recurring Expenses (379,591)
Recurring Expenses: Administration (17,226)
Maintenance 0
Telecommunications (37,908)

Net Bank Balance 26,409,195
Outstanding Encumb./Accruals (14,415,567)
Unencumbered Cash Balance 11,993,628

Increase of interest due to renegotiated First Hawaiian Bank agreement/rates.

2. Request funding for:
   a. 1 Technical Committee member to attend NENA in June 2019 at a cost of $3,500.
      Arnold Kishi motioned to approve. Dean Rickard seconded. The request was forwarded to the Finance Committee.
   b. 1 Hawaii County Fire personnel to attend NENA in June 2019 at a cost of $3,500.
      Arnold Kishi motioned to approve. Dean Rickard seconded. The request was forwarded to the Finance Committee.

V. **PSAP Status Updates**
   A. Kauai PD – Stacy Perreira:
      • 1 new hire doing well
      • 1 potential hire to start in April pending clearance
      • Remodel progressing well
      • Hoping to have everything encumbered
   B. Oahu HPD – Gerald Kaneshiro:
      • 3 new hires doing well
      • Preparing declarations from Mayor and Governor for Telecommunicators Week
      • KITV looking to do a segment on dispatch operations; working with HPD media
   C. Oahu HFD – Jason Samala:
      • Lost 1 staffer to promotion; hoping to fill soon
   D. Oahu ESD – Edward Fujioka:
      • Nothing to report.
   E. Molokai PSAP – Dean Rickard:
      • Nothing to report.
   F. Maui County – Davlynn Racadio:
      • Had to evacuate primary dispatch center due to smoking battery; moved to alternate site
      • Worked with Maui FD
      • Enlightening; department will make sure Standard Operating Procedures are current
• 2 MPD officers will be call-taking, currently observing
• 4 hires in training

G. Hawaii County PD – Robert Fujitake:
• Replaces Lt. Alan Kimura
• 6 trainees now in solo call-taking

H. Hawaii County FD – Kazuo Todd
• Completed computer pre-testing for 5 hires
• Currently interviewing and will hire up to 3
• 2 hires in training; set to become full-fledged dispatchers in October
• Applied for RapidSOS boundaries

I. Hickam-Pearl Harbor RDC – Vic Freeland
• Construction ahead of schedule
• Since October, 11 offered positions; 7 accepted

VI. **Items for Discussion, Consideration and Action**

A. 911 Timeline update.
   Please continue to refer any timeline updates to the Executive Director.

B. Others.
   Nothing.

VII. **Announcements**

A. Future Meeting dates:
   All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
   1. Thursday, April 11, 2019 (Combined meetings) *possibly moving date to 18th
doing conferences on Oahu/Kauai
   2. Thursday, May 9, 2019 (Combined meetings)
   3. Thursday, June 6, 2019 (Combined meetings) *note earlier date
   4. Thursday, July 11, 2019 (Combined Meetings)

B. Future Conference Dates (3 months advanced approval required):
   1. Tricon: March 17-20, 2019; San Antonio, TX.
   2. Navigator: April 24-26, 2019; National Harbor, MD.
   3. NASNA: June 14-15, 2019; Orlando, FL.
   4. NENA Conference: June 16-20, 2019; Orlando, FL.
   5. APCO Conference: August 11-14, 2019; Baltimore, MD.

C. Others.

VIII. **Open Forum: Public comment on issues not on the agenda for consideration for Committee meeting agenda at the next meeting.**
Chair John Jakubczak requested that any member of the public here today who wished to comment on issues not on the agenda for consideration for the Committee meeting agenda at the next meeting, please come forward to testify. No one came forward.

IX. **Adjournment**

There being no further business, Chair John Jakubczak requested adjournment. Jeffrey Riewer motioned. Thalia Burns seconded. Motion was carried. The meeting was adjourned at 10:46 a.m.