



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Thursday, December 13, 2018
10:00 a.m. – 1:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Nani Blake (Sprint); Thalia Burns (HPD); Dean Rickard (MPD); Jeffrey Riewer (AT&T); Corey Shaffer (Verizon); Kiman Wong (Spectrum); Kalani Ke (KPD), J. Itomura (Consumer Advocate Designee) and Mark Wong (DIT).

Board members absent: Arnold Kishi (CIO).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Dory Clisham (AMR), Jeff Cushman (AT&T), Liz Gregg (AT&T), Byron Higa (Spectrum), Wayne Hirasa (Hookui Solutions), Jonathan Holland (AT&T), Jon Itomura (DCA), Everett Kaneshige (DOD), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Kim Kitagawa (HPD), Glenn Kobashigawa (HawTel), Melody Lewellen (HPD), David Miyasaki (KPD), Etta Moiha (HPD), Bradon Ogata (HPD), Stacy Pereira (KPD), Sally Pestana (Kapiolani CC), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Kazuo Todd (HiFD), and Tony Velasco (DIT).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:54 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes – Quorum was not present- Board meeting was not convened

Not necessary.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Davlynn Racadio will send list of attendees and register for tours.
- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update –Jeffrey Riewer
Educational Investigative Committee to convene after Board meeting.
 - 2. Investigative Committee – Everett Kaneshige
Nothing further.
- C. Finance Committee – Kiman Wong
Wished everyone Happy Holidays.
 - 1. Review of monthly cash flow report
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Kalani Ke:
 - 3 staff members returned from Spillman/Motorola Conference.
 - Stacy Pereira:
 - huge, combined conference
 - large number of attendees
- B. Oahu HPD – Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – Jason Samala:
Nothing further.
- D. Oahu EMS: Geoffrey Shon for Edward Fujioka:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Kenneth Bugado, Jr.:
Nothing further.
- H. Hawaii County FD –Kazuo Todd:
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
(not present)

VII. Executive Director's Report

A. Public Education – Text-to-911 Revival.

- During monthly DAGS Comptroller meeting, asked who had heard of Text-to-911
 - No one had
- Reaching out to media/PR companies
- Will look at NENA/APCO for guidance and experiences

Thalia Burns: Don't limit campaign to texting but should include 911 as well.

- Courtney Tagupa will report back in/before April

VIII. Items for Discussion, Consideration and Action

A. 911 Timeline update.

B. FirstNet update – Everett Kaneshige

- SCIP meeting coming up
- Jan 21 ATT & FirstNet meeting

C. Request Board Approval for appointment of Capt. Kalani Ke (KPD) to Finance Committee. John Jakubczak requested a motion to accept the appointment of Kalani Ke (KPD) to the Finance Committee. Thalia Burns motioned. Jeffrey Riewer seconded. The motion passed.

D. Request Board Approval of FY 2017-18 Independent CPA Audit Report.

John Jakubczak requested a motion to approve the Independent CPA Audit Report. Kenneth Bugado, Jr. motioned. Thalia Burns seconded. The motion passed.

E. Request Board Approval to exercise 1st option year of 5 year contract to engage Ichikawa and Egami, CPAs to perform annual independent CPA audit on the Enhanced 911 Fund at the fixed rate of \$14,000/year.

John Jakubczak requested a motion to approve the 1st option year. Jeffrey Riewer motioned. Kenneth Bugado, Jr. seconded. The motion passed.

F. Request Board Approval for additional funding of \$8,500 for EMD call taking retraining and policy review – Total \$13,500.

John Jakubczak requested a motion to approve additional funding. Dean Rickard motioned. Jeffrey Riewer seconded. The motion passed.

G. Request Board Approval to procure consultant to develop a State NG911 Plan.

John Jakubczak requested a motion to move forward with procurement. Jeffrey Riewer motioned. Francis Alueta seconded. The motion passed.

H. AT&T NG911 FirstNet Presentation – Jonathan Holland (AT&T)

- AT&T has been providing services for and related to public safety for 100+ years
- Currently supports ~2700 of ~5700 PSAPs with services
- February 2012: FirstNet Authority created
- March 2017: AT&T awarded contract for FirstNet
- December 2017: all U.S. states and territories opted in
- Any AT&T/LTE device can be added.
- Upcoming Band 14 devices compatible
- Cybersecurity is mandated.

- Deployable program for all States
 - Band 14: priority for first responders
 - Cloud services to/from first responders and communications centers
 - Real-time reporting of data/statistics
- I. Request Board Approval to send Everett Kaneshige to 911 Goes to Washington. John Jakubczak requested a motion to approve. Kenneth Bugado, Jr. motioned. Francis Alueta seconded. The motion passed.
- J. Request Board Approval to send Jeffrey Riewer to 911 Goes to Washington. John Jakubczak requested a motion to approve. Kenneth Bugado, Jr. motioned. Francis Alueta seconded. The motion passed.

IX. Announcements

- A. Future meeting dates:
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
1. Thursday, January 10, 2019 (Combined meetings) **Room 132**
 2. Thursday, February 7, 2019 (Combined meetings) **note 1st Thursday**
 3. Thursday, March 14, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):
1. Standards & Best Practices: January 21-24, 2019; Orlando, FL
 2. 9-1-1 Goes to Washington: February 12-15, 2019
 3. APCO Conference: August 11-14, 2019; Baltimore, MD
- C. Others

- X. **Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.**
Not necessary.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Note that for January 2019 meeting, John Jakubczak will be on vacation and members will vote for Chair and Vice Chair.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Thalia Burns motioned to adjourn. Jeffrey Riewer seconded. The motion passed, and the meeting was adjourned at 11:28 a.m.