



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 132
1151 Punchbowl Street, Honolulu
Thursday, October 11, 2018
10:00 a.m. – 2:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Francis Alueta (HawTel); Nani Blake (Sprint); Thalia Burns (HPD); Arnold Kishi (CIO Designee); Dean Rickard (MPD); Corey Shaffer (Verizon), Kiman Wong (Spectrum), Marcy Chang (DCCA/Consumer Advocate Designee) and Mark Wong (DIT).

Board members absent: Jeffrey Riewer (AT&T).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Dolores Cook (DOD), Vic Freeland (Hickam-Pearl Harbor RDC), Joe Garcia (HDOT Harbors Division), Liz Gregg (AT&T), Wayne Hirasu (Hookui Solutions), Gerald Kaneshiro (HPD), Alan Kimura (HiFD), Kim Kitagawa (HPD), Glenn Kobashigawa (HawTel), Katja Krivoruchko (Akimeka), Shawn Kuratani (HFD), Andra Lurie (Rutledge Consulting), David Miyasaki (KPD), Etta Moiha (HPD), Stacy Pereira (KPD), Robert Perreira (HiFD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), and Kenison Tejada (APCO/NENA Pacific Chapter).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:32 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

Chair John Jakubczak called for any additions/corrections to the August 15, 2018 meeting minutes. None were offered. Dean Rickard motioned to adopt. Thalia Burns seconded. The motion was approved by voice vote by all Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.

- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
 - a. Discussion on 911 Grant Program – PSAP Training
 - b. Educational Investigative Committee to convene after Board meeting
 - 2. Investigative Committee – Everett Kaneshige
Nothing further.

- C. Finance Committee – Kiman Wong
Nothing further.
 - 1. Review of monthly cash flow report
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Stacy Pereira for Kalani Ke:
Nothing further.
- B. Oahu HPD – Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – Shawn Kuratani:
Nothing further.
- D. Oahu EMS: Edward Fujioka:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Kenneth Bugado, Jr.:
Nothing further.
- H. Hawaii County FD – Robert Perreira for Kazuo Todd:
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
Nothing further.

VII. Executive Director's Report

- A. Update on Annual Independent CPA audit.
Will be presented and discussed during the November 8, 2018 meeting.

- B. Grant Funding 1st application submitted that will determine the minimum grant amount to be allocated to State of Hawaii.
 - Estimated 60-day window for application
 - Details on grant and application process should be released within the coming few weeks

- C. Legislative bills update.
 1. Exemption from Central Services deduction
 - Passing a bill for exemption will be an uphill battle as the currently exempt funds do not generate much or any revenue
 - There is concern that granting an exemption to the Enhanced 911 Fund would prompt other revenue-generating funds to request exemptions as well which would severely and negatively impact the ability of DAGS Central Services to carry out their duties.

 - Tony Ramirez: Asked if Central Services has a budget and, if so, what happens if there is surplus money.
 - Courtney Tagupa: Not sure of what their budget is, but the department has inherited responsibilities without a correlating increase in funding, so it is unlikely that the department would experience a budget surplus.

 2. Update of language in the Hawaii Revised Statutes (HRS) to include Next Generation 911 (NG911) technologies
 - Will likely not be introduced since wording of the HRS already includes "future enhanced 911 technologies"

VIII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
- B. FirstNet update – Everett Kaneshige (not present)
No update.
- C. Request Funding Approval for Oahu DIT (1) 9-1-1 Goes to Washington Conference, February 12-15, 2019 - \$3,000.
Chair John Jakubczak requested a motion to approve the request. Thalia Burns motioned to approve. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Members present.

IX. Announcements

- A. Future meeting dates:
All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.
 1. Thursday, November 8, 2018 (Combined meeting)
 2. Thursday, December 13, 2018. (Combined meetings) **Room 132**
 3. Thursday, January 10, 2019 (Combined meetings)
- B. Future Conference Dates (**3 months advanced approval required**):

1. Spillman Conference: November 11-14, 2018; Salt Lake City, UT
 2. Standards & Best Practices: January 21-24, 2019; Orlando, FL
 3. 9-1-1 Goes to Washington: February 12-15, 2019
 4. APCO Conference: August 11-14, 2019; Baltimore, MD
- C. Others
Chair John Jakubczak thanked and recognized Dolores Cook for her assistance at the recent meetings and for lending her expertise with preparing for the upcoming grant application.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Chair John Jakubczak requested a motion to adjourn the regular Board meeting and move into Executive Session. Thalia Burns motioned to adjourn. Dean Rickard seconded. The motion was approved by voice vote by all Members present. The regular Board meeting adjourned at 10:54 a.m. and moved into Executive Session.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

Chair John Jakubczak requested a motion for the Board to formally vote to approve and move forward with the grant process. Mark Wong motioned. Corey Shaffer seconded. The motion was approved by voice vote by all Members present.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Dean Rickard motioned to adjourn. Mark Wong seconded. The motion passed, and the meeting was adjourned at 11:10 a.m.