



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 426
1151 Punchbowl Street, Honolulu
Wednesday, August 15, 2018
10:00 a.m. – 12:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Kenneth Bugado, Jr. (HiPD), Vice Chair; Thalia Burns (HPD); Rob Gausepohl (KPD); Arnold Kishi (CIO); Dean Rickard (MPD); Corey Shaffer (Verizon), Kiman Wong (Spectrum), and Mark Wong (DIT).

Board members absent: Nani Blake (Sprint), Ben Morgan (HawTel), and Jeffrey Riewer (AT&T).

Staff members present: Courtney Tagupa (E911) and Brandon Sekiya (E911).

Guests: Francis Alueta (HawTel), Karen Bugado (HiFD), Vic Freeland (Hickam-Pearl Harbor RDC), Edward Fujioka (HESD), Liz Gregg (AT&T), Wayne Hirasu (Hookui Solutions), Everett Kaneshige (SWIC, DOD), Gerald Kaneshiro (HPD), Kalani Ke (KPD), Alan Kimura (HiFD), Sterling Kiyota (MPD), Glenn Kobashigawa (HawTel), Tom Lawless (Homeland Security), David Miyasaki (KPD), Etta Moiha (HPD), Steve Noel (Homeland Security), Lorrin Okumura (HESD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Geoffrey Shon (HESD), Wendy-Liz Tancayo-Mebille (MPD), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), Tony Velasco (DIT), and Keith Viveiros (RapidSOS).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:42 a.m.
- B. Public Notice was issued.
- C. Quorum was present.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

Chair John Jakubczak called for any additions/corrections to the July 12, 2018 meeting minutes. None were offered. Rob Gausepohl motioned to adopt. Arnold Kishi seconded. The motion was approved by voice vote by all Members present.

V. Committee Updates by Committee Chairs

- A. Communications Committee – Davlynn Racadio
Nothing further.
 - 1. Comments from those who attended the APCO Conference.
Nothing further.

- B. Technical Committee – Thalia Burns
Nothing further.
 - 1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
 - 2. Investigative Committee – Everett Kaneshige
Nothing further.

- C. Finance Committee – Kiman Wong
Nothing further.
 - 1. Review of monthly cash flow report
Nothing further.

VI. PSAP Status Updates

- A. Kauai – Rob Gausepohl:
Nothing further.
- B. Oahu HPD – Gerald Kaneshiro:
Nothing further.
- C. Oahu HFD – (not present)
- D. Oahu EMS: Edward Fujioka:
Nothing further.
- E. Molokai – Dean Rickard:
Nothing further.
- F. Maui – Davlynn Racadio:
Nothing further.
- G. Hawaii County PD – Kenneth Bugado, Jr.:
Nothing further.
- H. Hawaii County FD – Karen Bugado
Nothing further.
- I. Hickam-Pearl Harbor RDC – Vic Freeland:
Nothing further.

VII. Executive Director's Report

- A. Update on Consultant RFP.
Nothing further.

- B. Grant Funding application date delayed.

Prequalification application will be submitted.

- C. Upcoming Audit by State Auditor.
- Completed questionnaire was approved by Stella Kam (AG); currently being reviewed by DAGS Administrative Services Office.
 - Also working on annual external (CPA) audit which should be ready for the Board in November 2018

VIII. Items for Discussion, Consideration and Action

- A. 911 Timeline update.
- B. FirstNet update – Everett Kaneshige
- Thanks to the Board Members and guests for adjusting Joint and Board meetings to accommodate the SCIP meeting.
 - Introduce representatives for the Department of Homeland Security.
 1. Tom Lawless
 - Thanks for adjusting meeting schedule
 - Will attend future Joint and Board meetings
 2. Steve Noel, Western Sector Chief
 - Oversees FEMA regions 8, 9, 10
 - Help with communications planning and training

- C. Request approval for signatories for E911 Fund:

1. Kenneth Bugado, Jr.
2. Rob Gausepohl
3. John Jakubczak
4. Jeffrey Riewer
5. Kiman Wong

Chair John Jakubczak requested a motion to approve list of signatories. Thalia Burns motioned to approve. Mark Wong seconded. The motion was approved by voice vote by all Members present.

Chair John Jakubczak requested approval of the nominations of Eddie Fujioka and Arnold Kishi to the Finance Committee. The motion was approved by voice vote by all Members present.

- D. Request for approval for network connection between Hilo PD and Hilo Fire:
Not necessary at this time.

- E. Discussion and approval on whether to change timeframe in FY2019-23 Strategic Budget Plan for JTMC expenses from FY 2019 to FY 2020.

Mark Wong:

- City & County cancelled Watts Constructors contract
- Hope to complete construction enough to be able to occupy in May-June 2019
- United States Conference of Mayors annual meeting being held in Honolulu in June 2019; Mayor would like to showcase facility
- Estimate dispatch being able to occupy building after July 2019

- Will work with Board and Executive Director on encumbrances and disbursements timeline

IX. Announcements

A. Future meeting dates:

All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.

1. Thursday, September 13, 2018 (Combined meeting) **Room 132**
2. Thursday, October 11, 2018 (Combined meeting) **Room 132**
3. Thursday, November 8, 2018 (Combined meeting) **Room 132**

B. Future Conference Dates (**3 months advanced approval required**):

1. Spillman Conference, November 12-14, 2018, Salt Lake City, UT
2. 911 Goes to Washington, DC, February 12-15, 2019

C. Others

Presentation by Keith Viveiros, RapidSOS, following Board meeting.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Not necessary.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Dean Rickard motioned to adjourn. Thalia Burns seconded. The motion passed, and the meeting was adjourned at 11:03 a.m.