



STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

State Capitol Management Committee (SCMC) Meeting
Monday, September 24, 2018
2:30 p.m.
State Capitol Building, Conference Room 423
415 South Beretania Street
Honolulu, Hawaii 96813

MINUTES

Members Present

Senator Brian Taniguchi, Member, Senate
Representative Cindy Evans, Chair, House of Representatives
Rod Tanonaka, Member, House of Representatives
Reid Ogata, Member, Acting Lieutenant, Public Safety
Dean Shimomura, Member, DAGS
Stella Kam, Department of the Attorney General (Advisor)

Other Attendees

Park Kaleiwahea, Assistant Senate Sergeant at Arms
Keanu Young, Legislative Reference Bureau
Riley Fujisaki, House Finance
Julie Yang, House Finance

Chair Evans confirmed quorum established (5 out of 9 members present).

1. Call to Order: 2:30 p.m. by Chair Evans
2. Introductions and Public Comments
3. Review and Approve Minutes of the July 9, 2018 Meeting
After a short review, Senator Taniguchi moved to approve the July 9, 2018 meeting minutes.
Mr. Tanonaka seconded the motion and it was unanimously approved.
4. Capital Improvement Project (CIP) Report
 - a. Air Conditioning Use
Representative Evans explained that, at the last meeting, there was a discussion regarding a lot of air conditioning problems and asked if there is going to be any CIP project to address these problems. Mr. Shimomura responded that there is an air conditioning replacement project for all the floors which is estimated to cost \$11

million. This project does not include the chillers since they have not reached their replacement age yet.

b. Miller Street Additional Right Turn Lane

Chair Evans requested that DAGS look into this proposal. Mr. Shimomura responded that DAGS will need to coordinate with the City and County and the State Department of Transportation on the feasibility of adding a third right turn lane on Miller Street as it exits onto Punchbowl Street and anticipates to have more info by November.

5. Report on Internal Survey Monkey

Carol Taniguchi was not able to attend today's meeting due to an emergency. Per Rod Tanonaka, Ms. Taniguchi asked to defer her report to the next SCMC meeting.

6. Other Business

a. Report on Cost to Operate the State Capitol for August

Since Mr. Shimomura was not aware of this request, Chair Evans deferred this to the next meeting. She added that it is important to get a handle on how much it costs to run the State Capitol off session and on session. Senator Taniguchi questioned what would be included in this cost breakdown. Chair Evans responded that it would be the cost to operate the building, such as, utilities (non-personnel costs). We may not see a trend because it is hotter in the summer and during session, there are so many bodies in the building that the air conditioning is turned up.

Mr. Shimomura commented that during the Legislative Session, the air conditioning runs almost 24 hours/day and added that it would be good if that could be cut down. Chair Evans asked if the new air conditioning system will be energy efficient. Mr. Shimomura responded that it will be more efficient than the current system, but not by much.

Chair Evans mentioned that previously discussed was the cost to hire more janitors during session. She asked if DAGS has more overtime during session. Mr. Shimomura responded "no", but we do assign an extra custodian to the 4th floor. Chair Evans suggested the Committee submit a recommendation to the Legislature and asked Mr. Shimomura to provide the cost to have two temporary janitors to work during session. Mr. Shimomura responded that he is not sure how DAGS would operate that way and it is hard to find someone to work temporarily since there are no benefits. We even have difficulty finding good people to fill our permanent positions. She also suggested that Mr. Shimomura ask his boss for more custodial positions. He mentioned that due to the last reduction in force (RIF), we lost several positions. Chair Evans asked for the count of custodial positions before the last RIF and how much was recovered after.

Senator Taniguchi asked someone from the Senate Sergeant at Arms office if they hire janitors during session. She responded that they hire two full-time and one part-time people to take care of the conference rooms, chambers and collecting trash from the offices. Mr. Tanonaka added that the House side does the same except for the offices.

b. 2019 Legislative Session Budget Request

Chair Evans asked Mr. Shimomura if DAGS has a wish list for the State Capitol. She stated that according to the Statute, the SCMC gets to review and comment on the priority list for this coming Legislative Session's approval. Mr. Shimomura mentioned that DAGS' normal practice is to request a lump sum for all projects for all buildings Statewide. This is based on a team of engineers that visit every building, including neighbor islands, each year. The list of projects are prioritized based on a formula. Chair Evans requested the committee be provided a list of just the State Capitol projects with the cost and where it is ranked on the priority list for the committee to look at. Mr. Shimomura replied that this can be done and if the committee would like to add any projects, let DAGS know.

For this current fiscal year, the Legislature approved \$10 million statewide, which includes \$5 million for the State Capitol. The State Capitol improvements includes repairing the elevators and the renovation on the rotunda level. This includes repairing spalling of the concrete planters and benches and repairing the volcano area, where some of the individual tiles are loose.

c. Electrical

Chair Evans recalled that there was a power outage and the backup generator didn't come on. She asked Mr. Shimomura if the generator needed to be replaced. According to Mr. Shimomura, the generator did come on, but one of the breakers, located between the generator and the building, failed. The lights in the stairwell is designed to be powered by the generator and probably was not required by code to have a battery backup. Chair Evans asked how old is the electrical system in the building and when the last time that it was updated. Mr. Shimomura responded that the last major upgrade was done in the 1990's. Then in 2010, the switchgear was replaced, which is the main electrical connection to HECO.

d. Report on Hurricane Preparedness

Chair Evans asked the Committee how it went in preparing for the last hurricane. Mr. Tanonaka responded that it was okay. There was coordination between the agencies and they made the building occupants aware as much as they could. They tied down or brought in any loose objects and made sure the contractor, working on the premises, secured their materials. Mr. Shimomura added that in 2011, all the windows were tinted with a special storm-type tint to prevent the windows from shattering.

As mentioned at the last meeting, Chair Evans raised a concern with the air conditioning in the building. She felt that the practice of shutting down the A/C on Friday night and starting it again on Monday morning has caused some problems. She felt this practice promoted mold growth in the air ducts and rooms. She also stated that her office has had flakes emitted from the air ducts, especially on Monday mornings when the system restarts. Mr. Shimomura responded that, in the past, similar problems with the flakes coming from the vents was the lining from the flex duct in the ceiling that has deteriorated. In this case, have your office notify our office and we can have

our contractor take a look at it. As for the mold, in his experience, he has never seen mold grow inside of the duct and does not think this is an issue to be concerned about.

7. Executive Session

There being no other business to discuss, Senator Taniguchi moved to go into executive session to discuss security and safety matters at the State Capitol. Mr. Tanonaka seconded the motion and it was unanimously approved. The Committee entered into executive session at 3:15 p.m.

At 3.50 p.m., Senator Taniguchi moved to end the executive session. The motion was seconded by Dean Shimomura and the members unanimously approved. The Committee concluded the executive session and re-started their public meeting.

8. Next Meeting Date – To be determined.

Chair Evans stated that her last day will be November 6, 2018. As Co-Chair, Carol Taniguchi will call the next meeting. As decided at the previous meeting, in the absence of the Chair and Co-Chair, DAGS can call the meeting. Chair Evans suggested setting the next meeting for December. Subsequently, try to hold meetings every 2-3 months. Mr. Tanonaka will talk to Carol Taniguchi.

9. Adjournment

Motion to adjourn moved by Senator Taniguchi, seconded by Mr. Shimomura and it was unanimously approved. Meeting adjourned at 4:00 p.m.