



STATE OF HAWAII
Enhanced 911 Board Meeting
Kalanimoku Building, Room 322B
1151 Punchbowl Street, Honolulu
Thursday, July 12, 2018
10:00 a.m. – 1:00 p.m.

Minutes

Board members present: John Jakubczak (MPD), Chair; Nani Blake (Sprint); Kenneth Bugado, Jr. (HiPD); Thalia Burns (HPD); Rob Gausepohl (KPD); Arnold Kishi (CIO); Ben Morgan (HawTel); Dean Rickard (MPD); Jeffrey Riewer (AT&T), and Kiman Wong (Spectrum).

Board members absent: Corey Shaffer (Verizon) and Mark Wong (DIT).

Staff members present: Stella Kam (AG), Courtney Tagupa (E911), and Brandon Sekiya (E911).

Guests: Vic Freeland (RDC CNRH), Edward Fujioka (HESD), Liz Gregg (AT&T), Wayne Hirasa (HawTel), Everett Kaneshige (SWIC, DOD), Kalani Ke (KPD), Glenn Kobashigawa (HawTel), David Miyasaki (KPD), Lorrin Okumura (HESD), Davlynn Racadio (MPD), Tony Ramirez (Akimeka), Jason Samala (HFD), Geoffrey Shon (HESD), Kevin Sugimoto (DIT), Lavina Taovao (KPD), Kenison Tejada (APCO/NENA Pacific Chapter), and Wendy-Liz Tancayo-Mebille (MPD).

I. Call to Order, Public Notice, Quorum

- A. The meeting was called to order by Chair John Jakubczak at 10:55 a.m.
- B. Public Notice was issued.
- C. Quorum was present for all Committees.

II. Public testimony on all agenda items

Chair John Jakubczak asked if anyone wished to provide testimony on any agenda item, to please come forward. No one came forward to testify.

III. Introductions

Introductions were made by everyone present at the request of Chair John Jakubczak.

IV. Review and Approval of Last Month's Meeting Minutes

Chair John Jakubczak called for any additions/corrections to the June 14, 2018 meeting minutes. None were offered. Dean Rickard motioned to adopt. Kenneth Bugado, Jr. seconded. The motion was approved by voice vote by all Committee Members present.

V. Committee Updates by Committee Chairs

A. Communications Committee – Davlynn Racadio

Nothing further.

1. Comments from those who attended the NENA and Hexagon Conferences.

Chair John Jakubczak:

- attended Hexagon/Intergraph
- conference was very informative and hands-on
- spoke with executives from Hexagon

B. Technical Committee – Thalia Burns

Nothing further.

1. Educational Investigative Committee update – Jeffrey Riewer
Nothing further.
2. Investigative Committee – Everett Kaneshige
Nothing further.

C. Finance Committee – Kiman Wong for Sherri Sakamoto

Nothing further.

1. Appointment of new Finance Chair
2. Review of monthly cash flow report
Nothing further.

VI. PSAP Status Updates

A. Kauai – Rob Gausepohl:

Nothing further.

B. Oahu HPD – Thalia Burns:

Nothing further.

C. Oahu HFD – Jason Samala:

Nothing further.

D. Oahu EMS: Edward Fujioka:

Nothing further.

E. Molokai – Dean Rickard:

Nothing further.

F. Maui – John Jakubczak:

Nothing further.

G. Hawaii County PD – Kenneth Bugado, Jr.:

Nothing further.

H. Hawaii County FD – (not present)

I. RDC CNRH – Vic Freeland:

Thanks to all agencies for patience and cooperation with RIMPAC

VII. Executive Director's Report

A. FY 2019-23 Strategic Budget Planning Review of changes.

- JTMC delay will shift expenses and timeframe
- Chance to increase cash reserve
- Allow other PSAPs to go ahead with purchases

Thalia Burns requested to postpone action on shifting in the FY2019-23 Strategic Budget Plan from FY 2019 to FY 2020 and timeframe to next month since information about JTMC building completion delay was announced 3 days before.

Chair John Jakubczak requested a motion to approve the Strategic Budget Plan as is with the intention of adjusting items and timeframe regarding JTMC, and forward for Board vote. Thalia Burns motioned. Rob Gausepohl seconded. Motion passed.

B. Update on Consultant RFP.

Should be completed before next month's Board meeting. As soon as Investigative Committee and Attorney General's office reviews and approves, RFP will be forwarded to Board members, then be released to potential consultants. Investigative Committee will meet prior to next month's meeting.

C. Grant Funding application date delayed.

The application for the federal grant has been delayed, but is still alive.

D. Upcoming Audit by State Auditor.

- The State auditor is required to audit the Enhanced 911 every 5 years.
- Will work with DAGS Administrative Services Office
- One Auditor questionnaire item stood out: regarding potentially having the Legislature approve funding and disburse money from State General Fund

Tony Ramirez: Federal law states that 911 funds must be kept outside of each state's general fund and must only be used for 911 expenses

Arnold Kishi: What is the timeline for Auditor questionnaire responses?

Courtney Tagupa: Responses are due August 10.

VIII. Items for Discussion, Consideration and Action

A. Reminder for PSAPs to update their 911 Timelines.

B. FirstNet update – Everett Kaneshige

- Continuing to review ATT contact pricing with State Procurement Office
- Still waiting for federal authorities to approve training for FY19
- Upcoming August 16 SKIP meeting
 - Federal authorities will give an update on interoperability

C. Board Approval of FY 2019-23 Strategic Budget Plan.

Chair John Jakubczak requested a motion to approve the Strategic Budget Plan. Ben Morgan motioned to approve. Rob Gausepohl seconded. Motion passed.

D. Request approval for new signatories for E911 Fund.

1. Kenneth Bugado, Jr.
2. Rob Gausepohl
3. Kiman Wong

Chair John Jakubczak requested a motion to approve 3 new signatories. Dean Rickard motioned. Arnold Kishi seconded. Motion passed.

IX. Announcements

A. Future meeting dates:

All meetings in Kalanimoku Building, Room 322B from 10:00 a.m. to 1:00 p.m. unless specified.

1. **Wednesday**, August 15, 2018 (Combined meeting) **Room 426**
2. **Thursday**, September 13, 2018 (Combined meeting) **Room 132**
3. **Thursday**, October 11, 2018 (Combined meeting) **Room 132**
4. **Thursday**, November 8, 2018 (Combined meeting) **Room 132**

B. Future Conference Dates (**3 months advanced approval required**):

1. 911 Goes to Washington, DC, February 2019

C. Others

None.

X. Executive Session: HRS 92-5(a) (4) to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities.

Not necessary.

XI. Open Forum: Public comment on issues not on the agenda for consideration for Board agenda at the next meeting.

None.

XII. Adjournment

There being no further business, Chair John Jakubczak requested adjournment. Dean Rickard motioned. Ben Morgan seconded. The motion passed, and the meeting was adjourned at 11:30 a.m.